



SHIRE OF
DOWERIN
TIN DOG TERRITORY

AGENDA

Annual Electors Meeting

To be held at the Dowerin Community Club
East Street, Dowerin WA 6461
Wednesday 3 February 2021
Commencing 6.00pm



ABN: 35 939 977 194

P (08) 9631 1202 E dowshire@dowerin.wa.gov.au
13 Cottrell Street, Dowerin WA 6461

 www.dowerin.wa.gov.au



NOTICE OF MEETING

Dear President and Councillors,

The Annual Electors Meeting of the Shire of Dowerin will be held on Wednesday 3 February 2021 at the Dowerin Community Club, East Street, Dowerin commencing at 6.00pm.

The purpose of the meeting will be to adopt the 2019/20 Annual Report and any other general business.

Rebecca McCall
Chief Executive Officer
29 January 2021

DISCLAIMER

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the Shire. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The Shire of Dowerin expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

The advice and information contained herein is given by and to Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

It should be noted that the Attachment hyperlinks may not be functional from this document when sourced from the Shire of Dowerin's website. Attachment copies follow on from the end of the Council Agenda and Minutes.

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Shire of Dowerin Annual Electors Meeting 6.00pm Wednesday 3 February 2021	
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1. Official Opening

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr DP Hudson	President
Cr BA Ward	Deputy President
Cr AJ Metcalf	
Cr LG Hagboom	
Cr LH Holberton	
Cr JC Sewell	
Cr RI Trepp	

Staff

Ms R McCall	Chief Executive Officer
Ms C Delmage	Manager Corporate & Community Services
Mr L Vidovich	Manager Works & Assets
Ms V Green	Executive & Governance Officer

Members of the Public:

Apologies:

Approved Leave of Absence: Nil

3. Confirmation of Minutes of the Previous Meeting(s)

3.1 Annual Electors Meeting held on 18 February 2020

Attachment 3.1A

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation - 3.1

That, in accordance with Section 5.32 of the *Local Government Act 1995*, the Minutes of the Annual Electors Meeting held on 18 February 2020, as presented in Attachment 3.1A, be confirmed as a true and correct record of proceedings.

4. OFFICER'S REPORTS - CORPORATE AND COMMUNITY SERVICES

4.1 Receipt of the 2019/20 Annual Report

<h1>Corporate & Community Services</h1>		 SHIRE OF DOWERIN TIN DOG TERRITORY
Date:	20 January 2021	
Location:	Not applicable	
Responsible Officer:	Cherie Delmage, Manager Corporate & Community Services	
Author:	Vanessa Green, Executive & Governance Officer	
Legislation:	<i>Local Government Act 1995</i>	
SharePoint Reference:	Organisation/Governance/Council Meetings/2021 Annual Electors Meeting	
Disclosure of Interest:	Nil	
Attachments:	Attachment 4.1A - 2019/20 Annual Report	

Purpose of Report

Executive Decision

Legislative Requirement

Summary

This Item presents the 2019/20 Annual Report to the Annual Electors Meeting.

Background

The annual financial statements for the year ended 30 June 2020 have been completed, as has the annual audit of those financial statements by Council's auditors, AMD Chartered Accountants (AMD).

The Audit & Risk Committee adopted the 2019/20 Annual Report at its January 2021 meeting (CMRef 0341), with Council also adopting the 2019/20 Annual Report at its January 2021 Meeting (CMRef 0346).

The 2019/20 Annual Report is provided as an Attachment.

Comment

The 2019/20 Annual Report consists of the following parts:

1. 2019/20 Annual Financial Statements;
2. Independent Auditor's Report;
3. President's Report;
4. CEO's Report; and
5. Statutory Reports.

In addition, reports on the activities and events undertaken by the Shire for the financial year are included.

Consultation

Local Public Notice provided on 20 January 2021
 Council Meeting 19 January 2021
 Audit & Risk Committee Meeting 19 January 2021
 OAG & AMD
 Senior Management Group

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Community Priority: Our Leaders

Objective: A thriving and progressive rural community enabled by innovation in leadership, a focus on continuous improvement and adaptability to evolving community needs

Outcome: 2 & 3

Reference: L3, L4 & L5

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Section 5.27 of the *Local Government Act 1995* states that a general meeting of electors is to be held once every financial year on a day selected by the local government but not more than 56 days after the adoption of the annual report.

Section 5.29 of the *Local Government Act 1995* states that the CEO is to convene an electors' meeting by giving 14 days local public notice.

Regulation 15 of the *Local Government (Administration) Regulations 1996* state that the matters to be discussed at an Annual Electors Meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Management Framework

Action (Treatment)	Document Governance Management Framework
Risk Rating (after treatment)	Adequate

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation - 4.1

That, pursuant to Section 5.27 of the *Local Government Act 1995* and Regulation 15 of the *Local Government (Administration) Regulations 1996*, the 2019/20 Annual Report, as presented in Attachment 4.1A, be received.

5. General Business

The President will address questions received on prior notice and accept questions from the floor.

At the time of the release of this Agenda no prior notice of questions had been received.

Any questions raised from the floor at the meeting will be addressed in the Minutes.

6. Closure



SHIRE OF
DOWERIN
TIN DOG TERRITORY

MINUTES

Annual Electors Meeting

Held at the Dowerin Community Club
East Street, Dowerin WA 6461
Tuesday 18 February 2020



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5.1	Receipt of the 2018/19 Annual Report
6.	General Business
6.1	Questions of which Prior Notice has been given and from the Floor
7.	Closure

Shire of Dowerin
Annual Electors Meeting
Tuesday 18 February 2020



1. Official Opening

The President welcomed those in attendance and declared the meeting open at 6.05pm.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr DP Hudson	President
Cr AJ Metcalf	Deputy President
Cr JC Chatfield	
Cr LG Hagboom	
Cr LH Holberton	
Cr JC Sewell	
Cr RI Trepp	
Cr BA Ward	

Staff

Ms R McCall	Chief Executive Officer
Ms C Delmage	Manager Corporate & Community Services
Ms V Green	Executive & Governance Officer

Members of the Public:

Frances Anderson, Dawn Condo, Roberta Cooper, Eric Emmott, Simon Emmott, Wendy Emmott, Trevor Gerrard, Fiona Hagboom, John Hull, Diane Hudson, Lesly Marshall, Doug Maxwell, Norma Metcalf, Noela Newman, Peter Nowelski, Steve Parkin, Don Phillips, Margaret Phillips, Emma Richards, Peter Richards, Anne Robson, Betty Ward

Apologies:

Mr Glen Brigg, Manager Works & Assets, Lynley Arnott, Ian & Lyn Phillips

Approved Leave of Absence:

Nil

3. Public Question Time

Nil

4. Confirmation of Minutes of the Previous Meeting(s)

4.1 Annual Electors Meeting held on 5 February 2019

[Attachment 4.1A](#)

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution

Moved: A Robson

Seconded: E Richards

0147 That, in accordance with Section 5.32 of the *Local Government Act 1995*, the Minutes of the Annual Electors Meeting held on 5 February 2019, as presented in Attachment 4.1A, be confirmed as a true and correct record of proceedings.

CARRIED

5. OFFICER'S REPORTS – CORPORATE AND COMMUNITY SERVICES

5.1 Receipt of the 2018/19 Annual Report

<h2>Corporate & Community Services</h2>		 SHIRE OF DOWERIN TIN DOG TERRITORY
Date:	29 January 2020	
Location:	Not applicable	
Responsible Officer:	Cherie Delmage, Manager Corporate & Community Services	
Author:	Vanessa Green, Executive & Governance Officer	
Legislation:	<i>Local Government Act 1995</i>	
SharePoint Reference:	Organisation/Governance/Council Meetings/2020 Annual Electors Meeting	
Disclosure of Interest:	Nil	
Attachments:	Attachment 5.1A – 2018/19 Annual Report	

Purpose of Report

Executive Decision

Legislative Requirement

Summary

This Item presents the 2018/19 Annual Report to the Annual Electors Meeting.

Background

The annual financial statements for the year ended 30 June 2019 have been completed, as has the annual audit of those financial statements by Council's auditors, AMD Chartered Accountants (AMD).

The Audit & Risk Committee adopted the audited financial report at its December 2019 meeting (CMRef 0121) which also included the exit interview with the Office of the Auditor General (OAG) and AMD. Council adopted the 2018/19 Annual Report at its Special Council Meeting held on 14 January 2020 (CMRef 0123).

The 2018/19 Annual Report is provided as an Attachment.

Comment

The 2018/19 Annual Report consists of the following parts:

1. 2018/19 Annual Financial Statements;
2. Independent Auditor's Report;
3. President's Report;
4. CEO's Report; and
5. Statutory Reports.

In addition, reports on the activities and events undertaken by the Shire for the financial year are included.

Consultation

Despatch advertising on 7 February 2020, as well as promotion on the Shire's Facebook page, website and notice boards.

Avon Advocate Local Public Notice on 29 January 2020

Special Council Meeting 14 January 2020

Audit & Risk Committee Meeting 19 December 2019

OAG & AMD

Senior Management Group

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Community Priority: Our Leaders

Objective: A thriving and progressive rural community enabled by innovation in leadership, a focus on continuous improvement and adaptability to evolving community needs

Outcome: 2 & 3

Reference: L3, L4 & L5

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Section 5.27 of the *Local Government Act 1995* states that a general meeting of electors is to be held once every financial year on a day selected by the local government but not more than 56 days after the adoption of the annual report.

Section 5.29 of the *Local Government Act 1995* states that the CEO is to convene an electors' meeting by giving 14 days local public notice.

Regulation 15 of the *Local Government (Administration) Regulations 1996* state that the matters to be discussed at an Annual Electors Meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

Risk Implications

Council would be contravening the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* if it did not conduct an Annual Electors Meeting.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

	<p><i>It is anticipated that the Dowerin Marketing Plan will be a working document and will form the basis of an annual communications plan to include consultation, engagement and promotional initiatives. The initial Plan will be targeting visitors to Dowerin, therefore actions will include marketing initiatives to promote Dowerin's attractions, events, services and accommodation. It is anticipated to further develop the Plan in 2021/22 to target families to live, play and invest in Dowerin.</i></p>
Outcome 2	<p>Tourism is a significant contributor to the local economy and is enhanced by investment in tourism initiatives that showcase Dowerin's natural and built attributes.</p>
Strategy E2	<p>Undertake a tourism asset and opportunity review to clearly identify target markets, tourism trends and opportunities for Dowerin to better promote offerings; encourage and support local businesses to better cater for visitors and tourists.</p>
Action 2.1	<p>Undertake a tourism audit to include attractions, services and signage: 2019/2020</p> <p><i>Status:</i></p> <p><i>Preliminaries have commenced and it is aimed to complete the audit by April 2020. The purpose of the audit is to identify maintenance and replacement requirements for existing attractions, services and signage. In addition, the audit will identify any signage gaps. The renewal and addition of signage is likely to be rolled out over 2-3 years due to budget restrictions.</i></p>
Action 2.2	<p>Prepare and implement a Strategic Tourism Plan: 2020/2021</p> <p><i>Status:</i></p> <p><i>The timeline for this project is 2020/2021 and is likely to be completed inhouse.</i></p>
Outcome 3	<p>New industry and strengthen existing industry supports economic growth and local employment generation.</p>
Strategy E5	<p>Complete a local economic development and incentivisation plan that focuses on business development and identifies industry opportunities and actions to capitalise on prospects.</p>
Action E5.1	<p>Develop and implement a Strategic Economic Plan; 2020/2021</p> <p><i>Status:</i></p> <p><i>The timeline for this project is 2020/2021 and is likely to be completed inhouse unless resources are allocated in the 2020/21 Budget. It needs to be clear that Council's core function is not economic development. Council can support economic development, however has little control and/or influence to empower business development. The Plan will identify agreed objectives and actions plus highlight the responsible key stakeholder(s).</i></p>
Strategy E6	<p>Local businesses are supported to thrive through continued membership and promotion of the Wheatbelt Business Network, and development of a local business development strategy.</p>
Action E6.1	<p>Facilitate the re-activation of the Dowerin Business Association.</p> <p><i>Status:</i></p> <p><i>Mid-year 2019, the Dowerin Business Association (DBA) convened a meeting to discuss the future and purpose of the DBA. The Shire President and CEO attended this meeting. The DBA accepted the offer from the CEO for the Shire to act as a 'silent' secretary to assist with administration and communication. The meeting did result in the DBA hosting a sundowner at</i></p>

	<p><i>the Farm Shed which was well attended by the business community.</i></p> <p><i>Council can support the function of the DBA, however the organisation must be driven by the business community.</i></p> <p><i>Council will be hosting a sundowner with the intent of inviting the business community to provide the opportunity to network and discuss matters of concern. The sundowner is likely to be held in late March or early April 2020. It is hoped the business community takes advantage of this opportunity.</i></p>
Action E6.2	<p>Advocate for increased local participation of the Wheatbelt Business Network.</p> <p><i>Status:</i></p> <p><i>It was the CEO's take from the DBA meeting that there was a general lack of appetite for the Dowerin Business Community to be affiliated with the Wheatbelt Business Network (WBN). The WBN helps keeps businesses up to date with business information, business contacts, resources, networks and a fortnightly newsletter. The WBN connect businesses through a range of networking opportunities to include business after hours events, a member only Facebook group, Lindekin groups, women in business event and mentoring program. Membership over the Wheatbelt is currently 300 businesses. Membership costs start at \$165 per annum.</i></p>
Action E6.3	<p>Facilitate the development of business development strategies and support local businesses with the implementation of identified initiatives.</p> <p><i>Status:</i></p> <p><i>The timeline for this project is 2020/21 and is likely to be completed inhouse unless resources are allocated in the 2020/21 Budget. It needs to be clear that Council's core function is not economic development and Council has little control and/or influence to empower business development. However, Council can work with the business community to identify workable and sustainable initiatives. This will be addressed when the Strategic Economic Plan is developed.</i></p>
Additional Meeting Comment	<p>It was suggested the Shire could facilitate a public forum with a futurist to stimulate economic development and generate additional ideas. A potential facilitator had been identified and this would be considered in the development of the Strategic Economic Plan.</p>

Q3. Disability Access and Inclusion Plan (DAIP) - with the Dowerin Community Club (DCC) being a public building, a self-opening door should be installed. There are disabled people in town who would benefit from this and also elderly people who frequent the building. Reading the DAIP, I was unable to see any provision for this to be implemented.

The objectives and outcomes in the Shire of Dowerin's DAIP are very broad. It is agreed that the installation of an automatic door at the DCC would be beneficial to the community at large. In previous years grant funding was available to local authorities for similar initiatives, though unfortunately this program is no longer accessible. The approximate cost to install automatic doors would be in the vicinity of \$7,000. However, the lack of external funding will not stop Council discussing the proposal with the DCC Committee soon and, if favourably considered, it will be included in 2020/21 Budget.

Q4. Snap Send Solve - does not appear to resolve issues as planned.

When the Snap Send Solve app was introduced as a mechanism for the community to report issues the app's utilisation was grossly underestimated. The sheer volume of Snap Send Solve requests received has become difficult to process and manage, particularly during periods of staff changeovers. It is planned to review the management of the app over the next few months and implement improved processes to ensure issues are at least acknowledged. Addressing issues received through the app depends on a number of variables to include:

- Budget consideration and/or implications;

- Asset management practices;
- Road maintenance and construction programs; and
- Parks & Gardens maintenance program.

Q5. Bird Sanctuary – repair required on the shade cloth, bins have no bottom and people put rubbish in which goes on the ground. Fence and signs need replacing.

The 2019/20 Budget includes an allocation to commence maintenance work and signage renewal along the Tin Dog Walk Trail to include the Bird Sanctuary. Although the fence looks unsightly, it is generally in good condition and is suitable for its function to deter access to the sewer dam. The Dowerin Workcamp were involved in the initial development of the sanctuary and maybe be agreeable to assist in carrying out maintenance. It is a preference to remove the shade cloth and carry out due diligence to identify possible alternatives to address screening, seating, signage and litter control. Costings will need to be presented to Council for consideration.

Q6. Red Cones – have been left outside of Chatfield residence for two years.

Q7. The appalling state of the footpath in the main street of Dowerin (eg, gaps in paving, slippery pavers, curb exposed).

The cones remain at this location as the footpath contains a trip hazard. Council has purchased a grinder to address the high-risk trip hazards found within the footpath network. Many of the trip hazards are caused by tree roots. The Workcamp will be undertaking this work and it is anticipated that works will commence by mid-March.

Council is aware of the poor conditions of the footpath network. Council has 7.7km of footpaths with a useful life of less than 50 years. Replacement costs for footpaths is \$985,000. In order to keep pace with asset renewal Council needs to spend approximately \$20,000 per annum. This does not include the construction of new paths to extend the footpath network.

Q8. Trees – reported in Woods Road and still not removed

Upon investigating this matter, it appears a loader has pushed the tree aside. The works crew have since cleared the debris away.

Q9. New Road Repair Truck – please explain to the community how this is to be used and when this will happen.

Current work practices include patching roads by hand. To obtain efficiencies, Council made the decision to purchase a Jetpatcher. The jet patcher will be utilised to patch roads (potholes and edges), sealing of re-stabilisation works and bitumen repairs. The Shire requires usage of the Jetpatcher on its aging and deteriorating sealed network, but budgets will determine the amount of usage.

The Jetpatcher contains a high-pressure vessel; therefore, the works crew need to be appropriately trained to ensure operation is carried out safely. Training was delayed due to the Christmas period and waiting for the return of the crew from annual leave. The accredited trainer arrives this week to facilitate appropriate training over 3 days.

Q10. Trees in the main street are self pruning. Surely the Shire could trim on a regular basis, as many lights are not visible due to the trees. Also, dangerous when branches drop, as well as causing excessive mess. This has been the case for the ten years I have lived here and been addressed several times, also many of the bins are rusting out on the bottom.

Council will need to engage an arborist to prune the gums in the main street as it is a specialised task to prune appropriately to ensure the trees are not damaged and limbs are not weakened. There is an allocation in the current budget to undertake this request. It should also be noted there are members of the community who would prefer the trees to be left as is.

It is acknowledged that the rubbish bins need replacing. This project will be a consideration for the 2020/21 Budget.

Q11. The purchase and disposal of Shire equipment that is hardly used (eg. Is the old bob cat still within the Shire? If so, why buy a new one and why isn't the odd one sold (if still here).

The Mustang bobcat is near its end of life and has being replaced with the skidsteer. It is planned to house the mustang at the Tip to carry out ongoing tip maintenance. Council has recently disposed of a low loader and dolly. Offers received for the 2009 Ford Ranger Utility are yet to be evaluated.

Q12. Since recycling has finished I the town is the TPW wool press still located in the recycling shed? If so, why hasn't it been sold?

Q13. Several businesses are participating in a recycling of cardboard project in conjunction with Avon Waste. Is the Shire participating in this venture. If not, why?

Theme	Our Natural Environment
Objective	Dowerin's unique natural environment is conserved and enhanced through sustainable practices and responsible environmental management.
Outcome 1	Increased community education and awareness supports the preservation of Dowerin's natural environment.
Strategy N1	Work with environmental advocacy groups to deliver targeted education programs that support existing sustainability initiatives and encourages community ownership of the recycling program.
Action N1.1	<p>Facilitate and support the transfer of the recycling program management to a community group.</p> <p><i>Status:</i></p> <p><i>The original intent of the recycling shed was based on the ethos that the community would volunteer to sort through the recyclables and bale. Over time, volunteerism dropped, and the Shire was then picking up recyclables, sorting, baling and disposing. This unbudgeted service became onerous and costly.</i></p> <p><i>In late 2018, Council approached possible community groups to determine the appetite to take on the service to no avail.</i></p> <p><i>The current value and treatment of recyclables is of concern across the world. Until the Federal and State Governments set appropriate policy and put in place sustainable programs to drive and support the management of recyclables Council will not be offering a recyclable service other than the fortnightly recycle bin pick-up.</i></p> <p><i>The Shire is yet to confirm the ownership of the TWP press. It is unknown if it was donated or purchased for the purpose of the recycling project. If it is determined that the Shire owns the TWP press the retainment or disposal will be considered by Council.</i></p>
Additional Meeting Comment	It was advised that the TWP press was donated to the Shire by Mr Eric Emmott hence this would be followed up.
Action N1.2	<p>Support the rollout of the Container Deposit Scheme.</p> <p><i>Status:</i></p> <p><i>New WA policy will see the WA Container Deposit Scheme roll out from June 2020. Containers for Change allows consumers to take empty beverage containers covered by the scheme to a refund point to receive a refund of 10 cents. The container deposit scheme - Container for Change - starts on 2 June 2020. Containers for Change is run by WA Return Recycle Renew - a not for profit company responsible for establishing the collection network and managing its day to day operations. Upon scheme commencement, over 170 Containers for Change Refund Points will open across WA. Over 220 Refund Points will be open across the State by June 2021. The Minister is yet to</i></p>

	<p><i>formally announce the location of the Refund Pints.</i></p> <p><i>It is believed that the Dowerin Community Resource Centre, High School and Men's Shed have expressed an interest in managing a local Containers for Change.</i></p> <p><i>For further information visit www.containerforchange.com.au.</i></p>
Additional Meeting Comment	<p>It was confirmed that the Lil' Tigers had registered for the Containers for Change program.</p>

Q14. Security in town. Since lots of break ins, etc, over the last months, shouldn't the Shire be investing in helping of prevention of this? Ie. security in main street and back lanes.

The SCP does not identify security as a priority. Installation and management of appropriate CCTV is costly and while there is significant external funding available to install CCTV, the criteria is based on key priorities and WA Police crime statistics and identified hotspots. Although Dowerin's criminal incidents have increased of late, the number is not likely to warrant a successful grant application. Therefore, Council would need to cover the full cost of installation. In addition, consideration of ongoing monitoring of the CCTV and maintenance of the system is required; who monitors, who maintains the system, who replaces the system when required etc?

It should also be noted that Council is responsible for securing its own assets. Businesses and residents are responsible for appropriately securing their private property.

Q15. The gardens and gardening committee in my opinion are going a good job, but should consideration be given to making the town entrance more appealing?

Theme	Our Infrastructure
Objective	Our infrastructure will drive economic and population growth, be a key enabler to the digital economy and support reliable, efficient service delivery.
Outcome 1	Infrastructure is for purpose, responsibly managed and maintained.
Strategy I1	Empty spaces/places review to determine and promote opportunities for the re-use and revitalisation of unused community assets.
Action I1.3	<p>Develop and implement a Streetscaping Plan</p> <p><i>Status:</i></p> <p><i>The Draft Streetscaping Plan is nearly completed and will be presented to the Streetscaping Committee for feedback. The Plan will include the streetscaping of Stewart Street, DCC & SSA entrances and town entrances on Goldfields Road. The implementation of the Plan will be dependent on budget allocations and the success of attracting external funding. Depending on available funds, it could take 5 to 6 years to roll- out the Plan.</i></p>

Q16. My personal view is that the Shire Councillors, CEO and Leading Hand should go for a walk around the town together and have a look at some of the issues stated above.

The CEO and Manager Works & Assets drive and walk around town on a weekly basis. They are fully aware of asset conditions and the need for attention. Asset management is a holistic approach of managing infrastructure to include the financial and human resources required to manage assets, which comprises whole of life cycle and renewal costs. Due to the state of aging assets across the Shire it is imperative that a strategic approach is implemented to enable the 10-year programming schedule to be carried out.

Financial resources are limited, and we have a significant renewal gap. Bringing our assets to a suitable standard, for them to be functional and meet the needs of our community into the future is going to take patience and time.

Q17. Is the Lessor Hall getting any type of air conditioning? I think this should be done.

Theme	Our Infrastructure
Objective	Our infrastructure will drive economic and population growth, be a key enabler to the digital economy and support reliable, efficient service delivery.
Outcome 1	Infrastructure is for purpose, responsibly managed and maintained.
Strategy I1	Empty spaces/places review to determine and promote opportunities for the re-use and revitalisation of unused community assets.
Action I1.3	<p>Audit and review Council's facilities and assets</p> <p><i>Status:</i></p> <p><i>The replacement of the air-conditioning in the Lessor Hall is \$3,000 and is not factored in the 2019/20 Budget. This will be considered by Council. It is anticipated to complete the audit prior to June 2020 to ascertain the usage of facilities and spaces. This data will be assessed in conjunction with asset life-cycle costs to assist Council determine how to best manage its facilities and spaces.</i></p> <p><i>Town Hall (including Lessor Hall);</i></p> <ul style="list-style-type: none"> • <i>Condition assessment 3</i> • <i>Estimated remaining life 30 years</i> • <i>Approximate annual revenue \$4,000</i> • <i>Approximate annual operational expenditure \$21,000</i> • <i>Immediate maintenance and painting \$33,600</i>
Strategy I2	Develop a comprehensive asset management plan that prioritises assets and details a replacement and management schedule, that aligns to community needs.
Action I2.1	<p>Prepare a comprehensive Property Portfolio of Council's owned assets that includes 10-year replacement and management schedules.</p> <p><i>Status</i></p> <p><i>The Property Portfolio was completed in 2019 and the 10-year maintenance schedules will be reviewed as part of the 2020/21 Budget process.</i></p>

In addition to the above information, which was provided as a handout at the meeting, a document detailing the Asset Management Considerations for the Shire of Dowerin has been developed and was available to attendees at the meeting. A copy is included as an Attachment to these Minutes.

The other main points of discussion and questions raised included:

- Staff Employment
- Q. There is a perception that available jobs are not advertised locally and that no locals are being employed.
- A. Since August 2018 all vacancies have been advertised in the Despatch, on the Shire's website and Facebook page. The Avon Advocate was utilised for some recent recruitment due to the Despatch not being published throughout January 2020. Two locals recently commenced with the Shire and there are currently only two staff members who do not live locally.

There are strict recruitment practices for local government vacancies with the need to address selection criteria and for successful applicants to have the necessary attitude, skills, qualifications and knowledge to competently fulfil their role(s). The level of governance and compliance has dramatically increased in recent years and it is important the organisation is able to comply with its legislative requirements.

It is common across the local government sector for regular staff movements to occur at various times. It is believed the organisation currently has a strong team with a good, coherent culture. This can be demonstrated with the Shire recently achieving its best financial audit result in years, and the 2019 Compliance Audit Return achieving a 97% success rate.

The community can be assured there are dedicated staff working at the Shire of Dowerin and it would be nice for them to be made to feel welcome.

To assist with this, the Administration will be hosting a 'meet and greet' with staff on Tuesday 10 March 2020 in Council Chambers and members of the public are encouraged to attend.

Swimming Pool

- Q. The Shire was congratulated on recent refurbishment works at the Pool and the cost of providing the service was queried.
- A. Ongoing costs associated with the pool equate to approximately \$120,000 per year with a revenue generally around \$15,000-\$20,000 per annum.

It is acknowledged pools operated by local government will generally operate at a loss, however the provision of the service to the community is believed to provide other benefits in terms of safety, health and wellbeing and as a facility for social interaction.

The suggestion was made that with a lower or no admittance fee use of the facility may increase, however that would not have a beneficial impact to Council's revenue stream. In comparison to other local government pools, the cost of a season pass is relatively low.

The Shire is glad the community appreciate the works undertaken and hope that a great deal of fun and enjoyment can be gained by utilising the facility.

Note

Following the meeting and upon review of the above expenditure and revenue, it was identified that the operating costs were in fact around \$207,000 per annum with a revenue of around \$11,000. While the original figures listed above were what was discussed at the meeting, these corrected figures are included in the Minutes for clarification and the community's information.

Dowerin Short Stay

- Q. It was queried whether the Short Stay was operating at a profit.
- A. The short answer is, no. The cost of staying at the Short Stay almost covers the cost of providing the service in terms of normal operations. There are additional long term asset renewal costs which are not currently covered.

Unfortunately the facility was not painted properly originally with these works currently being completed by the Workcamp.

Light Vehicle Fleet Management & Asset Management

- Q. The Shire's recent changeover of light vehicles was queried with the type of vehicles, shop-local policy and private use raised as concerns.
- A. As a result of the cessation of the previous change-over of light vehicles arrangement (due to it no longer being offered by Ford dealerships) it was necessary to conduct a new procurement process. Local governments have access to fleet discounts under the State

CUAs and are not required to pay stamp duty on the purchase of light vehicles. Quotes were sourced and while Boekeman Machinery were offered the opportunity to quote initially and submitted a quote, a second quote was not sought to determine whether the pricing could be matched.

When considering the purchase arrangements, the purchase price, fleet discount, trade-in price and low or no maintenance costs are considered to reduce the cost per kilometer of operating the vehicle. Using this analysis identified that Toyota vehicles were able to provide the best value for money and lowest life-cycle costs to Council. In addition, the purchase of higher-end vehicles equates to a higher trade-in price on the resale.

Council recently adopted a Regional Price Preference Policy which entitles local businesses to a price preference of up to 10%. Details of the policy are available in the Policy Manual available on the Shire's website.

It is standard practice across the local government sector that executive management staff are entitled to unlimited private use of the local government owned vehicle during their term of employment. This is often restricted to use within the State and the spouse/partner of the employee is also entitled to drive the vehicle and be covered under the local government's insurance policy. This is the case at the Shire of Dowerin and the use of the vehicle provided with the position is detailed in the employee's contract of employment.

The Asset Management Considerations document provides additional information.

Road Network

The state of the Shire's road network generated a great deal of comment and Council is well aware of the maintenance and asset renewal gaps affecting all 181 roads within the district. It is an unfortunate reality that the Shire does not have the financial resources to keep pace with the level of maintenance required, with the Dowerin-Kalannie Road and Dowerin-Meckering Road being cases in point.

The exponential increase in the movement of grain freight, and the size/tonnage of the heavy vehicles used to transport the grain has dramatically increased the costs to local governments.

The Shire will be utilising traffic counters to determine the roads with the highest use and these roads would be given priority for maintenance works. The traffic counts could also be provided to the community so they are aware of the results.

The short winter and staff shortages have also meant that the construction program was not able to be fully completed as grading is reliant on the right seasonal weather conditions.

General Maintenance

Sewerage Network - Council has a Reserve for the purpose of sewer maintenance & renewals, with a current balance of approx. \$1.2million. The Shire recently purchased a high pressure Jetter to assist with the maintenance of the sewer system. The recent survey identified the areas and issues in the system to be addressed.

Faulty Street Lights - These should be reported to Western Power via their website (<https://my.westernpower.com.au/streetlight-issues/>) or by calling their faults line on 1800 622 008.

Visual Amenity of Private Property - the Shire has no authority to enforce property owners to maintain a certain level of visual amenity of their gardens, unless it is a fire hazard in breach of the *Bush Fires Act 1954*.

Recycling

Q. Is the recycling delivered to the Dowerin landfill site, or processed by Avon Waste as recycling.

- A. While there is no market for recyclables now and most recycling is taken to Avon Waste's facility in York for processing, if the recycling is contaminated it cannot be recycled and therefore becomes general waste.

It was suggested a public awareness campaign occur to inform the community of what can be recycled through the yellow top bins, although this information was included in the 2019/20 Information Booklet distributed with the rates notices & available from the Shire office. Another option may be for stickers to be placed on the bins.

As mentioned earlier, Lil' Tigers has registered an interest to be part of the Collection for Change program.

Dowerin Police

There are two new police officers being appointed in Dowerin who are currently based in Goomalling.

The Officer in Charge will be commencing mid-late March and the new officer will be starting in early March. Both are designated as Mobile Officers so they may be despatched as required to areas of need. Both officers are married with young families.

Council Connect &
CEO Connect
Subscriptions

These newsletters are published each week in the Despatch and are included on the Shire's website and Facebook page. For those members of the community who may not access these services, the newsletters can be provided to your Inbox by providing the Shire with your email address.

Interested people should contact the Shire Administration Office.

Closure

There being no further business the President thanked those in attendance and declared the meeting closed at 7.35pm.



Annual Report

2019/2020



Shire of Dowerin

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SHIRE OF
DOWERIN
TIN DOG TERRITORY

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Vision Statement

Dowerin will be a thriving and growing rural community which offers lifestyle choice for all generations, is progressive in environmental management and is a preferred location for business development.





OUR VISION, VALUES AND MISSION

Identified during the public engagement process for the development of the Strategic Community Plan, the Dowerin community adopted the following as its Vision Statement:

Dowerin will be a thriving and growing rural community which offers lifestyle choice for all generations, is progressive in environmental management and is a preferred location for business development.

In delivering this Vision for the community the Shire of Dowerin recognises the following Community Values:



Communication

Regular communication ensures the whole community is informed and aware



Progress

Driving change through innovative and strong leadership



Community Spirit and Participation

Inclusive, caring and involved community



Transparency

Open, honest and accountable



SHIRE'S PRIORITIES

1

A thriving and progressive rural community enabled by innovation in leadership, a focus on continuous improvement and adaptability to evolving community needs.

2

A safe, friendly and engaged community with diverse education and employment opportunities, high quality facilities, and services that meet the needs of all generations.

3

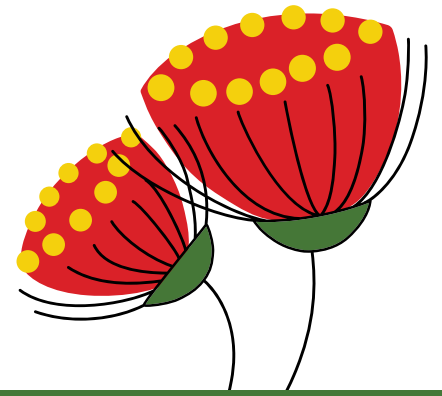
Dowerin's unique natural environment is conserved and enhanced through sustainable practices and responsible environmental management.

4

Our infrastructure will drive economic and population growth, be a key enabler of the digital economy and support reliable, efficient service delivery.

5

A strong and growing local economy supported by new industry development aligned to identified economic opportunity.



PRESIDENT'S MESSAGE

This year has presented us all with unprecedented challenges, but despite this, the Shire and our community have worked together well.

2019 LOCAL GOVERNMENT ELECTIONS

October 2019 saw the local government elections conducted across the state. Dowerin had four positions vacant and at the close of nominations, four nominations had been received.

Consequently Councillors Chatfield, Metcalf and Trepp were re-elected unopposed, with Jason Sewell being newly elected. In choosing not to re-nominate for Council, I would like to thank Brenton Walsh for his time and commitment to Council during his term and welcome Councillor Sewell as part of the team.

Additionally, I am proud to have been nominated and elected unopposed to the position of President and congratulate Councillor Metcalf as also being elected unopposed as Deputy President.

COVID-19 PANDEMIC

I could not complete this report without mentioning the worldwide pandemic which has had an extraordinary effect on so many of us. The restrictions introduced by our Federal and State Governments

changed the way in which we lived our lives and made us focus on what is really important to us as individuals and communities.

I am pleased to say that through it all Dowerin has fared relatively well, certainly in comparison to other areas. While food supply shortages were a concern, the response of the COVID-19 Working Group ensured those most vulnerable within our community were quickly identified and had access to the necessary support and assistance they required.

The cancellation of the 2020 Dowerin Field Days was a major decision taken early on as the pandemic effects and restrictions hit home. While the loss of the event will have significant impacts to our community, particularly our local groups and clubs who benefit greatly from the fundraising activities the Field Days bring, Dowerin Events Management are to be commended for taking such decisive action to ensure the safety of our community and the event participants. We look forward to the Field Days returning in the future, even bigger and better than before.

REVIEW OF REPRESENTATION

At its May 2020 meeting Council resolved to conduct a review of its representation (CMRef 0198) with a Discussion Paper released for public comment.

The Discussion Paper is designed to assist the community in considering options and ideas as well as clarifying factors that will form part of the review.

The purpose of the review is to assess whether eight councillors and a no wards structure is still an appropriate situation for the Shire.

The outcome of the review is expected to be determined by Council early in the new financial year. Should any changes be proposed, it is anticipated they would be in effect for the Ordinary Local Government Elections being held in October 2021.

NEWROC MEMBERSHIP

Also at its May 2020 meeting Council resolved to become a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC), whilst exiting its membership from the Avon Regional Organisation of Councils (CMRef 0205).

Council believes there are natural synergies between the NEWROC Member Councils and the Shire of Dowerin in terms of similar sized communities and challenges, which

presents more opportunity for regional collaboration. In addition, the NEWROC Strategic Plan identifies focus areas which align with a number of objectives outlined in Dowerin's Strategic Community Plan.

NEWROC membership provides an exciting opportunity for Dowerin to be a part of a proactive group of councils and we look forward to working with the NEWROC Members to achieve some great benefits for our communities and the region.

THANK YOU & ACKNOWLEDGEMENTS

As President of Council I take this opportunity to thank my fellow Councillors for their support and dedication to Council and our community. Some important decisions have been made over the last twelve months and it is pleasing to see a clear way forward.

In addition, this year has again seen a number of changes in staff and I would like to welcome all the new employees to Dowerin.

Finally, I am proud of the way in which we have all worked cohesively together through these difficult times to hold Dowerin in good stead for the future.

Cr Darrel Hudson
Shire President

Darren Simmons (CEO NEWROC, CEO Shire of Koorda), Cr Jannah Stratford (Chair NEWROC, President Shire of Koorda), Cr Darrel Hudson (President Shire of Dowerin) and Rebecca McCall (CEO Shire of Dowerin)





CEO'S MESSAGE

Despite the COVID-19 pandemic, the Shire has achieved some solid results in what has been a difficult and challenging year.

FLOOD DAMAGE

The storm event in February 2020 saw extensive damage caused to the Shire's road and infrastructure assets across the district. Subsequently a claim has been submitted to the Disaster Recovery Funding Arrangements Western Australia (DRFAWA). Immediately following the event, the initial priority was to make roads safe, open and trafficable.

Council conducted a tender process to appoint a project manager to oversee the works, with the contract being awarded to GHD Pty Ltd at Council's June 2020 meeting (CMRef 0221).

The announcement of what DRFAWA funding has been approved is expected late 2020 with works to commence in early 2021 for completion.

DISPOSAL OF PROPERTY

Council sold two further properties from its portfolio during the financial year, being 16 Anderson Street and 18 Anderson Street, Dowerin.

The sales achieved a good price and a pleasing result both for Council and our two young, local purchasers.

COMMUNITY ENGAGEMENT

2019/20 saw the introduction of the Council Connect and CEO Connect newsletters which are published regularly in the Dowerin Despatch.

The newsletters are designed to notify the community of Council-related past and future activities around the Shire, with updates on key events and projects. It is hoped the newsletters enhance engagement with the community and provide an opportunity for the community to be better informed.

GOVERNANCE AND COMPLIANCE

Staff conducted a thorough and extensive review of the Delegations Register which was adopted by Council at its May 2020 meeting (CMRef 0194).

The application of delegated authority is intended to improve the efficiency, effectiveness and timeliness of decision-making and is consistent with the Shire's Strategic Community Plan and commitment to a strong customer service focus.



COVID-19 IMPLICATIONS

The Shire activated its Business Continuity Plan on Friday 20 March 2020 as a result of the COVID-19 pandemic. The Dowerin COVID-19 Working Group, made up of representatives from the Shire, WA Police, Community Resource Centre and Dowerin District High School, was established shortly thereafter and met weekly throughout the critical period to identify the vulnerable within the community and to address any immediate local needs. While the need has lessened, the Group still meets regularly as it provides a good opportunity for interagency engagement and consultation.

During the initial stages of the pandemic, the release of information and regulations from both Federal and State Governments resulted in staff spending the majority of their time focusing solely on the Shire's response to the pandemic, with daily and weekly briefings with Ministers and Departmental staff.

The Ministerial Order gazetted on 8 May 2020 resulted in many local governments around the state, including Dowerin, resolving a 0% increase in the rate in the dollar and placed a limit on the amount of interest able to be charged on overdue rates and instalment charges.

CLOSING ACKNOWLEDGEMENTS

In this challenging and demanding year Dowerin has not been immune, however with dedicated and conscientious staff the organisation has managed to continue critical operations and I thank all staff for their efforts.

Council too have played a critical role in supporting its community and we can be grateful for such a cohesive team.

Rebecca McCall
Chief Executive Officer

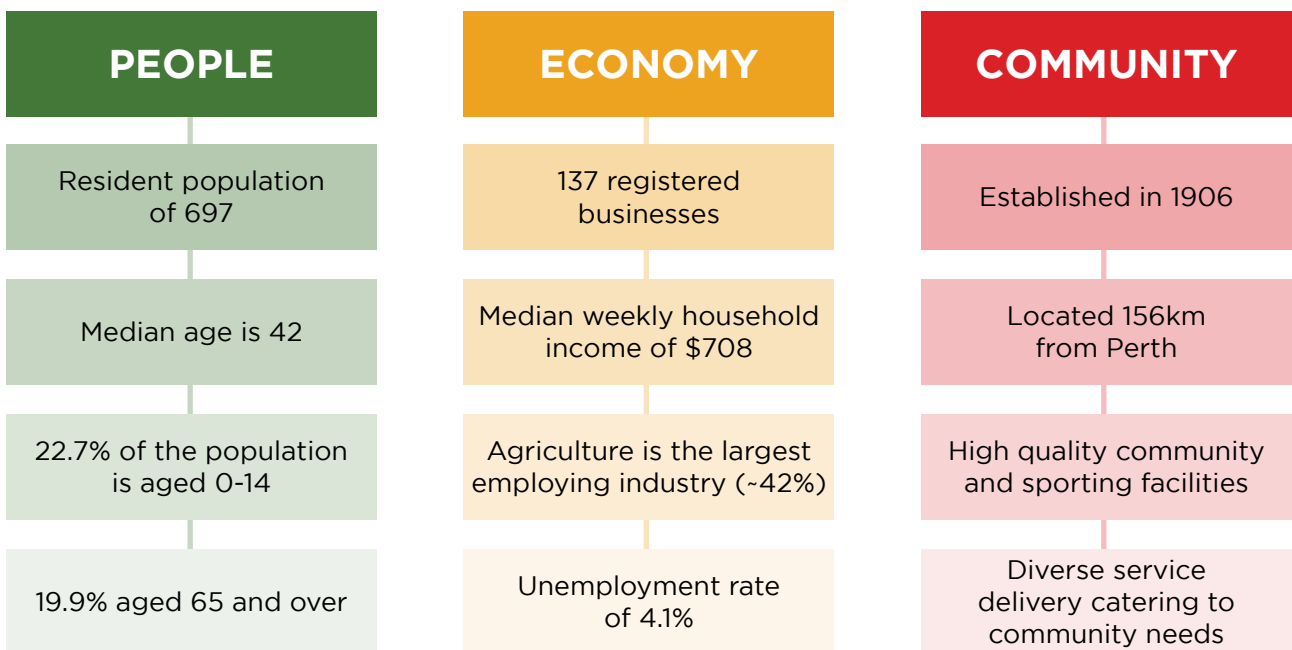
ABOUT DOWERIN

Green in winter, golden in summer, Dowerin is a small Wheatbelt community boasting a vast array of high quality community services and facilities for a town its size. The annual GWN Machinery Field Days has cemented Dowerin on the map, attracting over 20,000 people to the town to enjoy one of the largest Machinery Field Days in the Southern Hemisphere over 2 days every August.

Dowerin caters for the needs of its varying demographics with a range of activities, facilities and services. For our seniors this includes Commonwealth Home Support Programme (CHSP), and a range of independent living units. For families and children, Dowerin is home to Lil' Tigers Early Learning Centre which has proven

to be a vital service to families and local businesses, as well as the highly successful District High School. With the inclusion of the 24/7 gym, Memorial Swimming Pool and Dowerin Community Club, these combine to ensure that Dowerin is a family friendly place to live and work.

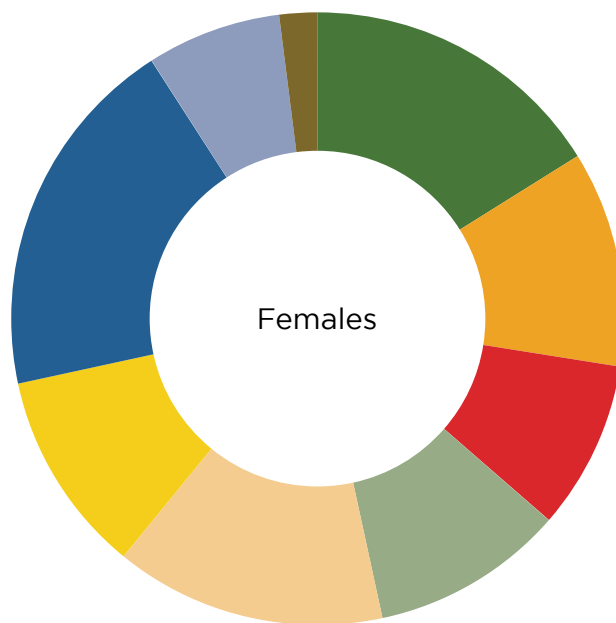
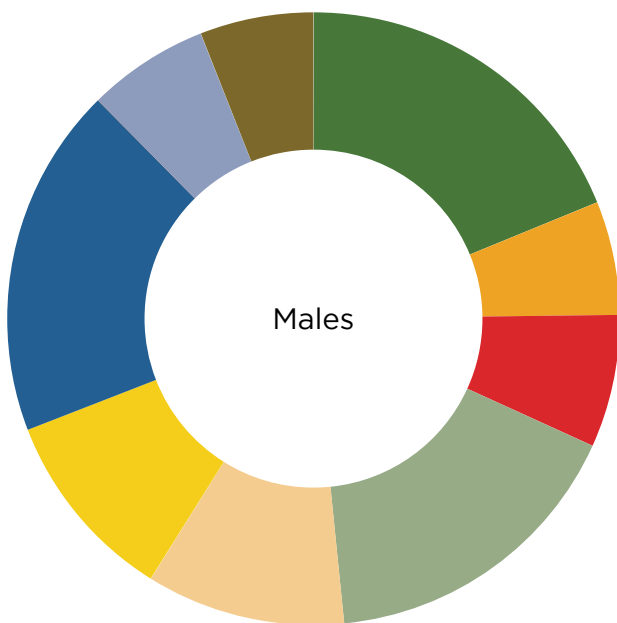
The district of Dowerin comprises of the town of Dowerin and a number of smaller localities covering a combined area of 1,867sq km. The district consists mostly of agricultural land used primarily for the production of sheep and grain. Other predominant industries in the region include cattle production, engineering, agricultural machinery & goods supply, heavy transport, CBH, retail, accounting and farm advisory services.





Demographics

A significant proportion of the population of Dowerin is aged 0-14 years (158 persons). On the opposite end of the spectrum, Dowerin also has a significant portion of people aged 60 to 74 (152 persons). Young people are underrepresented in Dowerin with just 23 people aged 15-19 and 35 people aged 20-24.



0-9 years 10-19 years 20-29 years 30-39 years 40-49 years 50-59 years 60-69 years 70-79 years 80+ years

YOUR COUNCIL



Cr Darrel Hudson
SHIRE PRESIDENT
Term ends 2021



Cr Adam Metcalf
DEPUTY PRESIDENT
Term ends 2023



Cr Julie Chatfield
COUNCILLOR
Term ends 2023



Cr Lindsay Hagboom
COUNCILLOR
Term ends 2021



Cr Len Holberton
COUNCILLOR
Term ends 2021



Cr Rob Trepp
COUNCILLOR
Term ends 2023



Cr Bev Ward
COUNCILLOR
Term ends 2021



Cr Jason Sewell
COUNCILLOR
Term ends 2023

COUNCILLOR TRAINING & CONTINUED PROFESSIONAL DEVELOPMENT

In accordance with Section 5.127 of the *Local Government Act 1995*, local governments are to report on the training undertaken by Councillors during the financial year. In addition to being provided on the Shire's website ([Via This Link](#)) the information is to be included in the Annual Report for that financial year.

Council Member Essentials	Cr Hudson	Cr Metcalf	Cr Chatfield	Cr Hagboom
Elected to Council:	2017	2019	2019	2017
Cost:	Online Subscription \$4,000 per annum for unlimited users			
Understanding Local Government Provider: WALGA via e-learning	✓	✓		N/A
Serving on Council Provider: WALGA via e-learning	N/A			N/A
Meeting Procedures Provider: WALGA via e-learning	N/A			N/A
Conflicts of Interest Provider: WALGA via e-learning	N/A			N/A
Understanding Financial Reports & Budgets Provider: WALGA via e-learning	N/A			N/A

Council Member Essentials	Cr Holberton	Cr Sewell	Cr Trepp	Cr Ward
Elected to Council:	2017	2019	2019	2017
Cost:	Online Subscription \$4,000 per annum for unlimited users			
Understanding Local Government Provider: WALGA via e-learning	✓	✓	✓	✓
Serving on Council Provider: WALGA via e-learning	N/A			N/A
Meeting Procedures Provider: WALGA via e-learning	N/A	✓		N/A
Conflicts of Interest Provider: WALGA via e-learning	N/A			N/A
Understanding Financial Reports & Budgets Provider: WALGA via e-learning	N/A			N/A

In accordance with Section 5.126(1) of the *Local Government Act 1995* and Regulation 10 of the *Local Government (Administration) Regulations 1996*, newly elected or re-elected Councillors must complete the above five courses within twelve months of their election. Councillors who have completed any of the above courses within the period of five years ending immediately before the day on which they were elected/re-elected are exempt from the training course and need only to complete the online assessment.

Other professional development undertaken by Councillors during the 2019/20 financial year is detailed below:

Other Professional Development	Cr Hudson	Cr Metcalf	Cr Chatfield	Cr Hagboom	Cr Holberton	Cr Sewell	Cr Trepp	Cr Ward
WALGA Annual Conference Cost: \$1475 each When: August 2019	✓	✓	N/A	N/A	N/A	N/A	N/A	N/A
Councillor Induction (in-house)	N/A	N/A	N/A	N/A	N/A	✓	N/A	N/A

ATTENDANCE AT COUNCIL MEETINGS

ATTENDANCE AT ORDINARY MEETINGS OF COUNCIL 2019/20												
COUNCILLOR	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Cr DP Hudson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cr AJ Metcalf	✓	✓	✓	✓	LoA	✓	✓	✓	✓	A	✓	✓
Cr JC Chatfield	LoA	✓	✓	✓	✓	✓	✓	✓	✓	✓	LoA	LoA
Cr LG Hagboom	✓	✓	A	✓	A	✓	✓	A	✓	✓	✓	✓
Cr LH Holberton	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cr JC Sewell	N/A	N/A	N/A	N/A	✓	A	✓	✓	✓	✓	✓	✓
Cr RI Trepp	✓	✓	✓	✓	A	LoA	✓	✓	✓	✓	A	✓
Cr BN Walsh	A	A	✓	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Cr BA Ward	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Legend:

A - Apology submitted

N/A - Not applicable, not a Councillor at that time or not a Committee Member

LoA - Leave of Absence granted by Council

ATTENDANCE AT COMMITTEE MEETINGS

Councillor	Audit & Risk		Finance (disbanded Oct 2019)		Local Emergency Management		Australia Day Honours		Bush Fire Bridgades	
	Meetings Held	Meetings Attended	Meetings Held	Meetings Attended	Meetings Held	Meetings Attended	Meetings Held	Meetings Attended	Meetings Held	Meetings Attended
Cr DP Hudson	3	3	4	4	4	3	N/A	N/A	N/A	N/A
Cr AJ Metcalf	3	1	N/A	N/A	N/A	N/A	N/A	N/A	1	1
Cr JC Chatfield	N/A	N/A	N/A	N/A	N/A	N/A	1	1	N/A	N/A
Cr LG Hagboom	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	1
Cr LH Holberton	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Cr JC Sewell	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Cr RI Trepp	3	1	4	4	N/A	N/A	N/A	N/A	N/A	N/A
Cr BN Walsh	N/A	N/A	4	1	N/A	N/A	N/A	N/A	N/A	N/A
Cr BA Ward	3	3	N/A	N/A	N/A	N/A	1	1	N/A	N/A

Legend:

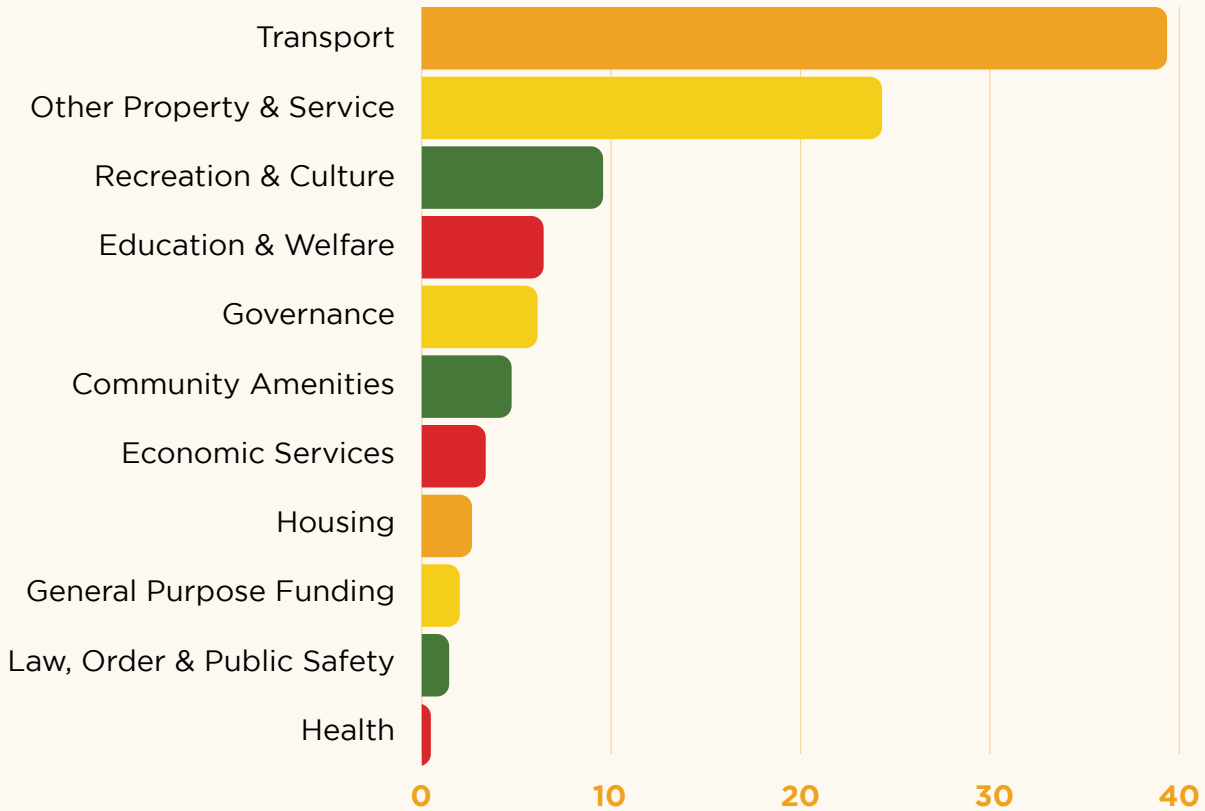
N/A - Not applicable, not a Councillor at that time or not a Committee Member



YEAR IN REVIEW

Corporate Services

In 2019/20, for every \$100 the Shire of Dowerin spent:



Works & Services

During 2019/20 the Shire:



Replaced from the Plant Replacement Program
\$462,542



Road maintenance/grading/minor improvements
\$790,454



Completed **273m** footpath repairs/replacement
\$69,658



Completed **7.69km** reseal of roads



Maintenance Buildings & Infrastructure
\$246,348



Maintenance/minor improvements to Parks & Gardens
\$143,039

Development Services

During 2019/20 the Shire:



Issued **4 Building Approvals**



Completed **1 Subdivisions/ Amalgamations**



Completed **1 Demolition Permit**



Reached Registration of **179 Dogs**



Issued **4 Planning Approvals**



Reached Registration of **71 Cats**

Media & Communication Services

During 2019/20 the Shire:



Published **343 posts** on the Shire's **Facebook** Page



Publication of **16 Council Connect / CEO Connect** Newsletter in the Despatch

Community Services

During 2019/20 the Shire:



Received **1,626 Visitors** to the Short Stay



Reached **86 Gym Memberships**



Delivered **321 Meals on Wheels**



Submitted **6 Grant Applications**



Organised and held **9 Community Events**



Delivered **20 Home Care Packages**



INTEGRATED PLANNING & REPORTING

Strategic Community Plan

The Shire of Dowerin's Strategic Community Plan 2018-2028 is the overarching document developed to represent the aspirations and goals of the Dowerin community.

The themes and objectives identified underpin the strategies and outcomes that Council will be measured against to ensure the wishes of the community come to fruition.

Our Lifestyle

Objective: A safe, friendly and engaged community with diverse education and employment opportunities and services that meet the needs of all generations.

Our Infrastructure

Objective: Our Infrastructure will drive economic and population growth, be a key enabler to the digital economy and support reliable, efficient service delivery.

Our Economy

Objective: A strong and growing local economy supported by new industry development aligned to identified economic opportunity.

Our Natural Environment

Objective: Dowerin's unique natural environment is conserved and enhanced through sustainable practices and responsible environmental management.

Our Leaders

Objective: A thriving and progressive rural community enabled by innovation in leadership, a focus on continuous improvement and adaptability to involving community need.

Strategies are outlined in the Strategic Community Plan 2018-2028. Actions to achieve the outlined Strategies are identified within the Corporate Business Plan 2018-2022. These Plans are living documents reviewed every 2 years.

The following table reports on the key directions of the Strategic Community Plan 2018-2028.

Our Lifestyle

Completed ✓	Ongoing ∞	In Progress ▶	Not Commenced X	Scheduled ■	On Hold 	To be completed ●
----------------	--------------	------------------	--------------------	----------------	-------------	----------------------

Theme	Our Lifestyle
Objective	A safe, friendly and engaged community with diverse education and employment opportunities and services that meet the needs of all generations.

Outcome 1 More people, particularly young people and families, live and stay in Dowerin						
No	Strategy	Priority		Our Role		
C1	Actively promote Dowerin as a vibrant, family friendly community with quality and diverse amenities and services	1		Facilitate		
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020	
C1.1	Continue to support the Dowerin Home Care Service	∞	∞	∞		
C1.2	Develop and implement an annual Community Development Plan	▶	▶	▶		
C1.3	Develop and implement a Dowerin Marketing Plan	▶	▶	▶	●	
Comment: Development of a Dowerin Marketing Plan deferred due to COVID-19.						

Outcome 2 Sustainable management through greater collaboration and innovative governance models						
No	Strategy	Priority		Our Role		
C2	Establish a 'volunteer register' which documents volunteering capacity and provides a measurable value to volunteering in Dowerin	2		Direct Delivery		
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020	
C2.1	Continue to maintain the Dowerin Home Care Volunteer Register	∞	∞	∞		
C2.2	Develop and maintain a community volunteer register	▶	▶	▶		
Comment: Volunteer register requires reviewing to integrate the Dowerin Home Care Volunteer Register.						

No	Strategy	Priority		Our Role	
C3	Investigate best practice in shared governance arrangements for volunteer groups to support a more sustainable volunteer base	2		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
C3.1	Facilitate best-practice governance training for community groups	▶	▶	∞	
Comment: Shire of Dowerin has provided financial support to Dowerin Community Club Incorporated to engage a consultant to assist with its governance framework.					

Outcome 3
A friendly and welcoming community that all residents and visitors participate and have pride in

No	Strategy	Priority		Our Role	
C4	Targeted engagement of all sectors of the community, recognising cultural diversity	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
C4.1	Develop, implement and monitor a Communication and Engagement Framework	×	×	×	●
Comment: The Communication and Engagement Framework will be finalised by August 2020.					

No	Strategy	Priority		Our Role	
C5	Provide an annual program of events that incorporates activities and opportunities	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
C5.1	Develop and implement an annual Community Development Plan	▶	▶	▶	
Comment: Implementation of the 2019/20 Community Development Plan is in progress.					

Outcome 4
Better access to quality and diverse education and training opportunities

No	Strategy	Priority		Our Role	
C6	Continued support of the educational institutions in Dowerin and, in partnership with the Dowerin Senior High School, identify and integrate senior high school options.	1		Advocate	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
C6.1	Continued provision of HR and payroll support for Lil' Tigers Early Years Centre	∞	∞	∞	
C6.2	Continued provision of a facility to support Lil' Tigers Early Years Centre	∞	∞	∞	
C6.3	Support agencies and community groups to implement youth initiatives	∞	∞		
C6.4	Support agencies, businesses and community organisations to advocate for increased educational services	■	■	■	
Comment: Youth Publication Project postponed due to COVID-19; C6.4 scheduled for 2020/21.					

No	Strategy	Priority		Our Role	
C7	Collaborate with the Community Resource Centre to deliver training and development opportunities aligned to community needs and advocate for local businesses to support apprenticeships and further educational opportunities	1 & 2		Partner	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
C7.1	Investigate opportunities and partnership to develop a community traineeship program	X	∞	∞	●
Comment: Discussions with Directions regarding trainee programs are progressing.					

Outcome 5 Services provision meets the varying needs of different sectors of the Dowerin community					
No	Strategy	Priority		Our Role	
C8	Create an 'Aged Friendly Community Plan' identifying infrastructure and service delivery requirements and continue to support the Dowerin Home Care service as a priority	4		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
C8.1	Develop and implement an 'Aged Friendly Community Plan'	■	■	■	
C8.2	Continue to support the Dowerin Home Care Service	∞	∞	∞	
Comment: Development and implementation of the Aged Friendly Community Plan is scheduled for 2020/21.					

No	Strategy	Priority		Our Role	
C9	Support the Dowerin District High School Youth Leadership Group to provide youth led and informed social and development opportunities and experiences for young people	1 & 5		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
C9.1	Develop and implement a Strategic Youth Plan	X	X	X	●
Comment: Youth engagement timetable deferred due to COVID-19, now scheduled for June 2020; identified outcomes will be included in the Strategic Youth Plan.					

Our Infrastructure

Completed ✓	Ongoing ∞	In Progress ▶	Not Commenced X	Scheduled ■	On Hold 	To be completed ●
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Theme	Our Infrastructure
Objective	Our infrastructure will drive economic and population growth, be a key enabler to the digital economy and support reliable, efficient service delivery.

Outcome 1 Infrastructure is fit for purpose, responsibly managed and maintained

No	Strategy	Priority		Our Role	
I1	Empty spaces/places review to determine and promote opportunities for the re-use and revitalisation of unused community assets	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
I1.1	Facility and Spaces audit and review completed	X	X	X	●
I1.2	Develop a Facility and Spaces Plan and implement identified strategies	X	X	X	
I1.3	Develop and implement a Streetscaping Plan	▶	▶	▶	

Comment:

The Facility and Spaces audit and review deferred due to COVID-19, this delay will impact on the completion date of the Facility and Spaces Plan; resource shortages have also hindered the completion of the Streetscaping Plan.

No	Strategy	Priority		Our Role	
I2	Develop a comprehensive asset management plan that prioritises assets and details a replacement and management schedule, that aligns to community needs	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
I2.1	Prepare a comprehensive Property Portfolio of Council's owned assets that includes 10-year replacement and management schedules	▶	▶	▶	
I2.2	Review the Asset Management Plan	▶	▶	▶	

Comment:

It is aimed to complete the review of the Asset Management Plan in December 2020.

Outcome 2 Housing meets existing community need and facilitates in-migration of families and workers

No	Strategy	Priority		Our Role	
I3	Undertake a housing needs analysis to identify specific housing requirements and opportunities to address gaps in the market	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
I3.1	Complete a Housing Needs Analysis	■	■	■	

Comment:

Housing Needs Analysis scheduled for 2020/21.

No	Strategy	Priority		Our Role	
I4	Investigate and implement appropriate housing investment models for Dowerin	4		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
I4.1	Implement the Avon Well Housing Project				
I4.2	Identify a sustainable housing model to improve the quality of housing in Dowerin	■	■	■	
Comment: Council made the decision to put the Avon Well Housing Project on hold during the 2019/20 Budget deliberations due to budget restraints and the current lack of demand for independent living units; Key Action I4.2 is scheduled for 2021/22.					

Our Economy

Completed ✓	Ongoing ∞	In Progress ▶	Not Commenced X	Scheduled ■	On Hold 	To be completed ●
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Theme	Our Economy
Objective	A strong and growing local economy supported by new industry development aligned to identified economic opportunity

Outcome 1 Available, well-marketed and appropriately provisioned commercial and industrial land entices new business establishment					
No	Strategy	Priority		Our Role	
E1	Develop a Sub-Regional Industrial Land Prospectus to attract new business	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
E1.1	Develop a business and industry investment prospectus	X	X	X	
E1.2	Develop and implement a Dowerin Marketing Plan	X	▶	▶	
Comment: Industry audit has commenced; Development of a business and industry investment prospectus is scheduled for 2020/21; Development of a Dowerin Marketing Plan deferred due to COVID-19.					

Outcome 2 Tourism is a significant contributor to the local economy and is enhanced by investment in tourism initiatives that showcase Dowerin's natural and built attributes					
No	Strategy	Priority		Our Role	
E2	Undertake a tourism asset and opportunity review to clearly identify target markets, tourism trends and opportunities for Dowerin to better promote offerings; encourage and support local businesses to better cater for visitors and tourists	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
E2.1	Undertake a tourism audit to include attractions, services and signage	▶	▶	▶	●
E2.2	Prepare and implement a Strategic Tourism Plan	■	■	■	
Comment: The development of the Strategic Tourism Plan is scheduled for 2020/21.					

No	Strategy	Priority		Our Role	
E3	Continued involvement in regional tourism marketing campaigns and targeted marketing of the Dowerin Short Stay Accommodation precinct	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
E3.1	Continue to be an active member of Pioneers Pathway and Wheatbelt Way and support the development of the products	∞	∞	∞	
E3.2	Review the Dowerin Short Stay Accommodation management model and implement identified initiatives and opportunities	X	▶	▶	●
E3.3	Develop and implement a Dowerin Short Stay Accommodation marketing plan	▶	▶	▶	
E3.4	Develop imagery inventory to enable marketing content	▶	▶	▶	
Comment: Review of the Dowerin Short Stay Accommodation management model is progressing.					

No	Strategy	Priority		Our Role	
E4	Maintain the Wheatbelt Rail Heritage precinct as a static display whilst exploring opportunities for the transfer of ownership to private enterprise or a community group	1		Facilitate	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
E4.1	Establish a Wheatbelt Rail Heritage working group and support identified initiatives to promote the precinct	▶	▶		●
E4.2	Facilitate the transfer of ownership of the locomotives and rolling stock	▶	●		
E4.3	Facilitate the transfer of management of the Wheatbelt Rail Heritage Museum to an appropriate entity	X	▶	▶	
Comment: The Shire of Dowerin supports two annual events held at the Minnivale Wheatbelt Heritage Rail Discovery Centre; Transfer of ownership of the locomotives and rolling stock is finalised.					

Outcome 3 New industry and strengthened existing industry supports economic growth and local employment generation					
No	Strategy	Priority		Our Role	
E5	Complete a local economic development and incentivisation plan that focuses on business development and identifies industry opportunities and actions to capitalise on prospects	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
E5.1	Develop and implement a Strategic Economic Plan	■	■	■	
Comment: Development of the Strategic Economic Plan is scheduled for 2020/21.					

No	Strategy	Priority		Our Role	
E6	Local businesses are supported to thrive through continued membership and promotion of the Wheatbelt Business Network; and development of a local business development strategy	1		Advocacy	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
E6.1	Facilitate the re-activation of the Dowerin Business Association	▶	▶	▶	
E6.2	Advocate for increased local participation of the Wheatbelt Business Network	×	×		
E6.3	Facilitate the development of business development strategies and support local businesses with the implementation of identified initiatives	■	■	▶	
<p>Comment: The Shire of Dowerin has undertaken the secretarial role for the Dowerin Business Association to support the re-activation of the organisation; at present there is not an appetite for the Dowerin business community to engage with the Wheatbelt Business Network; it is envisaged that once the Dowerin Business Association is re-activated, the Shire can work with the members to identify strategies and support the implementation of identified initiatives; Shire supporting local business marketing initiatives.</p>					

Our Natural Environment

Completed ✓	Ongoing ∞	In Progress ▶	Not Commenced X	Scheduled ■	On Hold 	To be completed ●
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Theme	Our Natural Environment
Objective	Dowerin's unique natural environment is conserved and enhanced through sustainable practices and responsible environmental management

Outcome 1 Increased community education and awareness supports the preservation of Dowerin's natural environment

No	Strategy	Priority		Our Role	
N1	Work with environmental advocacy groups to deliver targeted education programs that support existing sustainability initiatives and encourages community ownership of recycling program	1		Partner	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
N1.1	Facilitate and support the transfer of recycling program management to a community group	▶	▶	▶	
N1.2	Support the rollout of the Container Deposit Scheme	▶	▶	▶	
N1.3	Support recycling awareness campaigns	X	X	X	

Comment:

Container Deposit Scheme commences 1 October 2020; the Dowerin CRC is involved in recycling.

No	Strategy	Priority		Our Role	
N2	Investigate opportunities for local level support from an environmental officer specifically exploring the reinstatement of a dedicated NRM Officer and formalise an arrangement with Wheatbelt Natural Resource Management	3		Partner	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
N2.1	Explore opportunities to reinstate an NRM Officer in collaboration with neighbouring Shires	■	■	■	
N2.2	Investigate opportunities to formalise an agreement with Wheatbelt Natural Resource Management to advocate for a greater resource allocation for the Shire of Dowerin	■	■	■	

Comment:

The above Key Actions are scheduled for 2020/21.

Outcome 2
Sustainable practices are researched and entrenched in areas such as waste management, water management and renewable energy production

No	Strategy	Priority		Our Role	
N3	Large scale renewable energy production investigated for development potential in collaboration with neighbouring Shires	1		Advocate	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
N3.1	Investigate opportunities for renewable energy development	X	X	▶	
Comment: Opportunities currently investigated through NEWROC.					

No	Strategy	Priority		Our Role	
N4	Develop a long-term plan for waste management that considers infrastructure, site management and resourcing requirements to include the investigation of local processing of recycled materials	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
N4.1	Develop and implement a Strategic Waste Management Plan	■	■	■	
Comment: Development of the Strategic Waste Management Plan is scheduled for 2020/21.					

No	Strategy	Priority		Our Role	
N5	Integrate water management planning with land use planning focusing on; improved water harvesting, storage and use; water quality and salinity management	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
N5.1	Develop and implement a Water Management Plan	■	■	■	
Comment: Development of the Water Management Plan is scheduled for 2020/21.					

Outcome 3
Sustainable infrastructure design and maintenance minimises environmental impact

No	Strategy	Priority		Our Role	
N6	Sustainable maintenance of parks, ovals, public spaces and infrastructure through planning for water harvesting, storage and use and renewable energy installations to reduce electricity consumption	1 & 2		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
N6.1	Identify and action water use reduction, recovery and re-use initiatives	▶	▶	▶	
N6.2	Identify opportunities to initiate renewable energy installations	∞	∞	∞	
Comment: Oval Irrigation Project deferred, funding submission not successful, currently preparing an application through CSRFF; renewable energy opportunities are available, however require investment from Council; costings of options will be presented to Council during the 2020/21 Budget deliberations.					

No	Strategy	Priority		Our Role	
N7	Information packs and referrals to relevant associations for new infrastructure development include specifications for responsibly sourced and energy efficient materials and design features	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
N7.1	Provide appropriate environment friendly products and design information on the Shire of Dowerin's website	X	X	X	●
Comment: N7.1 not a priority during COVID-19.					

Our Leaders

Completed ✓	Ongoing ∞	In Progress ▶	Not Commenced X	Scheduled ■	On Hold 	To be completed ●
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Theme	Our Leaders
Objective	A thriving and progressive rural community enabled by innovation in leadership, a focus on continuous improvement and adaptability to involving community needs

Outcome 1 A community that is engaged and involved because of collaborative decision making and transparent communication

No	Strategy	Priority		Our Role	
L1	Specific volunteer groups and individuals are targeted for involvement in community projects that align to their areas of interest and expertise	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
L1.1	Continue to facilitate and support identified project committees and working groups focusing on community priorities	∞	∞	∞	

Comment:
In the last quarter the Shire of Dowerin has assisted identified community groups and organisations through COVID-19.

No	Strategy	Priority		Our Role	
L2	Communication between the Shire and community is multi-faceted and includes electronic and print media as well as in-person engagement	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
L2.1	Develop, implement and monitor a Communication and Engagement Framework	X	X	X	●

Comment:
Development of the Communication and Engagement Framework deferred due to COVID-19.

Outcome 2 Through effective planning, service delivery meets community needs and assets are managed to optimise life cycle costs

No	Strategy	Priority		Our Role	
L3	Develop an asset management plan and long-term financial plan consistent with identified community priorities for asset renewal and service delivery	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
L3.1	Conduct a comprehensive service delivery review	▶	▶	▶	
L3.2	Develop a suite of service delivery plans and strategies	X	X	X	
L3.3	Integrate service delivery strategies into the asset management plan and long-term financial plan	X	X	X	
L3.4	Conduct a facility audit and develop a master plan for future facility usage	X	X	X	

Comment:
COVID-19 and changes within management has deferred the:

1. Advancement of the service delivery reviews;
2. Development of service delivery plans and strategies; and
3. Commencement of the Facility and Spaces audit and review.

No	Strategy	Priority		Our Role	
L4	Efficient and proactive service provision and planning that adapts to meet changing community needs as identified through regular community health checks	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
L4.1	Monitor and review IPR Suite of Plans	▶	▶	▶	
L4.2	Conduct biennial Community Satisfaction Surveys	■	■	■	
Comment: IPR Framework & Plan adopted; planning for the Community Satisfaction Survey deferred due to COVID-19, remain on target for August implementation.					

Outcome 3 Commitment to continuous improvement in service delivery and good governance practices ensures the Shire is adaptive to evolving community needs					
No	Strategy	Priority		Our Role	
L5	Continual review and revision of Council policy, procedures and governance frameworks to ensure responsible, efficient and effective service delivery	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
L5.1	Ensure policies, procedures and practice are effective, transparent and aligned with corporate functions and service delivery	∞	∞	∞	
L5.2	Monitor and review the Shire of Dowerin's Risk Management Framework and Profiling Tool	∞	∞	∞	
L5.3	Continue to provide prudent financial controls and compliance systems	∞	∞	∞	
Comment: Quarterly reviews of the Risk Profiling Tool now in place; Council agenda template 'Risk Implications' integrates with Risk Profiling Tool.					

No	Strategy	Priority		Our Role	
L6	Integrated planning evolves and adapts to meet the changing context for Dowerin	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
L6.1	Review IPR Framework	■	×	■	●
L6.2	Monitor and review IPR Suite of Plans	▶	▶		
Comment: IPR Framework mini-review deferred due to COVID-19; quarterly monitoring of the Corporate Business Plan now in place.					

No	Strategy	Priority		Our Role	
L7	Continue to advocate for and create partnerships that will benefit the Dowerin community through ongoing collaboration with neighbouring Shires and active participation in regional, state and national alliances	1		Direct Delivery	
No	Key Actions	Nov 2019	Feb 2020	May 2020	Aug 2020
L7.1	Continue to progress regional collaboration by participating in Avon Regional Organisation of Councils strategies and similar regional partnerships	∞	∞	∞	
L7.2	Work collaboratively with relevant State agencies to plan for future service and infrastructure needs	∞	∞	∞	
Comment: AROC Regional Waste Tender evaluation process completed, contract yet to be signed; Dowerin exiting as an AROC Council Member effective 30 June 2020; Dowerin commencing as a Council Member of NEWROC effective 1 July 2020.					

STATUTORY INFORMATION

Access & Inclusion Plan

The Shire of Dowerin's Access and Inclusion Plan (AIP) 2018-2023 was formally endorsed by Council in July 2018. The AIP is a key strategic document which outlines the Shire's approach to working towards a more accessible and inclusive community.

The Shire is required by the *Disability Services Act 1993* to:

- Maintain an AIP; and
- Report on its AIP achievements within its Annual Report as well as to the Disability Services Commission.

Activities and actions undertaken during the 2019/20 year include:

- Bollard lighting was installed at the Dowerin Community Club leading from the carpark to main entrance. The lighting will assist with visibility reducing risk of potential injury.
- A footpath was also installed in the carpark enabling people with a disability safer access from the carpark to the main entrance of the Club.
- Additionally, a new pathway along Fraser Street provides connectivity from the main street to the recreation precinct. The pathway includes standard ramps and crossovers to ensure people with a disability can access the pathway.

The Club was identified as a potential site for self-opening doors however due to funding restrictions faced by both the Club and Council, particularly as a result of COVID-19, it is not likely that the project will be progressed unless another alternative source of funding can be identified.

Record Keeping Statement

The Shire of Dowerin is committed to the reliable and systematic management of its records, in accordance with legislative requirements and best practice standards. This report has been published in accordance with the State Records Act 2000.

Recordkeeping Plan

The Shire undertook a Recordkeeping Plan Review in early 2019 with the Review Report submitted to the State Records Office on 22 March 2019. The Review Report identified quite substantial changes to the Shire's Recordkeeping Plan. The State Records Office of WA have granted a 2 year timeframe, commencing 1 June 2019, in which to complete the necessary changes to the Recordkeeping Plan and supporting documentation. The submission date for the reviewed Recordkeeping Plan is 1 June 2021.

With the turnover of staff, implementation of other priorities and the impacts of COVID-19, work on implementing the necessary changes to the Recordkeeping Plan and supporting documentation is yet to commence.

Information Management Systems

The Shire has implemented Sharepoint Online, along with other Microsoft Office 365 applications to improve business efficiencies. Developing and building the system to ensure it captures the Shire's records appropriately and aligns with business functions and operations is ongoing.

Training and Awareness

Recordkeeping inductions are held for all new employees upon commencement. This includes their responsibilities and desktop training using Sharepoint. Information sessions focusing on how to use SharePoint to manage the Shire's information have been held across the organisation.



Official Conduct – Complaints Register

Section 5.121 of the *Local Government Act 1995* requires a local government to maintain a register of complaints that result in an action under Section 5.110(6) (b) or (c). In accordance with Sections 5.53(2) and 5.121 of the *Local Government Act 1995*, the Annual Report is required to disclose the number of complaints of minor breach received each year.

No complaints were received during 2019/20.

Freedom of Information Statement

The *Freedom of Information Act 1992* gives the public a right to apply for access to documents held by the Shire of Dowerin. The Shire aims to make information available whenever possible, outside the freedom of information process.

The Shire received no valid freedom of information applications in 2019/20.

The Shire of Dowerin's Information Statement, adopted at Council's November 2019 meeting, is available on its website at www.dowerin.wa.gov.au.

Public Interest Disclosure

The *Public Interest Disclosure Act 2003* facilitates the disclosure of public interest information, and provides protection for those making such disclosure and those

who are the subject of the disclosures. The Act also provides a system for the matters disclosed to be investigated and for appropriate action to be taken.

At its February 2020 meeting Council reviewed and adopted its Public Interest Disclosure Policy and Public Interest Disclosure Guideline (CM Ref 0140). Both these documents are available on the Shire's website.

No disclosures were made during 2019/19 and the Shire declares that all obligations under the *Public Interest Disclosure Act 2003* have been complied with.

Employees Remuneration

In accordance with Section 19(b) of the *Local Government (Administration) Regulations 1996*, the number of Shire employees entitled to an annual salary of \$100,000 or more are:

Salary range	Number of employees
\$100,000 to \$109,999	2
\$110,000 to \$119,999	0
\$120,000 to \$129,999	0
\$130,000 to \$139,999	0
\$140,000 to \$149,999	0
\$150,000 to \$159,999	1
\$160,000 to \$169,999	0
\$170,000 to \$179,999	0
\$180,000 plus	0



COMMUNITY SERVICES & ECONOMIC DEVELOPMENT

Support for Community Events and Organisations

The Shire provided financial support towards several community events and organisations including:

Community Group	Purpose	Value
Wheatbelt Agcare	Annual contribution	\$500
Dowerin District High School	Line marking & oval preparation for sports carnival	\$795
Mortlock Pony Club	Supply and deliver cracker dust for equestrian jumps	\$166
Dowerin District High School	Supply delivery of white sand (box trailer) for nature play activity	\$200
Dowerin Community Club	Engagement of WBN to facilitate policies and employee contracts - 50% contribution	\$605
Infant Swimming Lessons	To open the pool 1 hour earlier to enable exclusive use for infant swimming lessons as per Council resolution	\$505
Dowerin Companion Club	Waiver of Bus Hire for Senior Activities	\$436
VacSwim	Provision of additional hours for the purpose of swimming lessons provided through VacSwim	\$1,980
Dowerin District High School	Availability of pool outside of prescribed opening hours to accommodate in-term swimming lessons (12 hours)	\$660
Dowerin District High School	Availability of pool outside of prescribed opening hours to accommodate school swimming carnival (3.5 hours)	\$193
TOTAL		\$6,040

Grants and Funding

The Shire was successful in obtaining a range of grant funds over 2019/20 including:

Funding Body	Project	Amount	Total Project Value
Department of Communities - Youth Engagement Grant	Dowerin Youth Newspaper Project	\$6,814	\$11,754
Department of Communities - Thank a Volunteer Day Celebration Grant	Outdoor Sunset Cinema	\$1,000	\$2,700
Lotterywest - Community Events Part 2	Community Development Events Plan 2019/20	\$11,300	\$27,350
COTA WA - WA Seniors Week 2019	Namaste Wednesday - Gentle Chair Yoga	\$1,000	\$500
Department of Transport - WA Bicycle Network Grants 2019/20	Linked bicycle network from Dowerin Short Stay Accommodation to the recreation grounds town centre	\$35,000	\$70,000

Community Services

Community Services continues to work with residents, community-based organisations and service providers to co-ordinate several community events and activities that provide social opportunities, the sharing of skills and knowledge, and the opportunity to participate as families in community events

While the COVID-19 pandemic restrictions resulted in a number of events being cancelled or postponed, the following events were held prior to the pandemic:

Event	Date
National Tree Day	27 July 2019
Wheatbelt Heritage Rail Discovery Centre Open Day	29 September 2019
Step to it Dowerin (gym fundraiser)	29 September 2019
Sunset Cinema - Volunteer Event	21 February 2020
Oktoberfest - Cultural Awareness Event (with DCC)	4 October 2019
Youth Art Project (Swimming Pool Mural)	25-26 October 2019
Namaste Wednesday (Senior's Week Event)	13 November 2019
Christmas Festival	13 December 2019
Australia Day & Citizen(s) of the Year	26 January 2020



Tree planting on National Tree Day

In addition to the above events, the Shire President conducted two Citizenship Ceremonies throughout the year. The first one took place on National Citizenship day, presented to Trish Allsopp and the second took place at the Australia Day Celebrations, presented to Chrissy Gerrard.



Chrissy Gerrard (left) and Trish Allsopp (right) with Shire President, Darrel Hudson, showing their Australian Citizenship certificates.

Citizen of the Year Award

Julie Bailey was awarded citizen of the year at the annual Australia Day celebrations, for her tireless and selfless contribution towards the Dowerin community.

Economic Development

The Shire of Dowerin continues to be involved in regional tourism and participates in regional marketing campaigns. Council is an active member of Pioneers' Pathway and Wheatbelt Way. Examples of campaigns include:

- Australia's Golden Outback Holiday Planner
- Caravan & Camping Trade Show
- Eastern Wheatbelt Holiday Planner
- Pioneers' Pathway Trail
- Western Australia Weekend Features
- Wheatbelt Way App & Instagram
- Wheatbelt Way Trail



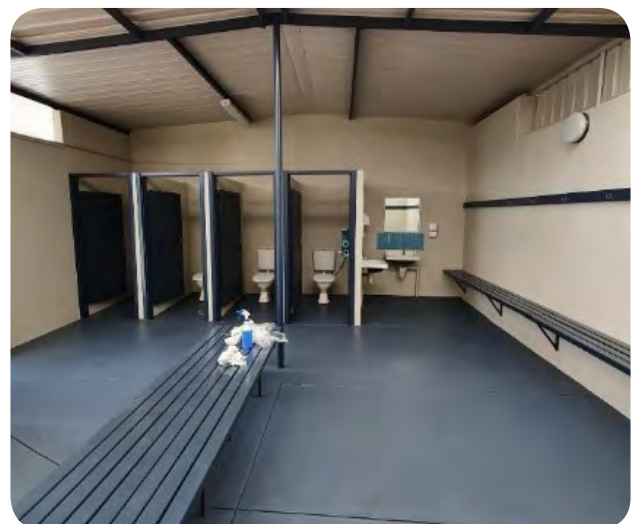
Julie Bailey, Citizen of the Year

Dowerin Memorial Swimming Pool Upgrades – Refurbishment

The changerooms refurbishment was a massive improvement to the aesthetics and will provide pool users with a more appropriate and functional facility. The external and internal walls were fully rendered and painted. All the framework, flooring and seating was painted and new toilet cisterns installed. The male changerooms were fitted with two new cubicles to provide privacy and grouting of the tiles inside the pool was completed. New shower nozzles and tapware were also installed. These works were carried out by Shire staff engaged through the Dowerin Workcamp and the Workcamp Community Projects Team.

A void was detected under the dive bowl. This was also repaired and the majority of the water leaks in the pool shell resolved. The sand filter was fully inspected resulting in the replacement of the steel pipework and filter sand. The new leaf strainer was also fitted.

During the winter months the shade sails over the main pool were severely damaged. Insurance covered a portion of the cost to replace them with heavier duty sails with a higher wind rating.



EXCITING COMMUNITY ACTIVITIES

New Gym Equipment Fit Out

A total of 11 volunteers donated their Field Day hours valued at \$1,520 towards the gym. The 'Step it to Dowerin Walk' event held on 30 September 2019 raised \$2,275 attracting 40 walkers and helpers.

At the request of gym members, Council allocated \$12,000 in the 2019/20 Budget for the renewal of the rower and bike, plus the addition of a dual adjustable pulley. The allocation also accommodated the purchase of small items such as grip weight discs, kettle bells and the replacement of exercise mats. It was agreed that gym members would contribute \$2,500 towards the purchasing of equipment.

The gym now has two floor spaces to include the original area and the first squash court. Between the two rooms gym users have space to spread out to workout in comfort. The squash court now contains the battle rope, bosu ball, boxing bag and equipment, fitballs, leg press, rower and skipping ropes. A coat of paint also helps create a refreshing brightness to the main gym.

Swimming Pool Youth Art Project

The Shire of Dowerin secured \$3,500 of funding through Lotterywest for a Youth Art Project. Artist, Georgina Paterson, was engaged to facilitate the art project to create a mural for the Dowerin Memorial Swimming Pool façade.

Students from Years 5 to 10 were invited to apply for a position to participate in the project. The Dowerin District High School enabled the application process resulting in 12 students nominating. The students worked with Georgina in the Art Room on Friday morning to develop the design concept. In the afternoon the workshop moved on-site to commence transferring the design onto the pool façade. With great anticipation and excitement, the beginnings of the mural took shape.

Day 2 saw the students return to work alongside Georgina to continue painting and paying attention to the finer details of the design. By the end of the day the mural was near completion and everyone went home with a real sense of achievement. Georgina placed the final touches on the art piece on the Sunday.

COMMUNICATIONS & MEDIA

Shire of Dowerin Facebook



Page likes have grown from **653 to 730** during FY 19/20



Ave post reach of **299 views** this is up 18.18% from last FY

Dowerin Short Stay Accommodation



Page likes have grown from **256 to 374** during FY 19/20



Instagram profile has **215 followers**

WORKS & ASSETS

Road Construction & Maintenance	
Roads Maintenance	\$790,454
Roads to Recovery - Dowerin-Kalannie Road & Dowerin-Meckering Road	\$241,302
Regional Roads Group - Dowerin-Kalannie Road & Dowerin-Meckering Road	\$288,499
Commodity Route - Dowerin-Koorda Road	\$590,631
Flood Damage - Immediate Works	\$363,915
Total Cost - Road Construction & Maintenance	\$2,274,801

Plant Replacement	
Jetpatcher	\$143,302
Stabiliser	\$50,926
Sewer Jetter	\$78,874
Tag Trailer	\$37,300
Total Cost - Plant Replacement	\$310,402

Capital Projects	
Dowerin Memorial Swimming Pool - Refurbishment of Kiosk & Change Rooms	\$87,938
Gymnasium Equipment & Refurbishment	\$11,049
Anderson Street Subdivision	\$12,866
Total Cost - Capital Projects	\$111,853

Other Assets & Infrastructure	
Footpaths	\$69,658
Building Maintenance	\$246,348
Parks & Gardens	\$143,039
Total Cost - Other Infrastructure	\$459,045

DOWERIN HOME CARE (DHC)

The Commonwealth Home Support Programme (CHSP) services are provided through Dowerin Home Care (DHC), jointly funded by the Australian Government's Department of Health and Shire of Dowerin.

Our Home Care Service provides an invaluable service that assists people to stay in their own homes. Throughout the course of the year, the dedicated staff and volunteers provided transport assistance locally and to the metro area. The services which can be provided, if assessed as required, include:

- personal care;
- domestic assistance;
- garden and home maintenance;
- medication support & administration;
- social support; and
- meal preparation for approximately 40 clients and carers.

COVID-19 had a huge impact on our service delivery from April/May onwards for the CHSP and Western Australia Home and Community Care clients. The majority of these cancelled their in-home assistance but were happy to continue with garden home maintenance. Transport assistance was also limited due to social distancing requirements.

DHC received several client referrals for CHSP services in this period, as these referrals and acceptances took the place of some clients who transitioned from CHSP services to Home Care Packages.

Since becoming an approved provider of Home Care Packages, DHC have gained several clients. Over the 12 months a number of these people were assigned a lower level of care before being assigned their designated level of care. A few of these clients only received services for a short time, prior to either moving away or transitioning into full time care.

Active seniors enjoy the Gentle Gym sessions offered on Mondays and Thursdays and the annual Seniors Games held in Northam. However, this year the Perpetual Trophy was won by another town.

The Christmas Party was again held at the Dowerin Hotel, with a fantastic 3 course meal which was enjoyed by all. A number of clients travelled from Koorda & Wyalkatchem to attend. It was a great afternoon and all went home with a full belly.



Financial Reports

2019/2020

**SHIRE OF DOWERIN
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020**

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COMMUNITY VISION

Dowerin will be a thriving and growing rural community which offers lifestyle choice for all generations, is progressive in environmental management and is a preferred location for business development.

Principal place of business:
13 Cottrell Street
DOWERIN WA 6461

**SHIRE OF DOWERIN
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020**

*Local Government Act 1995
Local Government (Financial Management) Regulations 1996*

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire of Dowerin for the financial year ended 30 June 2020 is based on proper accounts and records to present fairly the financial position of the Shire of Dowerin at 30 June 2020 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 16 day of December 2020

Chief Executive Officer



Ms Rebecca McCall



SHIRE OF DOWERIN
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2020

	NOTE	2020 Actual \$	2020 Budget \$	2019 Actual \$
Revenue				
Rates	24(a)	1,402,771	1,352,400	1,328,309
Sewerage Rates and Charges	24(c)	168,495	166,500	160,648
Operating grants, subsidies and contributions	2(a)	2,031,369	1,213,682	2,342,886
Fees and charges	2(a)	418,193	489,662	474,214
Interest earnings	2(a)	48,819	84,205	81,505
Other revenue	2(a)	358,866	228,092	240,134
		4,428,513	3,534,541	4,627,696
Expenses				
Employee costs		(1,991,182)	(1,825,508)	(1,836,650)
Materials and contracts		(1,460,564)	(1,219,490)	(1,914,469)
Utility charges		(189,395)	(140,700)	(161,697)
Depreciation on non-current assets	10(b)	(1,599,951)	(1,271,795)	(1,325,718)
Interest expenses	2(b)	(43,242)	(51,162)	(42,054)
Insurance expenses		(118,022)	(91,375)	(152,557)
Other expenditure		(188,469)	(82,770)	(95,754)
		(5,590,825)	(4,682,800)	(5,528,899)
		(1,162,312)	(1,148,259)	(901,203)
Non-operating grants, subsidies and contributions	2(a)	1,104,342	1,301,106	716,810
Profit on asset disposals	10(c)	5,786	80,050	54,997
(Loss) on asset disposals	10(c)	(11,517)	(9,000)	(63,318)
		1,098,611	1,372,156	708,489
Net result for the period		(63,701)	223,897	(192,714)
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	12	32,004,728	-	105,092
Total other comprehensive income for the period		32,004,728	-	105,092
Total comprehensive income for the period		31,941,027	223,897	(87,622)

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF DOWERIN
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2020

	NOTE	2020 Actual \$	2020 Budget \$	2019 Actual \$
Revenue				
	2(a)			
Governance		323	-	27,446
General purpose funding		2,987,834	2,242,460	2,901,909
Law, order, public safety		65,808	61,922	23,872
Health		(622)	2,600	248,080
Education and welfare		423,444	466,192	106,702
Housing		136,805	145,812	146,374
Community amenities		272,230	265,400	263,819
Recreation and culture		82,549	77,450	45,202
Transport		147,526	149,800	657,183
Economic services		152,562	76,905	143,681
Other property and services		160,054	46,000	63,428
		4,428,513	3,534,541	4,627,696
Expenses				
	2(b)			
Governance		(570,655)	(642,064)	(537,782)
General purpose funding		(211,142)	(172,297)	(217,693)
Law, order, public safety		(184,432)	(126,220)	(125,025)
Health		(39,877)	(54,836)	(397,555)
Education and welfare		(511,318)	(489,908)	(124,640)
Housing		(163,852)	(57,721)	(266,044)
Community amenities		(367,240)	(402,540)	(328,417)
Recreation and culture		(1,012,120)	(962,857)	(899,414)
Transport		(1,974,112)	(1,341,321)	(2,039,102)
Economic services		(391,748)	(374,241)	(270,376)
Other property and services		(121,087)	(7,633)	(280,797)
		(5,547,583)	(4,631,638)	(5,486,845)
Finance Costs				
	2(b)			
General purpose funding		-	(5,000)	-
Housing		(9,646)	(9,734)	(7,413)
Recreation and culture		(11,574)	(14,113)	(10,906)
Economic services		(22,022)	(22,315)	(23,735)
		(43,242)	(51,162)	(42,054)
		(1,162,312)	(1,148,259)	(901,203)
Non-operating grants, subsidies and contributions	2(a)	1,104,342	1,301,106	716,810
Profit on disposal of assets	10(c)	5,786	80,050	54,997
(Loss) on disposal of assets	10(c)	(11,517)	(9,000)	(63,318)
		1,098,611	1,372,156	708,489
Net result for the period		(63,701)	223,897	(192,714)
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	12	32,004,728	-	105,092
Total other comprehensive income for the period		32,004,728	-	105,092
Total comprehensive income for the period		31,941,027	223,897	(87,622)

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF DOWERIN
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2020

	NOTE	2020 \$	2019 \$
CURRENT ASSETS			
Cash and cash equivalents	3	1,212,407	856,021
Trade and other receivables	6	268,604	250,740
Other financial assets	5(a)	1,851,073	2,258,221
Inventories	7	3,051	11,163
TOTAL CURRENT ASSETS		3,335,135	3,376,145
NON-CURRENT ASSETS			
Trade and other receivables	6	34,282	34,282
Other financial assets	5(b)	52,551	52,551
Property, plant and equipment	8	19,880,681	20,509,649
Infrastructure	9	58,602,967	26,220,101
TOTAL NON-CURRENT ASSETS		78,570,481	46,816,583
TOTAL ASSETS		81,905,616	50,192,728
CURRENT LIABILITIES			
Trade and other payables	13	421,179	369,481
Contract liabilities	14	126,641	-
Borrowings	15(a)	144,043	145,042
Employee related provisions	16	192,102	217,391
TOTAL CURRENT LIABILITIES		883,965	731,914
NON-CURRENT LIABILITIES			
Borrowings	15(a)	1,182,149	1,273,192
Employee related provisions	16	34,963	24,110
TOTAL NON-CURRENT LIABILITIES		1,217,112	1,297,302
TOTAL LIABILITIES		2,101,077	2,029,216
NET ASSETS		79,804,539	48,163,512
EQUITY			
Retained surplus		31,615,618	31,284,923
Reserves - cash/financial asset backed	4	1,851,073	2,245,469
Revaluation surplus	12	46,337,848	14,633,120
TOTAL EQUITY		79,804,539	48,163,512

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF DOWERIN
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2020

		RESERVES CASH/FINANCIAL			
	NOTE	RETAINED SURPLUS	ASSET BACKED	REVALUATION SURPLUS	
		\$	\$	\$	
				TOTAL EQUITY	
		\$	\$	\$	
Balance as at 1 July 2018		31,565,743	2,157,363	14,528,028	48,251,134
Comprehensive income					
Net result for the period		(192,714)	-	-	(192,714)
Other comprehensive income	12	-	-	105,092	105,092
Total comprehensive income		(192,714)	-	105,092	(87,622)
Transfers from reserves	4	382,583	(382,583)	-	-
Transfers to reserves	4	(470,689)	470,689	-	-
Balance as at 30 June 2019		31,284,923	2,245,469	14,633,120	48,163,512
Change in accounting policy	29(b)	-	-	(300,000)	(300,000)
Restated total equity at 1 July 2019		31,284,923	2,245,469	14,333,120	47,863,512
Comprehensive income					
Net result for the period		(63,701)	-	-	(63,701)
Other comprehensive income	12	-	-	32,004,728	32,004,728
Total comprehensive income		(63,701)	-	32,004,728	31,941,027
Transfers from reserves	4	1,116,153	(1,116,153)	-	-
Transfers to reserves	4	(721,757)	721,757	-	-
Balance as at 30 June 2020		31,615,618	1,851,073	46,337,848	79,804,539

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DOWERIN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2020

NOTE	2020 Actual \$	2020 Budget \$	2019 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates	1,399,380	1,352,400	1,311,637
Sewerage Rates and Charges	168,495	166,500	160,648
Operating grants, subsidies and contributions	2,184,878	1,213,682	2,344,801
Fees and charges	418,193	489,662	474,214
Interest received	48,819	84,205	81,505
Goods and services tax received	294,266	-	383,871
Other revenue	358,866	228,092	240,135
	4,872,897	3,534,541	4,996,811
Payments			
Employee costs	(2,013,814)	(1,825,508)	(1,806,984)
Materials and contracts	(1,406,426)	(1,223,490)	(1,954,306)
Utility charges	(189,395)	(140,700)	(161,697)
Interest expenses	(43,803)	(51,162)	(40,084)
Insurance paid	(118,022)	(91,375)	(152,557)
Goods and services tax paid	(321,178)	-	(405,254)
Other expenditure	(188,469)	(78,770)	(95,754)
	(4,281,107)	(3,411,005)	(4,616,636)
Net cash provided by (used in) operating activities	17	591,790	380,175
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for purchase of property, plant & equipment	8(a)	(509,597)	(908,000)
Payments for construction of infrastructure	9(a)	(1,244,478)	(1,735,480)
Non-operating grants, subsidies and contributions	2(a)	1,104,342	1,301,106
Proceeds from financial assets at amortised cost - term deposits		394,396	-
Proceeds from sale of property, plant & equipment	10(c)	99,223	576,000
Net cash provided by (used in) investment activities		(156,114)	(766,374)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings	15(b)	(142,042)	(141,045)
Proceeds from financial assets at amortised cost - self supporting loans		12,752	12,567
Proceeds from new borrowings	15(b)	50,000	87,500
Net cash provided by (used in) financing activities		(79,290)	(40,978)
Net increase (decrease) in cash held		356,386	(683,816)
Cash at beginning of year		856,021	3,089,427
Reclassification of trust funds to restricted cash		-	-
Cash and cash equivalents at the end of the year	17	1,212,407	2,405,611

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DOWERIN
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2020

NOTE	2020 Actual \$	2020 Budget \$	2019 Actual \$	
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	25 (b)	587,683	716,124	1,529,026
		587,683	716,124	1,529,026
Revenue from operating activities (excluding rates)				
Governance		323	-	31,149
General purpose funding		1,631,664	890,060	1,606,547
Law, order, public safety		65,808	61,922	23,872
Health		(622)	2,600	248,080
Education and welfare		423,444	466,192	106,702
Housing		136,805	178,812	161,005
Community amenities		272,230	265,400	263,819
Recreation and culture		82,549	80,450	45,202
Transport		153,312	160,350	693,846
Economic services		152,562	76,905	143,681
Other property and services		160,054	79,500	63,428
		3,078,129	2,262,191	3,387,331
Expenditure from operating activities				
Governance		(570,655)	(642,064)	(545,285)
General purpose funding		(211,142)	(177,297)	(217,693)
Law, order, public safety		(184,432)	(126,220)	(125,025)
Health		(39,877)	(54,836)	(397,555)
Education and welfare		(511,318)	(489,908)	(124,640)
Housing		(173,498)	(75,455)	(319,875)
Community amenities		(367,240)	(402,540)	(328,417)
Recreation and culture		(1,023,694)	(977,970)	(910,319)
Transport		(1,975,355)	(1,341,321)	(2,048,500)
Economic services		(413,770)	(396,556)	(294,111)
Other property and services		(131,361)	(7,633)	(280,796)
		(5,602,342)	(4,691,800)	(5,592,216)
Non-cash amounts excluded from operating activities	25(a)	1,617,412	1,200,745	1,281,726
Amount attributable to operating activities		(319,118)	(512,740)	605,867
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	2(a)	1,104,342	1,301,106	716,810
Proceeds from disposal of assets	10(c)	99,223	576,000	587,077
Proceeds from financial assets at amortised cost - self supporting loans		12,752	12,567	24,534
Purchase of property, plant and equipment	8(a)	(509,597)	(908,000)	(1,546,690)
Purchase and construction of infrastructure	9(a)	(1,244,478)	(1,735,480)	(1,360,436)
Amount attributable to investing activities		(537,758)	(753,807)	(1,578,705)
FINANCING ACTIVITIES				
Repayment of borrowings	15(b)	(142,042)	(141,045)	(126,735)
Proceeds from borrowings	15(c)	50,000	87,500	480,000
Transfers to reserves (restricted assets)	4	(721,757)	(327,900)	(470,689)
Transfers from reserves (restricted assets)	4	1,116,153	281,716	382,583
Amount attributable to financing activities		302,354	(99,729)	265,159
Surplus/(deficit) before imposition of general rates		(554,522)	(1,366,276)	(707,679)
Total amount raised from general rates	24(a)	1,356,170	1,352,400	1,295,362
Surplus/(deficit) after imposition of general rates	25(b)	801,648	(13,876)	587,683

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DOWERIN
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FOR THE YEAR ENDED 30 JUNE 2020

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1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the Local Government Act 1995 and accompanying regulations.

AMENDMENTS TO LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

The Local Government (Financial Management) Regulations 1996 take precedence over Australian Accounting Standards. Prior to 1 July 2019, Financial Management Regulation 16 arbitrarily prohibited a local government from recognising as assets Crown land that is a public thoroughfare, i.e. land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets pertaining to vested land, including land under roads acquired on or *after 1 July 2008, were not recognised in previous financial reports of the Shire.* This was not in accordance with the requirements of AASB 1051 Land Under Roads paragraph 15 and AASB 116 Property, Plant and Equipment paragraph 7.

From 1 July 2019, the Shire has applied AASB 16 Leases which requires leases to be included by lessees in the statement of financial position. Also, the Local Government (Financial Management) Regulations 1996 have been amended to specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position) rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

The Shire has accounted for the removal of the vested land values associated with vested land previously recognised by removing the land value and associated revaluation reserve as at 1 July 2019. The comparative year amounts have been retained as AASB 16 does not require comparatives to be restated in the year of transition.

Therefore the departure from AASB 1051 and AASB 16 in respect of the comparatives for the year ended 30 June 2019 remains.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

NEW ACCOUNTING STANDARDS FOR APPLICATION IN FUTURE YEARS

On 1 July 2020 the following new accounting standards are to be adopted:

- AASB 1059 Service Concession Arrangements: Grantors
- AASB 2018-7 Amendments to Australian Accounting Standards - Materiality

AASB 1059 Service Concession Arrangements: Grantors is not expected to impact the financial report.

Specific impacts of AASB 2018-7 Amendments to Australian Accounting Standards - Materiality, have not been identified.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

2. REVENUE AND EXPENSES

REVENUE RECOGNITION POLICY

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Sewerage Rates & Charges	Charge for Town Sewerage service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Operating Grants with commitments	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Operating Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Non- Operating Grants	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Fees & Charges	Sale of general goods & services	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Other Revenue	Reimbursements, Donations, Insurance claims and Other revenue	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

2. REVENUE AND EXPENSES

(a) Grant revenue

Grants, subsidies and contributions are included as both operating and non-operating revenues in the Statement of Comprehensive Income:

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
Operating grants, subsidies and contributions			
General purpose funding	1,528,148	760,860	1,458,660
Law, order, public safety	55,537	51,422	13,395
Health	-	-	232,201
Education and welfare	291,449	244,800	-
Recreation and culture	24,210	24,600	-
Transport	132,025	132,000	638,630
	2,031,369	1,213,682	2,342,886
Non-operating grants, subsidies and contributions			
Recreation and culture	-	2,500	-
Transport	1,104,342	1,261,106	716,810
Economic services	-	37,500	-
	1,104,342	1,301,106	716,810
	3,135,711	2,514,788	3,059,696
Fees and charges			
Governance	-	-	66
General purpose funding	1,803	6,000	6,438
Law, order, public safety	6,271	6,500	6,477
Health	-	1,600	14,826
Education and welfare	14,933	92,750	1,620
Housing	134,984	145,812	144,054
Community amenities	104,009	95,400	102,208
Recreation and culture	21,459	25,400	28,078
Transport	-	-	517
Economic services	136,015	110,200	132,111
Other property and services	(1,281)	6,000	37,819
	418,193	489,662	474,214

SIGNIFICANT ACCOUNTING POLICIES

Grants, subsidies and contributions

Operating grants, subsidies and contributions are grants, subsidies or contributions that are not non-operating in nature.

Non-operating grants, subsidies and contributions are amounts received for the acquisition or construction of recognisable non-financial assets to be controlled by the local government.

Fees and Charges

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)	2020 Actual \$	2020 Budget \$	2019 Actual \$
Contracts with customers and contracts transfers for recognisable non-financial assets			
Revenue from contracts with customers and transfers to enable the acquisition or construction of recognisable non-financial assets to be controlled by the Shire was recognised during the year for the following nature or types of goods or services:			
Operating grants, subsidies and contributions	341,986	339,972	760,720
Fees and charges	311,306	283,212	346,864
Non-operating grants, subsidies and contributions	1,104,342	1,301,106	716,810
	1,757,634	1,924,290	1,824,394
Revenue from contracts with customers and transfers to enable the acquisition or construction of recognisable non-financial assets to be controlled by the Shire is comprised of:			
Other revenue from contracts with customers recognised during the year	653,292	623,184	1,107,584
Other revenue from performance obligations satisfied during the year	1,104,342	1,301,106	716,810
	1,757,634	1,924,290	1,824,394
Information about receivables, contract assets and contract liabilities from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non financial assets is:			
Trade and other receivables from contracts with customers	145,443	-	73,088
Contract liabilities from contracts with customers	(126,641)	-	-

Impairment of assets associated with contracts with customers are detailed at note 2 (b) under 'Other expenditure'. Contract liabilities for contracts with customers primarily relate to grants with performance obligations received in advance, for which revenue is recognised over time as the performance obligations are met. Information is not provided about remaining performance obligations for contracts with customers that had an original expected duration of one year or less. Consideration from contracts with customers is included in the transaction price. Performance obligations in relation to contract liabilities from transfers for recognisable non financial assets are satisfied as project milestones are met or completion of construction or acquisition of the asset. All associated performance obligations are expected to be met over the next 12 months.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)

Revenue from statutory requirements

Revenue from statutory requirements was recognised during the year for the following nature or types of goods or services:

	2020 Actual \$	2020 Budget \$	2019 Actual \$
General rates	1,356,170	1,352,400	1,295,362
Sewerage Rates and Charges	168,495	166,500	160,648
	1,524,665	1,518,900	1,456,010

Other revenue

Reimbursements & Recoveries	188,835	238,592	195,395
Other Revenue	170,032	-	44,739
	358,866	238,592	240,134

Interest earnings

Financial assets at amortised cost - self supporting loans	204	205	1,008
Interest on reserve funds	34,377	60,000	51,184
Rates instalment and penalty interest (refer Note 24(e))	13,201	10,000	15,634
Other interest earnings	1,037	14,000	13,679
	48,819	84,205	81,505

SIGNIFICANT ACCOUNTING POLICIES

Interest earnings

Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

Interest earnings (continued)

Interest income is presented as finance income where it is earned from financial assets that are held for cash management purposes.

(b) Expenses

Auditors remuneration

	2020 Actual \$	2020 Budget \$	2019 Actual \$
- Audit of the Annual Financial Report	28,480	32,000	27,000
	28,480	32,000	27,000

Interest expenses (finance costs)

Borrowings	43,242	46,162	42,054
Other	-	5,000	-
	43,242	51,162	42,054

Other expenditure

Sundry expenses	188,469	82,770	95,754
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SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

3. CASH AND CASH EQUIVALENTS

	NOTE	2020 \$	2019 \$
Cash and cash equivalents		1,212,407	856,021
Term deposits classified as Financial assets at amortised cost	5(a)	1,851,073	2,245,469
Total		3,063,480	3,101,490

Comprises

The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

- Unrestricted Cash and cash equivalents and other financial assets at amortised cost		1,085,766	856,021
- Restricted cash and cash equivalents and other financial assets at amortised cost		1,977,714	2,245,469
		3,063,480	3,101,490

The restricted assets are a result of the following specific purposes to which the assets may be used:

Reserves - cash/financial asset backed	4	1,851,073	2,245,469
Contract liabilities from contracts with customers	14	126,641	-
Total restricted assets		1,977,714	2,245,469

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Restricted assets

Restricted asset balances are not available for general use by the local government due to externally imposed restrictions. Externally imposed restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

4. RESERVES - CASH/FINANCIAL ASSET

	2020 Actual Opening Balance	2020 Actual Transfer to	2020 Actual Transfer (from)	2020 Actual Closing Balance	2020 Budget Opening Balance	2020 Budget Transfer to	2020 Budget Transfer (from)	2020 Budget Closing Balance	2019 Actual Opening Balance	2019 Actual Transfer to	2019 Actual Transfer (from)	2019 Actual Closing Balance
(a) Leave Reserve	\$ 56,632	\$ 875	\$ -	\$ 57,507	\$ 56,632	\$ 1,513	\$ -	\$ 58,145	\$ 54,217	\$ 2,415	\$ -	\$ 56,632
(b) Plant Reserve	59,958	81,214	-	141,172	59,959	85,602	-	145,561	369,807	39,839	(349,688)	59,958
(c) Bowling Green	85,312	13,327	-	98,639	85,312	12,280	-	97,592	72,293	13,019	-	85,312
(d) CHP Units	48,934	757	-	49,691	48,933	1,308	-	50,241	46,847	2,087	-	48,934
(e) Economic Reserve	55,752	862	-	56,614	55,752	1,490	-	57,242	54,183	1,569	-	55,752
(f) Emergency Reserve	-	500,000	(500,000)	-	-	-	-	-	-	-	-	-
(g) Information Technology	-	64,175	(35,000)	29,175	-	-	-	-	-	-	-	-
(h) Land & Buildings	449,364	6,711	(310,000)	146,075	449,363	152,007	(124,716)	476,654	148,579	300,785	-	449,364
(i) Recreation Facilities	193,926	7,994	(7,000)	194,920	193,926	5,182	(7,000)	192,108	185,023	8,903	-	193,926
(j) Sewerage	1,256,174	19,214	(264,153)	1,011,235	1,256,174	61,466	(150,000)	1,167,640	1,161,589	94,585	-	1,256,174
(k) Swimming Pool	186	20,017	-	20,203	185	5	-	190	32,895	186	(32,895)	186
(l) Tennis Courts	39,231	6,612	-	45,843	39,231	7,048	-	46,279	31,930	7,301	-	39,231
	2,245,469	721,757	(1,116,153)	1,851,073	2,245,467	327,900	(281,716)	2,291,652	2,157,363	470,689	(382,583)	2,245,469

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserves - cash/financial assets backed.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of Reserve	Anticipated date of use	Purpose of the reserve
(a) Leave Reserve	Ongoing	-To cash back the cost of Long Service, Annual and Sick Leave where the leave cannot be absorbed within the annual budget.
(b) Plant Reserve	Ongoing	-To ensure the cost of additional new plant and refurbishment or replacement can be met as per the Plant Replacement Program
(c) Bowling Green	Ongoing	-To be used for the replacement of the bowling greens.
(d) CHP Units	Ongoing	-To enable participation in community housing projects such as independent living units for seniors
(e) Economic Reserve	Ongoing	-To maintain a reserve to fund economic development initiatives
(f) Emergency Reserve	Ongoing	-To be used to reduce immediate cash flow pressure during a declared emergency
(g) Information Technology	Ongoing	-To be used for the renewal & upgrade of Shire of Dowerin Information Technology
(h) Land & Buildings	Ongoing	-To assist with funding the development and purchase of land and building assets.
(i) Recreation Facilities	Ongoing	-To fund future maintenance, upgrades and developments of recreation facilities, including the swimming pool.
(j) Sewerage	Ongoing	-To provide for the replacement and development of sewerage and stormwater infrastructure throughout the Shire.
(k) Swimming Pool	Ongoing	-To be used for the renewal and/or upgrade and development of the swimming pool.
(l) Tennis Courts	Ongoing	-To be used for the replacement of the Tennis Courts

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

5. OTHER FINANCIAL ASSETS

	2020	2019
	\$	\$
(a) Current assets		
Financial assets at amortised cost	1,851,073	2,258,221
	1,851,073	2,258,221
Other financial assets at amortised cost		
Financial assets at amortised cost - term deposits	1,851,073	2,245,469
Financial assets at amortised cost - self-supporting loans	-	12,752
	1,851,073	2,258,221
(b) Non-current assets		
Financial assets at fair value through profit and loss	52,551	52,551
	52,551	52,551
Financial assets at fair value through profit and loss		
Units in Local Government House Trust	52,551	52,551
	52,551	52,551

Loans receivable from clubs/institutions have the same terms and conditions as the related borrowing disclosed in Note 15(b) as self supporting loans.

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at fair value through profit and loss

The Shire classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has not elected to recognise fair value gains and losses through other comprehensive income.

Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 26.

SHIRE OF DOWERIN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2020

6. TRADE AND OTHER RECEIVABLES

Current

Rates receivable	
Trade and other receivables	
GST receivable	
Allowance for impairment of receivables	
Rubbish Charges receivable	
Emergency Services Levy	
Other Current receivables	
Sewerage Rates Outstanding	

Non-current

Pensioner's rates and ESL deferred	
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	2020	2019
	\$	\$
	93,176	75,356
	154,066	115,839
	57,155	30,243
	(66,996)	(2,915)
	8,422	7,076
	5,454	11,914
	5,166	2,054
	12,161	11,173
	268,604	250,740
	34,282	34,282
	34,282	34,282

Allowance for impairment of receivables

Carrying amount at beginning of period

Additions

Write off

Carrying amount at end of period

	2,915	-
	64,422	2,915
	(341)	-
	66,996	2,915

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 26.

SIGNIFICANT ACCOUNTING POLICIES (Continued)

Classification and subsequent measurement

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

SHIRE OF DOWERIN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2020

7. INVENTORIES

Current

Stock on hand

	2020	2019
	\$	\$
	3,051	11,163
	3,051	11,163
	11,163	16,603
	(105,870)	(122,145)
	97,758	116,705
	3,051	11,163

The following movements in inventories occurred during the year:

Carrying amount at beginning of period

Inventories expensed during the year

Additions to inventory

Carrying amount at end of period

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Carrying Amounts

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land - freehold land \$	Land - vested in and under the control of Council \$	Total land \$	Buildings - non- specialised \$	Total buildings \$	Total land and buildings \$	Furniture and equipment \$	Plant and equipment \$	Tools and equipment \$	Total property, plant and equipment \$
Balance at 1 July 2018	1,295,000	300,000	1,595,000	16,736,769	16,736,769	18,331,769	126,504	1,632,193	18,107	20,108,573
Additions			-	654,866	654,866	654,866	-	891,824	-	1,546,690
(Disposals)	(170,000)	-	(170,000)	(210,988)	(210,988)	(380,988)	(7,502)	(206,908)	-	(595,398)
Revaluation increments / (decrements) transferred to revaluation surplus	-	-	-	-	-	-	-	105,092	-	105,092
Depreciation (expense)	-	-	-	(468,322)	(468,322)	(468,322)	(16,333)	(169,167)	(1,486)	(655,308)
Carrying amount at 30 June 2019	1,125,000	300,000	1,425,000	16,712,325	16,712,325	18,137,325	102,669	2,253,034	16,621	20,509,649
Comprises:										
Gross carrying amount at 30 June 2019	1,125,000	300,000	1,425,000	17,184,893	17,184,893	18,609,893	140,082	2,729,127	28,292	21,507,394
Accumulated depreciation at 30 June 2019	-	-	-	(472,568)	(472,568)	(472,568)	(37,413)	(476,093)	(11,671)	(997,745)
Carrying amount at 30 June 2019	1,125,000	300,000	1,425,000	16,712,325	16,712,325	18,137,325	102,669	2,253,034	16,621	20,509,649
Change in Accounting Policy (Note 29)	-	(300,000)	(300,000)	-	-	(300,000)	-	-	-	(300,000)
Adjusted carrying amount as at 1 July 2019	1,125,000	-	1,125,000	16,712,325	16,712,325	17,837,325	102,669	2,253,034	16,621	20,209,649
Additions	-	-	-	36,009	36,009	36,009	11,049	462,539	-	509,597
(Disposals)	-	-	-	-	-	-	-	(104,954)	-	(104,954)
Depreciation (expense)	-	-	-	(495,366)	(495,366)	(495,366)	(16,816)	(219,849)	(1,580)	(733,612)
Carrying amount at 30 June 2020	1,125,000	-	1,125,000	16,252,968	16,252,968	17,377,968	96,902	2,390,770	15,041	19,880,680
Comprises:										
Gross carrying amount at 30 June 2020	1,125,000	-	1,125,000	17,220,902	17,220,902	18,345,902	151,132	2,627,590	28,292	21,152,916
Accumulated depreciation at 30 June 2020	-	-	-	(967,934)	(967,934)	(967,934)	(54,230)	(236,820)	(13,251)	(1,272,235)
Carrying amount at 30 June 2020	1,125,000	-	1,125,000	16,252,968	16,252,968	17,377,968	96,902	2,390,770	15,041	19,880,680

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Land and buildings					
Land - freehold land	2	Market approach using recent observable market data for similar items (Net revaluation method)	Independent Valuation	2018	Price per hectare/market borrowing rate
	3	Market approach using recent observable market data for similar properties with adjustments to reflect the existing use or zoning of the land	Independent Valuation	2018	Price per hectare/market borrowing rate
Buildings - non-specialised	2	Market approach using recent observable market data for similar items (Net revaluation method)	Independent Valuation	2018	Improvements to buildings using construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.
	3	Improvements to land valued using cost approach using depreciated replacement cost (Gross Valuation Method)	Independent Valuation	2018	Improvements to buildings using construction costs and current condition, residual values and remaining useful life assessments inputs.
Furniture and equipment	3	Cost approach using depreciated replacement cost (Net revaluation method)	Management Valuation	2016	Construction/Purchase costs and current condition (Level 2) residual values and remaining useful life assessments (Level 3) inputs.
Plant and equipment	2	Market approach using recent observable market data for similar items	Independent Valuation	2019	Fair Values that are based on inputs other than quoted prices included within Level 1 that are directly or indirectly observable for the asset.
	3	Cost approach using depreciated replacement cost (Net revaluation method)	Independent Valuation	2019	Fair Values that are derived from data unobservable in the market
Tools and equipment	3	Cost approach using depreciated replacement cost (Net revaluation method)	Independent and Management Valuation	2016	Construction/Purchase costs and current condition (Level 2) residual values and remaining useful life assessments (Level 3) inputs.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

Following a change to *Local Government (Financial Management) Regulation 17A*, plant and equipment type assets (being plant and equipment and furniture and equipment) are to be measured under the cost model, rather than at fair value. This change is effective from 1 July 2019 and represents a change in accounting policy. Revaluations carried out previously were not reversed as it was deemed fair value approximates cost at the date of change.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

9. INFRASTRUCTURE

(a) Movements in Carrying Amounts

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - Roads	Infrastructure - Footpaths	Infrastructure - Drainage	Infrastructure - Parks & Ovals	Infrastructure - Other	Infrastructure - Sewerage	Total Infrastructure
	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2018	20,916,532	502,955	1,083,670	1,273,247	695,785	1,057,706	25,529,895
Additions	1,357,408	3,208	-	-	-	-	1,360,616
Depreciation (expense)	(426,950)	(20,964)	(22,116)	(78,395)	(66,316)	(55,669)	(670,410)
Carrying amount at 30 June 2019	21,846,990	485,199	1,061,554	1,194,852	629,469	1,002,037	26,220,101
Comprises:							
Gross carrying amount at 30 June 2019	22,700,799	527,127	1,105,786	1,351,642	762,101	1,113,375	27,560,830
Accumulated depreciation at 30 June 2019	(853,809)	(41,928)	(44,232)	(156,790)	(132,632)	(111,338)	(1,340,729)
Carrying amount at 30 June 2019	21,846,990	485,199	1,061,554	1,194,852	629,469	1,002,037	26,220,101
Additions	1,120,432	69,658	-	-	54,387	-	1,244,478
Revaluation increments / (decrements) transferred to revaluation surplus	28,785,192	194,698	3,024,838	-	-	-	32,004,728
Depreciation (expense)	(595,570)	(23,143)	(41,547)	(78,396)	(72,015)	(55,668)	(866,339)
Carrying amount at 30 June 2020	51,157,044	726,412	4,044,845	1,116,456	611,841	946,369	58,602,967
Comprises:							
Gross carrying amount at 30 June 2020	77,151,208	1,373,891	7,933,610	1,351,642	816,488	1,113,375	89,740,214
Accumulated depreciation at 30 June 2020	(25,994,164)	(647,479)	(3,888,765)	(235,186)	(204,647)	(167,006)	(31,137,247)
Carrying amount at 30 June 2020	51,157,044	726,412	4,044,845	1,116,456	611,841	946,369	58,602,967

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

9. INFRASTRUCTURE (Continued)

(b) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Infrastructure - Roads	3	Cost approach using depreciated replacement cost (Gross revaluation method)	Independent Valuation	2020	Construction costs and current condition, residual values and remaining useful life assessments inputs.
Infrastructure - Footpaths	3	Cost approach using depreciated replacement cost (Gross revaluation method)	Independent Valuation	2020	Construction costs and current condition, residual values and remaining useful life assessments inputs.
Infrastructure - Drainage	3	Cost approach using depreciated replacement cost (Gross revaluation method)	Independent Valuation	2020	Construction costs and current condition, residual values and remaining useful life assessments inputs.
Infrastructure - Parks & Ovals	3	Cost approach using depreciated replacement cost (Gross revaluation method)	Independent Valuation	2017	Construction costs and current condition, residual values and remaining useful life assessments inputs.
Infrastructure - Other	3	Cost approach using depreciated replacement cost (Gross revaluation method)	Independent Valuation	2017	Construction costs and current condition, residual values and remaining useful life assessments inputs.
Infrastructure - Sewerage	3	Cost approach using depreciated replacement cost (Gross revaluation method)	Independent Valuation	2017	Construction costs and current condition, residual values and remaining useful life assessments inputs.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

10. FIXED ASSETS

(a) SIGNIFICANT ACCOUNTING POLICIES

Fixed assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement between mandatory revaluation dates

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

Revaluation

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A (2) which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

AUSTRALIAN ACCOUNTING STANDARDS - INCONSISTENCY

Land under control prior to 1 July 2019

In accordance with the then Local Government (Financial Management) *Regulation 16(a)(ii)*, the Shire was previously required to include as an asset (by 30 June 2013), vested Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land.

Land under roads prior to 1 July 2019

In Western Australia, most land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the then Local Government (Financial Management) Regulation 16(a)(i) which arbitrarily *prohibited local governments from recognising such land as an asset*. This regulation has now been deleted.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, the then Local Government (Financial Management) Regulation 16(a)(i) prohibited local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of *AASB 1051, Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 July 2008 was not included as an asset of the Shire.

Land under roads from 1 July 2019

As a result of amendments to the Local Government (Financial Management) Regulations 1996, effective from 1 July 2019, vested land, including land under roads, are treated as right-of-use assets measured at zero cost. Therefore, the previous inconsistency with AASB 1051 in respect of non-recognition of land under roads acquired on or after 1 July 2008 has been removed, even though measurement at zero cost means that land under roads is still not included in the statement of financial position.

The Shire has accounted for the removal of the vested land values associated with vested land previously recognised by removing the land value and associated revaluation reserve as at 1 July 2019. The comparatives have not been restated.

Vested improvements from 1 July 2019

The measurement of vested improvements at fair value in accordance with Local Government (Financial Management) Regulation 17A(2)(iv) is a departure from AASB 16 which would have required the Shire to measure the vested improvements as part of the related right-of-use assets at zero cost.

Refer to Note 11 that details the significant accounting policies applying to leases (including right of use assets).

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

10. FIXED ASSETS

(b) Depreciation

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
Buildings - non-specialised	495,366	468,400	468,322
Furniture and equipment	16,816	16,400	16,333
Plant and equipment	219,849	114,450	169,167
Tools and equipment	1,580	1,500	1,486
Infrastructure - Roads	595,570	428,345	426,950
Infrastructure - Footpaths	23,143	20,100	20,964
Infrastructure - Drainage	41,547	22,150	22,116
Infrastructure - Parks & Ovals	78,396	78,400	78,395
Infrastructure - Other	72,015	66,350	66,316
Infrastructure - Sewerage	55,668	55,700	55,669
	1,599,951	1,271,795	1,325,718

SIGNIFICANT ACCOUNTING POLICIES

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land and vested land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	15 to 61 years
Furniture and equipment	4 to 10 years
Tools	10 to 20 years
Plant and equipment	10 to 27 years
Roads and streets	
- Formation	not depreciated
- Pavement	17 years
- Bridges	50 years
- Kerbing	25 years
Footpaths	25 years
Other Infrastructure	8 - 40 years
Parks & Ovals Infrastructure	17 years
Drainage Infrastructure	50 years
Wastewater infrastructure	20 years

Depreciation on revaluation

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (a) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Amortisation

All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income and in the note above.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

10. FIXED ASSETS

(c) Disposals of Assets

	2020 Actual Net Book Value	2020 Actual Sale Proceeds	2020 Actual Profit	2020 Actual Loss	2020 Budget Net Book Value	2020 Budget Sale Proceeds	2020 Budget Profit	2020 Budget Loss	2019 Actual Net Book Value	2019 Actual Sale Proceeds	2019 Actual Profit	2019 Actual Loss
Land - freehold land	-	-	-	-	115,000	140,000	33,000	(8,000)	170,000	170,000	-	-
Buildings - non-specialised	-	-	-	-	-	-	-	-	210,988	179,200	14,631	(46,419)
Furniture and equipment	-	-	-	-	-	-	-	-	7,502	-	-	(7,502)
Plant and equipment	104,954	99,223	5,786	(11,517)	389,950	436,000	47,050	(1,000)	206,908	237,877	40,366	(9,398)
	104,954	99,223	5,786	(11,517)	504,950	576,000	80,050	(9,000)	595,398	587,077	54,997	(63,319)

The following assets were disposed of during the year.

	2020 Actual Net Book Value	2020 Actual Sale Proceeds	2020 Actual Profit	2020 Actual Loss
Plant and Equipment				
Recreation and culture				
#2010-001 Ford Ranger	3,970	2,727	-	(1,243)
Transport				
#426 Low Loader	4,894	9,091	4,197	-
#Dolly	684	2,273	1,589	-
Other property and services				
Ford Everest CEO	49,099	42,727	-	(6,372)
Ford Everest MCCA	46,307	42,405	-	(3,902)
	104,954	99,223	5,786	(11,517)
	104,954	99,223	5,786	(11,517)

11. LEASES AND RIGHT OF USE ASSETS

(a) Leases and Right of Use Assets

The Shire has no reportable leases or right of use assets.

SIGNIFICANT ACCOUNTING POLICIES

Leases

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Leases for right-of-use assets are secured over the asset being leased.

Right-of-use assets - valuation

Right-of-use assets are measured at cost. This means that all right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 for details on the significant accounting policies applying to vested improvements.

Right-of-use assets - depreciation

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the Shire anticipates to exercise a purchase option, the specific asset is amortised over the useful life of the underlying asset.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

12. REVALUATION SURPLUS

	2020	2020	2020	2020	Total	2020	2019	2019	Total	2019
	Opening	Change in	Restated	Revaluation	Movement on	Closing	Opening	Revaluation	Movement on	Closing
	Balance	Accounting	Opening	Increment	Revaluation	Balance	Balance	Increment	Revaluation	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land - freehold land	871,768	-	871,768	-	-	871,768	871,768	-	-	871,768
Revaluation surplus - Land - vested in and under the control of Council	300,000	(300,000)	-	-	-	-	300,000	-	-	300,000
Revaluation surplus - Buildings - non-specialised	9,061,374	-	9,061,374	-	-	9,061,374	9,061,374	-	-	9,061,374
Revaluation surplus - Plant and equipment	181,702	-	181,702	-	-	181,702	76,610	105,092	105,092	181,702
Revaluation surplus - Tools and equipment	16,271	-	16,271	-	-	16,271	16,271	-	-	16,271
Revaluation surplus - Infrastructure - Roads	1,394,293	-	1,394,293	28,785,192	28,785,192	30,179,485	1,394,293	-	-	1,394,293
Revaluation surplus - Infrastructure - Footpaths	302,397	-	302,397	194,698	194,698	497,095	302,397	-	-	302,397
Revaluation surplus - Infrastructure - Drainage	1,078,803	-	1,078,803	3,024,838	3,024,838	4,103,641	1,078,803	-	-	1,078,803
Revaluation surplus - Infrastructure - Parks & Ovals	539,161	-	539,161	-	-	539,161	539,162	-	-	539,162
Revaluation surplus - Infrastructure - Other	33,549	-	33,549	-	-	33,549	33,549	-	-	33,549
Revaluation surplus - Infrastructure - Sewerage	853,802	-	853,802	-	-	853,802	853,801	-	-	853,801
	14,633,120	(300,000)	14,333,120	32,004,728	32,004,728	46,337,848	14,528,028	105,092	105,092	14,633,120

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

SHIRE OF DOWERIN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2020

13. TRADE AND OTHER PAYABLES

Current

Sundry creditors
 Prepaid rates
 Accrued salaries and wages
 Other Creditors
 Bonds and deposits held
 Creditors Licensing
 Payroll Creditors
 Accrued Loan Interest
 Grants paid in advance

	2020	2019
	\$	\$
Sundry creditors	250,099	182,965
Prepaid rates	86,093	71,664
Accrued salaries and wages	13,551	13,993
Other Creditors	6,865	14,619
Bonds and deposits held	11,661	12,061
Creditors Licensing	8,765	1,602
Payroll Creditors	36,243	40,939
Accrued Loan Interest	7,902	8,463
Grants paid in advance	-	23,175
	421,179	369,481

SIGNIFICANT ACCOUNTING POLICIES

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

14. CONTRACT LIABILITIES

Current

Contract liabilities from contracts with customers

	2020	2019
	\$	\$
	126,641	-
	126,641	-

SIGNIFICANT ACCOUNTING POLICIES

Contract Liabilities

Contract liabilities represent the the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

With respect to transfers for recognisable non-financial assets, contract liabilities represent performance obligations which are not yet satisfied.

Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

15. INFORMATION ON BORROWINGS

	2020	2019
	\$	\$
Current	144,043	145,042
Non-current	1,182,149	1,273,192
	1,326,192	1,418,234

(b) Repayments - Borrowings

Particulars	Loan Number	Institution	Interest Rate	30 June 2020	30 June 2020	30 June 2020	30 June 2020	Budget	30 June 2020	30 June 2020	30 June 2020	30 June 2020	Actual	30 June 2019	30 June 2019	30 June 2019	30 June 2019
				Actual Principal	Actual New Loans	Actual Principal repayments	Actual Interest repayments	Actual Principal outstanding	Principal	Budget New Loans	Budget Principal repayments	Budget Interest repayments	Budget Principal outstanding	Principal	Actual New Loans	Actual Principal repayments	Actual Interest repayments
				1 July 2019				1 July 2019					1 July 2018				
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing																	
Loan 100 - GROH	100	WATC*	3.57%	275,144	-	9,973	9,647	275,144	-	9,973	9,734	265,171	-	280,000	4,856	7,413	275,144
Recreation and culture																	
Loan 97 - Community Club	97	WATC*	4.09%	218,830	-	70,011	8,062	218,830	-	70,011	8,243	148,819	286,063	-	67,233	10,847	218,830
Loan 101 - Swimming Pool	101	WATC*	1.80%	200,000	-	18,426	3,512	200,000	-	17,428	5,870	182,572	-	200,000	-	59	200,000
DEM Loan - Swimming Pool		DEM**	0.00%	-	50,000	-	-	-	50,000	-	-	50,000	-	-	-	-	-
Economic services																	
DEM Loan - Tourism Entry Statements		DEM**	0.00%	-	-	-	-	-	37,500	-	-	37,500	-	-	-	-	-
Loan 99 - Accommodation	99	WATC*	3.14%	711,692	-	31,064	21,870	711,693	-	31,066	22,110	680,627	741,804	-	30,112	22,831	711,692
				1,405,666	50,000	129,474	43,091	1,405,667	87,500	128,478	45,957	1,364,689	1,027,867	480,000	102,201	41,150	1,405,666
Self Supporting Loans																	
Economic services																	
Loan 98 - Dowerin Events	98	WATC*	3.25%	12,568	-	12,568	151	12,567	-	12,567	205	-	37,102	-	24,534	904	12,568
				12,568	-	12,568	151	12,567	-	12,567	205	-	37,102	-	24,534	904	12,568
				1,418,234	50,000	142,042	43,242	1,418,234	87,500	141,045	46,162	1,364,689	1,064,969	480,000	126,735	42,054	1,418,234

* WA Treasury Corporation

**Dowerin Events Management

Self supporting loans are financed by payments from third parties. These are shown in Note 5 as other financial assets at amortised cost.

All other loan repayments were financed by general purpose revenue.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

15. INFORMATION ON BORROWINGS (Continued)

(c) New Borrowings - 2019/20

Particulars/Purpose	Institution	Loan Type	Term Years	Interest Rate	Amount Borrowed		Amount (Used)		Total Interest & Charges	Actual Balance Unspent
					2020 Actual	2020 Budget	2020 Actual	2020 Budget		
					\$	\$	\$	\$		
Swimming Pool	*DEM	Interest Free	5	0.00%	50,000	50,000	50,000	50,000	-	-
Tourism Entry Statements	*DEM	Interest Free	5	0.00%	-	37,500	-	37,500	-	-
* Dowerin Events Management					50,000	87,500	50,000	87,500	-	-

(d) Undrawn Borrowing Facilities

	2020	2019
	\$	\$
Credit Standby Arrangements		
Bank overdraft limit	60,000	60,000
Bank overdraft at balance date	-	-
Credit card limit	18,000	16,000
Credit card balance at balance date	(1,910)	(6,191)
Total amount of credit unused	76,090	69,809

Loan facilities

Loan facilities - current	144,043	145,042
Loan facilities - non-current	1,182,149	1,273,192
Total facilities in use at balance date	1,326,192	1,418,234

Unused loan facilities at balance date

	-	-
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SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are recognised at fair value when the Shire becomes a party to the contractual provisions to the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Risk

Information regarding exposure to risk can be found at Note 26.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

16. EMPLOYEE RELATED PROVISIONS

(a) Employee Related Provisions

	Provision for Annual Leave \$	Provision for Long Service Leave \$	Total \$
Opening balance at 1 July 2019			
Current provisions	134,587	82,804	217,391
Non-current provisions	-	24,110	24,110
	134,587	106,914	241,501
Additional provision	109,002	35,820	144,822
Amounts used	(125,668)	(33,590)	(159,258)
Balance at 30 June 2020	117,921	109,144	227,065
Comprises			
Current	117,921	74,181	192,102
Non-current	-	34,963	34,963
	117,921	109,144	227,065
	2020	2019	
Amounts are expected to be settled on the following basis:	\$	\$	
Less than 12 months after the reporting date	117,921	217,391	
More than 12 months from reporting date	92,750	13,787	
Expected reimbursements from other WA local governments	16,394	10,323	
	227,065	241,501	

Timing of the payment of current leave liabilities is difficult to determine as it is dependent on future decisions of employees. Expected settlement timings are based on information obtained from employees and historical leave trends and assumes no events will occur to impact on these historical trends.

SIGNIFICANT ACCOUNTING POLICIES

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at

Other long-term employee benefits (Continued)

rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

17. NOTES TO THE STATEMENT OF CASH FLOWS

Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
Cash and cash equivalents	1,212,407	2,405,611	856,021
Reconciliation of Net Cash Provided By Operating Activities to Net Result			
Net result	(63,701)	223,897	(192,714)
Non-cash flows in Net result:			
Depreciation on non-current assets	1,599,951	1,271,795	1,325,718
(Profit)/loss on sale of asset	5,731	(71,050)	8,321
Movement in Equity in Local Government House	-	-	(6,151)
Changes in assets and liabilities:			
(Increase)/decrease in receivables	(17,864)	-	(36,139)
(Increase)/decrease in inventories	8,112	-	5,440
Increase/(decrease) in payables	51,698	-	(27,792)
Increase/(decrease) in provisions	(14,436)	-	20,302
Non-operating grants, subsidies and contributions	(1,104,342)	(1,301,106)	(716,810)
Net cash from operating activities	591,790	123,536	380,175

SHIRE OF DOWERIN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2020

18. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

	2020	2019
	\$	\$
General purpose funding	1,423,619	285,022
Law, order, public safety	693,182	744,191
Education and welfare	177,823	153,059
Housing	3,933,932	4,333,406
Community amenities	1,384,048	2,663,285
Recreation and culture	10,916,836	12,078,925
Transport	56,535,528	25,436,974
Economic services	2,701,076	2,721,951
Other property and services	3,582,295	863,255
Unallocated	557,277	912,660
	<u>81,905,616</u>	<u>50,192,728</u>

19. CONTINGENT LIABILITIES

The Shire of Dowerin has identified the following sites, in relation to land owned, vested or leased that is known to be, or suspected of being contaminated. As at the date of this report the value and timing of remediation has not been ascertained.

Lot 98 Cottrell Street, Dowerin - Shire Depot - hydrocarbon.

SHIRE OF DOWERIN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2020

20. CAPITAL COMMITMENTS

(a) Capital Expenditure Commitments

Contracted for:

- plant & equipment repairs

	2020	2019
	\$	\$
	55,000	-
	55,000	-
Payable:		
- not later than one year	55,000	-

The amount of capital commitments at 30 June 2020 relates to repairs to the Shire's loader.

21. RELATED PARTY TRANSACTIONS

Elected Members Remuneration

The following fees, expenses and allowances were paid/payable to council members and/or the President.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
Meeting fees	20,035	25,000	22,265
President's allowance	3,200	3,200	3,180
Deputy President's allowance	800	800	800
Members Communications	-	1,000	900
	<u>24,035</u>	<u>30,000</u>	<u>27,145</u>

Key Management Personnel (KMP) Compensation Disclosure

The total of remuneration paid/payable to KMP of the Shire during the year are as follows:

	2020 Actual	2019 Actual
	\$	\$
Short-term employee benefits	384,458	442,703
Post-employment benefits	35,279	43,546
Other long-term benefits	43,560	5,939
Termination benefits	17,709	22,902
	<u>481,006</u>	<u>515,090</u>

Short-term employee benefits

These amounts include all salary, fringe benefits and cash bonuses awarded to KMP except for details in respect to fees and benefits paid to elected members which may be found above.

Post-employment benefits

These amounts are the current-year's estimated cost of providing for the Shire's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service benefits accruing during the year.

Termination benefits

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

21. RELATED PARTY TRANSACTIONS (Continued)

Transactions with related parties

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

The following transactions occurred with related parties:	2020 Actual	2019 Actual
	\$	\$
Sale of goods and services	-	(85,000)
Purchase of goods and services	402,423	249,478
Short term employee benefits -other related parties	51,505	40,666
Post employment benefits - other related parties	4,799	3,462
Amounts outstanding from related parties:		
Trade and other receivables	-	24,684

Related Parties

The Shire's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel.

ii. Other Related Parties

The associate person of KMP was employed by the Shire under normal employment terms and conditions.

Any entity that is controlled by or over which, KMP, or close family members of KMP have authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly are considered related parties in relation to the Shire.

iii. Entities subject to significant influence by the Shire

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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22. JOINT ARRANGEMENTS

Share of Joint operation

The Shire of Dowerin entered into joint arrangements with the State Housing Commission - Homeswest for construction of:
 4 x 2 Bedroom Units for small families (Memorial Street Units) in 1996

4 x Independent Living Units for Seniors (Lot 27 Goldfields Road - Hilda Street Units) in 2006

The Shire has 19% interest in the joint arrangement.

Assets associated with the joint venture agreements are included in Council's Property, Plant & Equipment Register.

	2020	2019
	\$	\$
Non current assets		
Land and Buildings	1,115,947	1,115,947
Less: accumulated depreciation	(55,797)	(27,899)
Total assets	1,060,150	1,088,048
Statement of Comprehensive income		
Other revenue	6,281	27,418
Other expenditure	(3,611)	(39,753)
Net result for the period	2,670	(12,335)
Other comprehensive income		
<i>Items that will not be reclassified subsequently to profit or loss</i>		
Changes in asset revaluation surplus	-	-
Total other comprehensive income for the period	-	-
Total comprehensive income for the period	2,670	(12,335)

SIGNIFICANT ACCOUNTING POLICIES

Interests in joint arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint arrangements providing joint ventures with an interest to net assets are classified as a joint venture and accounted for using the equity method. The equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

Interests in joint arrangements (Continued)

Joint operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

23. MAJOR LAND TRANSACTIONS

The Shire had no major land transactions during the financial year 2019/2020.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

24. RATING INFORMATION

(a) Rates

RATE TYPE	Rate in \$	Number of Properties	2019/20 Actual Rateable Value \$	2019/20 Actual Rate Revenue \$	2019/20 Actual Interim Rates \$	2019/20 Actual Back Rates \$	2019/20 Actual Total Revenue \$	2019/20 Budget Rate Revenue \$	2019/20 Budget Total Revenue \$	2018/19 Actual Total Revenue \$
Differential general rate / general rate										
Gross rental valuations										
Residential	0.10079	136	1,352,119	136,280	3,088	861	140,229	136,282	136,282	129,677
Commercial	0.10079	12	256,474	25,850	-	-	25,850	25,851	25,851	24,856
Town Rural	0.10079	27	138,892	13,999	-	-	13,999	13,999	13,999	12,367
Other Towns	0.10079	8	33,384	3,365	-	-	3,365	3,365	3,365	-
Unimproved valuations										
Rural Farmland	0.0084	229	126,018,500	1,058,555	519	65	1,059,139	1,058,933	1,058,933	1,013,162
Sub-Total		422	127,799,369	1,238,049	3,607	926	1,242,582	1,238,430	1,238,430	1,180,062
Minimum payment										
Minimum \$										
Gross rental valuations										
Residential	770	39	230,415	30,030	-	-	30,030	30,030	30,030	35,568
Commercial	770	18	70,095	13,860	-	-	13,860	13,860	13,860	13,338
Town Rural	770	15	36,975	11,550	-	-	11,550	11,550	11,550	11,856
Other Towns	225	20	7,974	4,500	-	-	4,500	4,500	4,500	4,104
Unimproved valuations										
Rural Farmland	770	61	3,345,400	46,970	-	-	46,970	46,970	46,970	48,165
Commercial/Industrial	770	4	400	3,080	-	-	3,080	3,080	3,080	2,964
Town rural	770	4	92,500	3,080	-	-	3,080	3,080	3,080	2,223
Mining	225	4	9,529	900	(382)	-	518	900	900	(2,918)
Sub-Total		165	3,793,288	113,970	(382)	-	113,588	113,970	113,970	115,300
Total amount raised from general rate		587	131,592,657	1,352,019	3,225	926	1,356,170	1,352,400	1,352,400	1,295,362
Ex-gratia rates							46,601	-	-	32,947
Totals							1,402,771	1,352,400	1,352,400	1,328,309

SIGNIFICANT ACCOUNTING POLICIES

Rates

Control over assets acquired from rates is obtained at the commencement of the rating period.

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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24. RATING INFORMATION (Continued)

(b) Specified Area Rate

The Shire did not levy a specified area rate during the current reporting period.

(c) Service Charges

Service Charges	Amount of Charge	2019/20 Actual Revenue Raised	2019/20 Actual Charges Applied to Costs	2019/20 Actual Charges Set Aside to Reserve	2019/20 Actual Reserve Applied to Costs	2019/20 Budget Revenue	2019/20 Budget Charges Applied to Costs	2019/20 Budget Charges Set Aside to Reserve	2019/20 Budget Reserve Applied to Costs	2018/19 Total Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Sewerage Rates	7.5841	157,585	149,282	19,214	-	156,000	156,000	61,466	(150,000)	150,198
Sewerage Fixtures	250/114	10,910	-	-	-	10,500	10,500	-	-	10,450
		168,495	149,282	19,214	-	166,500	166,500	61,466	(150,000)	160,648

Nature of the Service Charge	Objects of the Charge	Reasons for the Charge	Area/Properties Charge Imposed
Sewerage Rates	To reimburse the running costs of the sewerage scheme	Health and sanitisation service for council for the benefit of rate payers	Properties with access to the Sewerage scheme
Sewerage Fixtures	Installation and maintenance costs	Health and sanitisation service for council for the b	Properties with access to the Sewerage scheme

(d) Discounts, Incentives, Concessions, & Write-offs

No discounts, incentives, concessions or write-offs were offered by the Shire during the current reporting period.

SHIRE OF DOWERIN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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24. RATING INFORMATION (Continued)

(e) Interest Charges & Instalments

Instalment Options	Date Due	Instalment Plan Admin Charge \$	Instalment Plan Interest Rate %	Unpaid Rates Interest Rate %
Option One				
Single full payment	9/09/2019	-	0.00%	11.00%
Option Two				
First instalment	9/09/2019	0.00	5.50%	11.00%
Second instalment	13/01/2020	5.00	5.50%	11.00%
Option Three				
First instalment	9/09/2019	0.00	5.50%	11.00%
Second instalment	11/11/2019	5.00	5.50%	11.00%
Third instalment	13/01/2020	5.00	5.50%	11.00%
Fourth instalment	13/03/2020	5.00	5.50%	11.00%

	2020 Actual \$	2020 Budget \$	2019 Actual \$
Interest on unpaid rates	9,308	9,000	10796
Interest on instalment plan	3,893	1,000	4,838
Charges on instalment plan	1,120	5,000	-
	14,321	15,000	15,634

SHIRE OF DOWERIN
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FOR THE YEAR ENDED 30 JUNE 2020

25. RATE SETTING STATEMENT INFORMATION

Note	2019/20	2019/20	2019/20	2018/19
	(30 June 2020 Carried Forward)	Budget (30 June 2020 Carried Forward)	(1 July 2019 Brought Forward)	(30 June 2019 Carried Forward)
	\$	\$	\$	\$
(a) Non-cash amounts excluded from operating activities				
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> .				
Adjustments to operating activities				
Less: Profit on asset disposals	10(c)	(5,786)	(80,050)	(54,997)
Movement in employee leave reserve		875		2,415
Movement in Equity in Local Government House		-	-	(6,151)
Movement in pensioner deferred rates (non-current)		-	-	(3,122)
Movement in employee benefit provisions (non-current)		10,855	-	(45,455)
Add: Loss on disposal of assets	10(c)	11,517	9,000	63,318
Add: Depreciation on non-current assets	10(b)	1,599,951	1,271,795	1,325,718
Non cash amounts excluded from operating activities		1,617,412	1,200,745	1,281,726
(b) Surplus/(deficit) after imposition of general rates				
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.				
Adjustments to net current assets				
Less: Reserves - cash/financial asset backed	4	(1,851,072)	(2,291,652)	(2,245,469)
Less: Financial assets at amortised cost - self supporting loans	5(a)	-	-	(12,752)
Less: Current assets not expected to be received at end of year				
- Liabilities supported by a reserve		57,507	-	56,631
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings	15(a)	144,043	144,589	145,042
- Employee benefit provisions		-	151,636	-
Total adjustments to net current assets		(1,649,522)	(1,995,426)	(2,056,548)
Net current assets used in the Rate Setting Statement				
Total current assets		3,335,135	2,667,518	3,376,145
Less: Total current liabilities		(883,965)	(685,968)	(731,914)
Less: Total adjustments to net current assets		(1,649,522)	(1,995,426)	(2,056,548)
Net current assets used in the Rate Setting Statement		801,648	(13,876)	587,683
Total current assets at 30 June 2019				3,376,145
Total current assets at 1 July 2019				3,376,145
Total current liabilities at 30 June 2019				(731,914)
Total current liabilities at 1 July 2019				(731,914)

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

26. FINANCIAL RISK MANAGEMENT

This note explains the Shire's exposure to financial risks and how these risks could affect the Shire's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rate	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

(a) Interest rate risk

Cash and cash equivalents

The Shire's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Shire to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Shire to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents and term deposits held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Non Interest Bearing
	%	\$	\$	\$	\$
2020					
Cash and cash equivalents	0.10%	1,212,407	-	1,212,407	-
Financial assets at amortised cost - term deposits	0.90%	1,851,073	1,851,073	-	-
2019					
Cash and cash equivalents	0.75%	856,021	-	856,021	-
Financial assets at amortised cost	2.09%	2,245,469	2,245,469	-	-

Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

Impact of a 1% movement in interest rates on profit and loss and equity*

	2020	2019
	\$	\$
	12,124	8,560

* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs.

The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Shire does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 15(b).

SHIRE OF DOWERIN
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26. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade and Other Receivables

The Shire's major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Shire to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. The Shire is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of rates and fees and charges over a period of 36 months before 1 July 2019 or 1 July 2020 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables. Housing prices and unemployment rates have been identified as the most relevant factor in repayment rates, and accordingly adjustments are made to the expected credit loss rate based on these factors. There are no material receivables that have been subject to a re-negotiation of repayment terms.

The loss allowance as at 30 June 2020 was determined as follows for rates receivable and related charges.

	Current	More than 1 year past due	More than 2 years past due	More than 3 years past due	Total
30 June 2020					
Rates receivable					
Expected credit loss	0.00%	0.00%	0.00%	0.89%	
Gross carrying amount	1,199	45,254	34,752	72,290	153,495
Loss allowance	-	-	-	64,422	64,422
30 June 2019					
Rates receivable					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	970	62,123	21,294	55,414	139,801
Loss allowance	-	-	-	-	-

The loss allowance as at 30 June 2020 and 30 June 2019 was determined as follows for trade receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
30 June 2020					
Trade and other receivables					
Expected credit loss	0.02%	0.00%	0.00%	0.00%	
Gross carrying amount	149,153	4,291	262	360	154,066
Loss allowance	2,574	-	-	-	2,574
30 June 2019					
Trade and other receivables					
Expected credit loss	-	-	-	39.78%	2.52%
Gross carrying amount	85,682	22,723	106	7,329	115,839
Loss allowance	-	-	-	2,915	2,915

26. FINANCIAL RISK MANAGEMENT (Continued)

(c) Liquidity risk

Payables and borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 15(d).

The contractual undiscounted cash flows of the Shire's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
<u>2020</u>					
Payables	421,179	-	-	421,179	421,179
Borrowings	183,073	592,358	870,460	1,645,891	1,326,192
Contract liabilities	126,641	-	-	126,641	126,641
	730,893	592,358	870,460	2,193,711	1,874,012
<u>2019</u>					
Payables	369,481	-	-	369,481	369,481
Borrowings	185,967	631,223	965,772	1,782,961	1,418,234
	555,448	631,223	965,772	2,152,442	1,787,715

27. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Shire.

SHIRE OF DOWERIN
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28. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS

During the current year, the Shire adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

(a) AASB 15: Revenue from Contracts with Customers

The Shire adopted AASB 15 Revenue from Contracts with Customers (issued December 2014) on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the Shire adopted the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019. There were no adjustments required.

(b) AASB 1058: Income For Not-For-Profit Entities

The Shire adopted AASB 1058 Income for Not-for-Profit Entities (issued December 2016) on 1 July 2019 which will result in changes in accounting policies. In accordance with the transition provisions AASB 1058, the Shire adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods was not restated in accordance with AASB 1058 transition requirements. There were no adjustment required.

In applying AASB 1058 retrospectively with the cumulative effect of initially applying the Standard on 1 July 2019 there were no changes to the financial statement line items by application of AASB 1058 as compared to AASB 118: Revenue and AASB 1004: Contributions before the change.

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance gave rise to a financial liability that is within the scope of AASB 9. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount recognised as a financial liability and no income recognised by the Shire. When the taxable event occurred, the financial liability was extinguished and the Shire recognised income for the prepaid rates that have not been refunded.

Assets that were acquired for consideration, that were significantly less than fair value principally to enable the Shire to further its objectives, may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

SHIRE OF DOWERIN
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28. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS (Continued)

The table below provides details of the amount by which each financial statement line item is affected in the current reporting period by the application of this Standard as compared to AASB 118 and 1004 and related Interpretations that were in effect before the change.

		2020 \$		2020 \$
	Note	As reported under AASB 15 and AASB 1058	Adjustment due to application of AASB 15 and AASB 1058	Compared to AASB 118 and AASB 1004
Statement of Comprehensive Income				
Revenue				
Rates	24(a)	1,402,771	0	1,402,771
Operating grants, subsidies and contributions	2(a)	2,031,369	126,641	2,158,010
Fees and charges	2(a)	418,193	0	418,193
Non-operating grants, subsidies and contributions	2(a)	1,104,342	0	1,104,342
Net result		(63,701)	126,641	62,940
Statement of Financial Position				
Trade and other payables	13	421,179	0	421,179
Contract liabilities	14	126,641	(126,641)	0
Net assets		79,804,539	126,641	79,931,180
Statement of Changes in Equity				
Net result		(63,701)	126,641	62,940
Retained surplus		31,615,618	126,641	31,742,259

Refer to Note 2(a) for new revenue recognition accounting policies as a result of the application of AASB 15 and AASB 1058.

(c) AASB 16: Leases

The Shire adopted AASB 16 retrospectively from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions of AASB 16, the Shire has applied this Standard to its leases retrospectively, with the cumulative effect of initially applying AASB16 recognised on 1 July 2019. In applying AASB 16, under the specific transition provisions chosen, the Shire will not restate comparatives for prior reporting periods.

The Shire had no reportable leases under this standard.

In applying AASB 16 for the first time, the Shire will use the following practical expedient permitted by the standard.

- The exclusion of initial direct costs from the measurement of the right-of-use asset at the date of initial application.

(d) Impact of New Accounting Standards on Retained Surplus

The impact on the Shire's retained surplus due to the adoption of AASB 15, AASB 1058 and AASB 16 as at 1 July 2019 was as follows:

	Note	Adjustments	2019 \$
Retained surplus - 30 June 2019			31,284,923
Adjustment to retained surplus from adoption of AASB 15	28(a)	-	
Adjustment to retained surplus from adoption of AASB 16	28(c)	-	
Adjustment to retained surplus from adoption of AASB 1058	28(b)	-	-
Retained surplus - 1 July 2019			31,284,923

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29. CHANGE IN ACCOUNTING POLICIES

(a) Change in Accounting Policies due to regulation changes

Effective 6 November 2020, *Local Government (Financial Management) Regulation 16* was deleted and *Local Government (Financial Management) Regulation 17A* was amended with retrospective application. The changes were effective for financial years ending on or after 30 June 2020 so are required to be applied retrospectively with cumulative effect applied initially on 1 July 2019.

In accordance with the changes, the Shire was required to remove the values attributable to certain crown land assets previously required to be recognised, as well as the associated revaluation surplus at 1 July 2019. These assets have been measured as concessionary lease right-of-use assets at zero cost in accordance with AASB 16. For further details relating to these changes, refer to Note 11.

In summary the following adjustments were made to the amounts recognised in the statement of financial position at the date of initial application (1 July 2019):

	Note	Carrying amount 30 June 2019 \$	Adjustment \$	Carrying amount 01 July 2019 \$
Property, plant and equipment	8	20,509,649	(300,000)	20,209,649
Revaluation surplus	12	14,633,120	(300,000)	14,333,120

(b) Changes in equity due to change in accounting policies

The impact on the Shire's opening revaluation surplus resulting from *Local Government (Financial Management) Regulation 16* being deleted and the amendments to *Local Government (Financial Management) Regulation 17A* as at 1 July 2019 was as follows:

	Note	Adjustments	2019 \$
Revaluation surplus - 30 June 2019			14,633,120
Adjustment to revaluation surplus from deletion of FM Reg 16	29(a)	(300,000)	
Adjustment to revaluation surplus from deletion of FM Reg 17	29(a)	-	(300,000)
Revaluation surplus - 1 July 2019			14,333,120

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30. OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

g) Fair value of assets and liabilities

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

i) Impairment of assets

In accordance with Australian Accounting Standards the Shire's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regulatory to ensure the carrying value does not differ materially from that which would be determined using fair value at the ends of the reporting period.

**SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020**

31. ACTIVITIES/PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
<p>GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.</p>	Includes the activities of members of Council and the administrative support available to the Council for the provision of governance to the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
<p>GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.</p>	Rates, general purpose government grants and interest revenue.
<p>LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.</p>	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
<p>HEALTH To provide an operational framework for environmental and community health.</p>	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.
<p>EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.</p>	Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
<p>HOUSING To provide housing to staff.</p>	Staff housing, provision of general rental accomodation when buildings not required by staff.
<p>COMMUNITY AMENITIES To provide services required by the community.</p>	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
<p>RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which help the social well being of the community.</p>	Maintenance of public halls, civic centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
<p>TRANSPORT To provide safe, effective and efficient transport services to the community.</p>	Construction and maintenance of roads, streets, footpaths, depots, cycleways and parking facilities.
<p>ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.</p>	Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building control.
<p>OTHER PROPERTY AND SERVICES To monitor and control Council's overhead operating accounts.</p>	Private works operation, plant repair and operation costs, housing and engineering operation costs.

SHIRE OF DOWERIN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2020

32. FINANCIAL RATIOS

	2020 Actual	2019 Actual	2018 Actual
Current ratio	1.94	2.16	2.85
Asset consumption ratio	0.60	0.95	0.98
Asset renewal funding ratio	1.40	1.35	0.94
Asset sustainability ratio	0.83	1.43	0.51
Debt service cover ratio	2.56	2.72	(2.91)
Operating surplus ratio	(0.52)	(0.40)	(0.87)
Own source revenue coverage ratio	0.40	0.41	0.35

The above ratios are calculated as follows:

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Asset consumption ratio	$\frac{\text{depreciated replacement costs of depreciable assets}}{\text{current replacement cost of depreciable assets}}$
Asset renewal funding ratio	$\frac{\text{NPV of planned capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$
Asset sustainability ratio	$\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expense}}$



Auditor General

INDEPENDENT AUDITOR'S REPORT

To the Councillors of the Shire of Dowerin

Report on the Audit of the Financial Report

Opinion

I have audited the annual financial report of the Shire of Dowerin which comprises the Statement of Financial Position as at 30 June 2020, and the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, as well as notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In my opinion the annual financial report of the Shire of Dowerin:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the Shire for the year ended 30 June 2020 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Shire in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the annual financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Basis of Accounting

I draw attention to Notes 1 and 10 to the annual financial report, which describe the basis of accounting. The annual financial report has been prepared for the purpose of fulfilling the Shire's financial reporting responsibilities under the Act, including the Local Government (Financial Management) Regulations 1996 (Regulations). My opinion is not modified in respect of these matters:

- (i) Regulation 17A requires a local government to measure vested improvements at fair value and the associated vested land at zero cost. This is a departure from AASB 16 *Leases* which would have required the entity to measure the vested improvements also at zero cost.
- (ii) In respect of the comparatives for the previous year ended 30 June 2019, Regulation 16 did not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report.

Responsibilities of the Chief Executive Officer and Council for the Financial Report

The Chief Executive Officer (CEO) of the Shire is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of the annual financial report that is free from material misstatement, whether due to fraud or error.

In preparing the annual financial report, the CEO is responsible for assessing the Shire's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

The objectives of my audit are to obtain reasonable assurance about whether the annual financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the annual financial report.

A further description of my responsibilities for the audit of the annual financial report is located on the Auditing and Assurance Standards Board website at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf. This includes the identification and assessment of the risk of material misstatement due to fraud arising from management override of controls. This description forms part of my auditor's report.

Report on Other Legal and Regulatory Requirements

In accordance with the Local Government (Audit) Regulations 1996 I report that:

- (i) In my opinion, the following material matter indicates significant adverse trend in the financial position of the Shire:
 - a. The Operating Surplus Ratio has been below the Department of Local Government, Sport and Cultural Industries standard for the past three years. The financial ratios are reported in Note 32 of the financial report.
- (ii) All required information and explanations were obtained by me.
- (iii) All audit procedures were satisfactorily completed.
- (iv) In my opinion, the Asset Consumption Ratio and the Asset Renewal Funding Ratio included in the annual financial report were supported by verifiable information and reasonable assumptions.

Other Matter

The financial ratios for 2018 in Note 32 of the annual financial report were audited by another auditor when performing their audit of the Shire for the year ending 30 June 2018. The auditor expressed an unmodified opinion on the annual financial report for that year.

Matters Relating to the Electronic Publication of the Audited Financial Report

This auditor's report relates to the annual financial report of the Shire of Dowerin for the year ended 30 June 2020 included on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the annual financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this annual financial report. If users of the annual financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited annual financial report to confirm the information contained in this website version of the annual financial report.



ALOHA MORRISSEY
ASSISTANT AUDITOR GENERAL
FINANCIAL AUDIT
Delegate of the Auditor General for Western Australia
Perth, Western Australia
17 December 2020