



MINUTES
OF MEETING
HELD ON
17 MARCH 2015

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1. OPENING, OBITUARIES, VISITOR

1.1 OPENING

President Metcalf opened the meeting at 3pm.

1.2 OBITUARIES

Master Benjamin Furey

Mr Keith Hammond

Mrs Dot Harris

2. RECORD OF ATTENDANCE/APOLOGIES

2.1 RECORD OF ATTENDANCE

D.E. Metcalf	President	Town Ward	
G.B. Ralph	Deputy President	Rural South Ward	
T.W. Quartermaine		Town Ward	
S.V. Brookes		Town Ward	Arrived at 3.02pm.
D.P Hudson		Town Ward	
W.E. Coote		Rural North Ward	
T.A. Jones		Rural North Ward	
L.G. Hagboom		Rural South Ward	
D.J. Alcock	Chief Executive Officer		
S.F. Geerdink	Works Manager		

2.2 LEAVE OF ABSENCE

2.3 APOLOGIES

S.L. King	Finance Manager	(Maternity Leave)
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2.4 GUESTS

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. DECLARATION OF ELECTED MEMBERS

Cr TW Quartermaine and Cr LG Hagboom declare an Interest in 10.2.2

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

(2480) Moved: SV Brookes Seconded: WE Coote Carried: 7/0

THAT CR LG HAGBOOM BE GRANTED LEAVE OF ABSENCE FOR THE APRIL 2015 ORDINARY MEETING OF COUNCIL.

7. CONFIRMATION OF MINUTES

COUNCIL DECISION – ITEM 7.1

(2481) Moved: DP Hudson Seconded: TW Quartermaine Carried: 8/0

THAT THE MINUTES OF THE ORDINARY MEETING OF THE DOWERIN SHIRE COUNCIL HELD ON 17 FEBRUARY 2015 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS.

8. PETITIONS/DEPUTATIONS/PRESENTATIONS

9. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION

9.1 PRESIDENT ANNOUNCEMENTS

- Open day at the Gym
- LEMC Meeting
- CRC – 3 events
 - Ipad Session
 - Simulcast of WA Opera
 - Diabetes Day
- Clean up Australia Day
- School Breakfast Club
- Field Day Meeting
 - Private Safety Officer
 - Grant Policy
 - East Gate Upgrade
 - Volunteer hrs to \$17
 - More Break-ins
 - Board Nominations
 - EFTPOS at the gates
 - Field Days Annual Conference in Tassie nobody going
- Emergency Management Breakfast Seminar in Perth with Bob Parker (Mayor of Christ Church) regarding the Earthquakes of September 2010 and February 2011.

10. REPORTS OF COMMITTEE AND OFFICERS

10.1 CHIEF EXECUTIVE OFFICER STRATEGIC REPORT

10.1.1 CORPORATE PLAN UPDATE

Date:	11 March 2015
Applicant:	N/A
Location:	Shire of Dowerin
File Ref:	ADM
Disclosure of Interest:	Nil
Author:	Dacre Alcock

Summary

A Status Report providing update on activities relating to Councils' Corporate Plan.

Background

Council adopted its Corporate Plan 2013-2017 at its November 2013 Council meeting. Within the Plan, Council included an enabling Strategy which in addition to setting out a range of implementation actions includes a reporting requirement in support of the Plan.

Comment

A Status Report has been prepared and included after this report which details the strategies, actions, estimated costs, funding sources, timeframes, officers responsible and key performance indicators. The final column details the progress to date on each strategy with those highlighted completed since the last status report.

Consultation

Nil

Financial Implications

Nil

Policy Implications

Policy development to be determined.

Statutory Implications

Nil

Strategic Implications

Implementation and monitoring of Councils Corporate Plan, which includes elements of Council's Community Strategic Plan.

Voting Requirements

Simple majority

COUNCIL DECISION – ITEM 10.1.1

(2482) Moved: TA Jones Seconded: SV Brookes Carried: 8/0

THAT COUNCIL RECEIVES THE MARCH 2015 CORPORATE PLAN STATUS REPORT.

CORPORATE PLAN
2013 – 2017
STATUS REPORT

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THEME ONE: COMMUNITY					
ACTIONS	TIMEFRAME	ESTIMATED COST	OFFICER RESPONSIBLE	KEY PERFORMANCE INDICATION	CURRENT STATUS
C 1 Maintain a liveable and safe environment for all					
C.1.1 Support and retain police services					
Liaise with the WA Police Department to ensure that 2 officers remain in Dowerin	Annually	-	CEO	<ul style="list-style-type: none"> 2 Officers in Dowerin 	
Continue to support a strong relationship with local officers based on a good rapport and regular communication	LEMC Meeting Quarterly	-	CEO, STAFF	<ul style="list-style-type: none"> Minutes of LEMC Meeting 	Next LEMC meeting to be held in April 2015. Desktop exercise with Field Days and Marshalls late June
Maintain suitable housing for Police and emergency services	Review Annually	\$5000	CEO, Property Manager	<ul style="list-style-type: none"> Property inspection and report – housing to a suitable standard 	
Inspect and spray for termites at Police Housing	Annually		Property Officer	<ul style="list-style-type: none"> Completion of works 	<i>October 2014 – insect spraying complete</i>
C.1.2 Promote and encourage participation in voluntary based emergency services					
Work with local emergency services to assist with promotion and organisation in volunteer drives	LEMC Meeting Quarterly & On request	-	CSO/CDO		March 2014 - Event held 29 th March 2014 Desktop exercise with Field Days and Marshalls late June 2015
Plan and implement a	6 months		CSO	<ul style="list-style-type: none"> A mock disaster sufficiently planned, organised and 	March 2014 - Event held 29 th March 2014

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'mock disaster' in Dowerin in conjunction with local emergency services as a volunteer drive/awareness campaign				implemented within 12 months <ul style="list-style-type: none"> 10% increase in volunteers 	
C.1.3 Continue to support the Animal Ranger Service					
Residents have access to the services of a ranger to assist with stray dogs, cats and related issues	Reviewed annually	\$3000	Works Manager	<ul style="list-style-type: none"> Advertise ranger services locally to residents 	Contracting Ranger services with numerous dog issues – ongoing New arrangements have been made to dispose of unwanted cats.
Continue to provide snake handling services	Staff training every **		Works Manager	<ul style="list-style-type: none"> 3 staff fully trained in snake handling 	Only one qualified snake handler
C.1.4 Continue to produce a high quality extensive road network					
Dowerin/Meckering Road -Reconstruction & Widening	2014/2015	\$429,000	Works Manager	<ul style="list-style-type: none"> Regional Road Funding received 	Worked commenced in February 2015
Cunderdin/Minnivale Road – Reconstruction & Widening	2014/2015	\$265,000	Works Manager	<ul style="list-style-type: none"> Completion of works Roads to recovery funded 	Completed 10 October 2014
Thornett Road Gravel Patching and pruning	2014/2015	\$38,000	Works Manager	<ul style="list-style-type: none"> Completion of works 	Completed in November 2014
Nambling South Road – Gravel Re-sheet	2014/2015	\$31,000	Works Manager	<ul style="list-style-type: none"> Completion of works 	Completed in November 2014
Nambling South Road – Tree Pruning	2014/2015	\$16,000	Works Manager	<ul style="list-style-type: none"> Completion of works 	Completed October 17 2014

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Meckering road – Tree Pruning	2014/2015	\$9,500	Works Manager	<ul style="list-style-type: none"> Completion of works 	Completed October 8 2014
54 Gate Rd –Tree Pruning	2014/2015	47,000	Works Manager	<ul style="list-style-type: none"> Completion of works 	Gravel has been Sourced – work to commence in April 2014
Council to conduct an annual road inspection	Annually – ongoing	-	Works Manager/CEO	<ul style="list-style-type: none"> Complete road audit inspection 	
Produce and implement annual roads program	Ongoing Annually	-	Works Manager	<ul style="list-style-type: none"> Completed road program document 	To be presented to Council in April 2015.
Invest in 2 x large trucks	2014	\$250,000	Works Manager	<ul style="list-style-type: none"> Acquisition of 2 trucks 	<i>July 2014 E-quotes accepted for two trucks November 2014 trucks were delivered</i>
Traffic Control Course	Every 3 years – Next Prior to 2014	\$400 per participant	Works Manager	<ul style="list-style-type: none"> All staff training complete and up to date 	Works Manager has completed advanced traffic management course in October 2014.
C.2 Pride & Participation in our community					
C.2.1 Plan and facilitate social and community capacity programs and activities including celebratory days					
Community Events Program	Reviewed annually	\$8860 + external grant funding	CSO CDO FM	<ul style="list-style-type: none"> Coordination of events within budget 	Draft Version of 2015 events calendar has been created
Programs/activities for older people (e.g. Seniors week excursions)	3 programs annually		CSO	<ul style="list-style-type: none"> 3 programs annually Successful grant funding 	
Programs/activities for youth (e.g. School Holiday Programs)	4 programs annually		CSO	<ul style="list-style-type: none"> 4 programs annually Successful grant funding 	April 2014 - National Youth Week – Wheatbelt

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Programs/activities for families/adults (e.g. Movie in the Park)	2 programs annually		CSO	<ul style="list-style-type: none"> 2 programs annually Successful grant funding 	October 2014 - Million Stars Movies event held 10/10/2014
Christmas Event	December		CSO	<ul style="list-style-type: none"> Successful organisation of event 	Assisted with the Christmas Party to be held at the DCC on December 20th
Miscellaneous	3 Programs annually		CSO	<ul style="list-style-type: none"> 3 Programs annually 	
Be Active Programs	2 Programs annually		CSO	<ul style="list-style-type: none"> 2 Programs annually Successful grant funding Level of Participation 	
Community Breakfasts	Australia Day Anzac Day	\$1500	CSO	<ul style="list-style-type: none"> Australia Day Anzac Day 	2015 Australia Day Breakfast – successful event with 174 people attending.
NRM Programs/Days	2 Programs annually	\$1000	CSO	<ul style="list-style-type: none"> 3 Programs annually 	<i>June 2014 - National Tree Day – 26 July 2014</i>
Create an annual program of community events	January 2013		CSO	<ul style="list-style-type: none"> Liaise with all clubs/organisation to gain feedback for their program of events/fixtures Developed and distributed in January 2013 	Draft Version of 2015 events calendar has been created.
Identify opportunities for grant funding	Checked weekly		CSO	<ul style="list-style-type: none"> Increase in successful funding Increase in grants advertised in local media 	Continue to inform community and clubs of grants as we become aware of them
C.2.2 Continue to provide support for local clubs and organisations					
Facilitate the Kidsport program on behalf of DSR	March/April and October		Administration	<ul style="list-style-type: none"> Increased awareness of Kidsport program Number of Kidsport applications 	<i>June 2014 - Administration Staff have reviewed and updated Kidsport database for clubs and individuals</i> Ongoing program
Provide information and support for Funding & Governance of clubs	Ongoing		CDO CSO	<ul style="list-style-type: none"> 	

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C.2.3 Continue to provide quality facilities to hold events					
Initiate a maintenance program schedule for Council Buildings	February 2014		Works Manager Finance Manager	<ul style="list-style-type: none"> Develop a detailed program of maintenance for all shire owned facilities 	Stage 1 commenced as part of Asset Management
Review usage of shire owned facilities (sporting facilities, town hall etc...)	April 2014		CEO WM	<ul style="list-style-type: none"> Annual review of bookings/usage of facilities 	
C.2.4 Invest and improve communication technology for the benefit of the community of Dowerin					
Research potential web hosting companies	September 2013		CDO	<ul style="list-style-type: none"> Gain at least 3 quotes for web hosting and website design Confirm and contract web host 	November 2013 – Complete Survey conducted in November 2013
Research possibility of developing Dowerin App	September 2013		CDO	<ul style="list-style-type: none"> Gain feedback from professionals Gain quotation for App development 	
Organise complete rebuild of Dowerin Website	Completed February 2014	by \$2250	CDO	<ul style="list-style-type: none"> Utilise feedback from surveys Complete rebuild and launch of new website 	May 2014 - Complete New website is now live
Increase utilisation of Dowerin Shire Facebook page	Ongoing		CDO	<ul style="list-style-type: none"> Increase number of 'likes'/community usage of this facility 	Ongoing
Develop Dowerin Community Twitter Account	November 2013		CDO	<ul style="list-style-type: none"> Develop Twitter Account Promote twitter account to gain followers Utilise Twitter Account for Harvest Ban/Fire Ban information for the upcoming Harvest Season. 	

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C.3 Improved Community Health and Well-being					
C.3.1 Expand the provision of medical services in Dowerin					
Continue to advertise and promote the doctors service currently operating in Dowerin	Monthly or when required		CDO	<ul style="list-style-type: none"> Adverts in local media, on website, Facebook etc... Increase in utilisation of service 	
Maintain the Dowerin Doctors Service	Review annually	\$20,000 (shire) \$20,000 (DEM)	CEO	<ul style="list-style-type: none"> Doctor available in Dowerin 	<p><i>Council decided at the October 2014 Council Meeting to discontinue the Dowerin Doctor Service.</i></p> <p><i>A subcommittee has been formed to discuss further doctor services opportunities.</i></p>
Work in conjunction with GP Network to secure services of a podiatrist and diabetes specialist	November 2013		CEO	<ul style="list-style-type: none"> Secure services of a qualified Podiatrist and Diabetes specialist in Dowerin 	April 2014 – Complete
Gain feedback from residents as to what further medical services may be required	Reviewed annually		CEO CDO	<ul style="list-style-type: none"> Conduct a survey/initiate comments box to gain feedback from community Report findings to GP Network 	
C.3.2 Continue to support the Home and Community Care Service					
Develop community HACC notice board/portfolio to keep community/potential clients informed of HACC services	2013		HACC CEO	<ul style="list-style-type: none"> Increase utilisation of HACC services 	<p>CDO has included HACC information and newsletters on the new Dowerin Community Website</p> <p>3 HACC Brochures have been developed</p>
Review services/facilities provided to clients	Annually		HACC CEO	<ul style="list-style-type: none"> Annual report 	Quality Improvement Plan has been finalised – March 2015.
Maintain the HACC building	Reviewed annually	\$4100	Maintenance Officer	<ul style="list-style-type: none"> Property inspection and report 	May 2015 –CEO & Property Officer to carry out 2015 Property Inspections

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C.3.3 Maintain High Quality Sporting Facilities					
Adhere to the sports surfaces maintenance program budget	Reviewed Annually	\$55,700		•	
Watering Program – Hockey Field & Football Field	October - March		Parks & Gardens WM	• Suitable surface for winter sports season & cricket	<i>October 2014 – Hockey Field levelling works has been completed</i> Ongoing Lawn Doctor to give guidance on best way give more level playing surface
Apply fertiliser to Football and Hockey fields	December, March and September		Parks & Gardens WM	• Completed Program	
Apply Grosorb to Football & Hockey Fields	January & October		Parks & Gardens WM	• Completed Program	
Apply Gypsum to Football & Hockey Fields	September		Parks & Gardens WM	• Completed Program	Applied in late September 2014
Verti-mowing to Football & Hockey Fields	September Annually	Bi-	Parks & Gardens WM	• Completed Program	
Verti Draining	September		Parks & Gardens WM	• Completed Program	
C.3.4 Investigate Options available for alternative sporting and recreational pursuits					
Development of alternative plan for the Dowerin Gym	April 2014		CDO	<ul style="list-style-type: none"> Develop a new plan for the Dowerin Gym prior to budgeting process 2014 Forward plan/budget to FM 	<p>February 2014 – Gym project completed. Open day held on Thursday 19th February@ 5pm.</p> <p>Lottery West Grant Acquittal yet to be completed.</p>
Research and complete a detailed plan for the	April 2014		Parks & Gardens	• Completion of a plan of works complete with budget	

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proposed Dowerin Maze			WM	<ul style="list-style-type: none"> Forward plan/budget to WM & FM 	
Develop a summer corporate sports program	November – March		CSO	<ul style="list-style-type: none"> Research Toodyay Corporate sports program Advertise for expressions of interest locally Run Program successfully 	
Review the Dowerin Bike Plan	2013/14		CDO FM	<ul style="list-style-type: none"> Complete review and update Bike Plan 	Grant application submitted in October 2014 to revise the bike plan
C.4 Maintain and increase training and education opportunities					
C.4.1 Continue to support and promote Dowerin District High School					
Liaise with senior staff at the school	Annually		CDO CSO	<ul style="list-style-type: none"> Gain understanding of the challenges/needs of the school Develop plan of events/activities that the Shire can assist with 	
Promote DDHS in print media and website	Review annually		CDO	<ul style="list-style-type: none"> Up to date information regarding the school on Shire Website Promotion of news and events on social media and in local paper 	DDHS promoted on Dowerin Community Website
C.4.2 Support & Promote the Community Resource Centre					
Meet with CRC Coordinator	Quarterly		FM CDO	<ul style="list-style-type: none"> Gain understanding of the challenges/needs of the CRC Develop plan of events/activities that the Shire can assist with 	
Gain community feedback regarding training opportunities/courses	Reviewed annually twice		CDO	<ul style="list-style-type: none"> Survey on survey monkey Advertise on Facebook 	

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that could be run from the CRC					
C.4.3 Support and encourage local apprenticeships & traineeships					
Lead by example by commencing an office traineeship at the shire	November 2013		CEO FM	<ul style="list-style-type: none"> Appointment of a trainee 	<p>May 2015 – due for completion</p> <p>Rhian Hathaway commenced a 12mth traineeship with the Shire as of November 2013 – 6 month extension has been given</p>
Support and actively promote those local businesses providing traineeships/apprenticeships	Quarterly		CDO	<ul style="list-style-type: none"> At least 4 stories per year in local media Increased interest in other businesses in apprentice/traineeships 	
Work in conjunction with DEM to provide 2 Leeuwin youth scholarships annually	January	\$3600	CDO Cnr Jones Cnr Quartermaine	<ul style="list-style-type: none"> 2 youth scholarships presented each year 	<p><i>June 2014 – Christopher Spark attended Leeuwin Voyage</i></p> <p>Christopher Spark and Kane Ralph have now been booked onto Leeuwin Voyage Adventures.</p> <p>Kane Ralph talked about his trip at the December 2014 Council Meeting</p> <p>Nominations closed 18th December for Leeuwin Voyage 2015 and no nominations were received.</p>
C.5 Increase and maintain a range of affordable housing for singles, families and seniors					
C.5.1 Develop a Housing & Accommodation Strategy					
Research need for accommodation for rental/purchase/size/type including short term	April 2014		CDO	<ul style="list-style-type: none"> Distribution of surveys Analysis of survey 	<p>Feedback from Community Strategic Plan has indicated a need for accommodation park</p> <p>Research has been conducted utilising regional documents such as the Central Wheatbelt Tourism</p>

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accommodation					Strategy and feedback & statistics from the Wheatbelt Way Include in 2015/16 Budget.
Map vacant shire owned lots within the town site for possible development including potential sites for Short Term Accommodation Park	April 2014		CDO	<ul style="list-style-type: none"> Completed map of vacant lots 	April 2014 – Completed – see discussion forum Destination Dowerin
Investigate options to expand number of existing aged care units on Goldfields Road	April 2014		CDO		
Research and implement a farmhouse revitalisation program	April 2014		CDO	<ul style="list-style-type: none"> Implement program as part of strategy 	
Create detailed Housing and Accommodation Strategy and recommendations to council	April 2014		CDO	<ul style="list-style-type: none"> Completed report Adoption of report by council Implementation of strategy 	Master Plan has been developed and approved by the Short Term Accommodation Steering Committee Short Term Accommodation Steering Committee has been established and first meeting has taken place. This committee will drive this project through to fruition Include in 2015/16 Budget.
C.5.2 Develop a property maintenance calendar/program					
Collaborate all property maintenance information into a Property Maintenance Program	To be reviewed following property inspections annually		FM Maintenance Officer Property Officer	<ul style="list-style-type: none"> Completed program Implementation of program 	<i>June 2014 – Property Income/Expense spreadsheet developed</i> <i>June 2014 – Property Maintenance spreadsheet developed</i> FM - Stage 1 Commenced as part of Asset Management

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C.6 Maintain the provision of High Quality Infrastructure						
C.6.1 Maintain Dowerin's Recreation Services and the Dowerin Community Club						
Contribute to the Tennis Court and Bowling Green asset replacement fund	Annually	\$16,000	FM	<ul style="list-style-type: none"> Annual increase of % in funds 	<p><i>June 2014 – Draft Budget Meeting 2/07/14</i></p> <p>Ongoing</p>	
Continue to maintain the Recreation Reserve	Annually		FM	<ul style="list-style-type: none"> Annual increase of % in reserve 	<p><i>June 2014 – Draft Budget Meeting 2/07/14</i></p> <p>Ongoing</p>	
Monitor the lifecycle of the Dowerin Memorial Swimming Pool	Reviewed October & April Annually		Pool Manager CEO	<ul style="list-style-type: none"> Annual report regarding pool lifecycle Implementation of pool replacement 	<p><i>June 2014 – CDO investigated funding opportunities for feasibility study</i></p>	
Plan the replacement of the Basketball/Netball Court surface	2014	Seek Quote	CEO CDO FM	<ul style="list-style-type: none"> Complete assessment of need Liaise with DEM and clubs Research surface options Lodge grant applications if required 		
Assist Rifle Club with upgrades to facility	February 2014	\$22,000	CDO	<ul style="list-style-type: none"> Contact DSR regarding eligibility for small grants program Seek other suitable funding provider 	<p><i>June 2014 – Draft Budget Meeting 2/07/14</i></p> <p>DSR has advised that the Rifle Club would be ineligible for the CSRFF Small Grants due to the fact Electronic Targets are deemed 'specialised equipment'</p> <p>CDO has contacted Lotterywest in order to seek their advice in regard to funding opportunities for this project. Lotterywest will not support this project.</p> <p>Future report to Council</p>	
C.6.2 Investigate and develop youth facilities and services						
Support PCYC with	Review quarterly		CSO	<ul style="list-style-type: none"> Contact PCYC with 		

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programs and facility			CDO	<p>regular grant opportunities (school holiday program)</p> <ul style="list-style-type: none"> Assist with promotion of events & activities when required 	
Revitalise the Skate Park facility	2014/2015		CDO CSO FM	<ul style="list-style-type: none"> Conduct audit of skate park Conduct workshop with students/kids utilising facility to find out any improvements required Assess Budget Submit grant applications if required 	
C.6.3 Continue to support the development of the Dowerin Community Child Care facility					
Assist with the renovation of the facility	2013/2014	\$15,000	FM	<ul style="list-style-type: none"> Completion of works 	<p><i>June 2014 – Works complete</i></p> <p><i>October 2014 – laying of lawn completed</i></p>
Assist with payroll, banking etc	2014/2015		FM	<ul style="list-style-type: none"> Smooth running of the facility 	<p>November 2014 –MOU presented to Council and adopted</p> <p>First MOU Meeting was held 3 February 2015.</p>
C.6.4 Develop seniors facilities and be recognised as an aged friendly community					
Conduct satisfaction survey of HACC and Medical services in Dowerin	2014		HACC	<ul style="list-style-type: none"> Gain public satisfaction level re: HACC and level of medical services Shire provides Highlight problem/successful areas 	
Review Disability Inclusion Plan	Annually		EHO	<ul style="list-style-type: none"> Annual review 	May 2014 - Complete

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Investigate further aged care housing options and facilities.	2014		CDO CEO	<ul style="list-style-type: none"> Development of a housing & short term accommodation strategy 	<p>In conjunction with AROC an Age Friendly Community Planning Audit has been finalised – March 2015.</p> <p>Grant application to WDC – to upgrade public facilities to a value of \$60,000</p>
C.6.5 Improve town site footpaths					
Conduct audit of current footpaths	2014		WM	<ul style="list-style-type: none"> Complete Footpath audit highlighting problem areas 	<i>June 2014 - Audit completed 6th June 2014 – Included 500m of footpath needs repair/replacing in 14/15 Budget</i>
Update Bike Plan	2013/2014		CDO WM	<ul style="list-style-type: none"> Complete bike plan update highlighting areas that maybe suitable for funding/expansion of paths to cycle lanes 	October 2014 – Grant has been applied for to upgrade bike plan.
Submit grant funding	2014/2015		CDO	<ul style="list-style-type: none"> Completed application Successful grant funding 	September 2015 Grant Application – This will be dependent upon the updated bike plan being completed.
C.7 Retain and improve on our attractive town and streetscape					
C.7.1 Manage and revive old/empty buildings along the main street					
Research and develop a standard 'Streetscape Policy;	2014		CEO CDO EHO Council	<ul style="list-style-type: none"> Development, adoption and implementation of policy 	<i>June 2014 – Council forum to be conducted in near future (month to be advised)</i>
C.7.2 Continue the beautification of public spaces utilising water wise principals					
Repaint the Sundial	2014		WM CSO	<ul style="list-style-type: none"> Completed works 	CDO has discussed this project with Works Manager and Peter Worts in order to gain an idea of a timeframe as to when the work can commence

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Develop the Community Garden concept	2014	\$2500	CSO	<ul style="list-style-type: none"> Secure location for facility development Successful community engagement Successful grant funding if required 	<p><i>June 2014 – Grant was not approved, CSO will investigate alternative options</i></p> <p>Still awaiting notification</p> <p>Application for funding has been submitted for a community orchard to be established adjacent and in conjunction with the school.</p> <p>Meeting held with CRC & HACC in December. Funding application to be lodged to assist with initial set up costs.</p>
Arrange training for Parks & Gardens officers in water wise principals	2014		WM P&G	<ul style="list-style-type: none"> Deeper understanding of water wise principals Increase in implantation of water wise principals in community areas 	
C.7.3 Encourage community pride & participation in improving aesthetics within the town site and continue community involvement in the Tidy Towns Program					
Rebrand and revitalise the Dowerin Tidy Towns Committee	February 2014		CSO	<ul style="list-style-type: none"> Develop new name and focus of former Tidy Towns Committee Successful appointment of new committee 	<i>Clean up Australia Day held 7th March 2015.</i>
Include 3 clean up/planting busy bees in annual events calendar (including Clean Up Australia Day	Review Annually		CSO	<ul style="list-style-type: none"> Program of clean ups and busy bees 	
Implement a 'Great Front Yard' Competition	2014		CSO	<ul style="list-style-type: none"> Develop guidelines and prizes with the aim of residents improving the aesthetics/tidiness of their front yards 	Very basic guidelines have been laid out. Will promote in either autumn or spring.
Implement a noxious weed control program	Reviewed annually		WM	<ul style="list-style-type: none"> Roadsides sprayed for noxious weeds 	<i>May 2014 – Working with Ag Department on controlling Wheel Cactus – Ongoing spraying to be</i>

MINUTES OF ORDINARY MEETING OF COUNCIL – 17 MARCH 2015

					<p><i>done in December 2014</i></p> <p>Roadside spraying being carried out in conjunction with roadside burning</p> <p>Spraying of luv grass carried out 27/28 March 2014</p>
THEME TWO: LOCAL ECONOMY & BUSINESS					
<i>ACTIONS</i>	<i>TIMEFRAME</i>	<i>ESTIMATED COST</i>	<i>OFFICER RESPONSIBLE</i>	<i>KEY PERFORMANCE INDICATION</i>	
EB.1 A diverse and growing economic base that will provide local employment					
EB.1.1 Increase availability of light industrial land					
Review & adopt Avon Region Industry Plan	2013/2014		CEO	<ul style="list-style-type: none"> Respond to draft plan – re: changes Adoption of plan WDC 	
Implement recommendations from Avon Region Industry Plan	2014	2014/15 Budget	CEO	<ul style="list-style-type: none"> Engage with Stakeholders Application to RDAP for assistance to develop potential industrial sites. Make a TPS amendment to rezone areas to industrial. Develop industrial land in partnership with landholders 	
Seek and support the development of suitable light industrial blocks	Review Annually		CEO Council	<ul style="list-style-type: none"> Increase number of industrial lots available 	
EB.1.2 Investigate alternative economic development opportunities					
Review the 'Broader	2014		CDO	<ul style="list-style-type: none"> Review & update of 	July 2014 – Surveys updated and distributed amongst

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Horizon's in Dowerin' report			CEO COUNCIL	report	Dowerin's youth population.
EB. 1.3 Advertise and negotiate for tradespeople, professionals and small businesses to meet the gaps in required services					
Review 'gaps in services' and advertise opportunities in regional media and on the Dowerin website	Review annually		CDO	<ul style="list-style-type: none"> Increased awareness of services needed in Dowerin Website update Despatch articles 	
Liaise with neighbouring shires regarding 'gaps in services' in attempt to share services	2014		CEO CDO	<ul style="list-style-type: none"> Meeting with CEO of Wyalkatchem, Koorda & Goomalling regarding shared services 	
Support and promote a vet service to town	Review annually	\$1000	CDO Maintenance Officer	<ul style="list-style-type: none"> Secure vet service Promote service locally 	<p><i>June 2014 – Complete 2014</i></p> <p>First visit from Wheatbelt Vet Service was on 20th November which was successful</p> <p>Vet has relocated to the Dowerin hall Change rooms - November 2014.</p>
EB.2 A Growing Tourism Industry					
EB.2.1 Market Dowerin and region as a tourist destination					
Continue to advertise in tourism publications (Cooks Tours, Eastern Wheatbelt Visitor Guide, Australia's Golden Outback etc)	Reviewed annually	\$800	CSO	<ul style="list-style-type: none"> Updated publications Variety of publications Accommodation providers to complete Visitor Statistics Form 	<i>June 2014 – Draft Budget Meeting 2/07/14</i>
Investigate additional free advertising avenues	Reviewed annually		CSO	<ul style="list-style-type: none"> Increased exposure to a wide variety of people/regions Accommodation providers to complete 	Continue to update coming events via Wheatbelt Way website, Central Wheatbelt Visitors Centre, Trails WA Website and Scoop Publishing

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				Visitor Statistics Form	
Expand and increase Social Media Marketing	2014		CSO	<ul style="list-style-type: none"> Increased number of 'likes' and more community interaction 	<p>CSO and Linda Vernon (Tourism Officer for Newtravel) have made a push for Newtravel to create a 2-3 minute Destination Marketing tool based video for the Wheatbelt Way Self Drive Tour. It will be publicised via youtube. CSO is part of the working group to create this.</p> <p>Commitment of posting 1-2 status updates on Facebook on days of work. CSO has created a calendar for regular updates</p>
EB.2.2 Continue to work with key stakeholders to provide quality events					
Work with DEM to create a memorable event for the 50th Dowerin GWN Machinery Field Days	2013 – August 2014		FM CDO CSO	<ul style="list-style-type: none"> A successful 50th Anniversary event <p>Including:</p> <ul style="list-style-type: none"> 50 tractors Entrance Statement Photobook 	October 2014 – a DEM working group meeting was had to finalise the new entrance.
Establish an annual 4wd event in Dowerin as a regional and possibly inter region/interstate event	May – August 2014		CSO	<ul style="list-style-type: none"> Establishment of suitable contacts Enhancement of the 4wd track Successful event 	<i>Ongoing</i>
EB.2.3 Develop 'experience' based opportunities that add to existing tourist activities					
Establish a farm tour concept	2014		CSO	<ul style="list-style-type: none"> Create a plan for the farm tour concept Meet and discuss concept with local accommodation providers Establish a list of willing farmers/property owners willing to part 	

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				<ul style="list-style-type: none"> take in this program Market the program regionally and to the metro area 	
EB.2.4 Continue to develop and market 4WD opportunities and activities					
Market Dowerin as a destination for 4WD enthusiasts	2013-2014		CSO	<ul style="list-style-type: none"> Include Dowerin 4wd experience in 4wd related publications Establish a 4wd connections (distribution list) 	<i>Ongoing</i>
Contact all WA based 4WD clubs and send an information pack	Monthly		CSO	<ul style="list-style-type: none"> Welcome email to 4WD distribution list Monthly updates to 4WD distribution list Regular group bookings at 4WD Track and camp grounds 	Complete 2014 A mailing list of all 4WD Clubs in WA has been created and an initial pack has been sent outlining what we can offer.
Look into paid & free advertising in 4WD publications/websites	November 2013		CSO	<ul style="list-style-type: none"> Include free advertising to 4wd publications/websites Greater exposure in 4WD world 	CSO has created a list of 4WD magazines, websites and publications that we could advertise in.
EB.2.5 Develop further accommodation options within Dowerin					
Conduct audit of vacant land within the town site for feasible short term accommodation park purposes	2014		CDO	<ul style="list-style-type: none"> Develop options for the site of a new short term accommodation facility 	May 2014 - Complete Completed see report 'Destination Dowerin'
Conduct audit of visitors, neighbouring communities and DEM as to number/style of accommodation options	2014		CSO CDO	<ul style="list-style-type: none"> A deeper understanding of the level/type/number of short term accommodation facilities that would be suitable 	CSO has developed a Visitor Statistic form and will speak personally to each of the accommodation providers in town to encourage them to utilise the form.

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that should be available					
Develop concept plans of the proposed facility.	2014/2015	To budget	CDO FM	<ul style="list-style-type: none"> Plan of a short term accommodation facility 	Master Plan has been completed Include in 2015/16 Budget.
Gain quotes for scope of works (earthworks, power, construction of permanent ablution facilities, bunk house accommodation and chalet/unit accommodation	2014/2015	To budget	CDO	<ul style="list-style-type: none"> Detailed quotes received Budget for project drawn up 	<i>Sept 2014 – Contractor has finalised the QS for this project. Committee to discuss this at the next meeting on 28/10/14</i>
EB.2.6 Continue developing the Wheatbelt Heritage Rail Project					
Continue to support Project Manager Chris Le Marshall	2013/2014		CEO FM CDO WM	<ul style="list-style-type: none"> Provide support via telephone, email and in person 	<i>June 2014 – 2 meetings</i> <i>May 2014 – Weekly meetings have been implemented</i> Revised accreditation application submitted in July 2014 – due for decision February 2015 <i>Work for the Dole program has commenced in November 2014. This is a 6 month project.</i>
Completion of accreditation process	2013		C. Le Marshall	<ul style="list-style-type: none"> Wheatbelt Heritage Rail to be accredited for main line operation 	Accreditation paper work completed and has been submitted – awaiting decision.
Assist with the relocation of rolling stock	2013/2014		WM	<ul style="list-style-type: none"> Assist and ensure rolling stock arrives in Dowerin safely 	Commenced in 2011 and is ongoing with 3 wagons at Minnivale and a further 4 items delivered in September 2013
Assist with the coordination and delivery of rail construction material.	2013		WM	<ul style="list-style-type: none"> The successful delivery of rail construction material on site 	May 2015 – Track to be completed at Minnivale

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Commence and complete the shire of Dowerin's contribution to the earthworks at the Minnivale site	November 2013		WM	<ul style="list-style-type: none"> • Removal of dirt • Grading 	December 2013 - Completed
THEME THREE: CARING FOR OUR ENVIRONMENT					
<i>ACTIONS</i>	<i>TIMEFRAME</i>	<i>ESTIMATED COST</i>	<i>OFFICER RESPONSIBLE</i>	<i>KEY PERFORMANCE INDICATION</i>	
ENV: 1 Continue to be a leader in waste management and sustainable living in the Wheatbelt					
ENV 1.1 Foster community involvement to volunteer at the Dowerin Recycling Centre					
A quarterly 'Recycling Blitz' morning workshop to blitz work in the recycling shed with sausage sizzle and refreshments to follow					First Recycling Blitz morning to be held on 3 rd May (tentatively)
Improve facilities, signage etc in order to stream recycling process	December 2013	\$3700	CSO WM	<ul style="list-style-type: none"> • Successful grant funding for works • Design, printing and installation of signage • Expansion of the area with the installation of new concrete pad 	<p>April 2014 – Complete 2014</p> <p>Extensive signage has been purchased along with additional bins to make the volunteers lives easier at the recycling shed.</p> <p>Additional signage to be purchased with small amount of funding leftover from Waste Authority Grant</p>

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					<p>Dept of Environment Regulation – WA Waste Authority Grant was successful. Funds used to lay a cement pad in front of the Recycling Shed, purchased 5 x 480lt bins and additional signage to make where to deposit recyclables clearer to the public.</p> <p>A new cement apron at the front of the recycle shed was completed on 4th December 2013</p> <p>Large 660ltr recycle bins have been purchased</p> <p>Twin box wool press purchased December 2013</p>
ENV 1.2 Promote waste minimization and sustainable waste disposal					
Increase the recyclable waste going through the Dowerin Recycling Centre through increased awareness via print media, emails and website updates	Monthly		CSO	<ul style="list-style-type: none"> The introduction of a regular 'recycling centre' update in local paper/website including funds raised and distributed 	
Work in conjunction with Dowerin District High School to conduct waste/recycling workshops with the school kids	2014		CSO	<ul style="list-style-type: none"> Plan and develop a waste/recycling workshop at Dowerin District High School If successful plan a community workshop targeting men's shed, CRC etc... 	Initial discussions with the school regarding the possibility of holding a recycling workshop with the students. Deputy Principal would like to hold the first in late term 2
ENV 1.3 Encourage efficient use of natural resources					
Shire to lead by example	Review half yearly		CEO WM	<ul style="list-style-type: none"> Parks & Gardens adopt more water wise principles in parks and gardens 	<i>FEB 2015 – Adopted Draft MOU Waterwise Council</i>

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				<ul style="list-style-type: none"> Ensure all lights are turned off at Shire office/depot after use 	
Promote and encourage local involvement in the annual 'Earth Hour' event	March 2014		CSO	<ul style="list-style-type: none"> Advertise in local media/website Create and implement an event to mark Earth Hour and increase awareness of this event locally 	Due to a large volume of other events taking place this event did not happen in Dowerin in 2014
Develop an Energy Saving Action Plan including solar energy usage on community buildings	February 2014		CEO	<ul style="list-style-type: none"> Develop an energy saving action plan Research annual statistics Council adopt energy saving action plan Implement energy saving action plan 	
ENV 1.4 Continue to support Drum Muster program conducted by the local Apex Group					
Support program by way of use of Shire text messaging service to alert farmers of upcoming drum muster events	Monthly		FM	<ul style="list-style-type: none"> Send monthly text messages to distribution list 	<i>June 2014 – SMS reminders sent out monthly by administration staff</i>
Promote drum muster program in local media	Monthly		CDO	<ul style="list-style-type: none"> Include upcoming drum musters in Council Comments 	
ENV 1.5 Continue oil recycling program					
Relocate oil facility from Stewart Street to the Amery Refuse site	July 2014	2014/15	WM	<ul style="list-style-type: none"> Relocation of facility and rehabilitation of current location 	<i>September 2014 – waste oil facility has been relocated to the Amery refuse site.</i>
Promote and educate oil recycling program to local residents	Quarterly		WM CDO	<ul style="list-style-type: none"> 4 advertisements in local media annually 	

ENV: 2. Protect and conserve our natural environment					
ENV 2.1 Continue to support the role of the Natural Resource Management Officer					
Include funding in the annual budget for the role of Natural Resource Management Officer	Annually	\$23,000	FM CEO	<ul style="list-style-type: none"> Ensure that there is an active NRMO at the Shire of Dowerin 	
Seek and take advantage of training programs for NRMO	Review monthly	\$1500	NRMO	<ul style="list-style-type: none"> Regular searches for training opportunities 2 training courses annually 	
Provide support and direction to NRMO	Ongoing – reviewed monthly		CEO CDO NRMO	<ul style="list-style-type: none"> Discuss projects and NRMO role at Monthly Management Meetings 	
Develop a monthly NRMO newsletter to local landholders	Monthly		NRMO	<ul style="list-style-type: none"> Establish a newsletter format that can be used monthly to email farmers about NRMO activities including grants 	
ENV 2.2 Work to manage native and feral flora and fauna					
Promote and conduct Annual Fox Shoot	Annually		NRMO	<ul style="list-style-type: none"> Promotion at least 2 weeks before event Emails to farmers and articles in local media Successful plan and running of the event 	
Promote and conduct Fox Baiting Program (twice yearly)	Spring & Autumn annually		NRMO	<ul style="list-style-type: none"> Submit expression of interest into baiting program with Wheatbelt NRM 	

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				<ul style="list-style-type: none"> • Advertise locally • Successful planning and implementation of baiting program 	
THEME FOUR: LOCAL GOVERNMENT LEADERSHIP					
<i>ACTIONS</i>	<i>TIMEFRAME</i>	<i>ESTIMATED COST</i>	<i>OFFICER RESPONSIBLE</i>	<i>KEY PERFORMANCE INDICATION</i>	
LG. 1 Maintain and further develop an efficient and informative organisation					
LG. 1. 1 Develop and implement a workforce plan to meet current and future workforce needs					
Develop workforce plan	August 2013 to be reviewed annually		FM	<ul style="list-style-type: none"> • Present Workforce plan to council • Adoption of workforce plan • Annual review of workforce plan 	<p>July 2014 - Complete</p> <p>June 2013 – FM Included in 13/14 budget</p> <p>May 2013 – FM Budget Review to assess need and cost allocation</p>
Implement the workforce plan	2013		CEO WM FM	<ul style="list-style-type: none"> • Implementation of workforce plan 	<p>August 2014 - Complete</p> <p>June 2013 – FM conducted Admin Salary cost allocations review – staff time diaries</p>
LG. 1. 2 Provide timely and efficient service to customers, residents, rate payers and visitors					
Develop customer service plan & policy	December 2013		FM	<ul style="list-style-type: none"> • Research • Development of plan & policy 	FM - Stage 1 Research and preparation commenced
Implementation of plan & policy	June 2014 To be reviewed annually		FM	<ul style="list-style-type: none"> • Council endorse plan • Customer feedback (survey) 	FM - Preparation for bi-annual customer feedback survey
LG. 1. 3 Strengthen the role of staff and councillors by providing regular training opportunities					
Provide training	Review Monthly	\$41,000	CEO	<ul style="list-style-type: none"> • Create councillor training section in CEO info report 	<i>December 2013 – FM including Staff Training Update to</i>

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opportunities and PD opportunities				<ul style="list-style-type: none"> • Create staff training section in FM info report • Update training register 	<i>Council in Information Report</i>
LG. 1. 4 Ensure information is communicated to the public regularly and effectively					
Provide weekly council information to the public via the Council Comments in the Dowerin Despatch	Weekly		CDO	<ul style="list-style-type: none"> • Weekly Council Comments segment in local paper 	<i>Ongoing</i>
Provide regular updates to facebook users on Shire Facebook page	3 times per week		CDO CSO	<ul style="list-style-type: none"> • Regular status updates of events, activities or reminders on facebook 	<i>Ongoing</i>
Provide Resident/Rate payer newsletters	August and December annually		CDO	<ul style="list-style-type: none"> • 2 newsletters per year 	December 2013 – Christmas Newsletter
Ensure website is up to date	Reviewed weekly		CDO	<ul style="list-style-type: none"> • Ensure website is always up to date with latest news, events etc... 	<p><i>June 2014 – FM requested all administration staff to update new Shire webpage as their home page and to set aside time to explore different areas of site each week and report back to CDO.</i></p> <p><i>Ongoing</i></p>
LG. 1. 5 Provide opportunities for the community to have input into Council's decision making					
Create specialty forums in conjunction with council meetings	Quarterly		CEO	<ul style="list-style-type: none"> • At least 4 forums annually to coincide with Council meetings (sports, business owners, emergency services) 	<i>Ongoing</i>
Promote and encourage attendance at public question time at monthly council meetings	Monthly		CDO CEO	<ul style="list-style-type: none"> • Advertise in local media • Invite school council to part take once per year 	
Promote and encourage public feedback in regard	Monthly		CEO		

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to new projects, council works etc... via survey's and the public comments register			FM WM CDO		
LG. 2 Strong leadership and governance					
LG. 2.1 Review Strategic Community Plan					
Conduct minor review of the Strategic Community Plan in consultation with community and council	Biannually (2015)		CDO	Update of Strategic Community Plan June 2015	
Review visions, aspirations and priorities of the Strategic Community Plan	Every 4 years (June 2017)		CDO	Overhaul of the Strategic Community Plan June 2017	
LG. 2.2 Represent the Shire of Dowerin in regional, state and national forums					
Participate in regional groups/organisations	Reviewed annually	Annual Subs	CEO STAFF	Involvement in WDC, GECZ, WALGA. LGMA WA	November 2014 – CEO & President attended November GECZ meeting
LG. 2.3 Collaborate with other surrounding shires to strengthen the region					
Continue to attend and participate in AROC meetings	Bi-monthly	\$5000	CEO Cr Metcalf	<ul style="list-style-type: none"> Attendance at AROC meetings 	February 2015 – CEO & President attended February AROC meeting
Continue to attend regional road group meetings	Quarterly		CEO WM Cr Hagboom	<ul style="list-style-type: none"> Attendance at Regional Road Group Meetings 	Cr Hudson Attended February and March 2015 KSRRG Meeting

10.2 OPERATIONS

10.2.1 FUTURE OF LOCAL GOVERNMENT CONFERENCE – MELBOURNE

Date: 12 March 2015
 Applicant: CEO
 Location: N/A
 File Ref: ADM0173
 Disclosure of Interest: Nil
 Author: Dacre Alcock

Summary

Report recommends that Council consider sending representatives to the Future of Local Government Conference in Melbourne 28 -29 May 2015.

Background

Cr Metcalf, Cr Coote and I attended last year's conference and found that it was a very beneficial conference to attend. Previous to that Cr Dale Metcalf has attended three other conferences and Cr Jones has also attended one.

Comment

The conference program has been included as an attachment. The conference in the past has been a very full two day program with an impressive list of speakers and this conference appears to be similar. The highlights of the conference have been advertised as:

The cost of sending a delegate to this conference is relatively cheap when you can get flights, 3 night's accommodation and conference registration is similar to the WALGA State Conference.

Costing's per delegate ex GST	\$
Flights	400
Accommodation 3 nights	510
Conference	540
Total	1,450

I will not be attending this year's conference.

Public Consultation

Nil

Financial Implications

Council only budgeted \$3000 for Members Conferences in the 2014/15 Budget. By sending three Councillors to this conference this line item will go slightly over budget by approximately \$1350.

Policy Implications

Nil

Statutory Implications

Local Government Act 1995

Strategic Implications

Nil

Voting Requirements

Simple majority

COUNCIL DECISION – ITEM 10.2.1

(2483) Moved: GB Ralph Seconded: TW Quartermaine Carried: 8/0

THAT COUNCIL AUTHORISES CR METCALF TO ATTEND THE 2015 FUTURE OF LOCAL GOVERNMENT CONFERENCE.



2015 The Future of Local Government National Summit

Thursday May 28 and
Friday May 29, 2015
Rydges Melbourne, 186 Exhibition Street

A tsunami of change is underway and the **LG Smart Train** has left the station: are you on board for the new 'joined up' future or still pursuing **Business as Usual**?

The Virtual Council: is it the biggest wake-up call in the history of LG?

The Eleventh Future of Local Government (FOLG) National Summit is all about the sector acknowledging that:

- LG is facing unprecedented challenges: is it the perfect storm or a great opportunity?
- demand for LG services is increasing and the resources to deliver are decreasing
- the days of each Council 'doing its own thing' are coming to an end: it is not compatible with the Digital Age and is not sustainable
- the vision of a collaborative and more productive local government delivering priority outcomes to a more engaged community is achievable but will require fundamental change to the way services are planned, organised and delivered. This will include assessing if they are best managed at the State, regional or local level.
- a new relationship between citizens and government (G2C) is evolving rapidly and Councils need to be collaborating and innovating as never before if they are to be relevant.
- There are an increasing number of transformative 'lighthouse' projects and Smart Councils leading the way forward. In addition, change is often being driven by Councils 'exploring new ways in the sandpit' rather than pursuing a 'big bang' approach.

The 2015 Summit features an outstanding array of international and Australian speakers discussing these future directions and case studies.

Who should attend? Anyone with an interest in the future of local government

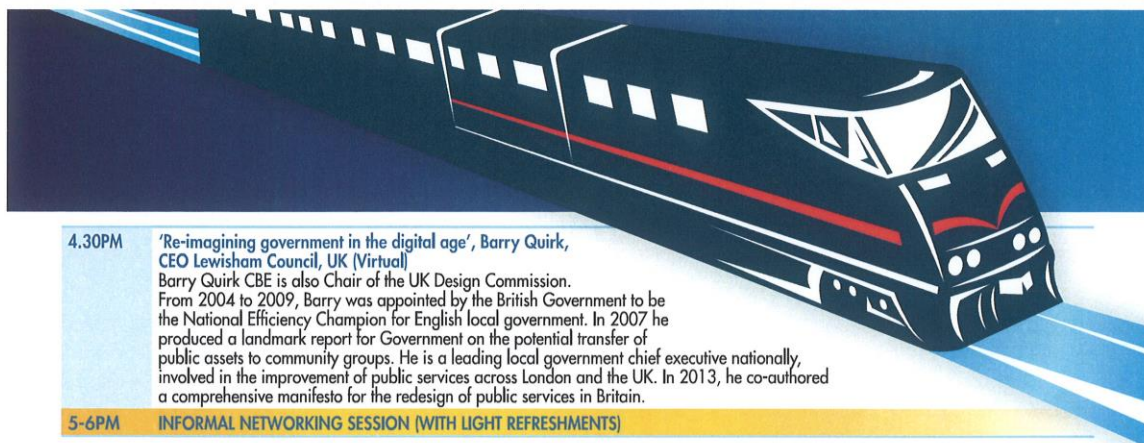
Excitedly convened by the Municipal Association of Victoria (MAV) on behalf of local government nationally



The Future of Local Government

THURSDAY, MAY 28

8.30AM	REGISTRATION AND COFFEE
9AM	WELCOME, MAV PRESIDENT
9.10AM	The Future of Local Government Journey: The Evolution and the Challenges: update
9.30AM	'The biggest wake-up call in history', Richard A Slaughter, Director of Foresight International. Richard will discuss the nature of the major changes currently sweeping the world, the profound impact they are likely to have on local government and suggested practical responses. Richard is a futurist of international standing. He is a consulting futurist who has worked with a wide range of organisations in many countries and has published 20 books.
10.15AM	'Virtual Local Government', Professor Percy Allan, Percy Allan and Associates. Imagine your local council didn't exist. In its place, a small group of people performed only the bare functions of government. Generic tasks were outsourced. Rate collection and capital works were outsourced too. Part-time contractors were employed by the council for specialist work. If service delivery was not satisfactory, the council could switch suppliers quickly. In Virtual local government, Percy examines the efficiency and effectiveness of Australian councils and their speed, scope and specificity in delivering services. Percy was Secretary of the NSW Treasury and Chairman of the NSW Treasury Corporation between 1985 and 1994. In 1996, he was awarded an Order of Australia for his contributions to public sector reform. Percy has chaired an Independent Inquiry into the financial sustainability of NSW Local Government and has been a financial adviser to national and state governments in China, India, Indonesia, Philippines, Thailand, Kazakhstan and the Pacific Islands as well as worked for the World Bank, Asian Development Bank and IMF. He has helped overhaul their financial management arrangements.
11.05AM	MORNING TEA
11.30AM	'City of Melbourne People's Panel: we don't need better politicians, we need a better system', Cr. Stephen Mayne, City of Melbourne. Participatory budgeting processes traditionally focus on a component of discretionary budget – such as a representatives ability to ring-fence a couple of million dollars for community facilities. However, in many ways the larger challenge in budgeting is the dominance of interest groups coupled with the capacity to present any and all decisions as an electoral negative: cutting services or raising rates are both equally tricky paths to navigate. Moreover, the challenge facing all elected officials is the need to take a longer term view beyond the current electoral cycle – a challenge which is counter to any representatives interest in survival. For the first time, the City of Melbourne is producing a 10 Year Financial Plan, and is giving unparalleled access to a descriptively representative random sample of citizens who have produced a set of recommendations to inform the Lord Mayor and Councillors. The City's scope of operations is immense – in the region of \$400m annually – and this will be the largest city with the largest budget to open up their books to a deliberative process giving citizens this level of access and authority. Cr Stephen Mayne is a business journalist and is determined to deliver on the recently adopted goal in Council's four year plan to make the City of Melbourne 'one of Australia's most open and transparent councils'. The project was instrumental in the City of Melbourne winning the IAP2's International Organisation of the Year Award.
12.10PM	'newDemocracy – Why and How to Innovate in Democracy: Sharing Hard Decisions with Your Community', Iain Walker, Executive Director, New Democracy Foundation. The Foundation believes there is a better way to do democracy. People want to be participants in politics, not just polarised voters in adversarial contests. The research evidence is compelling – trusted outcomes are achieved when a diverse and representative group of citizens group of citizens, randomly selected, deliberate together. We don't need better politicians. We need a better system. The Foundation has now been highly involved in a large number of participative democratic initiatives around Australia with outstanding success.
12.50PM	LUNCH
1.45PM	'Lessons I've learnt in local government and elsewhere', Kelvin Spiller, Leadership Thinking Australia. Local Government has a high turnover of CEOs and senior managers and there is often little opportunity for reviewing or knowledge sharing with those leaving the sector. Kelvin has been CEO of six organisations, including four Councils in two states, as well as an energy utility and a NFP. He has also been involved in executive coaching and mentoring of CEOs and business owners covering both private and public sectors. He will discuss his learnings about the key success factors in Councils and include a range of case study material.
2.30PM	'The future of local public services and implications for local government', Professor Helen Sullivan, University of Melbourne. Helen Sullivan is Professor and Director of the Melbourne School of Government at the University of Melbourne. She worked in local government before becoming Director of Research at the Cities Research Centre, UWE, Bristol. She joined the University of Melbourne in 2011. In 2010/11 she directed the University of Birmingham's first Policy Commission, an innovative collaboration involving academics, policy makers, profit and non-profit service providers and service users in generating new thinking on 'the future of local public services'. The Policy Commission's report, 'When Tomorrow Comes' was published in 2011.
3PM	AFTERNOON TEA
3.20PM	'Transformation to a smarter way of working', Di Ashton, Project Director, Activity-Based Working, Cardinia Shire Council. Cardinia Council has used the move to a new office location to transform its operations and 'go paperless'. The Paper Independence project focussed on training and improving business processes to enable a more efficient and responsive service throughout the council. This innovative project engaged staff throughout the whole organization. Cardinia Shire Council is the first council to adopt an activity-based working model which has transformed the council from being totally dependent on paper into an office with a fully mobile workforce. The project has already won several awards.
3.55PM	'The importance of innovation and its implementation in government', Kate Delaney, Delaney Foresight. 'Does your community have more memories than dreams or more dreams than memories? Kate Delaney works with others to better understand how the world works now, and how it might work in the future. A range of strategy, strategic foresight (horizon scanning, scenarios, systems thinking) and other approaches are employed to create solutions and inform decisions that work today and that are resilient for the future. Delaney Foresight's goal is to help organisations become more forward thinking, resilient and equitable. They believe that a more integrated, multi-disciplinary approach to strategy, policy and practices is key to achieving transformative change.



4.30PM 'Re-imagining government in the digital age', Barry Quirk, CEO Lewisham Council, UK (Virtual)
 Barry Quirk CBE is also Chair of the UK Design Commission. From 2004 to 2009, Barry was appointed by the British Government to be the National Efficiency Champion for English local government. In 2007 he produced a landmark report for Government on the potential transfer of public assets to community groups. He is a leading local government chief executive nationally, involved in the improvement of public services across London and the UK. In 2013, he co-authored a comprehensive manifesto for the redesign of public services in Britain.

5-6PM INFORMAL NETWORKING SESSION (WITH LIGHT REFRESHMENTS)

FRIDAY, MAY 29

9AM 'The Future of LG from the ALGA perspective and the Perth Council amalgamation process and lessons learned', Troy Pickard, President, Australian Local Government Association (ALGA).
 Troy Pickard's election to the top job at ALGA comes at a pivotal time for the sector as the Federal Government prepares its White Paper on Reform of the Federation, a document Canberra hopes will help sort out the often complex, messy and often inefficient and expensive way governmental responsibilities are divided up and allocated. Troy was also involved in discussions regarding the Perth Councils amalgamation process and will provide perspectives on the issue.

9.40AM 'Thames-Coromandel's Community Boards and how they drive Council planning', David Hammond, Chief Executive, Thames-Coromandel District Council (NZ).
 David Hammond will describe how broad-based devolution to communities can result in a win-win-win for elected members, staff and communities. The Council has established Community Boards to support Community Governance/Empowerment policies with objectives of:

- Moving governance decision-making closer to those being governed.
- Co-governance – sharing governance powers.
- Recognising diverse communities and their needs.

The outcomes achieved are very inspiring.

10.25AM MORNING TEA

10.50AM 'Portland's (USA) Neighbourhood Program and how it drives City Council planning', Paul Leistner, Neighborhood Program Coordinator, City of Portland.
 Paul Leistner is the Neighbourhood Program Coordinator for the City of Portland Office of Neighborhood Involvement. Paul supports Portland's 95 neighbourhood associations and seven neighbourhood district coalitions. Before coming to work for the City of Portland, Paul served as a neighbourhood activist in Portland for over 17 years. As a volunteer, Paul served in leadership positions in his neighbourhood association and district coalition and served on many citywide advisory groups and policy committees. Paul has worked as a non-partisan public policy analyst for the Washington State legislature and various state agencies. Paul also served for eight years as the research director of the City Club of Portland--coordinating citizen-based public policy research. Paul's dissertation explores the efficacy of citywide community involvement systems in advancing participatory democracy at the local level and uses the evolution of Portland's neighbourhood and community involvement system as a case study.

11.35AM 'The need for Councils to transform their business model', Professor Peter Grant, IBRS.
 Peter Grant has an extensive background in business and the public service, including being Vice President of Gartner Consulting and Chief Information Officer for the Queensland Government.

12.05PM 'The Challenge of Change: implications for local government'. John Walker, CEO, Richmond Valley Council (WA).
 John Walker has an amazing and highly successful CV including:

- CEO West Australian Football League and West Coast Eagles Football Club
- CEO Liverpool City Council (NSW)
- General Manager, Retail Banking, Westpac
- Chairman, Newsat Ltd
- Managing Director (Aust and NZ), Thrifty car rental
- Chairman Centennial Parklands

John has 'seen it all' and will provide significant insights into the challenges faced by local Councils and suggest preferred future directions in a rapidly changing world.

12.45PM	LUNCH
1.30PM	<p>'City of Greater Geraldton's (WA) Participatory Budgeting Journey', Ken Diehm, CEO. Ken has more than 29 years of local government experience and has held a wide range of financial and engineering management positions in both local government and the private sector including, CEO of Willows Sports Complex Joint Board, Managing Director of Business National, CEO of NQ Water, Director of Water and Asset Planning, and Director of Townsville Water and Waste. More recently, Ken has discovered a passion for engaging the community in Council decision making and was the co-designer of #changesCGG, a deliberative democracy initiative undertaken by the City of Greater Geraldton that won three awards from the International Association for Public Participation Australasia.</p>
2.15PM	<p>'Citizen-driven communities: how to do it', Lucinda Hartley, CEO, CoDesign Studio CoDesign is a social enterprise tackling social exclusion through exciting, low cost neighbourhood improvement projects. CoDesign works with communities, governments and service providers to create new types of public spaces that transform neighbourhoods into thriving sustainable places to live and work. Lucinda Hartley works to better connect people with places. She advises locally and globally on approaches to urban development that are faster, cheaper and simpler. Lucinda spent two years working in slum communities in Vietnam and Cambodia before co-founding CoDesign Studio. Lucinda is also an elected representative to the UN-Habitat Youth Advisory Board, a Fellow of the Collaborative for Inclusive Urbanism and a member of the global Place Leadership Council. Lucinda was also listed in The Age Melbourne Magazine in 2012 as one of Melbourne's 'Top 100' most influential people. She will describe a number of case studies in her presentation.</p>
2.55PM	<p>'Designing the sharing state: why re-invent the wheel?', Steve Schmid, General Manager, Open Technology Foundation. With thousands of governments at local, state and national level around the world that need many of the same technological systems to govern effectively, why do governments often believe they must develop new enterprise systems and their related assets from scratch? This question triggered the creation of one of Australia's most interesting and innovative organisations, the Open Technology Foundation. After working for Microsoft and IBM in the USA, Steve's last role was as Director of the ICT division for the South Australian Government, which is responsible for whole-of-government voice and data systems.</p>
3.25PM	WRAP UPNEXT STEPS
3.30PM	CLOSE

CONFERENCE COST

\$594 (including GST) per person. No single day registrations are available.

TO REGISTER

For online registration and conference details go to www.mav.asn.au/events (click on 'upcoming events' and scroll down to May 28)

QUERIES

jhennessy@mav.asn.au

ACCOMMODATION

Suggest:

Rydges Melbourne,
 186 Exhibition Street
 (03 96620511)

or

Mercur Hotel,
 13 Spring Street, Melbourne 1800 813 442.

NOTE

Program subject to change. Updates on the MAV web site.

'If you change before you have to, you'll never have to change'

CR Hagboom & Cr Quartermaine left at 3.40pm. (Proximity Interest)

10.2.2 ROAD CLOSURE – UCARTY ROAD

Date: 9 February 2015
Applicant: Ucarty Holdings
Location: Ucarty Road
File Ref: ADM 0355
Disclosure of Interest: Nil
Author: Dacre Alcock

Summary

Council is to consider a request to close Ucarty Road, Dowerin.

Background

In February 2015 Todd and Glen Quartermaine of Ucarty Holdings formally requested that the Shire of Dowerin close Ucarty Road.

Previously Ucarty Holdings have requested the southern portion of Ucarty Rock Road be closed by the Shire of Goomalling. This request was not successful.

Comment

It is recommended that Council endorse a permanent road closure action for Ucarty Road as outlined in the attached diagram as Council does not maintain that road on an annual basis.

If at the end of this road closure process the Minister for Regional Development and Lands determines to close this road permanently the land comprising the former road will become unallocated crown land. I have recommended to Ucarty Holdings that they pursue the ownership of the unallocated crown land.

Public Consultation

Nil at this stage.

In accordance with the provisions of Section 58 of the Land Administration Act 1997 the Shire of Dowerin administration will be required to invite submissions on the road reserve closure request for a period of 35 days. Furthermore, the Act requires a notice of such motion in a local newspaper circulating within the district for no less than that 35 day period. Council will also advise landholders within 5km's of the proposed road closure, including the Shire of Goomalling.

Additional public utility service providers and government agencies will need to be consulted during the 35 day advertisement period to receive submissions confirming their agreement to the proposed closure including:

- Water Corporation
- Western Power
- Alinta Gas
- Telstra
- Department of Industry and Resources
- Dampier to Bunbury Natural Gas Pipeline (DPNGP) Land Access Minister
- Department of Regional Development and Lands (Statutory Planning)

Financial Implications

Nil

Policy Implications

Nil

Statutory Implications

The Land Administration Act 1997 requires the Shire to seek comment for at least 35 days. The Shire administration will meet this requirement by writing to adjoining/nearby landowners, relevant servicing authorities and State Government agencies. Comments will be invited from the wider community through public notices in the Dowerin Despatch local newspaper which circulates the district.

Once the 35 day notice period has elapsed the Shire of Dowerin is required to consider any objections made to it within that period concerning the proposals set out in that notice, under the provisions of the Land Administration Act 1997, before final resolution to request the Minister to permanently close the road reserve can occur.

Strategic Implications

Nil

Voting Requirements

Simple majority

COUNCIL DECISION – ITEM 10.2.2

(2484)

Moved: WE Coote

Seconded: TA Jones

Carried: 6/0

THAT COUNCIL:

- 1. PURSUANT TO SECTION 58 OF THE LAND ADMINISTRATION ACT 1997, RESOLVE TO INITIATE A PERMANENT ROAD CLOSURE ACTION FOR UCARTY ROAD,**
- 2. PURSUANT TO SECTION 58 OF THE LAND ADMINISTRATION ACT 1997, NOTE THE SHIRE OF DOWERIN WILL INVITE SUBMISSIONS ON THE ROAD RESERVE CLOSURE REQUEST FOR A PERIOD OF NO LESS THAN 35 DAYS.**
- 3. PURSUANT TO SECTION 58 OF THE LAND ADMINISTRATION ACT 1997, WILL RECONSIDER THE ROAD CLOSURE ACTION AFTER 35 DAYS HAS ELAPSED FROM THE PUBLICATION IN A NEWSPAPER CIRCULATING THE SHIRE OF DOWERIN OF NOTICE OF MOTION FOR THAT RESOLUTION, AND THE SHIRE HAS CONSIDERED ANY OBJECTIONS MADE TO IT WITHIN THAT PERIOD CONCERNING THE PROPOSALS SET OUT IN THAT NOTICE.**

Ucarty Holdings

PO Box 58

Dowerin WA 6461

Dowerin Shire

PO BOX 111

DOWERIN WA 6461

To The Dowerin Shire Councillors

We are writing to you to seek approval to close Ucarty Road between Metcalf Road and Eaton Sand Hole Road, which runs between Quartermaine's Veals block and Lindsay Hagboom's KG block.

The reason for the closure is to reduce unnecessary traffic travelling past the feedlot at dangerous speeds when an alternate and maintained route is available by continuing on Nambling South Road.

The Ucarty Road is at present not maintained (as per more frequented roads in the area) and Ucarty Holdings would maintain the road to ensure hay cartage and other necessary travel would still be possible. However, a gate would be placed at one or both ends. This would render Ucarty Rock South Road a No through Road.

We have spoken with Mr Lindsay Hagboom and he has agreed to our request.

Please consider our request and we look forward to your response.

Sincerely



Todd Quartermaine and Glen Quartermaine

Ucarty Holdings



CR Hagboom & Cr Quartermaine returned at 3.49pm.

10.3 FINANCE REPORT

10.3.1 FINANCE STATEMENTS – FEBRUARY 2015

Date:	12 March 2015
Applicant:	N/A
Location:	N/A
File Ref:	
Disclosure of Interest:	Nil
Author:	Dacre Alcock
Attachments:	Monthly Statements

Summary

I present the financial statements for the period 1 July 2014 to 28 February 2015.

Background

Section 6.4 of the Local Government Act 1995 requires a Local Government to prepare financial reports.

The Local Government (Financial Management) Regulations Reg 34 & 35 sets out the form and content of the financial reports which have been prepared for the periods as above and are presented to Council for approval (Attachment 4). The statements have been prepared in AAS27 format in accordance with FMR Reg 35 and comprise of:

- Statement of Financial Activity

	28-Feb-15	30-Jun-14	28-Feb-14
Municipal Fund	\$777,083	\$384,609	\$987,134
Plant Reserve	\$255,359	\$250,893	\$103,586
LSL Reserve	\$133,134	\$130,806	\$108,068.00
Land & Buildings Reserve	\$19,628	\$19,285	\$18,768
Recreation Facility Reserve	\$170,813	\$167,826	\$164,305
Community Bus Reserve	\$34,314	\$33,714	\$29,172
Community Housing Res	\$35,985	\$35,356	\$34,788
Sewerage Reserve	\$782,303	\$768,243	\$714,778
Economic Develop Reserve	\$307,685	\$302,275	\$473,217
Tennis Court Replacement	\$6,109	\$6,000	\$0
Bowling Green Replacement	\$10,183	\$10,000	\$0
Consolidated Funds	\$2,532,596	\$2,109,007	\$2,633,816

Sundry Debtors at 28th February 2015

Current	\$150,341	Main Roads Grant
30 days	\$186	
60 days	\$44	
90 days	\$558	
Total	<u>\$151,129</u>	

Reserve Funds

The total balance of funds held in the various Reserve Funds at 28 February 2015 is as detailed in the financial statements.

Consultation

Nil

Financial Implications

Nil

Policy Implications

Nil

Statutory Implications

Council is required to adopt monthly finance reports to comply with Reg 34(1) of the Local Government (Financial Management) Regulations 1996.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.3.1

(2485) Moved: DP Hudson Seconded: SV Brookes Carried: 8/0

THAT THE FINANCIAL STATEMENTS FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015 AS REQUIRED BY LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATION 35, AS PER ATTACHMENT 1 BE RECEIVED.



SHIRE OF DOWERIN
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

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- 10 Operating Statement
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SHIRE OF DOWERIN

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

NOTE	2014/15 Revised Budget \$	February 2015 Y-T-D Budget \$	February 2015 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %
Operating					
Revenues/Sources					
Governance	38,700	25,784	18,458	(7,326)	(28.41%) ▼
General Purpose Funding	1,453,266	831,050	1,087,737	256,687	30.89% ▲
Law, Order, Public Safety	31,180	20,768	19,192	(1,576)	(7.59%) ▼
Health	293,872	215,472	210,398	(5,074)	(2.35%) ▼
Education and Welfare	81,653	54,432	52,855	(1,577)	(2.90%) ▼
Housing	131,917	87,928	81,198	(6,730)	(7.65%) ▼
Community Amenities	218,723	212,299	212,025	(274)	(0.13%) ▼
Recreation and Culture	68,907	55,848	82,472	26,624	47.67% ▲
Transport	697,414	451,036	606,393	155,357	34.44% ▲
Economic Services	9,339	4,416	85,253	80,837	1830.55% ▲
Other Property and Services	9,000	6,000	8,083	2,083	34.72% ▲
	<u>3,033,971</u>	<u>1,965,033</u>	<u>2,464,064</u>	<u>499,031</u>	<u>25.40%</u>
(Expenses)/(Applications)					
Governance	(328,757)	(222,580)	(289,072)	(66,492)	(29.87%) ▲
General Purpose Funding	(96,960)	(64,616)	(61,502)	3,114	4.82% ▲
Law, Order, Public Safety	(99,050)	(65,992)	(58,176)	7,816	11.84% ▼
Health	(346,773)	(231,112)	(238,875)	(7,763)	(3.36%) ▼
Education and Welfare	(94,831)	(63,192)	(67,684)	(4,492)	(7.11%) ▼
Housing	(177,523)	(118,256)	(124,185)	(5,929)	(5.01%) ▼
Community Amenities	(301,177)	(200,656)	(223,911)	(23,255)	(11.59%) ▲
Recreation & Culture	(627,744)	(418,280)	(566,446)	(148,166)	(35.42%) ▲
Transport	(1,573,109)	(1,048,632)	(986,598)	62,034	5.92% ▲
Economic Services	(187,138)	(124,680)	(249,011)	(124,331)	(99.72%) ▲
Other Property and Services	(4,197)	(2,672)	(41,344)	(38,672)	(1447.31%) ▲
	<u>(3,837,259)</u>	<u>(2,560,668)</u>	<u>(2,906,804)</u>	<u>(346,136)</u>	<u>13.52%</u>
Net Operating Result Excluding Rates	(803,288)	(595,635)	(442,740)	152,895	(25.67%)
Adjustments for Non-Cash					
(Revenue) and Expenditure					
(Profit)/Loss on Asset Disposals	23,428	15,616	(4,493)	(20,109)	128.77% ▼
Movement in Accrued Interest	0	0	0	0	0.00%
Movement in Accrued Salaries and Wages	0	0	0	0	0.00%
Movement in Deferred Pensioner Rates/ESL	0	0	(330)	(330)	0.00%
Movement in Employee Benefit Provisions	0	0	2,328	2,328	0.00%
Rounding	0	0	0	0	0.00%
Depreciation on Assets	1,484,312	989,541	760,129	(229,412)	23.18% ▼
Capital Revenue and (Expenditure)					
Purchase Land Held for Resale	0	0	0	0	0.00%
Purchase of Land and Buildings	(515,000)	(343,328)	(129,628)	213,700	62.24% ▼
Purchase of Vehicles & Plant	(380,760)	(253,840)	(361,760)	(107,920)	(42.51%) ▲
Purchase of Furniture & Equipment	(64,865)	(61,904)	(69,890)	(7,986)	(12.90%) ▲
Purchase of Tools & Equipment	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Sewerage	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Roads	(959,831)	(639,864)	(372,413)	267,451	41.80% ▼
Purchase of Infrastructure Assets - Footpaths	(48,100)	(32,056)	0	32,056	100.00% ▼
Purchase of Infrastructure Assets - Drainage	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Signs	(6,950)	(4,624)	(9,884)	(5,260)	(113.75%) ▲
Purchase of Infrastructure Assets - Parks & Ovals	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Street Lighting	0	0	0	0	0.00%
Proceeds from Disposal of Assets	257,300	0	127,300	127,300	0.00%
Repayment of Debentures	(67,964)	(45,304)	0	45,304	100.00% ▼
Proceeds from New Debentures	117,000	78,000	117,000	39,000	50.00% ▲
Advances to Community Groups	(117,000)	0	(117,000)	(117,000)	0.00%
Self-Supporting Loan Principal Income	10,784	0	0	0	0.00%
Provision AROC	0	0	0	0	0.00%
Payment Long Service Leave	0	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	(374,969)	(249,936)	(31,115)	218,821	87.55% ▼
Transfers from Restricted Asset (Reserves)	64,460	0	0	0	0.00%
Net Current Assets July 1 B/Fwd	283,229	283,229	235,622	(47,607)	16.81%
Net Current Assets Year to Date	<u>(0)</u>	<u>238,109</u>	<u>801,341</u>	<u>563,232</u>	<u>(236.54%)</u>
Amount Raised from Rates	(1,098,214)	(1,098,214)	(1,098,215)	(1)	0.00%

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

3. ACQUISITION OF ASSETS	2014/15 Adopted Budget \$	2014/15 Revised Budget \$	February 2015 Actual \$
The following assets have been acquired during the period under review:			
By Program			
Governance			
<i>Other Governance</i>			
Furn - Photocopier	4,865	4,865	0
Law, Order & Public Safety			
<i>Fire Prevention</i>			
Vehicle - Fire Trucks	0	0	0
Housing			
<i>Other Housing</i>			
Land - Purchase Land	0	0	0
New House	0	0	0
Health			
<i>Other Health</i>			
Furn - Hacc Equipment	0	0	0
Community Amenities			
<i>Other Community Amenities</i>			
Land - Recycling Shed	0	0	0
Recreation and Culture			
<i>Other Recreation & Sport</i>			
Tools - Mowers/Tools	0	0	0
Community Club	0	0	11,601
Gymnasium	60,000	60,000	69,890
<i>Other Culture</i>			
Furn - Museum Software	0	0	0
Land - Museum Shed	0	0	0
Transport			
<i>Construction - Roads, Bridges, Depots</i>			
Roads - Roads To Recovery	267,460	267,460	252,678
Roads - Signs	6,950	6,950	9,884
Roads - Unclassified	252,418	252,418	38,167
Roads - State 20/20	439,953	439,953	81,568
Footpath/Cycleways	48,100	48,100	0
<i>Road Plant Purchases</i>			
Plant - Loader	361,760	361,760	361,760
Other Plant	19,000	19,000	0
Plant - Works Manager Vehicle	0	0	0
Tools - Compressor	0	0	0
Economic Services			
<i>Other Economic Services</i>			
Wheatbelt Heritage Rail Project	515,000	515,000	118,027
Other Property & Services			
<i>Unclassified</i>			
Tools - Capital	0	0	0
Tools - Chainsaws/Tools	0	0	0
	<u>1,975,506</u>	<u>1,975,506</u>	<u>943,575</u>
By Class			
Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land & Buildings	515,000	515,000	129,628
Vehicles & Plant	380,760	380,760	361,760
Furniture & Equipment	64,865	64,865	69,890
Tools & Equipment	0	0	0
Infrastructure - Sewerage	0	0	0
Infrastructure - Roads	959,831	959,831	372,413
Infrastructure - Footpaths	48,100	48,100	0
Infrastructure - Drainage	0	0	0
Infrastructure - Signs	6,950	6,950	9,884
Infrastructure - Parks & Ovals	0	0	0
Infrastructure - Street Lighting	0	0	0
	<u>1,975,506</u>	<u>1,975,506</u>	<u>943,575</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	February 2015 Actual \$	2014/15 Budget \$	February 2015 Actual \$	2014/15 Budget \$	February 2015 Actual \$
Transport						
Asset 08002 Mitsubishi Truck	75,364	65,062	63,650	63,650	(11,714)	(1,412)
Asset 08003 Mitsubishi Truck	75,364	57,745	63,650	63,650	(11,714)	5,905
Housing	130,000		130,000		-	
	280,728	122,807	257,300	127,300	(23,428)	4,493

<u>By Class of Asset</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	February 2015 Actual \$	2014/15 Budget \$	February 2015 Actual \$	2014/15 Budget \$	February 2015 Actual \$
Transport						
Asset 08002 Mitsubishi Truck	75,364	65,062	63,650	63,650	(11,714)	(1,412)
Asset 08003 Mitsubishi Truck	75,364	57,745	63,650	63,650	(11,714)	5,905
Housing	130,000		130,000		-	
	280,728	122,807	257,300	127,300	(23,428)	4,493

Summary

Profit on Asset Disposals		0	5,905.00
Loss on Asset Disposals		(23,428)	(1,412.00)
		<u>(23,428)</u>	<u>4,493.00</u>

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

5. INFORMATION ON BORROWINGS
 (a) Debenture Repayments

Particulars	Principal 1-Jul-12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$
Recreation & Culture									
Loan 97 - Recreation Complex	529,355	0	0	57,181	0	472,174 0	529,355	21,428	11,003
Loan 98 - Dowerin Events M'ment		117,000	117,000	10,783	0	106,217	117,000	2,139	0
	529,355	117,000	117,000	67,964	0	578,391	646,355	23,567	11,003

Note:

1. Loan repayment of Loan 97 is to be financed by savings in bowls/tennis surfaces mtce
2. Actual interest repayments include accrued interest adjustments where applicable.
3. Proposed new loan for Recreation Complex may be self funded from Reserve Funds.

(b) New Debentures - 2014/15

Particulars/Purpose	Amount Borrowed		Institution	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
	Budget \$	Actual \$					Budget \$	Actual \$	
Loan 98 - Dowerin Events M'ment	117,000	117,000	WATC	5	-	3.25	117,000	0	-

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

	2014/15 Adopted Budget \$	February 2015 Actual \$
6. RESERVES		
Cash Backed Reserves		
(a) Long Service Leave Reserve		
Opening Balance	130,806	130,806
Amount Set Aside / Transfer to Reserve	14,578	2,328
Amount Used / Transfer from Reserve	0	0
	145,384	133,134
(b) Plant Replacement & Reconditioning Reserve		
Opening Balance	250,893	250,893
Amount Set Aside / Transfer to Reserve	8,781	4,466
Amount Used / Transfer from Reserve	(64,460)	0
	195,214	255,359
(c) Land & Building Reserve		
Opening Balance	19,285	19,285
Amount Set Aside / Transfer to Reserve	675	343
Amount Used / Transfer from Reserve	0	0
	19,960	19,628
(e) Recreation Facilities Reserve		
Opening Balance	167,826	167,826
Amount Set Aside / Transfer to Reserve	33,874	2,987
Amount Used / Transfer from Reserve	0	0
	201,700	170,813
(f) Community Housing Project Reserve		
Opening Balance	35,356	35,356
Amount Set Aside / Transfer to Reserve	9,456	629
Amount Used / Transfer from Reserve	0	0
	44,812	35,985
(g) Community Bus Reserve		
Opening Balance	33,714	33,714
Amount Set Aside / Transfer to Reserve	5,180	600
Amount Used / Transfer from Reserve	0	0
	38,894	34,314
(h) Sewerage Asset Preservation Reserve		
Opening Balance	768,243	768,243
Amount Set Aside / Transfer to Reserve	94,034	14,059
Amount Used / Transfer from Reserve	0	0
	862,277	782,302
(i) Economic Development Reserve		
Opening Balance	302,275	302,275
Amount Set Aside / Transfer to Reserve	191,831	5,410
Amount Used / Transfer from Reserve	0	0
	494,106	307,685
(j) Tennis Court Replacement Reserve		

Opening Balance	6,000	6,000
Amount Set Aside / Transfer to Reserve	6,210	110
Amount Used / Transfer from Reserve	0	0
	<u>12,210</u>	<u>6,110</u>
(k) Bowling Green Replacement Reserve		
Opening Balance	10,000	10,000
Amount Set Aside / Transfer to Reserve	10,350	183
Amount Used / Transfer from Reserve	0	0
	<u>20,350</u>	<u>10,183</u>
Total Cash Backed Reserves	<u><u>2,034,907</u></u>	<u><u>1,755,513</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Long Service Leave Reserve	14,578	2,328
Plant Replacement & Reconditioning Reserve	8,781	4,466
Land & Building Reserve	675	343
Recreation Facilities Reserve	33,874	2,987
Community Housing Project Reserve	9,456	629
Community Bus Reserve	5,180	600
Sewerage Asset Preservation Reserve	94,034	14,059
Economic Development Reserve	191,831	5,410
Tennis Court Replacement Reserve	6,210	110
Bowling Club Replacement Reserve	10,350	183
	<u>374,969</u>	<u>31,115</u>

Transfers from Reserves

Long Service Leave Reserve	0	0
Plant Replacement & Reconditioning Reserve	(64,460)	0
Land & Building Reserve	0	0
Recreation Facilities Reserve	0	0
Community Housing Project Reserve	0	0
Community Bus Reserve	0	0
Sewerage Asset Preservation Reserve	0	0
Economic Development Reserve	0	0
Tennis Court Replacement Reserve	0	0
Bowling Green Replacement Reserve	0	0
	<u>(64,460)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u><u>310,509</u></u>	<u><u>31,115</u></u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

	2013/14 B/Fwd Per 2014/15 Budget \$	2013/14 B/Fwd Per Financial Report \$	February 2015 Actual \$
NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	330,553	330,553	777,083
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	0	0	0
Receivables (Budget Purposes Only)	0	0	0
Council Rates Outstanding	25,703	25,703	91,760
Sewerage Rates Outstanding	15,438	15,438	32,511
Rubbish Rates Outstanding	11,084	11,084	15,263
Sundry Debtors	75,230	75,230	151,129
Accrued Income	0	0	0
Loans Club/Institutions - Current	0	0	0
Emergency Services levy	2,755	2,755	(2,412)
GST Receivable	18,834	18,834	9,257
Provision For Doubtful Debts	0	0	0
Inventories	22,458	22,458	9,876
	502,055	502,055	1,084,467
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	0
Sundry Creditors	(54,466)	(105,245)	(44,574)
Excess Rates	(78,504)	(78,504)	(4,777)
Accrued Expenditure	0	0	0
Department Transport	0	0	(151,900)
GST Payable	(9,413)	(9,428)	(13,614)
PAYG Payable	0	0	0
Payroll Creditors	(3,480)	(3,480)	12,367
FBT Payable	0	0	0
Withholding Tax	0	0	0
Other Payables	(5,253)	(5,253)	(3,597)
Leave Provisions - Current	(198,516)	(198,516)	(198,516)
	(349,632)	(400,426)	(404,611)
NET CURRENT ASSET POSITION	152,423	101,629	679,856
Less: Cash - Reserves - Restricted	0	0	0
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Liabilities Supported by Reserves	130,806	130,806	133,134
Adjustment for Interfund Transfers Imbalance Within Muni	0	(31,292)	(25,432)
Adjustment for Trust Transactions Within Muni	0	34,479	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>283,229</u>	<u>235,622</u>	<u>801,341</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Rate Revenue \$	2014/15 Total Revenue \$	2014/15 Budget \$
General Rate						
GRV - Residential	9.491700	135	1,143,584	108,546	108,546	108,546
GRV - Commercial/Industrial	9.491700	19	355,540	33,747	33,747	33,747
GRV - Town Rural	9.491700	10	87,048	8,262	8,262	8,262
GRV - Other Towns	9.491700	1	2,130	202	202	202
UV - Rural Farmland	0.851300	250	101,054,500	860,277	860,277	860,277
Sub-Totals		415	102,642,802	1,011,034	1,011,034	1,011,034
Minimum Rates	Minimum \$					
GRV - Residential	630	47	217,020	29,610	29,610.00	29,610
GRV - Commercial/Industrial	630	15	55,169	9,450	9,450	9,450
GRV - Town Rural	630	17	42,102	10,710	10,710	10,710
GRV - Other Towns	120	18	5,529	2,160	2,160	2,160
UV - Rural Farmland	630	48	2,400,900	30,240	30,240	30,240
UV - Commercial/Industrial	630	4	400	2,520	2,520	2,520
UV - Town Rural	630	3	73,000	1,890	1,890	1,890
UV - Mining Tenement	120	5	10,885	600	600	600
Sub-Totals		157	2,805,005	87,180	87,180	87,180
Specified Area Rates					0	0
					1,098,214	1,098,214
Discounts					0	0
Rates Adjustments					0	0
Movement in Excess Rates					0	0
Totals					1,098,214	1,098,214

All land except exempt land in the Shire of Dowerin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received other than rates and also bearing in mind the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the Government services/facilities.

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Housing Rental Bonds	4,900	360	0	5,260
Key Deposits	610	20	0	630
Tidy Towns	2,818	0	0	2,818
Dowerin Child care	-295	295	0	0
HACC vehicle	2,025	0	0	2,025
Recreation Steering Comm Fund	27,503	13,587	(18,954)	22,136
Yellow Ribbon	247	0	(247)	0
HACC Fundraising	2,265	0	0	2,265
Centenary Park Committee	2,111	0	(2,111)	0
Building Deposits	5,000	20,000	0	25,000
AROC Funds	64,198	0	0	64,198
	<u>111,782</u>	<u>34,262</u>	<u>(21,712)</u>	<u>124,332</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

10. OPERATING STATEMENT

	February 2015 Actual \$	2014/15 Adopted Budget \$	2013/14 Actual \$
OPERATING REVENUES			
Governance	18,458	38,700	58,971
General Purpose Funding	2,185,951	2,551,480	1,845,545
Law, Order, Public Safety	19,192	31,180	38,661
Health	210,398	293,872	310,500
Education and Welfare	52,855	81,653	28,317
Housing	81,198	131,917	116,201
Community Amenities	212,025	218,723	207,095
Recreation and Culture	82,472	68,907	226,162
Transport	606,393	697,414	664,741
Economic Services	85,253	9,339	34,085
Other Property and Services	8,083	9,000	7,832
TOTAL OPERATING REVENUE	3,562,278	4,132,185	3,538,108
OPERATING EXPENSES			
Governance	289,072	328,757	367,425
General Purpose Funding	61,502	96,960	84,364
Law, Order, Public Safety	58,176	99,050	108,568
Health	238,875	346,773	396,275
Education and Welfare	67,684	94,831	37,305
Housing	124,185	177,523	202,589
Community Amenities	223,911	301,177	335,874
Recreation & Culture	566,446	627,744	735,411
Transport	986,598	1,573,109	1,574,564
Economic Services	249,011	187,138	224,176
Other Property and Services	41,344	4,197	94,357
TOTAL OPERATING EXPENSE	2,906,804	3,837,257	4,160,909
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>655,474</u>	<u>294,928</u>	<u>(622,800)</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

11. BALANCE SHEET

	February 2015 Actual \$	2013/14 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	777,083	330,553
Trade and Other Receivables	297,509	149,044
Inventories	9,876	22,458
TOTAL CURRENT ASSETS	<u>1,084,468</u>	<u>502,055</u>
NON-CURRENT ASSETS		
Other Receivables	140,918	23,588
Inventories	0	0
Property, Plant and Equipment	9,254,559	9,227,982
Infrastructure	23,845,270	23,860,532
Work in Progress	0	0
TOTAL NON-CURRENT ASSETS	<u>33,240,747</u>	<u>33,112,102</u>
TOTAL ASSETS	<u>34,325,215</u>	<u>33,614,157</u>
CURRENT LIABILITIES		
Trade and Other Payables	234,881	230,696
Long Term Borrowings	28,880	57,181
Provisions	198,516	198,516
TOTAL CURRENT LIABILITIES	<u>462,277</u>	<u>486,393</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	589,175	472,175
Provisions	11,517	11,517
TOTAL NON-CURRENT LIABILITIES	<u>600,692</u>	<u>483,692</u>
TOTAL LIABILITIES	<u>1,062,969</u>	<u>970,085</u>
NET ASSETS	<u>33,262,246</u>	<u>32,644,072</u>
EQUITY		
Trust Imbalance	0	0
Retained Surplus	29,172,412	28,516,938
Reserves - Cash Backed	0	0
Reserves - Asset Revaluation	4,238,915	4,238,915
TOTAL EQUITY	<u>33,411,327</u>	<u>32,755,853</u>

10.3.2 ACCOUNTS FOR PAYMENT – MARCH 2015

Date:	12 March 2015
Applicant:	N/A
Location:	N/A
File Ref:	
Disclosure of Interest:	Nil
Author:	Dacre Alcock
Attachments:	List of Accounts March 2015

Background

The attached schedules of cheques drawn and electronic payments that have been raised during the month since the last meeting by delegated authority are presented to Council for approval for payment and ratification at this meeting.

Comment

The list as presented has been reviewed by Chief Executive Officer and has been forwarded to Council to approve payment.

Statutory Implications

Reg 12 & 13 of the Local Government (Financial Management) Regulations 1996 requires that a separate list be prepared each month for adoption by Council showing:

- Creditors to be paid
- payments made from Municipal Fund, Trust Fund and Reserve Fund by Chief Executive Officer under delegated authority from Council

Policy Implications

Nil.

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.3.2

(2486) Moved: TW Quartermaine Seconded: DP Hudson Carried: 8/0

THAT THE ACCOUNTS PAID BY CHIEF EXECUTIVE OFFICER BY DELEGATED AUTHORITY SINCE THE FEBRAURY 2015 MEETING OF THE COUNCIL, AS PER ATTACHMENT 2, BE APPROVED IN ACCORDANCE WITH FMR REG 12(3) & 13(3).

10.4 ENVIRONMENTAL HEALTH OFFICERS REPORT

10.4.1 PLANNING APPROVAL - CBH

Date:	17 TH March 2015
Applicant:	Cooperative Bulk Handling
Location:	Lot 3 Redding Road, Dowerin
Zoning:	Rural – Town Planning Scheme No. 3
File Ref	4 Council Services
Disclosure of Interest	Nil
Author:	Linton Thomas

Summary

Cooperative Bulk Handling (CBH) are seeking planning permission to locate 3 X 4 bedroom with on suite accommodation units (donga's) to adjoin the existing 4 bedroom donga installed in 1974. This would allow for accommodation of 16 persons on a seasonal basis.

Background

It is not unusual for CBH to provide donga style staff accommodation on their receival sites.

Comment

The location proposed would complement what is already there and established and it is in the townsite which may have some benefits to the local businesses such as the supermarket, butcher, roadhouse and pub.

I believe that Council would prefer that these units are located in the town rather than out on the Merredin/Goomalling Road receival depot.

Consultation

Local Government Act 1995

Miscellaneous Provisions Act

Town Planning and Development Act 1928

Financial Implications

Nil

Policy Implications

Nil

Statutory Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

COUNCIL DECISION – ITEM 10.4.1

(2487) Moved: SV Brookes Seconded: TW Quartermaine Carried: 8/0

THAT COUNCIL GRANT PERMISSION TO COOPERATIVE BULK HANDLING FOR THE INSTALLATION OF 3 X 4 BEDROOM DONGA STYLE ACCOMODATION UNITS ON LOT 3, REDDING ROAD DOWERIN .



COOPERATIVE BULK HANDLING LTD
ABN 29 256 604 947

Gayfer House, 30 Delhi Street
West Perth, Western Australia 6005
GPO Box L886
Perth, Western Australia 6842

Grower Service Centre
1800 199 083

T + 61 8 9237 9600

F + 61 8 9322 3942

info@cbh.com.au

cbh.com.au

OUR REF: 1936730
YOUR REF:
ENQ: Tim Dolling
DIRECT LINE: 08 9216 6094

4 March 2015

Mr Dacre Alcock
Chief Executive Officer
Shire of Dowerin
PO Box 111
DOWERIN WA 6461

Dear Dacre,

APPLICATION FOR PLANNING APPROVAL

I refer to the requirement for additional staff accommodation at the Dowerin grain receival site during periods of grain receival and out loading and maintenance activities.

Please find attached application for planning approval and I request an invoice for the application fee.

The development adjoins the existing accommodation building and includes earthworks, three Fleetwood four bedroom with ensuite accommodation buildings, patio, verandahs and septic system.

Existing staff accommodation buildings on site installed in 1974 accommodates up to 4 with the proposed buildings accommodating up to 12 persons.

If you have any enquiries or to arrange payment of the fee, please contact Tim Dolling, Planning Coordinator on 08 9216 6094, 0439 969 835 or email tim.dolling@cbh.com.au.

Yours sincerely

For: Co-operative Bulk Handling Limited

A handwritten signature in black ink, appearing to read "D Capper", written in a cursive style.

David Capper
General Manager

Enc

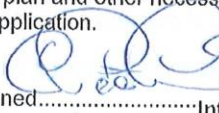
Appendix 1(a)

**SHIRE OF DOWERIN
TOWN PLANNING SCHEME
Application For Planning Approval**

Name of Owner of Land on which Development is proposed:
Surname: Public Transport Authority Given Names:
Address: GPO Box 8125 Perth Business Centre WA 6849.....
.....
Address for Correspondence: Cooperative Bulk Handling GPO Box L886
Perth WA 6842.....
Locality of Development: Dowerin Streets: Redding Rd
Titles Office Description of Land:
Plan or Diagram: D49786 Location: Lot No: 3
Cert. of Title Number: 1435 Folio: 184
.....
.....

State type of building proposed or describe briefly the proposed development:
Staff accommodation.....
State approximate cost of proposed development: \$ 350,000.00.....
State estimated time if completion: Three months.....

* Three (3) copies of the site layout plan and other necessary plans of the proposal are submitted with this application.

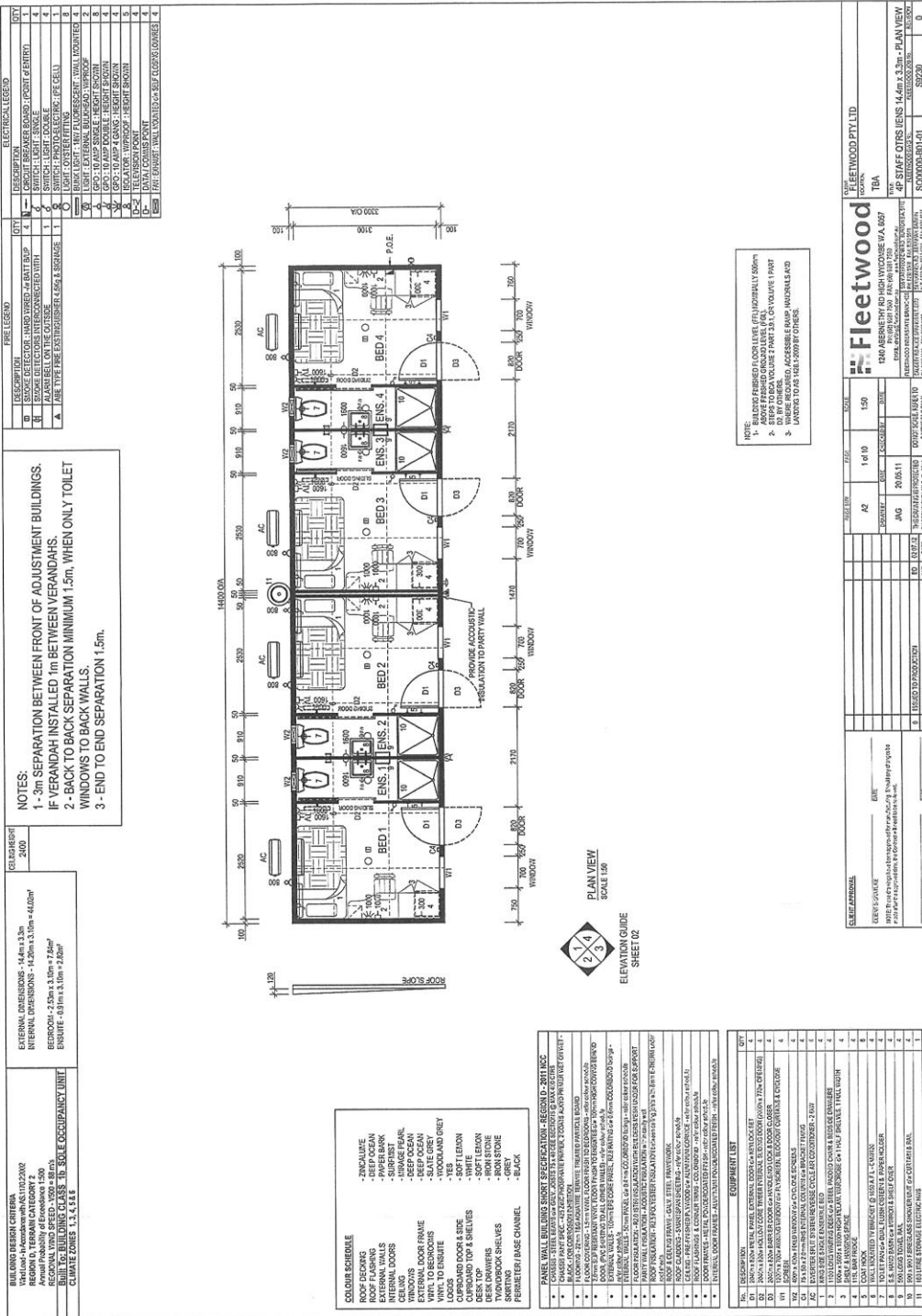

Signed..... Peter Martinovich
Executive Director
Infrastructure Plannir
Owner of the Land And Land Services
Date: 02/02/2015.....

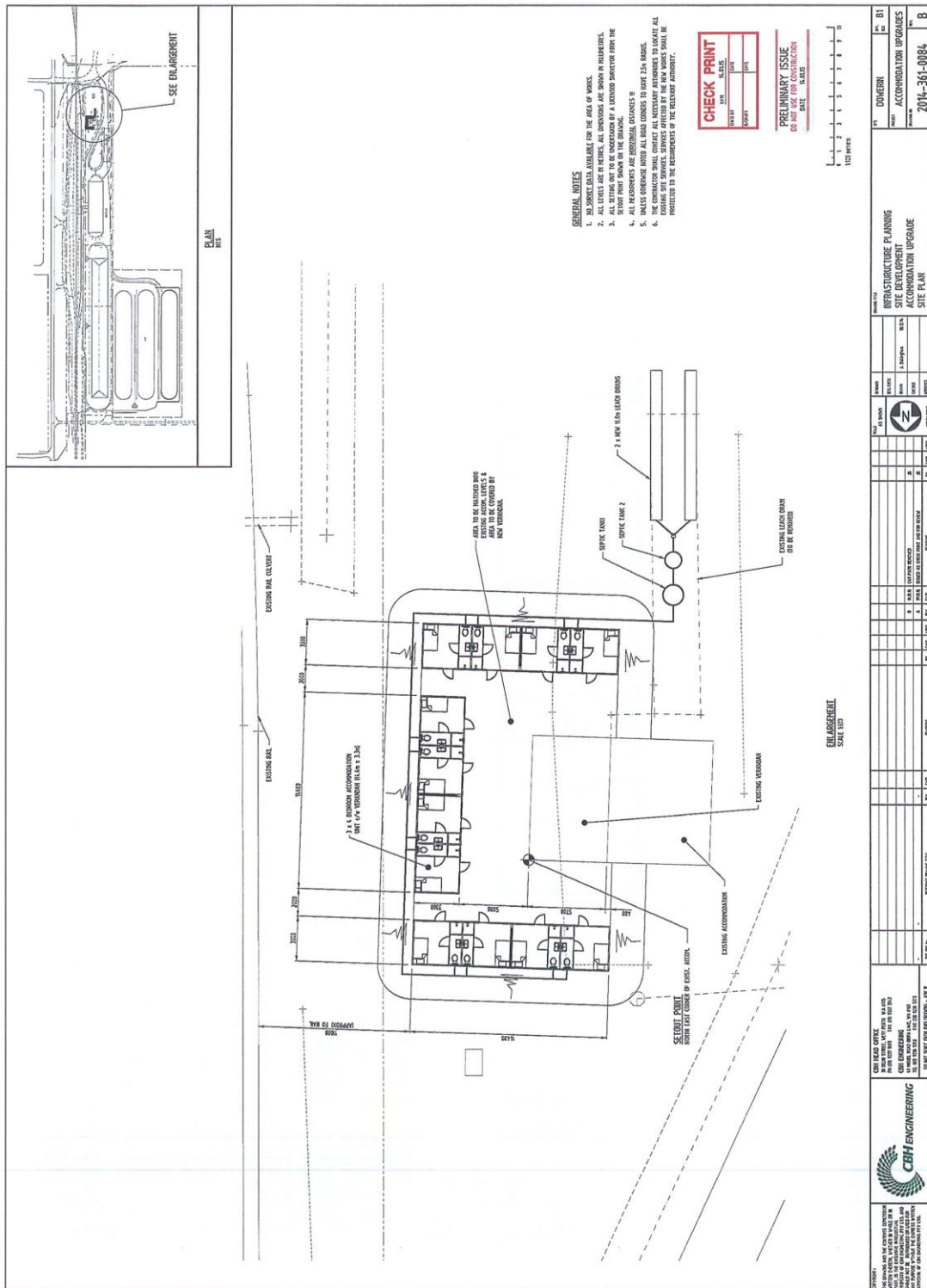
Notes

1. This application can only be signed by the owner, or purchaser under option, of the land on which the development is proposed.
2. This is not an application for a building licence. Separate application forms and plans are to be submitted for such, after Planning Consent has been obtained.
3. This application is to be submitted in triplicate, together with copies of the plans requested, to the Council Office, Shire of Dowerin.

For Office Use Only:

File No:
Gross Floor Area:
Lot Area:
Date Received:
Zone:
Effective Frontage:
Use Table Symbol:
Use Class:





10.4.2 PLANNING APPROVAL – P & E WORTS

Date:	17 TH March 2015
Applicant:	P & E Worts
Location:	1799 (Location 340) Merredin/Goomalling Road
Zoning:	Rural – Town Planning Scheme No. 3
File Ref	4 Council Services
Disclosure of Interest	Nil
Author:	Linton Thomas

Summary

Messrs P & E Worts known as the Bed & Breakfast operators on the main road into town seeks Council approval to change the BCA classification of the Units on the Lot to that of a Class 1 in lieu of the present classification of Class 2.

Background

When the B & B was first proposed about 10yrs ago, there was no need to alter the classification of the existing dwelling being a Class 1a.

The additional units (2 of) being adjoined came under the classification 2 being a building containing 2 or more sole-occupancy units, each being a separate dwelling.

The Wort's also were given special permission to have a 6 bay caravan park on this property to assist in the accommodation area during the Dowerin Field Days. To my knowledge, this has not been developed.

Comment

The reasoning of this request is to allow a purchaser to convert the 2 units into a single accommodation unit i.e. a separate house.

This can be easily accommodated by the addition of a kitchen, laundry and separated bedrooms which would have their own ensuites.

Likewise, reversing or deleting those additions, the classification can be brought back to that of a Class 2 with Councils permission at any time in the future.

I do not see any problems relating to the Building Code of Australia (BCA). Separation of the units to the main house are adequate and they have their own separate septic system.

By converting it into a class 1a, it needs the sanction of the Council to allow for a second dwelling on the Lot. Under Councils Town Planning Scheme.

The Lot being about 2.6 ha, it is unlikely that State Planning WA would allow any subdivision of what is predominately rural land and therefore the 2nd house (if approved) could not be sold separately.

In the event that the property is sold, I believe that the special permission for the 6 bay caravan park given to Mr & Mrs Worts some years ago, be extinguished.

Consultation

Local Government Act 1995

Miscellaneous Provisions Act

Town Planning and Development Act 1928

Financial Implications

Nil

Policy Implications

Nil

Statutory Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.4.2

(2488) Moved: SV Brookes Seconded: TW Quartermaine Carried: 8/0

THAT COUNCIL GRANT PERMISSION FOR THE CLASS 2 UNITS LOCATED ON LOC 340, MERREDIN/GOOMALLING RD BE RECLASSIFIED AS A CLASS 1A BUILDING FOR SINGLE OCCUPANCY WHEN CONVERTED BY THE ADDITION OF A KITCHEN, SEPARATE BEDROOM/S AND A LAUNDRY WITH THE UNDERSTANDING THIS WORK WILL BE COMPLETED WITHIN 6 MONTHS OF POSSESSION

AND;

THE SPECIAL APPROVAL GRANTED FOR A 6 BAY CARAVAN PARK BE WITHDRAWN WHEN THE PROPERTY CHANGES OWNERSHIP.

11. NEW BUSINESS OF AN URGENT NATURE

12. ELECTED MEMBERS MOTIONS

13. CONFIDENTIAL ITEMS

14. CLOSURE OF MEETING

There being no further business Cr Dale Metcalf (President) declared the meeting closed at 5.35pm.

These minutes were confirmed true and accurate at the Ordinary Council Meeting held on Tuesday 21 April 2015.

.....

D.E. Metcalf

PRESIDENT

.....

Date