



SHIRE OF
DOWERIN
TIN DOG TERRITORY

AGENDA

Australia Day Honours Committee Meeting

To be held in Council Chambers
13 Cottrell Street, Dowerin WA 6461
Wednesday 9 December 2020
Commencing 4.00pm





NOTICE OF MEETING

Dear Committee Members,

The next Meeting of the Australia Day Honours Committee will be held on Wednesday 9 December 2020 in the Shire of Dowerin Council Chambers, 13 Cottrell Street, Dowerin commencing at 4.00pm.

Rebecca McCall
Chief Executive Officer
7 December 2020

DISCLAIMER

It should be noted that the Attachment hyperlinks may not be functional from this document when sourced from the Shire of Dowerin's website. Attachment copies follow on from the end of the Agenda and Minutes.

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Shire of Dowerin
Australia Day Honours Committee Meeting
4.00pm Wednesday 9 December 2020



1. Official Opening

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr BA Ward	Chair
Cr LH Holberton	(Deputy Member)
Cr JC Sewell	

Staff

Ms R McCall	Chief Executive Officer
Ms A Banks	Community Development Officer
Ms V Green	Executive & Governance Officer

Members of the Public: Nil

Apologies:

Approved Leave of Absence: Nil

3. Public Question Time

Nil

4. Disclosure of Interest

Councillors are to complete a Disclosure of Interest Form for each item they are required to disclose an interest in. The Form should be given to the Presiding Member before the meeting commences. After the meeting, the Form is to be provided to the Executive & Governance Officer for inclusion in the Disclosures Register.

5. Confirmation of Minutes of the Previous Meeting(s)

5.1 Australia Day Honours Committee Meeting held on 6 December 2019

[Attachment 5.1A](#)

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Australia Day Honours Committee Meeting held on 6 December 2019, as presented in Attachment 5.1A, be confirmed as a true and correct record of proceedings.

6. Matters Behind Closed Doors

In accordance with Section 5.23(2)(b) of the *Local Government Act 1995* the Committee will go Behind Closed Doors to discuss the personal affairs of any person.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation

That, pursuant to Section 5.23(2)(b) of the *Local Government Act 1995*, the Australia Day Honours Committee move Behind Closed Doors.

6.1A Award Nominations - Community Citizen of the Year

Using the Australia Day Council of WA Selection Guide Toolkit, the Selection Panel will assess each nomination to determine eligibility and rate the nominations against a broad selection criteria. The highest rating nominee will be declared as the recipient of the award.

6.1B Award Nominations - Senior Community Citizen of the Year (65 years and over)

Using the Australia Day Council of WA Selection Guide Toolkit, the Selection Panel will assess each nomination to determine eligibility and rate the nominations against a broad selection criteria. The highest rating nominee will be declared as the recipient of the award.

6.1C Award Nominations - Young Community Citizen of the Year (under 25 years)

Using the Australia Day Council of WA Selection Guide Toolkit, the Selection Panel will assess each nomination to determine eligibility and rate the nominations against a broad selection criteria. The highest rating nominee will be declared as the recipient of the award.

6.1D Award Nominations - Active Citizen Award (community group or event)

Using the Australia Day Council of WA Selection Guide Toolkit, the Selection Panel will assess each nomination to determine eligibility and rate the nominations against a broad selection criteria. The highest rating nominee will be declared as the recipient of the award.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation

That, in accordance with Section 5.23(1)(a) of the *Local Government Act 1995*, the Australia Day Honours Committee return from Behind Closed Doors.

7. Meeting Closure



SHIRE OF
DOWERIN
TIN DOG TERRITORY

MINUTES

Australia Day Honours Committee Meeting

Held in Council Chambers
13 Cottrell Street, Dowerin WA 6461
Friday 6 December 2019



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6.	Matters Behind Closed Doors / Officer's Reports - Corporate & Community Services
6.1	Award Nominations - Community Citizen of the Year
6.2	Award Nominations - Senior Community Citizen of the Year (65 years and over)
6.3	Award Nominations - Young Community Citizen of the Year (under 25 years)
6.4	Award Nominations - Active Citizen Award (community group or event)
7.	Next Meeting
8.	Meeting Closure

Shire of Dowerin
Australia Day Honours Committee Meeting
Friday 6 December 2019



1. Official Opening

The CEO welcomed those in attendance and declared the meeting open at 9.05am.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr JC Chatfield
Cr BA Ward

Staff

Ms R McCall Chief Executive Officer
Ms V Green Executive & Governance Officer

Members of the Public: Nil

Apologies: Nil

Approved Leave of Absence: Nil

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Confirmation of Minutes of the Previous Meeting(s)

5.1 Australia Day Honours Committee Meeting held on 27 November 2018
Attachment 5.1A

Voting Requirements

Simple Majority Absolute Majority

Officer's Recommendation/Resolution

Moved: Cr Ward Seconded: Cr Chatfield

0098 That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Australia Day Honours Committee Meeting held on 27 November 2018, as presented in Attachment 5.1A, be confirmed as a true and correct record of proceedings, subject to the inclusion of the Community Citizen of the Year Award recipient's name being Mrs Shirley Hagboom.

CARRIED 2/0

6. Matters Behind Closed Doors

In accordance with Section 5.23(2)(b) of the *Local Government Act 1995* the Committee went Behind Closed Doors to discuss the personal affairs of any person.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution

Moved: Cr Chatfield

Seconded: Cr Ward

0099 That, pursuant to Section 5.23(2)(b) of the *Local Government Act 1995*, the Australia Day Honours Committee move Behind Closed Doors.

CARRIED 2/0

9.06am - *The Committee went Behind Closed Doors.*

6.1A Award Nominations - Community Citizen of the Year
Attachment 6.1A

Using the Australia Day Council of WA Selection Guide Toolkit, the Selection Panel assessed the nominations to determine eligibility and rated the nominations against a broad selection criteria.

2 nominations were received.

The highest rating nominee was declared as the recipient of the 2020 Community Citizen of the Year award.

6.1B Award Nominations - Senior Community Citizen of the Year (65 years and over)
Attachment 6.1B

Using the Australia Day Council of WA Selection Guide Toolkit, the Selection Panel assessed the nominations to determine eligibility and rated the nominations against a broad selection criteria.

2 nominations were received.

The highest rating nominee was declared as the recipient of the 2020 Senior Community Citizen of the Year award.

6.1C Award Nominations - Young Community Citizen of the Year (under 25 years)

No nominations were received.

6.1D Award Nominations - Active Citizen Award (community group or event)

No nominations were received.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution

Moved: Cr Ward

Seconded: Cr Chatfield

0100 That, in accordance with Section 5.23(1)(a) of the *Local Government Act 1995*, the Australia Day Honours Committee return from Behind Closed Doors.

CARRIED 2/0

9.21am - The Committee came out from Behind Closed Doors.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Ward

Seconded: Cr Chatfield

0101 That the Australia Day Honours Committee recommends to Council that it awards only one Citizen of the Year Award for 2020 and into the future, rather than having separate categories.

CARRIED 2/0

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Chatfield

Seconded: Cr Ward

0102 That the Australia Day Honours Committee recommends to Council that Mrs Julie Bailey be awarded the 2020 Citizen of the Year Award, to be announced on Sunday 26 January 2020 at the Australia Day Breakfast.

CARRIED 2/0

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Ward

Seconded: Cr Chatfield

0103 That the Australia Day Honours Committee recommends to Council that staff be requested to investigate options and costings for a Citizen of the Year Award Recipient Honour Board and present those findings to Council for consideration.

CARRIED 2/0

7. Meeting Closure

There being no further business the CEO thanked those in attendance and closed the meeting at 9.31am.