



SHIRE OF  
**DOWERIN**  
TIN DOG TERRITORY

# AGENDA

## Australia Day Honours Committee Meeting

To be held in Council Chambers  
13 Cottrell Street, Dowerin WA 6461  
Monday 12 December 2022  
Commencing 10.00am





## NOTICE OF MEETING

Dear Committee Members,

The next Meeting of the Australia Day Honours Committee will be held on Monday 12 December 2022 in the Shire of Dowerin Council Chambers, 13 Cottrell Street, Dowerin commencing at 10.00am.

Rebecca McCall  
Chief Executive Officer  
8 December 2022

### DISCLAIMER

It should be noted that the Attachment hyperlinks may not be functional from this document when sourced from the Shire of Dowerin's website. Attachment copies follow on from the end of the Agenda and Minutes.

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Shire of Dowerin  
Australia Day Honours Committee Meeting  
10.00am Monday 12 December 2022



1. Official Opening

2. Record of Attendance / Apologies / Leave of Absence

**Councillors:**

Cr BA Ward	Chair
Cr NP McMorran	(Deputy Member)
Cr WG Allsopp	

**Staff**

Ms R McCall	Chief Executive Officer
Ms K Lee	Community Development Officer
Ms L Dreghorn	Executive & Governance Officer

**Members of the Public:**

**Apologies:**

**Approved Leave of Absence:**

3. Public Question Time

4. Disclosure of Interest

Councillors are to complete a Disclosure of Interest Form for each item they are required to disclose an interest in. The Form should be given to the Presiding Member before the meeting commences. After the meeting, the Form is to be provided to the Executive & Governance Officer for inclusion in the Disclosures Register.

5. Confirmation of Minutes of the Previous Meeting(s)

5.1 Australia Day Honours Committee Meeting held on 13 December 2021

[Attachment 5.1A](#)

**Voting Requirements**



Simple Majority



Absolute Majority

**Officer's Recommendation**

**That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Australia Day Honours Committee Meeting held on 13 December 2021, as presented in Attachment 5.1A, be confirmed as a true and correct record of proceedings.**

## 6. Matters Behind Closed Doors

In accordance with Section 5.23(2)(b) of the *Local Government Act 1995* the Committee will go Behind Closed Doors to discuss the personal affairs of any person.

### Voting Requirements



Simple Majority



Absolute Majority

### Officer's Recommendation

**That, pursuant to Section 5.23(2)(b) of the *Local Government Act 1995*, the Australia Day Honours Committee move Behind Closed Doors to discuss the below nominations.**

#### 6.1A Award Nominations - Community Citizen of the Year

Using the Australia Day Council of WA Selection Guide Toolkit, the Selection Panel will assess each nomination to determine eligibility and rate the nominations against a broad selection criteria. The highest rating nominee will be declared as the recipient of the award. **Confidential Attachment 6.1A**

#### 6.2A Award Nominations - Senior Community Citizen of the Year (65 years and over)

Using the Australia Day Council of WA Selection Guide Toolkit, the Selection Panel will assess each nomination to determine eligibility and rate the nominations against a broad selection criteria. The highest rating nominee will be declared as the recipient of the award. **Confidential Attachment 6.2A**

#### 6.3A Award Nominations - Active Citizen Award (community group or event)

Using the Australia Day Council of WA Selection Guide Toolkit, the Selection Panel will assess each nomination to determine eligibility and rate the nominations against a broad selection criteria. The highest rating nominee will be declared as the recipient of the award.

### Voting Requirements



Simple Majority



Absolute Majority

### Officer's Recommendation

**That, in accordance with Section 5.23(1)(a) of the *Local Government Act 1995*, the Australia Day Honours Committee return from Behind Closed Doors.**

## 7. Meeting Closure



SHIRE OF  
**DOWERIN**  
TIN DOG TERRITORY

# MINUTES

## Australia Day Honours Committee Meeting

Held in Council Chambers  
13 Cottrell Street, Dowerin WA 6461  
Monday, 13 December 2021

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<b>5.</b>	<b>Confirmation of Minutes of the Previous Meeting(s)</b>
5.1	<a href="#">Australia Day Honours Committee Meeting held on 9 December 2020</a>
<b>6.</b>	<b>Matters Behind Closed Doors / Officer's Reports - Corporate &amp; Community Services</b>
6.1	<a href="#">Award Nominations - Community Citizen of the Year</a>
6.2	<a href="#">Award Nominations - Senior Community Citizen of the Year (65 years and over)</a>
6.3	<a href="#">Award Nominations - Young Community Citizen of the Year (under 25 years)</a>
6.4	<a href="#">Award Nominations - Active Citizen Award (community group or event)</a>
<b>7.</b>	<b>Next Meeting</b>
<b>8.</b>	<b>Meeting Closure</b>

Shire of Dowerin  
Australia Day Honours Committee Meeting  
4:00pm Monday 13 December 2021



**1. Official Opening**

The Chair welcomed those in attendance and declared the meeting open at 4.16pm

**2. Record of Attendance / Apologies / Leave of Absence**

**Councillors:**

Cr BA Ward	Chair
Cr WG Allsopp	(Deputy Member)
Cr NP McMorran	

**Staff**

Ms R McCall	Chief Executive Officer
Ms A Banks	Community Development Officer
Ms L Dreghorn	Executive & Governance Officer

**Members of the Public:** Nil

**Apologies:** Nil

**Approved Leave of Absence:** Nil

**3. Public Question Time**

Nil

**4. Disclosure of Interest**

Cr McMorran – Impartiality

**5. Confirmation of Minutes of the Previous Meeting(s)**

5.1 Australia Day Honours Committee Meeting held on 9 December 2020

[Attachment 5.1A](#)

**Voting Requirements**



Simple Majority



Absolute Majority

**Officer's Recommendation/Resolution**

**Moved:** Cr Allsopp

**Seconded:** Cr McMorran

**0529**

**That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Australia Day Honours Committee Meeting held on 9 December 2020 as presented in Attachment 5.1A, be received.**

**CARRIED 3/0**



## 6. Matters Behind Closed Doors

In accordance with Section 5.23(2)(b) of the *Local Government Act 1995* the Committee went Behind Closed Doors to discuss the personal affairs of any person.

### Voting Requirements



Simple Majority



Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr McMorran

**Seconded:** Cr Allsopp

**0530** That, pursuant to Section 5.23(2)(b) of the *Local Government Act 1995*, the Australia Day Honours Committee move Behind Closed Doors.

**CARRIED 3/0**

4.19pm the Committee went Behind Closed Doors

#### 6.1A Award Nominations - Citizen of the Year

Using the Eligibility Criteria, the Selection Panel assessed the nominations to determine eligibility and rated the nominations against a broad selection criteria.

3 nominations were received.

The highest rating nominee was declared as the recipient of the 2022 Citizen of the Year award.

#### 6.1B Award Nominations - Senior Citizen of the Year (65 years and over)

Using the Eligibility Criteria, the Selection Panel assessed the nominations to determine eligibility and rated the nominations against a broad selection criteria.

1 nomination were received.

The highest rating nominee was declared as the recipient of the 2022 Senior Community Citizen of the Year award.

#### 6.1C Award Nominations - Young Citizen of the Year (under 25 years)

No nominations were received.

#### 6.1D Award Nominations - Active Citizen Award (community group or event)

No nominations were received.

#### 6.1A Award Nominations - Citizen of the Year

### Voting Requirements



Simple Majority



Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr McMorran

**Seconded:** Cr Allsopp

**0531** That the Australia Day Honours Committee recommends to Council that Patsy Metcalf be awarded the 2022 Citizen of the Year Award, to be announced and presented on Wednesday 26 January 2022 at the Australia Day Breakfast.

**CARRIED 3/0**

#### 6.1B Award Nominations - Senior Citizen of the Year (65 years and over)

### Voting Requirements

Simple Majority

Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr Allsopp

**Seconded:** Cr McMorran

**0532** That the Australia Day Honours Committee recommends to Council that Dale Metcalf be awarded the 2022 Senior Citizen of the Year Award, to be announced and presented on Wednesday 26 January 2022 at the Australia Day Breakfast.

**CARRIED 3/0**

**\*Note:** The recipient's name will be added to the Minutes following presentation of the Award.

### Voting Requirements

Simple Majority

Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr McMorran

**Seconded:** Cr Allsopp

**0533** That, in accordance with Section 5.23(1)(a) of the *Local Government Act 1995*, the Australia Day Honours Committee return from Behind Closed Doors.

**CARRIED 3/0**

4.42pm – the Committee came out from Behind Closed Doors

## 7. Meeting Closure

There being no further business the Chair thanked those in attendance and declared the meeting closed at 4.50pm