



SHIRE OF  
**DOWERIN**  
TIN DOG TERRITORY

# MINUTES

## Asset & Works Committee Meeting

Held in Council Chambers  
13 Cottrell Street, Dowerin WA 6461  
6 February 2023

UNCOMPLETED

ABN: 35 939 977 194

P (08) 9631 1202 E [dowshire@dowerin.wa.gov.au](mailto:dowshire@dowerin.wa.gov.au)  
13 Cottrell Street, Dowerin WA 6461

 [www.dowerin.wa.gov.au](http://www.dowerin.wa.gov.au)



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UNCONFIRMED

## Shire of Dowerin Asset & Works Committee Meeting 6 February 2023



### 1. Official Opening

The Chair welcomed those in attendance and declared the Meeting open at 2.15pm.

### 2. Record of Attendance / Apologies / Leave of Absence

#### Committee Members:

Cr JC Sewell	Chair
Cr RI Trepp	
Cr AJ Metcalf	

#### Staff:

Ms R McCall	Chief Executive Officer
Ms L Dreghorn	Executive & Governance Officer
Mr B Forbes	Asset & Works Coordinator

#### Apologies:

#### Approved Leave of Absence:

### Request for Attendance via Remote Connection

In accordance with Regulation 14A of the *Local Government (Administration) Regulations 1996* Cr JC Sewell has requested attendance at this Asset & Works Committee Meeting via remote connection.

### Voting Requirements

Simple Majority  Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr Trepp **Seconded:** Cr Metcalf

**0721** That, pursuant to Regulation 14A of the *Local Government (Administration) Regulations 1996*, the Council:

1. Approves Cr JC Sewell's attendance at the February 2023 Asset & Works Committee Meeting via remote connection; and
2. Approves Donrail Farm as a suitable place for Cr JC Sewell's attendance.

**CARRIED BY ABSOLUTE MAJORITY 2/0**

2.16pm – Cr JC Sewell was contacted via Zoom and joined the meeting.

### 3. Public Question Time

Nil

### 4. Disclosure of Interest

Nil

**5. Confirmation of Minutes of the Previous Meeting(s)**

5.1 Asset & Works Committee Meeting held on 9 August 2022.

**Attachment 5.1A**

**Voting Requirements**



Simple Majority



Absolute Majority

**Officer's Recommendation/ Resolution - 5.1**

**Moved:** Cr Trepp

**Seconded:** Cr Metcalf

**0722** That, by Simple Majority pursuant to Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Asset & Works Committee Meeting held 9 August 2022, as presented in Attachment 5.1A, be confirmed as a true and correct record of proceedings.


**CARRIED 3/0**

**6. PRESENTATIONS**

Nil

## 7. OFFICER'S REPORTS

### 7.1 Regional Road Group (RRG) 5 Year Plan – Proposed Amendment

<h1>Asset &amp; Works</h1>		 SHIRE OF <b>DOWERIN</b> TIN DOG TERRITORY
<b>Date:</b>	30 January 2023	
<b>Location:</b>	Not Applicable	
<b>Responsible Officer:</b>	Rebecca McCall, Chief Executive Officer	
<b>Author:</b>	As Above	
<b>Legislation:</b>	<i>Local Government Act 1995</i>	
<b>Sharepoint Reference:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<b>Attachment 7.1A</b> - RRG 5 Year Amended Plan	

#### Purpose of Report

- Executive Decision       Legislative Requirement

#### Summary

This Item presents the Regional Road Group (RRG) 5 Year Plan – Proposed Amendment to the Asset & Works Committee for consideration and, if satisfactory, recommendation to Council for adoption.

#### Background

There are 10 Regional Road Groups (RRG) in WA, established under the State Road Funds to Local Government Agreement which is overseen by a State Advisory Committee (SAC). The RRGs make recommendations to the SAC regarding the Annual Local Road Program for the region.

The RRG's are comprised of elected representatives from each Local Government within the road group. Most groups are supported by a sub-group or technical committee comprised of Local Government staff. Administrative support is provided by Main Roads WA. RRGs importantly provide Local Government with a voice on how the State Government's contribution to local roads is spent. RRG members serve a vital and valuable role in ensuring road funding decisions maximise community benefit and preserve and improve the public road network across Western Australia.

A RRG is responsible for:

- assessing road-funding submissions from its member local governments;
- the annual distribution of funds to local government roads; and
- monitoring and reporting on the effectiveness of applying funds to local government roads in its regions.

A RRG may establish a Regional Road Sub-Group to:

- assist to identify road funding priorities;
- consider local road issues to inform decision making by the RRG; and

- provide advice to the RRG.

Local Governments (via RRG) work collaboratively to review their local road network to produce an agreed strategic approach to allocate limited funding across the extensive local road network in WA.

Road Project Grants are to be used for specific projects that are assessed and prioritised by the Regional Road Groups in accordance with the State Road Funds to Local Government Procedures and the Roads 2030 Regional Strategies for Significant Local Government Roads. Funding is on a 2/3 State and 1/3 Local Government basis. Allocations are based on a five-year program.

### Comment

The RRG Five (5) Year Program was presented to the Committee at its August 2022 meeting for consideration and endorsement to Council. At the 16 August 2022 Ordinary Council Meeting, Council adopted the RRG Five Year Program (CMRef 0645).

Inspections of local distributor roads identified that the floodway on the Koorda-Wongan Hills Road has failed posing a risk to all road users. After consultation with external specialists, this floodway was deemed a priority for repair. It is recommended to amend the RRG program to accommodate the floodway repair to be undertaken in 2023/2024. This will result in the deferment of the reconstruction of a section of the Cunderdin-Minnivale Road.

### Consultation

Rebecca McCall, Chief Executive Officer  
Aaron Wooldridge, Deputy Chief Executive Officer  
Ben Forbes, Asset & Works Coordinator  
Allison Hunt, Main Roads WA

### Policy Implications

Shire of Dowerin Road Strategy 2021

### Strategic Implications

#### Strategic Community Plan

Community Priority: Our Organisation

Objective: We are recognised as a transparent, well governed, and effectively managed Local Government

Outcome: 5.3

Reference: 5.3.1

Community Priority: Our Infrastructure

Objective: We have functional infrastructure that meets the needs of the community

Outcome: 3.2

Reference: 3.2.1

#### Asset Management Plan

Identified key controls and actions associated with asset management are factored into the Asset Management Plan.

#### Long Term Financial Plan

Identified key controls and actions associated with financial management are factored into the Long Term Financial Plan.

### Statutory Implications

The *Local Government Act 1995*

### Risk Implications

<b>Risk Profiling Theme</b>	Asset Management Practices
<b>Risk Category</b>	Project Time
<b>Risk Description</b>	\$50,001 - \$200,000
<b>Consequence Rating</b>	Moderate (3)
<b>Likelihood Rating</b>	Unlikely (2)
<b>Risk Matrix Rating</b>	Moderate (5)
<b>Key Controls (in place)</b>	RRG 5 Year Plan AMP and LTFP
<b>Action (Treatment)</b>	Regional Road Sub-Group Meetings
<b>Risk Rating (after treatment)</b>	Adequate

### Financial Implications

Nil

### Voting Requirements

Simple Majority  Absolute Majority

### Officer's Recommendation/Resolution – 7.1

**Moved:** Cr Metcalf **Seconded:** Cr Sewell

**0723 That, in accordance with the *Local Government Act 1995*, the Asset & Works Committee:**

- 1. Receives the Regional Road Group 5 Year Amended Plan, as presented in Attachment 7.1A; and**
- 2. Recommends to Council that it adopts the Regional Road Group 5 Year Amended Plan.**

**CARRIED 3/0**

Please note that the Asset & Works Committee does not have delegated authority to make decisions. All recommendations of the Asset & Works Committee are presented to Council for ratification.

<b>8.</b>	<b>Questions from Members</b>
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Nil

<b>9.</b>	<b>Urgent Business Approved by the Person Presiding or by Decision</b>
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Nil

<b>10.</b>	<b>Date of the Next Meeting</b>
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TBA

<b>11.</b>	<b>Closure</b>
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The Chair thanked those in attendance and declared the Meeting closed at 2:20pm

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