



SHIRE OF
DOWERIN
TIN DOG TERRITORY

MINUTES

Annual Electors Meeting

To be held at the Dowerin Community Club
East Street, Dowerin WA 6461
Monday 3 February 2025
Commencing 6:00pm



ABN: 35 939 977 194

P (08) 9631 1202 **E** dowshire@dowerin.wa.gov.au
13 Cottrell Street, Dowerin WA 6461

 **www.dowerin.wa.gov.au**

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Shire of Dowerin

Annual Electors Meeting

6.00pm Monday 3 February 2025



1. Official Opening

The President welcomes those in attendance and declares the Meeting open at 6.02pm.
In opening the meeting, the Council, Staff and Community acknowledges the passing of Shire of Dowerin staff member, Grant Northcott, with a minutes' silence.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr RI Trepp	President
Cr NP McMorran	Deputy President
Cr WG Allsopp	
Cr DP Hudson	
Cr AJ Metcalf	
Cr BA Ward	

Staff:

Ms M Barthakur	Chief Executive Officer
Mr B Forbes	Manager of Infrastructure and Projects
Ms K Rose	Manager of Governance and Community Services
Mr S Mwale	Manager of Corporate Services
Ms C Skinner	Compliance and Executive Support Officer
Mr D Noel	Road Crew - General Hand/Plant Operator
Ms L O'Neill	Dowerin Home Care Domestic Assistant
Ms S Matthews	Community Development Coordinator
Ms J Rackham	Community Development Officer
Mr R Holleley	Technical Officer

Members of the Public:

Dale Metcalf
Norma Metcalf
Chad Hagboom
Jim Davidson
Lou Couper
Wayne Hagboom
Christine Hagboom
Wes Hagboom
Tracey Jones
Todd Quartermaine
Scott Flavel
Wendy Flavel

Emma Richards
Julie Bailey
Jo Holberton
Linda Collard
Lisa Sinclair
Pat Woods
Debbie North
Shea Donegan
Daryl Kennedy
Jemma Donegan
Kelly Whitehurst
Linley Dreghorn
Steve Himming
Tania Petersen
Chris Meakins
Lindsay Hagboom
Anne Hoareau
Bevan Evans
Daryl Jennings
Ken Myers
Peter Henning
Trevor Gerrard
Gavin Hagboom
Carolyn Metcalf
Leigh Ridley
Jeff Walker
Carol McDonald
Aileen Thornette
Graeme Coen
Jo O'Neill
Ian Phillips
Lyn Phillips
Ash Jones
Matt Couper
Krystal Couper
Peter Richards
Lynley Arnott
Lindsay Friend
Chris Alder
Don Sanders
Lyn Sanders
Steven Couper

Apologies:

Cr JC Sewel

3. Confirmation of Minutes of the Previous Meeting(s)

- 3.1 Annual Electors Meeting held on 13 February 2024
[Attachment 3.1A](#)

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution

Moved: Cr DP Hudson

Seconded: Julie Bailey

- 1054** That, in accordance with Section 5.32 of the *Local Government Act 1995*, the Minutes of the Annual Electors Meeting held on 13 February 2024, as presented in Attachment 3.1A, be confirmed as a true and correct record of proceedings.

CARRIED

4. OFFICER'S REPORTS – CORPORATE AND COMMUNITY SERVICES

4.1 Receipt of the 2023/24 Annual Report

Corporate & Community Services



Date:	3 February 2025
Location:	Not applicable
Responsible Officer:	Manisha Barthakur, Chief Executive Officer
Author:	Kahli Rose, Manager of Governance and Community Services
Legislation:	<i>Local Government Act 1995</i>
SharePoint Reference:	Organisation/Corporate Management/Reporting
Disclosure of Interest:	Nil
Attachments:	Attachment 4.1A – 2023/24 Annual Report

Purpose of Report



Executive Decision



Legislative Requirement

Summary

This Item presents the 2023/24 Annual Report to the Annual Electors Meeting.

Background

The annual financial statements for the year ended 30 June 2024 have been completed, as has the annual audit of those financial statements by Council's auditors, Macri Partners Chartered Accountants (Macri).

The Audit & Risk Committee adopted the 2023/24 Annual Report at its December 2024 Meeting, with Council also adopting the 2023/24 Annual Report at its December 2024 Ordinary Council Meeting (CMRef 1046).

The 2023/24 Annual Report is provided as Attachment 4.1A.

Comment

The 2023/24 Annual Report consists of the following parts:

1. 2023/24 Annual Financial Statements;
2. Independent Auditor's Report;
3. President's Report;
4. CEO's Report; and
5. Statutory Reports.

In addition, reports on the activities and events undertaken by the Shire for the financial year are included.

Consultation

Local Public Notice provided from 23 December 2024.

17 December 2024 Ordinary Council Meeting.

10 December 2024 Audit & Risk Committee.

OAG & Macri Partners.

Senior Management Group.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Community Priority: Our Organisation

Objective: We are recognised as a transparent, well governed, and effectively managed Local Government.

Outcome: 5.3

Reference: 5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Section 5.27 of the *Local Government Act 1995* states that a general meeting of electors is to be held once every financial year on a day selected by the local government but not more than 56 days after the adoption of the annual report.

Section 5.29 of the *Local Government Act 1995* states that the CEO is to convene an electors' meeting by giving 14 days local public notice.

Regulation 15 of the *Local Government (Administration) Regulations 1996* state that the matters to be discussed at an Annual Electors Meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Management Framework
Action (Treatment)	Document Governance Management Framework
Risk Rating (after treatment)	Adequate

Financial Implications

Nil

Meeting Comment

Nil

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr W Allsopp

Seconded: Cr NP McMorran

1055

That, pursuant to Section 5.27 of the Local Government Act 1995 and Regulation 15 of the Local Government (Administration) Regulations 1996, the 2023/24 Annual Report, as presented in Attachment 4.1A, be received.

CARRIED

5.	General Business
5.1	Ken Myers Issues with directional signs to Dowerin Short Stay Accommodation. Has had to assist several people to locate premises. Issue with short stay after hours number. Current signage at the tyre shop and on Goldfields Road are in poor condition, hard to decipher and easy to miss.
5.2	Lynn Phillips Need for Regional botanical garden. Mentions there is many over east doing well. Lynn mentioned that a resident had written to the Shire on this matter but had not yet received a response.
5.3	Pat Woods Mrs Woods expressed disappointment regarding the absence of a Dowerin town entry statement. While there is a Wheatbelt Way sign, there is no dedicated 'welcome to Dowerin' signage on any of the entry points into town. Management confirmed that town entry statements were investigated several years ago (around 2017) but were deemed financially unviable at the time.
5.4	W Hagboom Ucarty South Road – terrible state for 5+ years and becoming a safety concern for the road users. G Hagboom Works that have been completed on the gravel roads within the Shire have been done to a high standard, but there are many roads missing out on standard maintenance. Mr Hagboom mentioned that Ucarty South Road in particular is a school bus route and needs to be considered high risk. Mr Hagboom stated that they have begun modifying their vehicles to withstand the gravel ruts during summer and slippery conditions in winter. Mr Hagboom suggested that more money is budgeted for gravel resheeting and less beautification works undertaken for a couple of years. Cr Trepp The Shire is experiencing challenges in sourcing gravel for resheeting, and repair works in certain areas of town. As a result, the costs for road repairs have increased significantly, particularly when factoring in the expense of transporting gravel from other locations. While some community members have been cooperative and have reached agreements with the Shire for the sale of gravel, others have set prices that are not financially viable for the Shire to proceed with.
6.	Closure

There being no further business the President thanked those in attendance and declared the meeting closed at 6:26pm.