



SHIRE OF  
**DOWERIN**  
TIN DOG TERRITORY

# MINUTES

## Australia Day Honours Committee Meeting

Held in Council Chambers  
13 Cottrell Street, Dowerin WA 6461  
Monday, 12 December 2022

UNCONFIRMED

ABN: 35 939 977 194

P (08) 9631 1202 E [dowshire@dowerin.wa.gov.au](mailto:dowshire@dowerin.wa.gov.au)  
13 Cottrell Street, Dowerin WA 6461

 [www.dowerin.wa.gov.au](http://www.dowerin.wa.gov.au)



# Table of Contents



<b>1.</b>	<b>Official Opening</b>
<b>2.</b>	<b>Record of Attendance / Apologies / Leave of Absence</b>
<b>3.</b>	<b>Public Question Time</b>
<b>4.</b>	<b>Disclosure of Interest</b>
<b>5.</b>	<b>Confirmation of Minutes of the Previous Meeting(s)</b>
5.1	<a href="#">Australia Day Honours Committee Meeting held on 13 December 2021</a>
<b>6.</b>	<b>Matters Behind Closed Doors / Officer's Reports - Corporate &amp; Community Services</b>
6.1	<a href="#">Award Nominations - Community Citizen of the Year</a>
6.2	<a href="#">Award Nominations - Senior Community Citizen of the Year (65 years and over)</a>
6.3	<a href="#">Award Nominations - Active Citizen Award (community group or event)</a>
<b>7.</b>	<b>Next Meeting</b>
<b>8.</b>	<b>Meeting Closure</b>

UNCONFIRMED

Shire of Dowerin  
Australia Day Honours Committee Meeting  
10.00am Monday 12 December 2022



**1. Official Opening**

The Chair welcomed those in attendance and declared the meeting open at 10.00am

**2. Record of Attendance / Apologies / Leave of Absence**

**Councillors:**

Cr BA Ward	Chair
Cr NP McMorran	(Deputy Member)
Cr WG Allsopp	

**Staff**

Ms R McCall	Chief Executive Officer
Ms K Lee	Community Development Officer
Ms L Dreghorn	Executive & Governance Officer

**Members of the Public:** Nil

**Apologies:** Nil

**Approved Leave of Absence:** Nil

**3. Public Question Time**

Nil

**4. Disclosure of Interest**

Nil

**5. Confirmation of Minutes of the Previous Meeting(s)**

5.1 Australia Day Honours Committee Meeting held on 13 December 2021

**Attachment 5.1A**

**Voting Requirements**



Simple Majority



Absolute Majority

**Officer's Recommendation/Resolution**

**Moved:** Cr McMorran

**Seconded:** Cr Allsopp

**0694** That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Australia Day Honours Committee Meeting held on 13 December 2021 as presented in Attachment 5.1A, be received.

**CARRIED 3/0**

## 6. Matters Behind Closed Doors

In accordance with Section 5.23(2)(b) of the *Local Government Act 1995* the Committee went Behind Closed Doors to discuss the personal affairs of any person.

### Voting Requirements

Simple Majority  Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr Allsopp **Seconded:** Cr McMorran

**0695 That, pursuant to Section 5.23(2)(b) of the *Local Government Act 1995*, the Australia Day Honours Committee move Behind Closed Doors.**

**CARRIED 3/0**

10.04am the Committee went Behind Closed Doors

#### 6.1A Award Nominations - Citizen of the Year

Using the Eligibility Criteria, the Selection Panel assessed the nominations to determine eligibility and rated the nominations against a broad selection criteria.

3 nominations were received.

The highest rating nominee was declared as the recipient of the 2023 Citizen of the Year award.

#### 6.2A Award Nominations - Senior Citizen of the Year (65 years and over)

Using the Eligibility Criteria, the Selection Panel assessed the nominations to determine eligibility and rated the nominations against a broad selection criteria.

3 nominations were received.

The highest rating nominee was declared as the recipient of the 2023 Senior Community Citizen of the Year award.

#### 6.3A Award Nominations - Active Citizen Award (community group or event)

Using the Eligibility Criteria, the Selection Panel assessed the nominations to determine eligibility and rated the nominations against a broad selection criteria.

No nominations were received.

The highest rating nominee was declared as the recipient of the 2023 Active Citizen of the Year award.

#### 6.1A Award Nominations - Citizen of the Year

### Voting Requirements

Simple Majority  Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr Allsopp **Seconded:** Cr McMorran

**0696 That the Australia Day Honours Committee recommends to Council that \* be awarded the 2023 Citizen of the Year Award, to be announced and presented on Thursday 26 January 2023 at the Australia Day Breakfast.**

**CARRIED 3/0**

## 6.2A Award Nominations - Senior Citizen of the Year (65 years and over)

### Voting Requirements

Simple Majority  Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr McMorran **Seconded:** Cr Allsopp

**0697** That the Australia Day Honours Committee recommends to Council that \* be awarded the 2023 Senior Citizen of the Year Award, to be announced and presented on Thursday 26 January 2023 at the Australia Day Breakfast.

**CARRIED 3/0**

**\*Note:** The recipient's name will be added to the Minutes following presentation of the Award.

### Voting Requirements

Simple Majority  Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr Allsopp **Seconded:** Cr McMorran

**0698** That, in accordance with Section 5.23(1)(a) of the *Local Government Act 1995*, the Australia Day Honours Committee return from Behind Closed Doors.

**CARRIED 3/0**

10.20am - the Committee came out from Behind Closed Doors

## 7. Meeting Closure

There being no further business the Chair thanked those in attendance and declared the meeting closed at 10.44am



SHIRE OF  
**DOWERIN**  
TIN DOG TERRITORY

# MINUTES

## Australia Day Honours Committee Meeting

Held in Council Chambers  
13 Cottrell Street, Dowerin WA 6461  
Monday, 13 December 2021

ABN: 35 939 977 194

P (08) 9631 1202 E [dowshire@dowerin.wa.gov.au](mailto:dowshire@dowerin.wa.gov.au)

13 Cottrell Street, Dowerin WA 6461

 [www.dowerin.wa.gov.au](http://www.dowerin.wa.gov.au)



# Table of Contents



<b>1.</b>	<b>Official Opening</b>
<b>2.</b>	<b>Record of Attendance / Apologies / Leave of Absence</b>
<b>3.</b>	<b>Public Question Time</b>
<b>4.</b>	<b>Disclosure of Interest</b>
<b>5.</b>	<b>Confirmation of Minutes of the Previous Meeting(s)</b>
5.1	<a href="#">Australia Day Honours Committee Meeting held on 9 December 2020</a>
<b>6.</b>	<b>Matters Behind Closed Doors / Officer's Reports - Corporate &amp; Community Services</b>
6.1	<a href="#">Award Nominations - Community Citizen of the Year</a>
6.2	<a href="#">Award Nominations - Senior Community Citizen of the Year (65 years and over)</a>
6.3	<a href="#">Award Nominations - Young Community Citizen of the Year (under 25 years)</a>
6.4	<a href="#">Award Nominations - Active Citizen Award (community group or event)</a>
<b>7.</b>	<b>Next Meeting</b>
<b>8.</b>	<b>Meeting Closure</b>

Shire of Dowerin  
Australia Day Honours Committee Meeting  
4:00pm Monday 13 December 2021



**1. Official Opening**

The Chair welcomed those in attendance and declared the meeting open at 4.16pm

**2. Record of Attendance / Apologies / Leave of Absence**

**Councillors:**

Cr BA Ward	Chair
Cr WG Allsopp	(Deputy Member)
Cr NP McMorran	

**Staff**

Ms R McCall	Chief Executive Officer
Ms A Banks	Community Development Officer
Ms L Dreghorn	Executive & Governance Officer

**Members of the Public:** Nil

**Apologies:** Nil

**Approved Leave of Absence:** Nil

**3. Public Question Time**

Nil

**4. Disclosure of Interest**

Cr McMorran – Impartiality

**5. Confirmation of Minutes of the Previous Meeting(s)**

5.1 Australia Day Honours Committee Meeting held on 9 December 2020

[Attachment 5.1A](#)

**Voting Requirements**



Simple Majority



Absolute Majority

**Officer's Recommendation/Resolution**

**Moved:** Cr Allsopp

**Seconded:** Cr McMorran

**0529**

**That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Australia Day Honours Committee Meeting held on 9 December 2020 as presented in Attachment 5.1A, be received.**

**CARRIED 3/0**



## 6. Matters Behind Closed Doors

In accordance with Section 5.23(2)(b) of the *Local Government Act 1995* the Committee went Behind Closed Doors to discuss the personal affairs of any person.

### Voting Requirements



Simple Majority



Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr McMorran

**Seconded:** Cr Allsopp

**0530** That, pursuant to Section 5.23(2)(b) of the *Local Government Act 1995*, the Australia Day Honours Committee move Behind Closed Doors.

**CARRIED 3/0**

4.19pm the Committee went Behind Closed Doors

#### 6.1A Award Nominations - Citizen of the Year

Using the Eligibility Criteria, the Selection Panel assessed the nominations to determine eligibility and rated the nominations against a broad selection criteria.

3 nominations were received.

The highest rating nominee was declared as the recipient of the 2022 Citizen of the Year award.

#### 6.1B Award Nominations - Senior Citizen of the Year (65 years and over)

Using the Eligibility Criteria, the Selection Panel assessed the nominations to determine eligibility and rated the nominations against a broad selection criteria.

1 nomination were received.

The highest rating nominee was declared as the recipient of the 2022 Senior Community Citizen of the Year award.

#### 6.1C Award Nominations - Young Citizen of the Year (under 25 years)

No nominations were received.

#### 6.1D Award Nominations - Active Citizen Award (community group or event)

No nominations were received.

#### 6.1A Award Nominations - Citizen of the Year

### Voting Requirements



Simple Majority



Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr McMorran

**Seconded:** Cr Allsopp

**0531** That the Australia Day Honours Committee recommends to Council that Patsy Metcalf be awarded the 2022 Citizen of the Year Award, to be announced and presented on Wednesday 26 January 2022 at the Australia Day Breakfast.

**CARRIED 3/0**

#### 6.1B Award Nominations - Senior Citizen of the Year (65 years and over)

### Voting Requirements

Simple Majority

Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr Allsopp

**Seconded:** Cr McMorran

**0532** That the Australia Day Honours Committee recommends to Council that Dale Metcalf be awarded the 2022 Senior Citizen of the Year Award, to be announced and presented on Wednesday 26 January 2022 at the Australia Day Breakfast.

**CARRIED 3/0**

**\*Note:** The recipient's name will be added to the Minutes following presentation of the Award.

### Voting Requirements

Simple Majority

Absolute Majority

### Officer's Recommendation/Resolution

**Moved:** Cr McMorran

**Seconded:** Cr Allsopp

**0533** That, in accordance with Section 5.23(1)(a) of the *Local Government Act 1995*, the Australia Day Honours Committee return from Behind Closed Doors.

**CARRIED 3/0**

4.42pm – the Committee came out from Behind Closed Doors

## 7. Meeting Closure

There being no further business the Chair thanked those in attendance and declared the meeting closed at 4.50pm