

DOWERIN LOCAL EMERGENCY MANAGEMENT COMMITTEE

NOTICE OF MEETING - AGENDA

Monday 27 February 2023 at 9:00am

Shire of Dowerin 13 Cottrell Street, Dowerin

1. Welcome, Attendance & Apologies

2. Minutes of Previous Meeting

Recommendation:

That the minutes of the Local Emergency Management Committee Meeting held on 13 December 2022 be confirmed as a true and correct record of proceedings.

(Attachment 2.1A)

3. Business Arising

To confirm with Rob Boase if he is willing to take on the Crises Coordinators role.

4. Standing Items

4.1 Agency Updates (Attachment 4.1A - DC Update)
(Attachment 4.1B - LEWP Wheatbelt Northam)
(Attachment 4.1C - DSJA Update)

4.2 Contacts & Resources List - Committee Members are requested to advise of the necessary updates to this List (Attachment 4.2A)

5. General Business

5.1 Any other business


Genset - Emergency backup power.

Committee members may wish to raise other matters for consideration/discussion.

6. Next Meeting

There is an Emergency Management Exercise Day to be held on 15 March 2023 at Trayning Bowls Club. The next meeting is Monday 1 May 2023.

7. Close

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|  <p>SHIRE OF DOWERIN TIN DOG TERRITORY</p> | <h2 style="color: red;">Local Emergency Management Committee Dowerin</h2> |
| | <h3>Minutes</h3> <p>Tuesday 13 December 2022 Shire of Dowerin, Dowerin</p> |

ABBREVIATIONS

| | |
|---|------|
| Crisis Care | CC |
| Department of Communities – Emergency Services Unit | DC |
| Department of Fire & Emergency Services | DFES |
| Strategy & Emergency Management Command | SEMC |
| Dowerin Bush Fire Brigade | DBFB |
| Dowerin Community Resource Centre | DCRC |
| Dowerin District High School | DDHS |
| Dowerin Events Management | DEM |
| Dowerin St John Ambulance | DSJA |
| St John Ambulance | SJA |
| Shire of Dowerin | SoD |
| WA Police | WAP |

1. WELCOME, ATTENDANCE AND APOLOGIES

The Chair, Cr Trepp, welcomed those in attendance and declared the meeting open at 4.32pm.

In Attendance:

| | |
|------------------|---|
| Robert Trepp | SoD - Shire President (Chair) |
| Rebecca McCall | SoD - CEO |
| Aaron Wooldridge | SoD - DCEO |
| Linley Dreghorn | SoD - Executive & Governance Officer |
| Lisa Begley | SoD - Dowerin Home Care Coordinator |
| Barb Garner | DDHS - Principal |
| Siobhan Bishop | DFES Northam - Area Officer Upper Wheatbelt |
| Tracy Jones | SJA - Dowerin |
| Phil Pickering | DBFB - Deputy Chief Bush Fire Control Officer |

In Attendance Via Teams:

| | |
|----------------|-----------------------|
| Danielle Green | DEM - General Manager |
|----------------|-----------------------|

Non-Attendance:

Apologies:

| | |
|------------------|---|
| Sonya Ralph | DCRC - Coordinator |
| Maxi McDonald | SJA - Community Paramedic |
| Paul Millstead | DBFB - Chief Bush Fire Control Officer |
| Peter Richards | SJA - Dowerin Chair |
| Adrian Bailey | WAP - Officer in Charge |
| Paul Pochintesta | WAP - Officer |
| Yvette Grigg | DFES - District Emergency Management Advisor |
| Jo Spadaccini | DC - District Emergency Service Officer Wheatbelt |

Non-Attendance = No apology submitted

2. CONFIRMATION OF MINUTES

Moved Barb Garner

Seconded: Aaron Wooldridge

That the minutes of the Local Emergency Management Committee meeting held on 20 September 2022 be confirmed as a true and correct record of proceedings.

CARRIED 8/0

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Check with Rob Boase regarding taking on the Crises Coordinator role.

4. STANDING ITEMS

4.1 Agency Updates

- CC
 - Update provided via Attachment 4.1B
 - Pg 14 - Glenn Briggs
 - Pg 34 - IGA now Tin Dog General Store
 - Pg 36 - JK Williams - no longer
 - CRC - Sonya Ralph will need to be updated to Shelley Matthews
 - SoD emailed through updates in September but these were not reflected in presented plan.

- DC
 - Update via Attachment 4.1A

- DFES Operational
 - Aerial support in the area. Based in Northam for the current fire season
 - Fire started using a lawn mower, lightning ignition in Goomalling. Loss of header hydraulic fluid ignition
 - New AFDR system - cannot compare the new system to the old McArthur system

- DFES Emergency Management
 - Update provided via Attachment 4.1C

- DBFB
 - 3 fires this season already
 - Phil Pickering has not received any information regarding the new ADFR system
 - Trucks have been serviced
 - Minnivale 4.4 when arrives will need to be housed in Dowerin and Dowerin 1.4 to Minnivale until shed upgrade can be approved. LGGS grant application submitted 2 consecutive years and been rejected.
 - 2 training sessions held - WHS and Rural Fire Safety Training. Will look at holding 6-week training sessions as last year to accommodate those that only need a few modules to complete.
 - Need to provide email addresses for volunteers for DFES Volunteer Hub

- DCRC
 - No representation

- DDHS
 - Phone number has changed - 9631 4400
 - Deputy Principle commencing 2023 - Christiana Paterson - 0402 094 850
 - Significant change in staff for 2023. Looking for Kindy/KP, Year 1, English

- DEM
 - In full planning mode for 2023

- DSJA
 - Maxi McDonald on 4 weeks annual leave. Pieter is relieving contactable on same mobile number
 - CEO asked about the CP position for Dowerin and was informed that Maxi is permanent to Dowerin.
- SJA
 - Nil
- SoD
 - Bushfire brigades – WHS work still progressing
 - Emergency Facilities Plan – drill to be undertaken tomorrow 13/12/2022 – Depot, swimming pool and Administration.
 - Response Committee chair – presentation was very informative. Missing link in preparedness there is no Animal Management Plan in place/implemented. NEWROC in process of preparing an Animal Welfare Plan to present to LEMC. Communication power backup is also a concern in an emergency. Portable backup source of power. Starlink has become an affordable option.
 - Townsite will have a solution with Bandwidth Holdings Pty Ltd bringing their communication capabilities to town.
- WAP
 - Lack of resourcing over the Christmas and New Year period.
 - Notify police of any fires so they can organise resources sooner rather than later. More than happy to be told their attendance is not required, however due to the lack of personnel, when assistance is required it could take some time to organise.
 - Reminder to volunteer services about managing their volunteers fatigue, there have been a number of recent road incidents.
 - New vehicle coming in January – Kia Sorrento

4.2 Contacts & Resources Register Update

The Contacts & Resources Register was circulated, with members requested to provide updates and amendments on the contents relevant to their agency.

- Sonya Ralph CRC Coordinator needs to be replaced by Shelley Matthews
- Dowerin District High School phone number to be updated

5. GENERAL BUSINESS

State of emergency has been lifted by the State Government. Covid is no longer imminent threat.

6. NEXT MEETING

To be held on the first Monday of the month at 4:30pm. Venue to be Dowerin Community Club.

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|-------------------------|---|
| Monday 6 February 2023 | LEMC – Dowerin Community Club, Memorial Ave Dowerin |
| Wednesday 15 March 2023 | NEWROC joint major EM day including exercise (date TBC) |
| Monday 1 May 2023 | LEMC – Dowerin Community Club, Memorial Ave Dowerin |
| Monday 7 August 2023 | LEMC – Dowerin Community Club, Memorial Ave Dowerin |
| Monday 7 November 2023 | LEMC – Dowerin Community Club, Memorial Ave Dowerin |

7. MEETING CLOSED

There being no further business the Chair thanked those in attendance and closed the meeting at 5.14pm.