

NOTICE OF MEETING

Dear Bush Fire Advisory Committee Members,

The next Bush Fire Advisory Committee Annual General Meeting will be held on Wednesday 30 September 2026 in the Dowerin Community Club, East Street, Dowerin. The format of the meeting will be:

4.30pm	Bush Fire Advisory Committee Annual General Meeting
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Manisha Barthakur
CHIEF EXECUTIVE OFFICER

23 September 2026

DISCLAIMER

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the Shire. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The Shire of Dowerin expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

The advice and information contained herein is given by and to Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

It should be noted that the Attachment hyperlinks may not be functional from this document when sourced from the Shire of Dowerin's website. Attachment copies can be obtained by contacting the Shire Office on 08 9631 1202 or dowshire@dowerin.wa.gov.au.

Bush Fire Advisory Committee Annual General Meeting Agenda



1. **Welcome, Record of Attendance and Apologies**
2. **Confirmation of Minutes of the Previous Meetings**
 - 2.1. Annual General Meeting held on 13 March 2025
3. **Business Arising from Minutes**
4. **Election of Office Bearers**
 - 4.1. Chief Bush Fire Control Officer
 - 4.2. Deputy Chief Bush Fire Control Officer
 - 4.3. Captains (DBFB, MBFB, DFRB)
 - 4.4. Lieutenants (DBFB, MBFB, DFRB)
 - 4.5. Brigade Equipment Officer
 - 4.6. Brigade Training Officer
 - 4.7. Secretary
 - 4.8. Treasurer
 - 4.9. Fire Control Officers
 - 4.10. Dual Fire Control Officers
5. **General Business**
 - 5.1. DFES Budget Actuals 24/25 and 25/26
 - 5.2. DFES Operation and Capital Grant 2026/2027
 - 5.3. Fire Brigade Unit Reports
 - 5.4. DFES Local Government Report Package
 - 5.5. Fire Restriction Periods and Fire Break Order
6. **Date of Next Meeting**
7. **Closure**

Dowerin Bush Fire Advisory Committee
Annual General Meeting
4.30pm Wednesday 30 September 2026



1.	Welcome, Record of Attendance and Apologies
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Present:

Apologies:

2.	Confirmation of Minutes of the Previous Meeting(s)
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2.1 Bush Fire Advisory Committee Annual General Meeting held on 13 March 2025.

[Attachment 2.1A](#)

Recommendation – 2

That the Minutes of the Annual General Meeting held 13 March 2025, as presented in Attachment 2.1A, be confirmed as a true and correct record of proceedings.

3.	Business Arising from Previous Minutes
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4. Election of Office Bearers

All positions will be declared vacant, and the CEO will call for nominations for the following positions:

Please note, the Shire of Dowerin has previously taken on the Secretary, Treasurer, Brigade Equipment Officer, and Brigade Training Officers positions. Due to formalities, these must be declared as vacant at the AGM.

4.1. Chief Bush Fire Control Officer

4.2. Deputy Chief Bush Fire Control Officer

4.3. Captains of:

Dowerin Bush Fire Brigade

Minnivale Bush Fire Brigade

Dowerin Farmer Response Brigade

4.4. Lieutenants of:

Dowerin Bush Fire Brigade

Minnivale Bush Fire Brigade

Dowerin Farmer Response Brigade

4.5. Brigade Equipment Officer

Shire of Dowerin – Kahli Rose

4.6. Brigade Training Officer

Shire of Dowerin – Kahli Rose

4.7. Secretary

Shire of Dowerin – Kahli Rose

4.8. Treasurer

Shire of Dowerin – Kahli Rose

4.9. Fire Control Officers:

Fire Weather Officers

Bush Fire Control Officers

Minnivale

Cadoux-Manmanning

Ejanding

Ucarty

4.10. Dual Fire Control Officers:

Shire of Cunderdin

Shire of Goomalling

Shire of Koorda

Shire of Wongan-Ballidu

Shire of Wyalkatchem

5.	General Business
5.1	DFES Budget Actuals 2024/25
	The actual expenditure for the 2024/2025 financial year is provided in Attachment 5.1A, along with the drafted Form 8 actuals for the 2025/26 financial year, provided as Attachment 5.1B. This report offers a detailed overview of how LGGS funding was utilised in the previous financial years. It includes key expenditure areas, trends in spending, and any variances from the budgeted allocations.
5.2	DFES Operation and Capital Grant 2026/27
	The 2026/2027 LGGS grant, included as Attachment 5.2A, outlines the allocated financial assistance from the Department of Fire and Emergency Services. For this funding cycle, the Shire has opted not to apply for a capital grant, instead prioritising brigade capability. The focus will be on providing comprehensive training for new brigade members and ensuring all personnel are equipped with a full set of personal protective equipment (PPE), enhancing safety and preparedness across all brigades.
5.3	Fire Brigade Unit Reports
	To be provided at the AGM
5.4	DFES Monthly Report
	The latest DFES Monthly Report is provided as Attachment 5.4A
5.5	Fire Restriction Periods and Fire Break Order
	2026 – 2027 Fire Break Order is provided as Attachment 5.5A .
6.	Date of Next Meeting
	March 2026
7.	Closure