

Local Emergency Management Committee

Terms of Reference

The Shire of Dowerin Local Emergency Management Committee (LEMC) is established under the *Emergency Management Act 2005*.

OBJECTIVES:

The primary objective of the LEMC is to advise and assist the Shire of Dowerin in ensuring that emergency management arrangements are established, tested and reviewed.

The LEMC will also actively contribute to the development of an efficient emergency management capability for the district.

The LEMC may also liaise with public authorities and other persons in the development, testing and review of emergency management arrangements and carry out other emergency management activities as directed by the State Emergency Management Committee (SEMC) or prescribed by Regulations.

MEMBERSHIP OF THE COMMITTEE

The Committee will consist of the following:

- The Shire President;
- The Chief Executive Officer;
- The Chief Bush Fire Control Officer;
- St John Ambulance Representative;
- The Principal, Dowerin District High School;
- Crisis Care Coordinator;
- Dowerin Police Officers;
- Home and Community Care Coordinator;
- Dowerin Community Resource Centre;
- Department of Communities, Child Protection & Family Support representative;
- Department of Fire & Emergency Services Area Manager; and
- SEMC representative.

The Committee may co-opt other members as determined by the Committee.

MEETINGS

The Committee will meet at least once per quarter more frequently if required.

MINUTES

The minutes of meetings will be presented at the next possible Ordinary Meeting of Council.