



***That the minutes of the Local Emergency Management Committee meeting held on 13 December 2022 be confirmed as a true and correct record of proceedings.***

**CARRIED**

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| <b>3. BUSINESS ARISING FROM PREVIOUS MINUTES</b> |
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Check with Rob Boase regarding taking on the Welfare Liaison Officer role. – Rob has accepted the role however has requested further information on the specifics of the role.

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| <b>4. STANDING ITEMS</b> |
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#### **4.1 Agency Updates**

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| CC                              | <ul style="list-style-type: none"><li>• No representation</li></ul>  |
| DC                              | <ul style="list-style-type: none"><li>• Update via Attachment 4.1A</li><li>• Emergency Relief and Support Unit – name change has been approved.</li><li>• Welfare Plan to be table at next LEMC for passing. Linley will forward to all members following the meeting and move at May meeting. Document allows for member details to be as attachment and updated as required.</li></ul>   |
| DFES<br>Operational             | <ul style="list-style-type: none"><li>• No representation</li></ul>  |
| DFES<br>Emergency<br>Management | <ul style="list-style-type: none"><li>• Update provided via Attachment 4.1B</li><li>• My Bushfire Plan – <a href="http://www.mybushfireplan.wa.gov.au">www.mybushfireplan.wa.gov.au</a></li></ul>  |
| DBFB                            | <ul style="list-style-type: none"><li>• Fire at CBH bin in December. Train threw a bearing.</li><li>• Include Minnivale in resource list.</li><li>• East Street – listed for shed address. Needs updating.</li><li>• Follow up on replacement appliance for Minnivale. Write a letter requesting update. BFAC.</li><li>• Dowerin Prohibited Burning Period finished 26 February 2023.</li></ul>  |
| DCRC                            | <ul style="list-style-type: none"><li>• No representation</li></ul>  |
| DDHS                            | <ul style="list-style-type: none"><li>• No representation</li></ul>  |
| DEM                             | <ul style="list-style-type: none"><li>• Strategic Plan released last year for 3 years. Established sub-committees</li><li>• All plans currently under review.</li><li>• Site changes – vehicle movement plans being updated.</li><li>• All final documents should be submitted by March.</li><li>• Significant infrastructure upgrades this year – Gate 1 &amp; 3 this has been driven to assist with capturing entry data.</li><li>• Finalised all exhibitor packs and applications open today. Expecting full house for 2023 event.</li><li>• DEM General Manager approached about a community engagement interactive zone by DFES to incorporate WAP, DFES and SJA.</li></ul> |
| DSJA                            | <ul style="list-style-type: none"><li>• Update via Attachment 4.1C</li><li>• Peter Richards and Krystal Couper trained VDO</li></ul>   |
| SJA                             | <ul style="list-style-type: none"><li>• Lauren Carr resigned – Chloe Bell 0473 118 182 new admin officer.</li><li>• Peter and Krystal completed VDO training last weekend.</li></ul>   |

- SoD
- Tin Dog Store has sold freehold. Wyalkatchem IGA owner has bought the business and expected to settle 10 March 2023. Uncertain if returning to IGA franchise.
  - Commercial Hotel - Several conversations had to date. Intent was to refurbish and re-open with temporary permit from last conversation. This was 3 weeks ago. There are a number of codes that are required to be complied with, therefore quite a lot of work required. Liquor license remains with hotel business and will need to be transferred. No information on an approved Manager as yet. Significant loss to community for accommodation etc
  - Redding Road - Need to follow up with Asset & Works Coordinator in regard to Police request to reduce speed limit for safety purposes. Intersection of Redding/Stewart St - awaiting design drawings to identify a solution to reduce safety risks.
  - Awaiting designs for slipway parking at DDHS.
  - Emergency Management - Dowerin belongs to NEWROC. Joint LEMA or a MOU is being considered for joint emergency response. Animal Welfare Plan is currently being developed. This was identified as a gap from the Corrogin/Bruce Rock emergency.
  - Looking at the needs/ability to implement a CEM with NEWROC. Funding is no longer available through DFES. Compliance and governance surrounding emergency management is not effectively managed. BFAC Meeting set for April 6?
  - Exercise surrounding Field Days - potential emergency scenarios - desktop potentially post event.

- WAP
- Police station was recently painted.
  - No significant issues.
  - New vehicle has arrived and operational.
  - Thanks to SJA for refurbishment of first aid kit and defibrillation machine.
  - Major incidents - Vehicle stolen from main street. Culprit apprehended.
  - Local bushfire training undertaken in past week. Focused mainly on vehicle control point, TMP, Police, main roads or LG. More forms to be completed.
  - Commercial Hotel - License reissued. Officer Pochintesta has experience in liquor licensing.
  - Industrial action is coming back into light and will advise LG if there are any developments to communicate.
  - Redding Road - Currently 110km speed limit. Need to address this further.
  - Sgt Hush was involved with Morangup fire incident. Also attended the bushfire training.
  - Increased access to water bombers is proving to be fruitful in gaining control of fires quickly.

#### 4.2 Contacts & Resources Register Update

The Contacts & Resources Register was circulated, with members requested to provide updates and amendments on the contents relevant to their agency.

- Update DEM General Manager title.

### 5. GENERAL BUSINESS

Genset - Emergency power backup. Highlighted in Corrogin/Bruce Rock incident. NEWROC are currently looking at power backup in relation to communications.

STAND (Strengthening Telecommunications Against Natural Disasters (STAND) program)- is in place at Dowerin Community Club. There is an information pack with instructions on site for how to access the network.

Rebecca McCall asked if we look at purchasing a genset that is mobile on a trailer that can be easily relocated in case of emergencies.

Phil Pickering suggested to reduce to size of the generator for the BFB building to 15/20kva for the LGGS Grant application. He believes the 30kva is not required.

XENEX - new internet provider has equipment installed on Pickering Tower to provide fast internet service. Finalising marketing currently and will be advertised in community within next few weeks starting at approximately \$80/month.

Significant grants now available for EV charging points - Shire looking at applying.

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| <b>6. NEXT MEETING</b> |
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To be held on the first Monday of the month at 4:30pm. Venue to be Dowerin Community Club.

Please note that if people wish to attend via Teams, this can be arranged however the meeting location will then be at the Shire Chambers.

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| Wednesday 15 March 2023 | NEWROC joint major EM Day including exercise.       |
| Monday 1 May 2023       | LEMC - Dowerin Community Club, Memorial Ave Dowerin |
| Monday 7 August 2023    | LEMC - Dowerin Community Club, Memorial Ave Dowerin |
| Monday 7 November 2023  | LEMC - Dowerin Community Club, Memorial Ave Dowerin |

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| <b>7. MEETING CLOSED</b> |
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There being no further business the Chair thanked those in attendance and closed the meeting at 10.00am.