

# SHIRE OF DOWERIN



## Minutes of the Annual General Meeting of Electors held at the Council Chambers, Cottrell Street, Dowerin on Tuesday 07 February 2017 at 7pm

**NOTE: The Chief Executive Officer has approved these minutes as UNCONFIRMED for the purpose of distribution. They will remain UNCONFIRMED until the next Annual General Meeting of Electors when they will be considered, amended if and as necessary, and then confirmed.**

**A Selvey  
Chief Executive Officer  
08 February 2017**

### 1. OPENING OF MEETING

The President declared the meeting open at 7.00pm and extended a welcome to all attending.

### 2. PRESENT:

Cr DE Metcalf	President	Town Ward
Cr TA Jones		Rural North Ward
Cr RI Trepp		Rural South Ward
Cr AJ Metcalf		Town Ward
Cr DP Hudson		Town Ward
Ms AJ Selvey		Chief Executive Officer

### ELECTORS

Ms A Robson  
Mrs EL Richards  
Mr EW Emmott  
Mrs ME Phillips  
Mr DJ Phillips  
Mrs P Woods  
Ms L Arnott  
Mr L Muhleisen  
Mr T Gerrard  
Mr A Hajat  
Mrs R Hathaway  
Mrs L Sinclair  
Mr GB Ralph  
Mrs NM Metcalf  
Mr G Todd

Mrs P Todd  
Mr I Rackham  
Mrs A Rackham

**3. APOLOGIES**

Cr WE Coote  
Mr SF Geerdink

**4. CONFIRMATION OF MINUTES**

Moved: EW Emmott      Seconded:      AJ Metcalf

**That the Minutes of the Annual Electors Meeting held on 30 June 2016, be confirmed as a true and correct record of the meeting proceedings.**

Carried

**5. BUSINESS ARISING**

- 5.1 Letter to Minister for Emergency Services sent on 26 July 2016;
- 5.2 Council considered sponsorship of the Sheep Dog Trials at the Ordinary Meeting of Council on 16 August 2016 and declined to sponsor the event as it would bring no benefit to Dowerin;
- 5.3 The Ranger and CEO monitor cars parked on the verge in Goldfields Road on an ongoing basis.

**6. RECEIVAL AND ADOPTION OF THE SHIRE OF DOWERIN 2015-2016 ANNUAL REPORTS CONSISTING OF THE FOLLOWING FOUR PARTS:**

- 2015/2016 Annual Financial Statements;
- Auditors Report;
- President's Report; and
- CEO's Report.

**ELECTORS RESOLUTION**

Moved: DP Hudson      Seconded: RI Trepp

**That the Shire of Dowerin 2015-16 Annual Report be received.**

Motion Carried

**10. QUESTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Nil

## **11. GENERAL BUSINESS**

**Question from Mrs PA Wood: Is the Shire moving forward – issues such as cuts to the budget for Australia Day breakfast are of concern?**

**Response: Yes, the Shire is moving forward. The budget is realistic and is putting us on a path for the future.**

**Question from Mr I Rackham: What is happening regarding the Heritage Rail Project?**

**Response: Focus is on finalising the project and acquitting the grant by end of April 2017.**

**Question from Mrs M Phillips: Would it be possible to put a letter or update in the Dowerin Despatch as the community would like to know what is happening?**

**Response: Yes. Will get updates into the Despatch more regularly.**

**Question from Mr T Gerrard: How is the Shire going about progressing the recovery of misappropriated funds?**

**Response: Insurance has been paid as was \$99,000. Other avenues are being reviewed and the Shire allocated \$20,000 at the last Council meeting to progress those other options.**

**Question from Mrs A Rackham: Was the Shire's insurance insufficient?**

**Response: Yes, the former CEO had chosen to reduce the insurance.**

**Question from Mr I Rackham: Whose role is it to oversee the CEO?**

**Response: Council is responsible for oversight of the CEO and the organisation; however there is delineation between the operation and the policy. The CEO is responsible for the operation and management and the Council cannot get involved in that aspect of the organisation. However, Council does have a role in monitoring risks and risk management.**

**Question from Mrs M Phillips: Is it going to be hard to get Councillors?**

**Response: Possibly but more training will be available.**

**Question from Mrs P Todd: What is the future with amalgamation?**

**Response: Amalgamation has positives and negatives. We are fortunate to have assistance from the City of Wanneroo, City of Melville, Shire of Northam and City of Nedlands, who are all providing different areas of support.**

**Question from Mr G Todd: Is any projection of rates done for the future?**

**Response: The Shire is developing a Long Term Financial Plan that will set out income, including rates, and expenditure for the next ten years. However, this plan will have to be based on various assumptions such as the cost of utilities, grant income, staff award increases etc. New costs such as the latest requirement for Shires to pay licencing, which cost the Shire as much as 4% of rates, cannot be predicted and have on long term plans.**

Ms AJ Selvey (CEO) spoke on the Community Plan that is to be revisited in the near future and encouraged everyone to come on board and give input as community engagement is important.

Question from President DE Metcalf to Ms L Arnott as our newest present community member: What were your thoughts of Dowerin when you first came to town.

Response: The town appeared "Sad" but after time here it is apparent that everyone is very busy. Change does happen but it is very gradual. Dowerin has an amazing Community Spirit. We must always be positive about our community.

Mrs M Phillips asked that we all share the history of Dowerin and how different things came about.

#### **THANKS TO THE SHIRE OF DOWERIN**

Mr EW Emmott moved a vote of thanks to the inside staff and outside staff of the Shire of Dowerin for their work over the past year acknowledging that it has been a difficult year.

#### **12. CLOSURE OF MEETING**

There being no further business Cr DE Metcalf (President) declared the meeting closed at 7.55pm.