



**MINUTES
OF MEETING
HELD ON
17 MAY 2016
3.00PM**

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TUESDAY 17 MAY 2016

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1. OPENING, OBITUARIES, VISITOR

1.1 OPENING

President Metcalf opened the meeting at 3.03pm.

1.2 OBITUARIES

Mrs Dorothy Richards

Mr John Hughes

Mr Geoff 'Bluey' Griffiths

2. RECORD OF ATTENDANCE/APOLOGIES

2.1 RECORD OF ATTENDANCE

D.E. Metcalf	President	Town Ward
G.B. Ralph	Deputy President	Rural South Ward
R.I. Trepp		Rural South Ward
D.P. Hudson		Town Ward
A.J. Metcalf		Town Ward
W.E. Coote		Rural North Ward
T.A. Jones		Rural North Ward
A.J. Selvey	Chief Executive Officer	
S.L. King	Finance Manager	
S.F. Geerdink	Works Manager	

2.2 LEAVE OF ABSENCE

2.3 APOLOGIES

B.N. Walsh	Town Ward
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2.4 GUESTS

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. DECLARATION OF ELECTED MEMBERS

Cr DP Hudson	Amery Acres (Agenda Item 10.1.1)	Impartiality
Cr GB Ralph	Amery Acres (Agenda Item 10.1.1)	Impartiality

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

COUNCIL DECISION – ITEM 7.1

(2619) Moved: TA Jones Seconded: RI Trepp Carried: 7/0

THAT THE MINUTES OF THE ORDINARY MEETING OF THE DOWERIN SHIRE COUNCIL HELD ON 19 APRIL 2016 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS.

8. PETITIONS/DEPUTATIONS/PRESENTATIONS

9. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION

9.1 PRESIDENT ANNOUNCEMENTS

1. GECZ Meeting – attended by CEO in Merredin
 - a. Water Corp - installation of 64km new pipe.
 - b. CBH - planned closure of bins in the next ten years.
 - c. Main Roads – reducing rubbish bin collection sites.
 - d. RAV Maps – to be provided to Local Governments for appropriate road use planning.
 - e. Roadside clearing changes in the near future for Local Government.
 - f. Bushfire Inquiry – communication and cooperation.
2. Dowerin Bushfire AGM – postponed.
3. Anzac Day Breakfast – 120 attendees. Shire of Dowerin staff and volunteers for running successful event.
4. DEM – attended as Council delegate
 - a. Grant funding round successful applicants announced.
 - b. Proposed Horse Arena structures on site of old tennis courts.
 - c. STA Project – support from the board into the future.
5. National Assessment Framework
 - a. Review of Dowerin rating in comparison with Local Government.

10. REPORTS OF COMMITTEE AND OFFICERS

10.1 OPERATIONS

10.1.1 AMERY ACRES CROPPING LEASE

Date:	3 May 2016
Applicant:	Dowerin Community Club
Location:	Amery Acres Reserve No. 49356
File Ref:	
Disclosure of Interest:	Nil
Author:	Andrea Selvey, CEO
Attachments:	1. Advertisement; 2. Dowerin District Museum Application; and 3. Dowerin Community Club Application.

Summary

At the March 2016 Council meeting it was resolved to award a one-year lease of Amery Acres for a period commencing 1st April 2016 to the Dowerin Community Club and to advertise for Expressions of Interest for a longer term lease.

Background

The lease with the Dowerin Community Club has been signed in accordance with the Council resolution and an advertisement was placed in the Dowerin Despatch with applications closing on Friday 22 April.

The advertisement for the lease was based on a peppercorn lease rental on the portion of land (46ha) situated within Amery Acres Reserve No. 49356 and being Avon Lot 321.

The lease period was between 1 and 5 years and only open to non-profit clubs or organizations within the Shire. The conditions of applications are shown in Attachment One.

Comment

Two applications were received before the closing date:

1. Dowerin District Museum; and
2. Dowerin Community Club.

The Dowerin District Museum's application was for a one-year lease for the 2016/17 period (i.e. this year) for their Minnivale Bakery Project with any surplus funds to be used for building works on the Museum. See Attachment Two. Note: An audited financial statement was not provided; therefore the application did not fully address the required criteria.

The Dowerin Community Club (DCC) sought a five-year lease. Their proposal was to improve club facilities and support other clubs associated with the DCC. See Attachment Three.

Recognising the value of the Dowerin District Museum's proposal, the CEO has been in touch with the President of the DCC to discuss the possibility of the DCC retaining the lease for the 2016/17 period and supporting the Museum from the proceeds of this year's cropping. This proposal was met with support from both the DCC President and the Chairperson of the Museum. A follow up

email ensured all parties were of the same understanding.

As the Dowerin Community Club was the only applicant to address all requirements specified and complies with the conditions set out, the officer's recommendation is to support their application. This recommendation also recognises the DCC's willingness to work with and support other community groups, such as the Museum.

Consultation

A notice was placed in the Dowerin Despatch on 24th March, 31st March, 7th April, 14th April and 21st April 2016. The CEO spoke with both the Dowerin District Museum Chairperson and with the President of the Dowerin Community Club and followed up with an email.

Financial Implications

Nil. There are no financial implications for the Shire ; however there are significant positive financial implications for the DCC and the Dowerin District Museum.

Policy Implications

Nil. No Council Policy exists on this matter.

Statutory Implications

N/A

Strategic Implications

N/A

Voting Requirements

Simple majority

COUNCIL DECISION – ITEM 10.1.1

(2620)

Moved: TA Jones

Seconded: AJ Metcalf

Carried: 7/0

THAT THE COUNCIL RESOLVES TO:

- 1. LEASE THE 46HA AREA OF LAND SITUATED WITHIN AMERY RESERVE NO.49356 AND BEING AVON LOT 321 FOR A PEPPERCORN RENT FOR A FIVE YEAR PERIOD COMMENCING 1 APRIL 2017 TO THE 31 MARCH 2022 TO THE DOWERIN COMMUNITY CLUB UNDER THE TERMS AND CONDITIONS SET OUT IN THE CROPPING AGREEMENT.**
- 2. AUTHORISE THE SHIRE PRESIDENT AND THE CEO TO AFFIX THE SHIRE COMMON SEAL.**

10.1.2 SHIRE OF DOWERIN LOCAL BIKE PLAN

Date:	10 th March 2016
Applicant:	N/A
Location:	N/A
File Ref:	
Disclosure of Interest:	Nil
Author:	Louise Hagboom
Attachments:	4. Shire of Dowerin Local Bike Plan

Background

The Shire of Dowerin obtained grant funding from the Department of Transport (DoT) in July 2015 following the success of an application submitted by the former CEO as part of the DoT Regional Bike Network Grants 2015-2016 for the preparation of a local Bike Plan document for the Shire of Dowerin. The grant obtained agreed to cover 43% of the overall costs associated with the preparation of a Bike Plan document, this equates to \$6070.68.

The rationale behind the creation of a local Bike Plan was to develop a comprehensive and attractive network of routes along with behaviour change initiatives to encourage cycling by providing for safer and more convenient routes.

On receipt of the grant approval, the Shire of Dowerin engaged Perth based consultants, Cardno who are the leading bicycle planning consultancy in WA and have undertaken a large number of Local Bike Plans in recent years for a wide range of metropolitan, larger regional and smaller regional Local Governments.

The preparation of the Bike Plan document included a two stage community engagement process including consultation with a community derived Bike Plan Working Group and the delivery of a Community Feedback survey of suggested cycle routes and projects.

The Dowerin Bike Plan is now presented to Council for Council consideration and adoption. Should Council resolve to adopt the Plan, it can be used to provide guidance and direction for the provision future works, projects and services relating to active transport.

Comment

Both walking and cycling are components to achieving the Dowerin Strategic Community Plan vision to be 'A thriving rural community which will be a lifestyle choice for generations, a preferred location for business development and a recognised leader in environmental management'.

A vibrant, engaged and connected community is one which enables residents and visitors to move freely and safely around the town site. A safe and secure community includes safe walking and cycling facilities which minimises conflicts which vehicles; and a place that nurtures its youth population ensuring that there is always 'something to do' e.g. recreational cycling.

A local Bike Plan will provide the Shire of Dowerin with a strategic and detailed list of priorities that will aim to improve the walking and cycling networks in Dowerin. Once complete, the Dowerin Bike Plan document will become instrumental in the Shire of Dowerin's endeavours to obtain further grant funding to assist with the implementation of new projects deriving from the plans recommendations. Such as funding for shared footpaths, end of trip facilities and cycling events and activities.

The Dowerin Local Bike Plan highlights 12 recommendations (in order of priority) that were derived through the two staged community engagement process. Community feedback (through the working group and community surveys) provided good support for the investment into facilities that encourage active transport. Based on the recommendation from the consultant, based on the

highest level of community feedback, three projects have been identified as high priority:

1. A shared path connection from the Information Bay to the Main Street
2. Cycling/walking loop trail around the Golf Club reserve
3. Shared path along Stewart Street from Fraser Street northward

Secure bicycle parking is a critical factor in an individual's decision whether or not to use a bicycle, and other supporting infrastructure such as lighting and clear signage further enhance the use of a bicycle network. Therefore Project 7 (Table 6-1 Schedule of Works) refers to the installation of a School Bicycle Cage to be used by students.

Consultation

The preparation of the Dowerin Bike Plan included a two stage community engagement process:

1. Community Bike Plan Working Group Meeting
2. Community Bike Plan Survey

Statutory Implications

Nil

Financial Implications

Nil. Recommendations that are progressed will be subject to Council consideration as per the annual budget process.

Policy Implications

Nil

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.1.2

THAT COUNCIL RESOLVES TO:

1. ADOPT THE SHIRE OF DOWERIN LOCAL BIKE PLAN;

(2121) Moved: RI Trepp Seconded: WE Coote Carried: 7/0

2. AUTHORISE THE CEO TO RESEARCH GRANT FUNDING OPPORTUNITIES THAT MAY EXIST FOR THE IMPLEMENTATION OF HIGH PRIORITY RECOMMENDATIONS WITHIN CURRENT RESOURCE ALLOCATIONS.

(2122) Moved: TA Jones Seconded: DP Hudson Carried: 7/0

10.1.3 EXPRESSION OF INTEREST – 26-28 STEWART STREET

Date:	3 May 2016
Applicant:	Expressions of Interest – 26-28 Stewart Street
Location:	Lot 380 & 381 on Diag 300902, 26-28 Stewart Street Dowerin
File Ref:	
Disclosure of Interest:	Nil
Author:	Andrea Selvey, CEO and Emma Hardy
Attachments:	
	5. EOI – Applicant #1 – Confidential
	6. EOI – Applicant #2– Confidential
	7. EOI – Applicant #3 – Confidential
	8. EOI – Applicant #4 - Confidential
	9. Map showing location

Summary

For Council to consider the Expressions of Interest submissions received for leasing 26-28 Stewart Street, to consider urgent maintenance requirements and make a decision in relation to how this item should be progressed.

Background

26-28 Stewart Street is a Shire owned property. The Shire has leased the premises for a number of years, most recently as a bookshop. The lease on the property expired in January 2016 and the Shire of Dowerin has since received numerous enquiries from interested parties. In the interest of transparency and equity the Shire advertised for “Expressions of Interest” in the Dowerin Despatch on the 31st of March , 7th of April and 14th of April, and on the Shire of Dowerin website, with applications closing at 4 pm on 15th April 2016.

An application and information booklet was composed consisting of background information about the building, a description of the interior of the building and a floor plan. The information booklet detailed the selection process and criteria, and emphasised that applicants who can provide a service that the community is currently lacking will be favoured in the selection process. Applicants who ensure the store is open regularly and has specified trading hours would also be preferred. Currently the *Commercial Tenancy (Retail Shops) Agreements Act 1985* states that “any provision in a lease which requires a tenant to open at specified hours or times is void (s. 12C)”. There were four (4) applications received, which are attached (confidential).

Comment

Four applications were received as follows:

1. EOI – Applicant #1 – Compliant as it was received by the due date and addressed all criteria.
2. EOI – Applicant #2 – Compliant as it was received by the due date and addressed all criteria.
3. 3. EOI – Applicant #3 – Compliant as it was received by the due date and addressed all criteria.

4. EOI – Applicant #4 – Non-compliant as it was received after the closing date but did address all the criteria.

All four applications are attached as confidential attachments. All applications were assessed by a panel of five staff who independently ranked all applications against the criteria and the unanimous decision of the panel was to award the lease to Mr Neil Cott.

Staff have also inspected the building and consider that the interior of the building requires some work; the flooring needs to be replaced, interior doors need to be installed and the building needs to be painted. The exterior of the building is sound.

Whilst the cost to carry out these building repairs is greater than the revenue that will be realised from leasing the property, the activation of the town's main street has been a consideration in this matter. It should also be noted that there is no capacity to fund any maintenance works in the current budget, however all applicants, including the recommended applicant, have stated in their applications that they are prepared to take on the property in its current state. Therefore, this item recommends that Council leases the property in its current condition and considers funding minor renovations as part of the 2016/17 budget process.

Vacant and derelict buildings in the town's main street do little to instil confidence in the community or present Dowerin as a thriving rural community. Occupied buildings send a message that Dowerin is economically viable for business investment and businesses attract other businesses and traffic to the town site.

Consultation

A call for "Expressions of Interest" was advertised in the Dowerin Despatch on the 31st of March, 7th of April and 14th of April, and on the Shire of Dowerin website.

Financial Implications

The Local Government Act 1995 requires that the consideration to be received (rent) for the proposed disposition (lease) of the property be ascertained from a market valuation carried out not more than 6 months prior to the proposed disposition; or as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

Previously, the building was leased for \$3120.00 per annum (\$60.00 per week). The insurance replacement value for both 26 & 28 Stewart Street is \$385875 and the Gross Rental Value on the property is \$6500.00.

Based on this is suggested that \$60.00 per week is a true indication of value and therefore an appropriate lease fee to apply providing Council with an estimated revenue of \$3120.00 per annum.

Policy Implications

NIL

Statutory Implications

Local Government Act 1995- Section 3.58 Disposing of Property

Commercial Tenancy (Retail Shops) Agreement Act

Strategic Implications

Community

Objective 1.7.1 – “Manage and revive old/empty buildings along the main street”

Voting Requirements

Simple majority

COUNCIL DECISION – ITEM 10.1.3

(2623) Moved: DP Hudson Seconded: WE Coote Carried: 7/0

THAT THE COUNCIL RESOLVES TO:

- 1. LEASE 26-28 STEWART STREET FOR A FEE OF \$3120.00 PER ANNUM/\$60.00 PER WEEK TO MR NEIL COTT FOR A PERIOD OF 12 MONTHS COMMENCING 1 JUNE 2016 UNDER THE TERMS AND CONDITIONS OF THE SHIRE’S STANDARD RENTAL AGREEMENT;**
- 2. ESTABLISH THE COSTS FOR MINOR MAINTENANCE TO THE BUILDING AND CONSIDER FUNDING MINOR MAINTENANCE TO THE BUILDING AS PART OF THE 2016/17 BUDGET PROCESS; AND**
- 3. AUTHORISE THE SHIRE PRESIDENT AND THE CEO TO AFFIX THE SHIRE COMMON SEAL.**

10.1.4 SHORT TERM ACCOMMODATION PROJECT

Date:	09 May 2016
Applicant:	Shire of Dowerin
Location:	N/A
File Ref:	
Disclosure of Interest:	Nil
Author:	Andrea Selvey, CEO and Louise Hagboom, CDO
Attachments:	10. Indicative WATC loan schedules; 11. Estimate of Probable Costs; 12. Business Case

Summary

This report seeks a formal resolution of Council in relation to the funding agreement between the Shire of Dowerin and the Department of Infrastructure and Regional Development (DIRD) for the Short Term Accommodation Project and in relation to progressing the project.

Background

At the Ordinary Meeting of Council on 19 April 2016, Council resolved to:

1. *SUPPORT A PHASED APPROACH TO PROGRESSING THE DOWERIN SHORT TERM ACCOMMODATION PROJECT;*
2. *AUTHORISE THE CEO TO NEGOTIATE A NSRF AGREEMENT WITH THE DEPARTMENT OF INFRASTRUCTURE AND REGIONAL DEVELOPMENT THAT PLACES AN UPPER LIMIT TO COUNCIL'S CAPITAL CONTRIBUTION AS FOLLOWS:*
 - a. *\$300,000 DIRECT CASH FROM ECONOMIC DEVELOPMENT FUND RESERVE*
 - b. *\$900,000 BORROWINGS;*
3. *AUTHORISE THE CEO TO INITIATE DISCUSSIONS WITH DOWERIN EVENTS MANAGEMENT AND OTHER POTENTIAL CONTRIBUTORS WITH AN AIM OF SECURING ADDITIONAL CAPITAL FUNDING THEREFORE REDUCING COUNCIL BORROWINGS.*
4. *PENDING A SUCCESSFUL OUTCOME OF THE NEGOTIATIONS WITH THE DEPARTMENT OF INFRASTRUCTURE AND REGIONAL DEVELOPMENT AUTHORISE TRANSFER OF RESERVE FUNDS FROM THE ECONOMIC DEVELOPMENT FUND RESERVE TO THE MUNICIPAL FUND TO ENABLE THE SHORT TERM ACCOMMODATION PROJECT TO COMMENCE.*
5. *CONSIDER BORROWING FUNDS AS PART OF THE 2016/17 BUDGET PROCESS.*

The following background information was provided in the April Council Agenda to assist and inform Council decision-making.

"The Short Term Accommodation Project has been identified as a high priority project for the economic and social development of Dowerin as articulated in the Shire of Dowerin Strategic Community Plan (Objective 2.3/Strategy 2.3.5) and in the Corporate Business Plan (EB2.3).

In February 2014 a small working group comprising of Councillors and Shire Officers met in order to discuss and progress the concept of an Accommodation Precinct development in Dowerin. This working group worked in conjunction with MCG Architects and Dowerin Events Management to

research the accommodation options that would be optimal for the development of this precinct and formed a Master Plan design of the potential site. The accommodation options comprise of high quality units (a mixture of studio, 1 bedroom and 2 bedroom), caravan and camping sites as well as a 24 bed group accommodation bunkhouse with the aim of achieving an overall 4 rating. The purpose of obtaining such a high level of quality accommodation is to ensure that Dowerin will be offering a range and type of accommodation options that are currently in high demand yet low availability in the Wheatbelt. It is anticipated that this will ensure an increased level of utilisation and therefore an enhanced level of economic return for Dowerin and its local business sector.*

On 7 December 2015 the Shire was advised it had been successful in its application for \$900,000 from Round Two of the National Stronger Regions Fund (NSRF) from the Commonwealth Department of Infrastructure and Regional Development (DIRD). The NSRF application that was submitted by the Shire committed the Shire of Dowerin to a cash contribution of \$2,671,450 plus an in-kind contribution of \$610,550. The Shire's cash contribution was to be funded from Reserves, Municipal funds and borrowing from WA Treasury Corp (WATC). In addition, to the Shire's direct contribution of \$3,282,000, the application included a cash contribution of \$400,000 from Dowerin Events Management. The application was submitted by the former CEO without a Council resolution supporting this level of financial commitment.

At the Ordinary Meeting of Council on the 15 March 2016, Council resolved to apply for funding of \$300,000 from the Wheatbelt Development Commission Regional Grants Scheme to assist with funding this project."

Comment

In accordance with the April 19 resolution of Council, negotiations with DIRD were progressed. On Friday 6 May, the Shire received formal advice that the Minister had agreed to the variation on the scope (i.e. a phased approach with only phase one being progressed under this agreement). Under the revised agreement the DIRD funding had been reduced from the original \$900,000 to \$800,000 ; noting that the \$800,000 offered is \$115,000 more than anticipated when the April Agenda item was put to Council. See Table One under Financial Implications for a comparison. On Friday morning the advice was that it was highly likely a federal election would be called over the weekend (noting that if called an election puts Government into caretaker mode making them unable to progress funding agreements); therefore if the agreement was not executed on Friday and an election was called (as it subsequently was) the agreement would not have been progressed until after the election, if at all. On this basis and the authority of the April Council resolution to authorise the CEO to progress negotiations, the CEO signed the funding agreement on Friday afternoon. However, should Council resolve to withdraw support for the project under the terms of funding outlined in the funding agreement (see Table One below) the CEO will notify DIRD of the Shire's withdrawal.

The CEO has obtained indicative payment schedules from WATC for repayments on loans to better understand the financial impact of borrowings as per the funding agreement. Indicative schedules show that repayments on a \$785,250.00 loan would be approximately \$54,000 per annum over a 20 year period. See Attachment Ten for the indicative WATC schedules.

The concept plan for phase one was presented to Council at the April Council meeting; it is also included in the attached Business Case (Attachment Three). The phase one concept is based on the following:

- Development of half the site being the northern half of the site. The northern half of the site is preferred because the proposed location of the facilities amenities block allows for future expansion of the precinct to the north of the proposed site.
- Provision of all infrastructure/services (power, water, sewer, telecomms) to the northern half of the site ensuring ease of future connections to services when the southern half of the site is developed at some future time;
- Site preparation;
- 11 x powered caravan/22 x camping sites (1 caravan site equals two camping sites);
- Ablution block to cater for complete development of the precinct (approximately 40 Caravan/camp sites);
- 4 x studio apartments;
- 3 x one bedroom apartments; and
- Landscaping, roads, paving, etc.

The first phase has been costed at \$2,285,250 (ex GST) inclusive of 10% professional fees, 15% locality allowance and 10% contingency. See Attachment Eleven STAGE 1 – Estimate of probable costs.

Information provided to Council at the April meeting has been refined and further developed into a Business Case as requested by Council to assist Council decision-making on the direction of this project. See Attachment Twelve.

It is anticipated the project would have the following milestones:

Milestone One – 25% completed (includes all documentation, tendering etc) 30 September 2016;

Milestone Two – 75% completed by 28 February 2017; and

Milestone Three – 100% completed by 30 June 2017.

Consultation

The CEO, FM and CDO have consulted with the Executive Officer of Regional Development Wheatbelt and with officers of the Department of Infrastructure and Regional Development. In developing the NSRF application, the Shire sought and received a strong letter of support from the CRC and the Shire of Goomalling. Dowerin Events Management also conducted a survey of their stakeholders and received emails as further support. This collective material is presented in the Business Case (Attachment Four). All information demonstrates clear demand and support for an increase in the availability and standard of accommodation in Dowerin, thus justifying the Officer's operational revenue assumptions outlined below and recommendation to progress with the project.

This item was also discussed with Councillors at the Council workshop on 12 April 2016.

Financial Implications

Should Council resolve to accept the Officer's recommendation to progress with the project on a phased basis with the cost of the first phase estimated at \$2,285,250 (ex GST), the following outlines the financial implications in terms of up-front capital costs and an estimate of ongoing operational costs based on an operational model whereby the Shire manages the facility:

Impact on Rates:

Based on the Shire’s current rates revenue of \$1,144,163, repayments on a \$785,250 loan over a 20 year period (i.e. \$54,000 per annum) equates to approximately 4.8% of rates. However, as per the information provided in Table Two, the operational costs including loan repayments would be fully met by anticipated revenue, making it cost neutral to Council. Therefore this project, which progresses a high priority project in the Corporate Business Plan can be achieved without any anticipated negative impact on rates.

TABLE ONE: Capital costs \$2,285,250: (Inclusive of Locality allowance 15% 249,300.00; Contingency 10% 166,200.00 and Professional fees 10% 207,750.00)

Funding source	\$ - As per current Funding Agreement Proposal	\$ - As per Council Agenda Item April 2016	\$ - As per original NSRF application (July 2015)
Shire of Dowerin Econ. Devel. Reserve	300,000	300,000	300,000
Dowerin Events Management	400,000	400,000	400,000
National Stronger Regions Fund (NSRF)	800,000	685,575	900,000
Shire of Dowerin Borrowings	785,250	899,675	2,671,450
Shire of Dowerin in-kind			610,550
TOTAL EX GST	2,285,250	2,285,250	4,882,000

TABLE TWO: Estimated operational costs and revenue per annum (as per proposed Phase One)

Projected Expenditure (per annum)	\$
Repayment on borrowings over 20 years	\$54,000
Operations and Maintenance*(insurance, licence, marketing, cleaning, mowing, utilities)	\$46,000
Depreciation**	\$41,550
TOTAL OPERATIONAL EXPENDITURE PER ANNUM	\$141,550
Projected Revenue (per annum)	
Fees from rent of apartments and caravan/camping sites***	\$156,600
TOTAL REVENUE PER ANNUM	\$156,600
TOTAL NET OPERATIONAL RESULT (REVENUE LESS EXPENDITURE)	\$ 15,050 (Surplus)

NB : Some operational costs such as bookings, general gardening and maintenance can be met within current staffing levels.

* based on figures provided by the Shire of Goomalling for power & water and estimated wages for gardening and cleaning.

** based on infrastructure depreciation rate of 2.5% for construction cost of project.

*** based on a conservative estimate of 50% occupancy for 9 months of the year at the following rates – See attached Business Case for

- \$130 per night for 1 bedroom unit x 3 units = \$ 390 per night
- \$110 per night for studio unit x 4 units = \$ 440 per night
- \$30 per night for a powered site x 11 sites = \$ 330 per night

- TOTAL PER NIGHT = \$1160 per night
- 50% occupancy = \$ 580 per night

Policy Implications

Nil

Statutory Implications

Nil

Strategic Implications

- Shire of Dowerin Strategic Community Plan June 2013 (Objective 2.3/Strategy 2.3.5); and
- Shire of Dowerin Corporate Business Plan (EB2.3).

Voting Requirements

Absolute Majority

COUNCIL DECISION – ITEM 10.1.4

(2624) Moved: DP Hudson Seconded: TA Jones Carried: 6/1

THAT COUNCIL RESOLVES TO:

- 1. RATIFY THE CEO'S ACTION IN SIGNING THE FUNDING AGREEMENT BETWEEN THE SHIRE OF DOWERIN AND THE DEPARTMENT OF INFRASTRUCTURE AND REGIONAL DEVELOPMENT;**
- 2. AGREE TO PROGRESS PHASE ONE OF THE DOWERIN SHORT TERM ACCOMMODATION PROJECT AND ASSOCIATED EXPENDITURE PROGRAM IN ACCORDANCE WITH THE FUNDING AGREEMENT WITH THE DEPARTMENT OF INFRASTRUCTURE AND REGIONAL DEVELOPMENT THAT PLACES AN UPPER LIMIT TO COUNCIL'S CAPITAL CONTRIBUTION AS FOLLOWS:**
 - a. \$300,000 DIRECT CASH FROM ECONOMIC DEVELOPMENT FUND RESERVE**
 - b. \$785,000 BORROWINGS;**
- 3. AUTHORISE THE CEO TO CONTINUE DISCUSSIONS WITH DOWERIN EVENTS MANAGEMENT AND OTHER POTENTIAL CONTRIBUTORS WITH AN AIM OF SECURING FUNDING TO INCREASE OPERATIONAL REVENUE;**
- 4. AUTHORISE TRANSFER OF RESERVE FUNDS FROM THE ECONOMIC DEVELOPMENT FUND RESERVE TO THE MUNICIPAL FUND TO ENABLE THE SHORT TERM ACCOMMODATION PROJECT TO COMMENCE; AND**
- 5. AUTHORISE THE CEO TO INITIATE THE PROCESS FOR THE EXECUTION OF A LOAN AGREEMENT FOR \$785,000 WITH THE WA TREASURY CORP, WHICH INCLUDES ONE MONTH'S LOCAL PUBLIC NOTICE OF THE PROPOSAL, UNDER THE SHIRE OF DOWERIN COMMON SEAL.**
- 6. INCLUDE EXPENDITURE IN THE 2016/17 BUDGET.**

10.1.5 PLANNING APPLICATION 153494 NAMBLING SOUTH ROAD UCARTY

Date:	3 May 2016
Applicant:	A.J. Marsh P/L on behalf of Aliblaza Nominees Pty Ltd; Jason Congrove Sewell
Location:	Lot No 116, 117, 2, 25288 Nambling South Road Ucarty
File Ref:	
Disclosure of Interest:	Nil
Author:	Andrea Selvey, CEO
Attachments:	13. Planning Commission Application - 153494; 14. Application - 153494; 15. Certificate of Title – Lot 2 16. Certificate of Title – Multi Lot 17. Subdivision Plan – 153494 18. Display Plan - 153494

Summary

For Council to consider the Planning Application No: 153494 - Lot No 116, 117, 2, 25288 Nambling South Road Ucarty and provide comment to the Western Australian Planning Commission if it desires.

Background

The Western Australian Planning Commission (WAPC) has received an application for planning approval as detailed below and forwarded the plans and documentation relating to the proposal to Council for comment. (See attachments 13 – 18)

Any information, comment or recommended conditions pertinent to this application is requested to be forwarded to the WAPC by the 26th May 2016. The WAPC has also referred this proposal to the Department Of Mines And Petroleum, Department Of Parks And Wildlife, Water Corporation and Western Power for their comments.

Referral agencies are to use the Model Subdivision Conditions Schedule (October 2012) in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be found at http://www.planning.wa.gov.au/dop_pub_pdf/Model_Subdivision_Conditions_Schedule_-_May_2016.pdf

Given that the officers do not recommend any conditions be applied, the 40page Conditions Schedule document has not been attached. However, should Councillors wish to obtain a copy, one can be provided in hard or soft copy.

Comment

The planning application was initiated as a result of the Shire's intention to carry out a road realignment. The road realignment is considered a high priority by the Shire due to concerns with the current alignment. The subdivision will also realign the property boundaries of the four lots.

Consultation

There has been consultation between the Shire and the applicant.

Financial Implications

NIL

Policy Implications

The WAPC's *Development Control Policy 3.4 – Subdivision of Rural Land* outlines the exceptional circumstances where subdivision of rural land may be acceptable. Clause 6.3 of the policy outlines the circumstances where land may be subdivided for property rationalisation, including no increase in the number of lots and no new roads being created unless supported by the local government. This proposal is consistent with the policy.

Statutory Implications

Council's Local Planning Scheme No. 2 (2014) sets out the development requirements for land in the rural zone. The only requirement in section 5.11 of the scheme is for residential development in the zone to comply with requirements of the 'R2' development standards for the Residential Design Code. All proposed lots would be capable of meeting this standard.

Strategic Implications

Council's local planning strategy (2013) recommends that Council does not support subdivision of rural land that will remove it from agricultural use. The proposal seeks to modify property boundaries of four lots, and will not affect the existing land use.

Voting Requirements

Simple majority

COUNCIL DECISION – ITEM 10.1.5

(2625)

Moved: TA Jones

Seconded: DP Hudson

Carried: 7/0

THAT THE COUNCIL RESOLVES TO:

- 1. NOTE THE PLANNING APPLICATION 153494 - LOT NO 116, 117, 2, 25288 NAMBLING SOUTH ROAD UCARTY; AND**
- 2. ADVISE THE WESTERN AUSTRALIAN PLANNING COMMISSION THAT THE SHIRE OF DOWERIN SUPPORTS THE APPLICATION.**

10.2 FINANCE REPORT

10.2.1 FINANCE REPORT – MARCH 2016

Date:	11 May 2016
Applicant:	N/A
Location:	N/A
File Ref:	
Disclosure of Interest:	Nil
Author:	Sonia King
Attachments:	Monthly Statements March 2016

Summary

I present the financial statements for the period 1 July 2015 to 31 March 2016.

Background

Section 6.4 of the Local Government Act 1995 requires a Local Government to prepare financial reports.

The Local Government (Financial Management) Regulations Reg 34 & 35 sets out the form and content of the financial reports which have been prepared for the periods as above and are presented to Council for approval. The statements have been prepared in AAS27 format in accordance with FMR Reg 35.

Reserve Funds

The total balance of funds held in the various Reserve Funds at 31 March 2016 is as detailed in the financial statements.

Consultation

Nil

Financial Implications

Nil

Policy Implications

Nil

Statutory Implications

Council is required to adopt monthly finance reports to comply with Reg 34(1) of the Local Government (Financial Management) Regulations 1996.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.2.1

(2626) Moved: RI Trepp

Seconded: DP Hudson

Carried: 7/0

THAT THE FINANCIAL STATEMENTS FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016 AS REQUIRED BY LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATION 35, AS PER ATTACHMENT 1 BE RECEIVED.

SHIRE OF DOWERIN
MONTHLY FINANCIAL REPORT
For the Period Ended 31 March 2016

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Statement of Budget Amendments

Statement of Financial Activity by Program

Note 1 Explanation of Material Variances

Note 2 Net Current Funding Position

Report Purpose

This report is prepared to meet the requirements of
Local Government (Financial Management)
Regulations 1996, Regulation 34 .

Overview

No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented and shows a surplus as at 31 March 2016 of \$30,478.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF DOWERIN
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 March 2016

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	39,050	105,459	144,509	88,878
General Purpose Funding - Rates	1,144,163	0	1,144,163	1,144,163
General Purpose Funding - Other	758,730	(3,418)	755,312	564,028
Law, Order and Public Safety	26,000	(200)	25,800	17,341
Health	255,022	(1,273)	253,749	190,284
Education and Welfare	94,549	13,011	107,560	80,667
Housing	136,077	(10,317)	125,760	94,302
Community Amenities	217,584	3,402	220,986	168,088
Recreation and Culture	49,052	45,729	94,781	73,296
Transport	1,233,174	25,488	1,258,662	948,682
Economic Services	10,536	(188)	10,348	7,731
Other Property and Services	10,000	(330)	9,670	7,236
Total Operating Revenue	3,973,937	177,362	4,151,299	3,384,696
Operating Expense				
Governance	(336,666)	(303,100)	(639,766)	(475,983)
General Purpose Funding	(91,972)	(4,300)	(96,272)	(72,198)
Law, Order and Public Safety	(84,515)	1,035	(83,480)	(64,361)
Health	(313,334)	(21,637)	(334,971)	(251,136)
Education and Welfare	(128,270)	(17,480)	(145,750)	(106,560)
Housing	(168,559)	14,271	(154,288)	(121,399)
Community Amenities	(311,867)	(10,706)	(322,573)	(242,535)
Recreation and Culture	(630,187)	(88,403)	(718,590)	(547,749)
Transport	(1,186,627)	103,286	(1,083,341)	(812,421)
Economic Services	(179,091)	(8,697)	(187,788)	(142,823)
Other Property and Services	(4,245)	(24,973)	(29,218)	(27,149)
Total Operating Expenditure	(3,435,333)	(360,704)	(3,796,037)	(2,864,314)
Net Operating	538,604	(183,342)	355,262	520,382
Funding Balance Adjustments				
Add back Depreciation	1,107,536	(10,267)	1,097,269	818,300
Adjust (Profit)/Loss on Asset Disposal	(69,044)	(29,078)	(98,122)	(98,464)
Adjust Provisions and Accruals			0	
Net Cash from Operations	1,577,096	(222,687)	1,354,409	1,240,218
Capital Revenues				
Proceeds from Disposal of Assets	302,900	(153,041)	149,859	149,859
Total Capital Revenues	302,900	(153,041)	149,859	149,859
Capital Expenses				
Land Held for Resale			0	0
Land and Buildings	(337,314)	(62,686)	(400,000)	(299,997)
Infrastructure - Roads	(1,369,637)	0	(1,369,637)	(1,027,224)
Infrastructure - Parks	0	0	0	0
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Drainage	0	0	0	0

MINUTES OF ORDINARY MEETING OF COUNCIL – 17 MAY 2016

Infrastructure - Signs	0	(600)	(600)	(600)
Plant and Equipment	(467,209)	1,500	(465,709)	(465,709)
Furniture and Equipment	(4,865)	1,365	(3,500)	(3,500)
Total Capital Expenditure	(2,179,025)	(60,421)	(2,239,446)	(1,797,030)
Net Cash from Capital Activities	(1,876,125)	(213,462)	(2,089,587)	(1,647,171)
Financing				
Proceeds from New Debentures	0	0	0	0
Proceeds from Advances	0	0	0	0
Self-Supporting Loan Principal	22,272	0	22,272	16,704
Transfer from Reserves	62,000	191,601	253,601	0
Advances to Community Groups	0	0	0	0
Repayment of Debentures	(81,815)	0	(81,815)	(61,362)
Transfer to Reserves	(486,608)	377,159	(109,449)	0
Net Cash from Financing Activities	(484,151)	568,760	84,609	(44,658)
Net Operations, Capital and Financing	(783,180)	132,611	(650,569)	(451,611)
Opening Funding Surplus(Deficit)	783,180	(132,611)	650,569	650,569
Closing Funding Surplus(Deficit)	(0)	0	(0)	198,958

SHIRE OF DOWERIN
STATEMENT OF FINANCIAL ACTIVITY
INCLUDING PROPOSED BUDGET
AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 March 2016

Not e	Original Adopted Budget	Current Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance	39,050	144,509	88,878	21,615	(67,263)	(75.68%)	▼
General Purpose Funding - Rates	9 1,144,163	1,144,163	1,144,163	1,144,158	(5)	(0.00%)	
General Purpose Funding - Other	758,730	755,312	564,028	533,294	(30,734)	(5.45%)	
Law, Order and Public Safety	26,000	25,800	17,341	18,405	1,064	6.14%	
Health	255,022	253,749	190,284	213,602	23,318	12.25%	▲
Education and Welfare	94,549	107,560	80,667	75,672	(4,995)	(6.19%)	
Housing	136,077	125,760	94,302	95,268	966	1.02%	
Community Amenities	217,584	220,986	168,088	218,710	50,622	30.12%	▲
Recreation and Culture	49,052	94,781	73,296	76,143	2,847	3.88%	
Transport	1,233,174	1,258,662	948,682	617,148	(331,534)	(34.95%)	▼
Economic Services	10,536	10,348	7,731	5,305	(2,426)	(31.38%)	
Other Property and Services	10,000	9,670	7,236	6,997	(239)	(3.30%)	
Total Operating Revenue	3,973,937	4,151,299	3,384,696	3,026,317	(358,379)		
Operating Expense							
Governance	(336,666)	(639,766)	(475,983)	(337,555)	138,428	29.08%	▲
General Purpose Funding	(91,972)	(96,272)	(72,198)	(71,974)	224	0.31%	
Law, Order and Public Safety	(84,515)	(83,480)	(64,361)	(64,435)	(74)	(0.11%)	
Health	(313,334)	(334,971)	(251,136)	(253,373)	(2,237)	(0.89%)	
Education and Welfare	(128,270)	(145,750)	(106,560)	(100,016)	6,544	6.14%	
Housing	(168,559)	(154,288)	(121,399)	(135,326)	(13,927)	(11.47%)	▼
Community Amenities	(311,867)	(322,573)	(242,535)	(217,063)	25,472	10.50%	▲
Recreation and Culture	(630,187)	(718,590)	(547,749)	(526,279)	21,470	3.92%	
Transport	(1,186,627)	(1,083,341)	(812,421)	(870,240)	(57,819)	(7.12%)	
Economic Services	(179,091)	(187,788)	(142,823)	(147,276)	(4,453)	(3.12%)	
Other Property and Services	(4,245)	(29,218)	(27,149)	(68,077)	(40,928)	(150.75%)	▼
Total Operating Expenditure	(3,435,333)	(3,796,037)	(2,864,314)	(2,791,614)	72,700		
Net Operating	538,604	355,262	520,382	234,703			
Funding Balance Adjustments							
Add back Depreciation	1,107,536	1,097,269	818,300	818,300	0	0.00%	
Adjust (Profit)/Loss on Asset Disposal	8 (69,044)	(98,122)	(98,464)	(98,464)	0	0.00%	
Adjust Provisions and Accruals				344	344		
Net Cash from Operations	1,577,096	1,354,409	1,240,218	954,883	(285,335)		
Capital Revenues							
Proceeds from Disposal of Assets	8 302,900	149,859	149,859	149,859	0	0.00%	
Total Capital Revenues	302,900	149,859	149,859	149,859	0		
Capital Expenses							

MINUTES OF ORDINARY MEETING OF COUNCIL – 17 MAY 2016

Land Held for Resale			0	0	0	0		
Land and Buildings	13	(337,314)	(400,000)	(299,997)	(182,177)	117,820	39.27%	▲
		(1,369,637)	(1,369,637)					
Infrastructure - Roads	13)	7)	(1,027,224)	(948,864)	78,360	7.63%	
Infrastructure - Parks	13	0	0	0	0	0		
Infrastructure - Footpaths	13	0	0	0	0	0		
Infrastructure - Drainage	13	0	0	0	0	0		
Infrastructure - Signs	13	0	(600)	(600)	(600)	0	0.04%	
Plant and Equipment	13	(467,209)	(465,709)	(465,709)	(465,709)	(0)	(0.00%)	
Furniture and Equipment	13	(4,865)	(3,500)	(3,500)	(3,500)	0	0.00%	
		(2,179,025)	(2,239,446)	(1,797,030)	(1,600,849)			
Total Capital Expenditure)	6)			196,181		
Net Cash from Capital Activities		(1,876,125)	(2,089,587)	(1,647,171)	(1,450,990)	196,181		
Financing								
Proceeds from New Debentures		0	0	0		0		
Proceeds from Advances		0	0	0		0		
Self-Supporting Loan Principal		22,272	22,272	16,704	11,046	(5,658)	(33.87%)	
Transfer from Reserves	7	62,000	253,601	0		0		
Advances to Community Groups		0	0	0		0		
Repayment of Debentures	10	(81,815)	(81,815)	(61,362)	(40,517)	20,845	33.97%	▲
Transfer to Reserves	7	(486,608)	(109,449)	0		0		
Net Cash from Financing Activities		(484,151)	84,609	(44,658)	(29,470)	15,188		
Net Operations, Capital and Financing		(783,180)	(650,569)	(451,611)	(525,578)	(73,967)		
Opening Surplus(Deficit) Funding	3	783,180	650,569	650,569	556,056	(94,513)	(14.53%)	▼
Closing Surplus(Deficit) Funding	3	(0)	(0)	198,958	30,478	(168,480)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Note 1: EXPLANATION OF MATERIAL VARIANCES

**Please refer to the Variance explanations for the Monthly Financial Statements as at April 2016.
This is another agenda Item at this meeting.**

SHIRE OF DOWERIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2016

Note 2: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
Note	YTD 31 Mar 2016	Predicted 30th June 2016	Original Budget 30th June 2016
	\$	\$	\$
Current Assets			
Cash Unrestricted	64,815	754,101	855,658
Cash Restricted	1,805,192	1,805,192	1,805,192
Receivables - Rates	112,609	25,196	25,095
Receivables -Other	51,028	79,520	57,248
Interest / ATO Receivable/Trust	(75,462)	(43,604)	46,204
Inventories	21,524	20,805	20,805
	1,979,706	2,641,210	2,810,202
Less: Current Liabilities			
Payables	(113,222)	(278,618)	(160,936)
Provisions	(216,320)	(216,320)	(216,319)
	(329,541)	(494,938)	(377,255)
Less: Cash Reserves	(1,805,192)	(1,805,192)	(1,805,192)
Plus: Cash Reserves backing Liabilites	155,425	155,425	155,425
Plus: Current Loan in Budget	30,080	59,550	
Net Current Funding Position	30,478	556,056	783,180

10.2.2 FINANCE REPORT – APRIL 2016

Date:	11 May 2016
Applicant:	N/A
Location:	N/A
File Ref:	
Disclosure of Interest:	Nil
Author:	Sonia King
Attachments:	Monthly Statements April 2016

Summary

I present the financial statements for the period 1 July 2015 to 30 April 2016.

Background

Section 6.4 of the Local Government Act 1995 requires a Local Government to prepare financial reports.

The Local Government (Financial Management) Regulations Reg 34 & 35 sets out the form and content of the financial reports which have been prepared for the periods as above and are presented to Council for approval (Attachment 4). The statements have been prepared in AAS27 format in accordance with FMR Reg 35.

Reserve Funds

The total balance of funds held in the various Reserve Funds at 30 April 2016 is as detailed in the financial statements.

Consultation

Nil

Financial Implications

Nil

Policy Implications

Nil

Statutory Implications

Council is required to adopt monthly finance reports to comply with Reg 34(1) of the Local Government (Financial Management) Regulations 1996.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.2.2

(2627)

Moved: TA Jones

Seconded: RI Trepp

Carried: 7/0

THAT THE FINANCIAL STATEMENTS FOR THE PERIOD 1 JULY 2015 TO 30 APRIL 2016 AS REQUIRED BY LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATION 35, AS PER ATTACHMENT 2 BE RECEIVED.

SHIRE OF DOWERIN
STATEMENT OF FINANCIAL ACTIVITY
INCLUDING PROPOSED BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 April 2016

	Note	Original Adopted Budget	Current Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues			\$	\$	\$	\$	%	
Governance		39,050	144,509	99,420	121,614	22,194	22.32%	▲
General Purpose Funding - Rates	9	1,144,163	1,144,163	1,144,163	1,144,158	(5)	(0.00%)	
General Purpose Funding - Other		758,730	755,312	569,770	553,424	(16,346)	(2.87%)	
Law, Order and Public Safety		26,000	25,800	23,490	24,783	1,293	5.50%	
Health		255,022	253,749	250,632	263,544	12,912	5.15%	
Education and Welfare		94,549	107,560	89,630	84,370	(5,260)	(5.87%)	
Housing		136,077	125,760	104,780	105,401	621	0.59%	
Community Amenities		217,584	220,986	185,700	219,820	34,120	18.37%	▲
Recreation and Culture		49,052	94,781	80,440	77,214	(3,226)	(4.01%)	
Transport		1,233,174	1,258,662	1,049,204	619,186	(430,018)	(40.99%)	▼
Economic Services		10,536	10,348	8,590	6,450	(2,140)	(24.91%)	
Other Property and Services		10,000	9,670	8,040	8,029	(11)	(0.14%)	
Total Operating Revenue		3,973,937	4,151,299	3,613,859	3,227,993	(385,866)		
Operating Expense								
Governance		(336,666)	(639,766)	(526,532)	(404,027)	122,505	23.27%	▲
General Purpose Funding		(91,972)	(96,272)	(80,220)	(76,312)	3,908	4.87%	
Law, Order and Public Safety		(84,515)	(83,480)	(70,721)	(69,890)	831	1.18%	
Health		(313,334)	(334,971)	(279,040)	(268,637)	10,403	3.73%	
Education and Welfare		(128,270)	(145,750)	(118,400)	(109,511)	8,889	7.51%	
Housing		(168,559)	(154,288)	(132,319)	(143,708)	(11,389)	(8.61%)	
Community Amenities		(311,867)	(322,573)	(269,145)	(232,671)	36,474	13.55%	▲
Recreation and Culture		(630,187)	(718,590)	(607,110)	(588,258)	18,852	3.11%	
Transport		(1,186,627)	(1,083,341)	(902,671)	(1,000,015)	(97,344)	(10.78%)	▼
Economic Services		(179,091)	(187,788)	(157,787)	(156,474)	1,313	0.83%	
Other Property and Services		(4,245)	(29,218)	(27,760)	(63,178)	(35,418)	(127.59%)	▼
Total Operating Expenditure		(3,435,333)	(3,796,037)	(3,171,705)	(3,112,681)	59,024		
Net Operating		538,604	355,262	442,154	115,312			
Funding Balance Adjustments								
Add back Depreciation		1,107,536	1,097,269	930,403	930,403	0	0.00%	
Adjust (Profit)/Loss on Asset Disposal		(69,044)	(98,122)	(98,464)	(98,464)	0	0.00%	
Adjust Provisions and Accruals					341	341		
Net Cash from Operations		1,577,096	1,354,409	1,274,093	947,592	(326,501)		
Capital Revenues								
Proceeds from Disposal of Assets		302,900	149,859	149,859	149,859	0	0.00%	
Total Capital Revenues		302,900	149,859	149,859	149,859	0		
Capital Expenses								
Land Held for Resale			0	0	0	0		
Land and Buildings		(337,314)	(400,000)	(333,330)	(182,301)	151,029	45.31%	▲
Infrastructure - Roads		(1,369,637)	(1,369,637)	(1,141,360)	(1,090,335)	51,025	4.47%	

MINUTES OF ORDINARY MEETING OF COUNCIL – 17 MAY 2016

Infrastructure - Parks		0	0	0	0	0		
Infrastructure - Footpaths		0	0	0	0	0		
Infrastructure - Drainage		0	0	0	0	0		
Infrastructure - Signs		0	(600)	(600)	(600)	0	0.04%	
Plant and Equipment		(467,209)	(465,709)	(465,709)	(465,709)	(0)	(0.00%)	
Furniture and Equipment		(4,865)	(3,500)	(3,500)	(3,500)	0	0.00%	
Total Capital Expenditure		(2,179,025)	(2,239,446)	(1,944,499)	(1,742,444)	202,055		
Net Cash from Capital Activities		(1,876,125)	(2,089,587)	(1,794,640)	(1,592,585)	202,055		
Financing								
Proceeds from New Debentures		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		22,272	22,272	18,560	11,046	(7,514)	(40.48%)	
Transfer from Reserves		62,000	253,601	0	0	0		
Advances to Community Groups		0	0	0	0	0		
Repayment of Debentures	4	(81,815)	(81,815)	(68,180)	(40,517)	27,663	40.57%	▲
Transfer to Reserves		(486,608)	(109,449)	0	0	0		
Net Cash from Financing Activities		(484,151)	84,609	(49,620)	(29,470)	20,150		
Net Operations, Capital and Financing		(783,180)	(650,569)	(570,167)	(674,463)	(104,296)		
Opening Funding Surplus(Deficit)	2	783,180	650,569	650,569	556,056	(94,513)	(14.53%)	▼
Closing Funding Surplus(Deficit)	2	(0)	(0)	80,402	(118,408)	(198,810)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF DOWERIN
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 April 2016

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	39,050	105,459	144,509	99,420
General Purpose Funding - Rates	1,144,163	0	1,144,163	1,144,163
General Purpose Funding - Other	758,730	(3,418)	755,312	569,770
Law, Order and Public Safety	26,000	(200)	25,800	23,490
Health	255,022	(1,273)	253,749	250,632
Education and Welfare	94,549	13,011	107,560	89,630
Housing	136,077	(10,317)	125,760	104,780
Community Amenities	217,584	3,402	220,986	185,700
Recreation and Culture	49,052	45,729	94,781	80,440
Transport	1,233,174	25,488	1,258,662	1,049,204
Economic Services	10,536	(188)	10,348	8,590
Other Property and Services	10,000	(330)	9,670	8,040
Total Operating Revenue	3,973,937	177,362	4,151,299	3,613,859
Operating Expense				
Governance	(336,666)	(303,100)	(639,766)	(526,532)
General Purpose Funding	(91,972)	(4,300)	(96,272)	(80,220)
Law, Order and Public Safety	(84,515)	1,035	(83,480)	(70,721)
Health	(313,334)	(21,637)	(334,971)	(279,040)
Education and Welfare	(128,270)	(17,480)	(145,750)	(118,400)
Housing	(168,559)	14,271	(154,288)	(132,319)
Community Amenities	(311,867)	(10,706)	(322,573)	(269,145)
Recreation and Culture	(630,187)	(88,403)	(718,590)	(607,110)
Transport	(1,186,627)	103,286	(1,083,341)	(902,671)
Economic Services	(179,091)	(8,697)	(187,788)	(157,787)
Other Property and Services	(4,245)	(24,973)	(29,218)	(27,760)
Total Operating Expenditure	(3,435,333)	(360,704)	(3,796,037)	(3,171,705)
Net Operating	538,604	(183,342)	355,262	442,154
Funding Balance Adjustments				
Add back Depreciation	1,107,536	(10,267)	1,097,269	930,403
Adjust (Profit)/Loss on Asset Disposal	(69,044)	(29,078)	(98,122)	(98,464)
Adjust Provisions and Accruals			0	
Net Cash from Operations	1,577,096	(222,687)	1,354,409	1,274,093
Capital Revenues				
Proceeds from Disposal of Assets	302,900	(153,041)	149,859	149,859
Total Capital Revenues	302,900	(153,041)	149,859	149,859
Capital Expenses				
Land Held for Resale			0	0
Land and Buildings	(337,314)	(62,686)	(400,000)	(333,330)
Infrastructure - Roads	(1,369,637)	0	(1,369,637)	(1,141,360)
Infrastructure - Parks	0	0	0	0
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Drainage	0	0	0	0

MINUTES OF ORDINARY MEETING OF COUNCIL – 17 MAY 2016

Infrastructure - Signs	0	(600)	(600)	(600)
Plant and Equipment	(467,209)	1,500	(465,709)	(465,709)
Furniture and Equipment	(4,865)	1,365	(3,500)	(3,500)
Total Capital Expenditure	(2,179,025)	(60,421)	(2,239,446)	(1,944,499)
Net Cash from Capital Activities	(1,876,125)	(213,462)	(2,089,587)	(1,794,640)
Financing				
Proceeds from New Debentures	0	0	0	0
Proceeds from Advances	0	0	0	0
Self-Supporting Loan Principal	22,272	0	22,272	18,560
Transfer from Reserves	62,000	191,601	253,601	0
Advances to Community Groups	0	0	0	0
Repayment of Debentures	(81,815)	0	(81,815)	(68,180)
Transfer to Reserves	(486,608)	377,159	(109,449)	0
Net Cash from Financing Activities	(484,151)	568,760	84,609	(49,620)
Net Operations, Capital and Financing	(783,180)	132,611	(650,569)	(570,167)
Opening Funding Surplus(Deficit)	783,180	(132,611)	650,569	650,569
Closing Funding Surplus(Deficit)	(0)	0	(0)	80,402

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Note 1:
EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			Refer to Operating Accounts Appendix
Governance	22,194	22.32%	▲	Timing	Full loss insurance claim received from LGIS. Reimbursement for Childcare OSH course.
Housing	621	0.59%			Within acceptable 10% or \$10,000 Variance
Community Amenities	34,120	18.37%	▲	Timing	Recycling income increase from cans. Rates & Rubbish charges timing. Cemetery charges higher than anticipated.
Recreation and Culture	(3,226)	(4.01%)			Within acceptable 10% or \$10,000 Variance
Transport	(430,018)	(40.99%)	▼	Timing	The Shire is awaiting Payment from R2R. This is expected to be received in the next few weeks.
Economic Services	(2,140)	(24.91%)			Within acceptable 10% or \$10,000 Variance
Other Property and Services	(11)	(0.14%)			Within acceptable 10% or \$10,000 Variance
Operating Expense					
General Purpose Funding	3,908	4.87%			Within acceptable 10% or \$10,000 Variance
Law, Order and Public Safety	831	1.18%			Within acceptable 10% or \$10,000 Variance
Health	10,403	3.73%			Within acceptable 10% or \$10,000 Variance
Housing	(11,389)	(8.61%)			Within acceptable 10% or \$10,000 Variance
Community Amenities	36,474	13.55%	▲	Timing	Cemetery maintenance costs and Age Friendly Grant progressing.
Recreation and Culture	18,852	3.11%			Within acceptable 10% or \$10,000 Variance
Transport	(97,344)	(10.78%)	▼	Timing	Road maintenance costs. Made up in May/June.
Economic Services	1,313	0.83%			Within acceptable 10% or \$10,000 Variance
Other Property and Services	(35,418)	(127.59%)	▼	Timing	Under recovery in labour costs. Reviewed/Corrected in May.
Capital Revenues					
Proceeds from Disposal of Assets	0	0.00%			
Capital Expenses					Refer to Capital Accounts Appendix
Land and Buildings	151,029	45.31%	▲	Timing	Railway Heritage Project Costs
Infrastructure - Roads	51,025	4.47%			Within acceptable 10% or \$10,000 Variance
Infrastructure - Parks	0				No expenditure anticipated nor budgeted
Infrastructure - Footpaths	0				No expenditure anticipated nor budgeted
Infrastructure - Drainage	0				No expenditure anticipated nor budgeted
Infrastructure - Signs	0	0.04%			
Plant and Equipment	(0)	(0.00%)			
Furniture and Equipment	0	0.00%			
Financing					
Loan Principal	27,663	40.57%	▲	Timing	
Opening Funding Surplus(Deficit)	(94,513)	(14.53%)	▼	Permanent	The Unaudited Financial Statements for 14/15 predict a further reduction in the Brought Forward Surplus. This is due to funds being owed back to Trust Fund and the ATO. This is subject to final Audit

SHIRE OF DOWERIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
Note	YTD 30 Apr 2016	Predicted 30th June 2016	Original Budget 30th June 2016	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	4	(29,921)	754,101	855,658
Cash Restricted	4	1,805,192	1,805,192	1,805,192
Receivables - Rates	6	51,262	25,196	25,095
Receivables -Other	6	66,701	79,520	57,248
Interest / ATO Receivable/Trust		(71,220)	(43,604)	46,204
Inventories		(8,413)	20,805	20,805
		1,813,602	2,641,210	2,810,202
Less: Current Liabilities				
Payables		(96,004)	(278,618)	(160,936)
Provisions		(216,320)	(216,320)	(216,319)
		(312,323)	(494,938)	(377,255)
Less: Cash Reserves	7	(1,805,192)	(1,805,192)	(1,805,192)
Plus: Cash Reserves backing Liabilites		155,425	155,425	155,425
Plus: Current Loan in Budget		30,080	59,550	
Net Current Funding Position		(118,409)	556,056	783,180

SHIRE OF DOWERIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.00%	(29,921)	0	0	(29,921)	NAB	At Call
Reserve Bank Account	0.00%	104	0	0	104	NAB	At Call
Cash Maximiser	0.00%	1,636	0	0	1,636	NAB	At Call
Trust Bank Account	0.00%	0	0	13,395	13,395	NAB	At Call
					0		
(b) Term Deposits					0		
AROC Term Deposit					0		
Reserve Term Deposit No 1	2.85%	0	0	66,497	66,497	NAB	30-Jun-16
Reserve Term Deposit No 2	2.85%	0	940,432	0	940,432	NAB	30-Jun-16
	2.85%	0	891,147	0	891,147	NAB	30-Jun-16
Total		(28,181)	1,831,579	79,892	1,883,290		

Comments/Notes - Investments

This note reflects the actual Bank Balance of the Shires Account with the NAB
 Any difference between this balance and those reflected on Note 2 will be due to unrepresented payments and undeposited funds.

SHIRE OF DOWERIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

4. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 97 - Dowerin Community Club	472,175	0	30,073	59,543	442,102	412,632	9,053	19,065
Loan 98 - Dowerin Events Management SSL	106,130	0	11,046	22,272	95,084	83,858	1,755	3,336
	578,305	0	41,119	81,815	537,186	496,490	10,809	22,401

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF DOWERIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 5: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 30-Apr-16
	\$	\$	\$	\$
HACC - Vehicle Sale	2,025		(480)	1,545
Housing Rental Bonds	4,900			4,900
Key Deposits	610			610
Nomination Deposits	0			0
Tidy Towns Prize	2,818			2,818
Rec Steering Committee	23,360			23,360
Builders Bonds	10,000			10,000
Yellow Ribbon	247			247
HACC - Fundraising	2,509			2,509
Centenary Park	2,111			2,111
AROC Funds	101,543			101,543
	150,123	0	(480)	149,643

As a result of the Forensic Audit and imminent completion of the 14/15 Annual Financial Statements, the municipal fund owes the Trust Fund approximately \$ 69,751. The Opening Balances are subject to final audit.

SHIRE OF DOWERIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

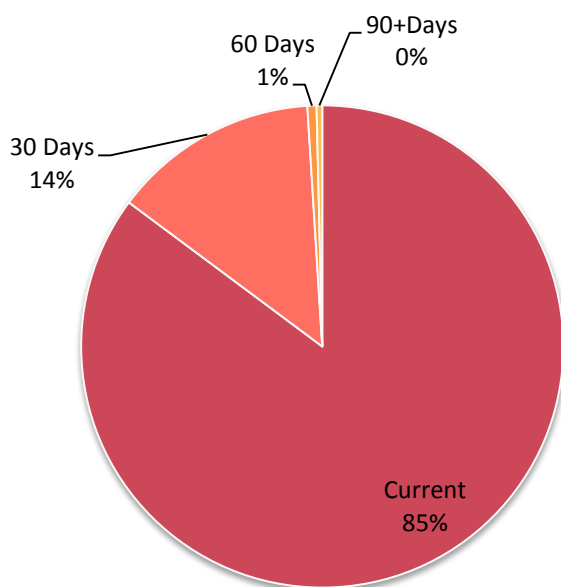
Note 6: RECEIVABLES

**Receivables – General
(Sundry Debtors)**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	19,814	3,215	142	88
Total Receivables General Outstanding				23,259

Amounts shown above include GST (where applicable)

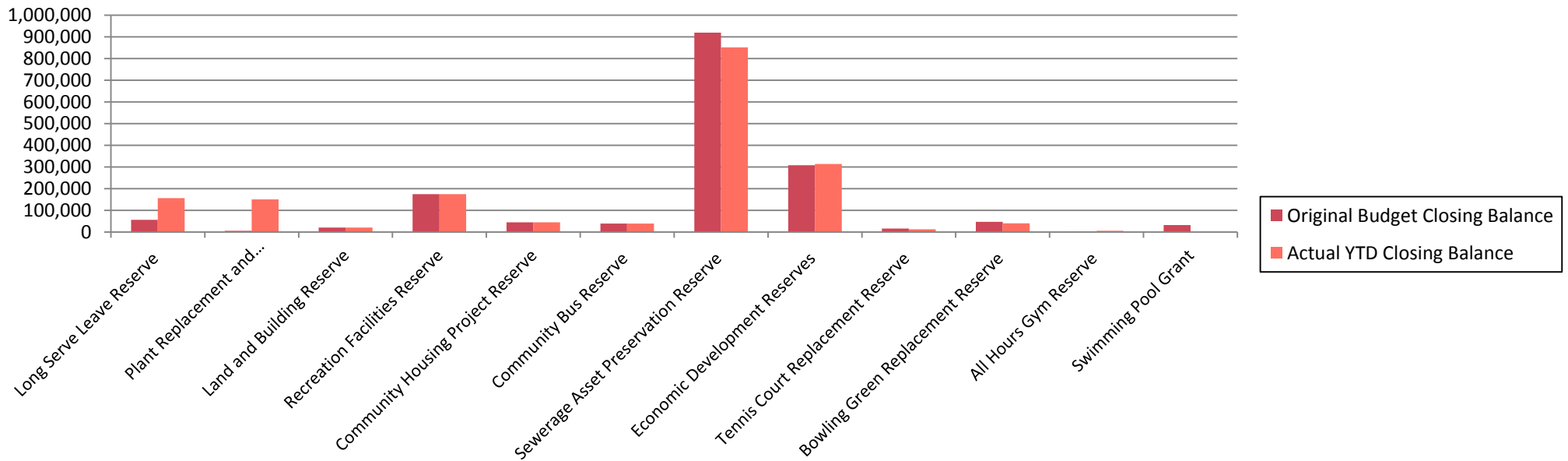
Note 6 - Accounts Receivable (non-rates)



Shire of Dowerin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 7: Cash Backed Reserve

2015-16									
Name	Opening Balance	Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Actual YTD Closing Balance
Long Serve Leave Reserve	\$ 155,425	\$ 0	\$ 0	\$ 0	\$ 0	\$ (99,384)	\$ 0	\$ 56,041	\$ 155,425
Plant Replacement and Reconditioning Reserve	150,291	0	0	0	0	(145,000)	0	5,291	150,291
Land and Building Reserve	19,966	0	0	0	0	0	0	19,966	19,966
Recreation Facilities Reserve	173,751	0	0	0	0	0	0	173,751	173,751
Community Housing Project Reserve	44,473	0	0	0	0	0	0	44,473	44,473
Community Bus Reserve	39,213	0	0	0	0	0	0	39,213	39,213
Sewerage Asset Preservation Reserve	851,521	0	0	67,872	0	0	0	919,393	851,521
Economic Development Reserves	312,977	0	0	0	0	(5,717)	0	307,260	312,977
Tennis Court Replacement Reserve	12,215	366	0	3,000	0	0	0	15,581	12,215
Bowling Green Replacement Reserve	40,360	1,211	0	5,000	0	0	0	46,571	40,360
All Hours Gym Reserve	5,000	0	0	0	0	(3,500)	0	1,500	5,000
Swimming Pool Grant	0	0	0	32,000	0	0	0	32,000	0
	1,805,192	1,577	0	107,872	0	(253,601)	0	1,661,040	1,805,192



MINUTES OF ORDINARY MEETING OF COUNCIL – 17 MAY 2016

Category Description	COA	Description	Original Budget	Budget Amendments	Current Budget	YTD Actual	Comments
Land & Buildings	714	WHEATBELT HERITAGE RAIL PROJECT	\$337,314.00	\$62,686.00	\$400,000.00	\$182,300.51	
Land & Buildings Total	4		\$337,314.00	\$62,686.00	\$400,000.00	\$182,300.51	
Vehicles & Plant	623	PLANT - LARGE PLANT ITEMS	\$319,300.00	-\$4,900.00	\$314,400.00	\$314,400.00	Less Cost than budgeted
Vehicles & Plant	624	PLANT - WORKS MANAGER VEHICLE	\$37,000.00	\$3,400.00	\$40,400.00	\$40,400.00	More Cost than budgeted
Vehicles & Plant	638	PLANT - SMALL PLANT ITEMS	\$110,909.00	\$0.00	\$110,909.00	\$110,909.09	
Vehicles & Plant Total	4		\$467,209.00	-\$1,500.00	\$465,709.00	\$465,709.09	
Furniture & Equipment	037	FURN - PHOTOCOPIER	\$4,865.00	-\$4,865.00	\$0.00	\$0.00	Lease is complete
Furniture & Equipment	346	GYMNASIUM	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00	Purchase Treadmill - fund from Reserve
Furniture & Equipment Total	4		\$4,865.00	-\$1,365.00	\$3,500.00	\$3,500.00	
Infrastructure - Roads	418	ROADS - ROADS TO RECOVERY	\$723,842.00	\$0.00	\$723,842.00	\$603,714.95	
Infrastructure - Roads	460	ROADS - UNCLASSIFIED	\$247,712.00	\$0.00	\$247,712.00	\$142,510.21	
Infrastructure - Roads	488	ROADS - STATE 20/20	\$398,083.00	\$0.00	\$398,083.00	\$344,109.71	
Infrastructure - Roads Total	4		\$1,369,637.00	\$0.00	\$1,369,637.00	\$1,090,334.87	
Infrastructure - Signs	419	ROADS - SIGNS	\$0.00	\$600.00	\$600.00	\$599.74	
Infrastructure - Signs Total	4		\$0.00	\$600.00	\$600.00	\$599.74	

10.2.3 ACCOUNTS FOR PAYMENT – APRIL 2016

Date:	11 May 2016
Applicant:	N/A
Location:	N/A
File Ref:	
Disclosure of Interest:	Nil
Author:	Emma Hardy and Sonia King
Attachments:	List of Accounts Credit Card Summaries

Background

The attached schedules of cheques drawn and electronic payments that have been raised during the month since the last meeting by delegated authority are presented to Council for approval for payment and ratification at this meeting.

Comment

The list as presented has been reviewed by Chief Executive Officer and has been forwarded to Council to approve payment.

Statutory Implications

Reg 12 & 13 of the Local Government (Financial Management) Regulations 1996 requires that a separate list be prepared each month for adoption by Council showing:

- Creditors to be paid
- payments made from Municipal Fund, Trust Fund and Reserve Fund by Chief Executive Officer under delegated authority from Council

Policy Implications

Nil

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.2.3

(2628) Moved: AJ Metcalf Seconded: DP Hudson Carried: 7/0

THAT THE ACCOUNTS PAID BY CHIEF EXECUTIVE OFFICER BY DELEGATED AUTHORITY SINCE THE APRIL 2016 MEETING OF THE COUNCIL, AS PER ATTACHMENT 3, BE APPROVED IN ACCORDANCE WITH FMR REG 12(3) & 13(3).

LIST OF ACCOUNTS
05/04/2016 - 02/05/2016
MUNICIPAL FUND

ELECTRONIC PAYMENTS					
Chq/EFT	Date	Name	Description	Amount	Contra
Voucher	07/04/2016	PUMA ENERGY	March PUMA account	-\$1,395.67	
Voucher	28/04/2016	SHIRE OF DOWERIN - VISA CARD PAYMENTS	NAB Business Visa - March	-\$28.68	
EFT3953	07/04/2016	AUSTRALIAN TAX OFFICE	Payroll deductions	-\$12,158.00	
EFT3954	07/04/2016	Abbott & Co Printers	Business cards - Selvey	-\$188.10	
EFT3955	07/04/2016	RON BACK	Financial management review and forensic audit	-\$37,449.08	
EFT3956	07/04/2016	CONTRACT AQUATIC SERVICES	Pool contract management fee	-\$12,876.83	
EFT3957	07/04/2016	DOWERIN IGA EXPRESS	March Account - Air fresheners, carton of water, council refreshments, ratsak, insect spray, cleaning products, refreshments	-\$290.42	
EFT3958	07/04/2016	DOWERIN BAKERY AND NEWS	Refreshments and newspaper	-\$97.80	
EFT3959	07/04/2016	DOWERIN COMMUNITY RESOURCE CENTRE	Quarterly library payments 01/01/15 - 31/03/16	-\$6,250.00	
EFT3960	07/04/2016	DAIMLER TRUCKS PERTH	Replace serdips in clutch housing	-\$613.80	
EFT3961	07/04/2016	DOWERIN ROADHOUSE	February meals on wheels	-\$210.00	
EFT3962	07/04/2016	INTEGRATED DISTRIBUTION PTY LTD	Line marking paint	-\$836.00	
EFT3963	07/04/2016	JK WILLIAMS & CO	Hydrochloric acid, retic supplies, gardening tools, pest control, concrete, 2 stroke oil	-\$911.32	
EFT3964	07/04/2016	STATE LIBRARY OF W A	Freight - library	-\$292.34	
EFT3965	07/04/2016	LGIS RISK MANAGEMENT	OHS Training	-\$2,637.70	
EFT3966	07/04/2016	IXOM OPERATIONS PTY LTD	Chlorine service fee 01/03/16 - 31/03/16	-\$42.28	
EFT3967	07/04/2016	QUICK CORPORATE AUSTRALIA PTY LTD	Batteries, Clips, Dividers, Keyboard, Laminating pouches, Markers, Notebooks, Paper	-\$468.91	
EFT3968	07/04/2016	5Rivers Plumbing & Gas	Install backflow device to meter Rec Grounds	-\$1,582.96	
EFT3969	07/04/2016	ROADS 2000	Laying of asphalt	-\$97,020.00	\$ 97,020.00
EFT3970	07/04/2016	ANDREA SELVEY	Reimbursement for 50% of moving costs, as per clause 5.9 of Andrea Selveys contract	-\$1,675.00	
EFT3971	07/04/2016	WESFARMERS KLEENHEAT GAS	Yearly gas rental	-\$69.30	
EFT3972	07/04/2016	MD & RC WINDSOR	Paint archives door with protective paint	-\$115.50	
EFT3973	07/04/2016	WESTERN STABILISERS	Wet mixing - Koombekine & Redding roads	-\$12,307.63	\$ 12,307.63
EFT3974	07/04/2016	REBECCA WINDSOR	Gym induction - Prior	-\$20.00	
EFT3975	08/04/2016	Australian Skateboarding Community Initiative	Balance of invoice for Skateboarding Clinic - Youth Week	-\$600.00	\$ 600.00
EFT3976	19/04/2016	BELLA'S COUNTRY PLACE	1 nights accomodation - CEO WALGA conference in Narrogin	-\$135.00	
EFT3977	19/04/2016	DOWERIN TYRE AND EXHAUST	2x tyres for community bus	-\$680.00	
EFT3978	19/04/2016	DOWERIN GOURMET BUTCHERSHOP	Refreshments for council meeting	-\$27.51	

MINUTES OF ORDINARY MEETING OF COUNCIL – 17 MAY 2016

EFT3979	19/04/2016	JOELECTRICS	Install powerpoint for electric door - Aged Friendly Grant	-\$556.54	\$ 556.54
EFT3980	19/04/2016	5Rivers Plumbing & Gas	Locate leak & repair at 19 Cottrell Street	-\$271.31	
EFT3981	19/04/2016	RALPH THAXTER	Service & repair fuel issue with Hilux Ute	-\$1,045.41	
EFT3982	19/04/2016	WA POLICE SERVICE	Police clearances - Mosel & Cutting	-\$29.60	
EFT3983	27/04/2016	PHIL THE FRAMER	Framing of memorabilia flags for DCC	-\$1,920.00	
EFT3984	27/04/2016	VERNICE PTY LTD	Pushing up gravel	-\$20,633.25	\$ 20,633.25
TOTAL				-	
				\$215,435.94	\$ 131,117.42

CHEQUE PAYMENTS

Chq/EFT	Date	Name	Description	Amount	Contra
2047	07/04/2016	DOWERIN HACC	Volunteers transport and refreshments	-\$252.15	
2048	01/04/2016	Presented April List of Accounts		\$0	
2049	05/04/2016	SHIRE OF DOWERIN	Dale Stone MDL Renewal - 1 year	-\$41.80	
10157	07/04/2016	CHILD SUPPORT AGENCY	Payroll deductions	-\$358.00	
10158	07/04/2016	COURIER AUSTRALIA	Library freight	-\$35.15	
10159	07/04/2016	JASON SIGNMAKERS	Signs, clamps & fittings	-\$865.72	
10160	07/04/2016	LGRCEU	Payroll deductions	-\$38.80	
10161	07/04/2016	TELSTRA	Telephone charges	-\$629.96	
10162	07/04/2016	WATER CORPORATION	Water usage	-\$100.97	
10163	20/04/2016	RACHEL BUCK	Emergency tower power usage	-\$162.95	
10164	20/04/2016	SYNERGY	Electricity usage	-\$1,835.40	
10165	20/04/2016	WATER CORPORATION	Water usage	-\$487.36	
10166	27/04/2016	WATER CORPORATION	Water usage	-\$13,035.23	
TOTAL				-\$17,843.49	

SUPERANNUATION PAYMENTS

	Date	Name	Description	Amount	Contra
DD9103.1	06/04/2016	WA SUPER	Payroll deductions	-\$2,854.71	
DD9103.2	06/04/2016	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	Superannuation contributions	-\$27.45	
DD9103.3	06/04/2016	FIDUCIAN PORTFOLIO SERVICES LIMITED	Superannuation contributions	-\$71.49	
DD9103.4	06/04/2016	HEALTH EMPLOYEES SUPER	Superannuation contributions	-\$11.69	
DD9103.5	06/04/2016	Australian Super	Superannuation contributions	-\$336.20	
DD9103.6	06/04/2016	AMP Life Limited	Superannuation contributions	-\$254.45	
DD9103.7	06/04/2016	MLC NOMINEES PTY LTD	Superannuation contributions	-\$473.07	
DD9103.8	06/04/2016	The S W Flavel Superannuation Fund	Superannuation contributions	-\$100.74	
DD9103.9	06/04/2016	NAB SUPERANNUATION FUND A	Superannuation contributions	-\$93.37	
DD9116.1	20/04/2016	WA SUPER	Payroll deductions	-\$2,871.15	
DD9116.2	20/04/2016	CHILDCARE SUPER	Superannuation contributions	-\$101.27	
DD9116.3	20/04/2016	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	Superannuation contributions	-\$29.56	

MINUTES OF ORDINARY MEETING OF COUNCIL – 17 MAY 2016

DD9116.4	20/04/2016	FIDUCIAN PORTFOLIO SERVICES LIMITED	Superannuation contributions	-\$76.32	
DD9116.5	20/04/2016	Australian Super	Superannuation contributions	-\$336.21	
DD9116.6	20/04/2016	AMP Life Limited	Superannuation contributions	-\$286.58	
DD9116.7	20/04/2016	MLC NOMINEES PTY LTD	Superannuation contributions	-\$498.52	
DD9116.8	20/04/2016	The S W Flavel Superannuation Fund	Superannuation contributions	-\$100.74	
DD9116.9	20/04/2016	NAB SUPERANNUATION FUND A	Superannuation contributions	-\$93.37	
DD9103.10	06/04/2016	CBUS	Superannuation contributions	-\$161.71	
DD9103.11	06/04/2016	PRIME SUPER	Superannuation contributions	-\$167.94	
DD9103.12	06/04/2016	HOSTPLUS	Superannuation contributions	-\$86.61	
DD9103.13	06/04/2016	CHILDCARE SUPER	Superannuation contributions	-\$121.54	
DD9116.10	20/04/2016	CBUS	Superannuation contributions	-\$161.71	
DD9116.11	20/04/2016	PRIME SUPER	Superannuation contributions	-\$167.94	
DD9116.12	20/04/2016	HEALTH EMPLOYEES SUPER	Superannuation contributions	-\$144.15	
DD9116.13	20/04/2016	HOSTPLUS	Superannuation contributions	-\$89.91	
TOTAL				-\$9,718.40	
PAYROLL PAYMENTS					
	Date	Name	Description	Amount	Contra
	06/04/2016	Payroll Direct Debit of Net Pays	Payroll 06/04/2016	-\$39,848.49	
	20/04/2016	Payroll Direct Debit of Net Pays	Payroll 20/04/2016	-\$43,249.61	
TOTAL				-\$83,098.10	
MUNICIPAL TOTALS					
			EFT TRANSACTIONS	-\$215,435.94	\$131,117.42
			SUPER PAYMENTS	-\$9,718.40	
			CHEQUES	-\$17,843.49	
			PAYROLL PAYMENTS	-\$83,098.10	
TOTAL				-\$326,095.93	\$131,117.42

AB VISA Card Reconciliation

March Statement		Account Summary	
Cardholder Name:	Mrs Sonia Louise King	Previous Balance	\$ 9.00
Card Number:	4557 0455 3670 8849	Payments and Credits	\$ 9.00
Prepared By:	Emma Hardy	Purchases and Advances	\$ 257.72
		Interest, Fees and Charges	\$ 9.00
		Closing Balance	\$ 266.72

Date	Amount A\$	Details	GL Account	Receipt
23.03.2016	\$ 257.72	CARROLL & RICHARDSON - Flag World		YES
	\$ 9.00	Card Fee	105020	NA
Total	\$ 266.72			

o/n

Employee Declaration

I verify that the above charges are a true and correct record in accordance with Council policy.

Cardholder Signature: 

Date: 12.4.16

Checked By: 

CEO


Works Manager

NAB VISA Card Reconciliation

March Statement		Account Summary	
Cardholder Name:	Mr Steven Francis Geerdink	Previous Balance	\$399.18
Card Number:	4557 0455 3657 7475	Payments and Credits	-\$378.00
Prepared By:	Emma Hardy	Purchases and Advances	\$130.96
		Interest, Fees and Charges	\$9.00
		Closing Balance	-\$238.04

Date	Amount A\$	Details	GL Account	Receipt
4/03/2016	\$338.95	OFFICE WORKS		N/A
4/03/2016	-\$338.95	OFFICE WORKS		N/A
10/03/2016	\$19.96	RED DOT STORES NORTHAM	1014.001.595	YES
11/03/2016	\$45.00	WHEATBELT SAFETYWEAR	104420	YES
	\$66.00		176720	YES
11/03/2016	-\$378.00	OFFICE WORKS	116420.05	YES
	\$9.00	CARD FEE	105020	N/A
Total	-\$238.04			

Employee Declaration

I verify that the above charges are a true and correct record in accordance with Council policy.

Cardholder Signature:

Date:

Checked By:

12-4-16
Finance Manager

o/w

11. NEW BUSINESS OF AN URGENT NATURE

12. ELECTED MEMBERS MOTIONS

13. CONFIDENTIAL ITEMS

14. CLOSURE OF MEETING

There being no further business Cr Dale Metcalf (President) declared the meeting closed at 4.45pm.

These minutes were confirmed true and accurate at the Ordinary Council Meeting held on Tuesday 21st June 2016.

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D.E. Metcalf

PRESIDENT

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Date