



MINUTES
OF MEETING
HELD ON
19 MAY 2015

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1. OPENING, OBITUARIES, VISITOR

1.1 OPENING

President Metcalf opened the meeting at 3.01pm.

1.2 OBITUARIES

Mrs Mary Richards

Mrs Hilda Metcalf

Mrs Freda Ward

2. RECORD OF ATTENDANCE/APOLOGIES

2.1 RECORD OF ATTENDANCE

D.E. Metcalf	President	Town Ward
D.P. Hudson		Town Ward
W.E. Coote		Rural North Ward
T.A. Jones		Rural North Ward
D.J. Alcock	Chief Executive Officer	
S.F. Geerdink	Works Manager	

2.2 LEAVE OF ABSENCE

G.B. Ralph	Deputy President	Rural South Ward
T.W. Quartermaine		Town Ward

2.3 APOLOGIES

S.V. Brookes		Town Ward
L.G. Hagboom		Rural South Ward
S.L. King	Finance Manager	(Maternity Leave)

2.4 GUESTS

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. DECLARATION OF ELECTED MEMBERS

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

(2497) Moved: DE Metcalf Seconded: DP Hudson Carried: 4/0

THAT CR JONES BE GRANTED LEAVE OF ABSENCE FOR THE JULY 2015 ORDINARY MEETING OF COUNCIL.

7. CONFIRMATION OF MINUTES

COUNCIL DECISION – ITEM 7.1

(2498) Moved: DP Hudson Seconded: WE Coote Carried: 4/0

THAT THE MINUTES OF THE ORDINARY MEETING OF THE DOWERIN SHIRE COUNCIL HELD ON 21 APRIL 2015 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS.

8. PETITIONS/DEPUTATIONS/PRESENTATIONS

9. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION

9.1 PRESIDENT ANNOUNCEMENTS

5th May – Meeting in Northam re: Bardstown small town in America

6th May – Walga workshop with Ken Travers – Shadow minister for transport

- Trip to Kalgoorlie
- Goomalling Hospital meeting
- Police Superintendant met & new OIC
- LEMAC meetings x2

10. REPORTS OF COMMITTEE AND OFFICERS

10.1 CHIEF EXECUTIVE OFFICER STRATEGIC REPORT

10.1.1 CORPORATE PLAN UPDATE

Date:	12 May 2015
Applicant:	N/A
Location:	Shire of Dowerin
File Ref:	ADM
Disclosure of Interest:	Nil
Author:	Dacre Alcock

Summary

A Status Report providing update on activities relating to Councils' Corporate Plan.

Background

Council adopted its Corporate Plan 2013-2017 at its November 2013 Council meeting. Within the Plan, Council included an enabling Strategy which in addition to setting out a range of implementation actions includes a reporting requirement in support of the Plan.

During forum sessions held during the March and April 2015 Council meetings the corporate plan has been remodeled ready for adoption at the May 2015 Council Meeting

Comment

A Status Report has been prepared and included after this report which details the strategies, actions, estimated costs, funding sources, timeframes, officers responsible and key performance indicators. The final column details the progress to date on each strategy with those highlighted completed since the last status report.

Consultation

Nil

Financial Implications

Nil

Policy Implications

Policy development to be determined.

Statutory Implications

Nil

Strategic Implications

Implementation and monitoring of Councils Corporate Plan, which includes elements of Council's Community Strategic Plan.

Voting Requirements

Simple majority

COUNCIL DECISION – ITEM 10.1.1

(2499)

Moved: TA Jones

Seconded: DP Hudson

Carried: 4/0

THAT COUNCIL;

- 1. ENDORSES THE UPDATE TO THE COMMUNITY STRATEGIC PLAN 2015 - 2019; AND**
- 2. RECEIVES THE MAY 2015 CORPORATE PLAN STATUS REPORT.**

**CORPORATE PLAN
2013 – 2017
STATUS REPORT**

MINUTES OF ORDINARY MEETING OF COUNCIL – 19 MAY 2015

THEME ONE: COMMUNITY					
ACTIONS	TIMEFRAME	ESTIMATED COST	OFFICER RESPONSIBLE	KEY PERFORMANCE INDICATION	CURRENT STATUS
C 1 Maintain a liveable and safe environment for all					
C.1.1 Support and retain police services					
Continue to support a strong relationship with local officers based on a good rapport and regular communication	LEMC Meeting Quarterly	-	CEO, STAFF	<ul style="list-style-type: none"> Minutes of LEMC Meeting 	Next LEMC meeting to be held in May 2015. Desktop exercise with Field Days and Marshalls late June
Maintain suitable housing for Police and emergency services	Review Annually	\$5000	CEO, Property Manager	<ul style="list-style-type: none"> Property inspection and report – housing to a suitable standard 	
C.1.2 Promote and encourage participation in voluntary based emergency services					
Partner with local emergency services	LEMC Meeting Quarterly & On request	-	CEO		March 2014 - Event held 29 th March 2014 Desktop exercise with Field Days and Marshalls late June 2015
C.1.3 Continue to support the Animal Ranger Service					
Residents have access to the services of a ranger	Reviewed annually	\$3000	Works Manager	<ul style="list-style-type: none"> Advertise ranger services locally to residents 	Contracting Ranger services with numerous dog and cat issues – ongoing
Snake handling services	Staff training every **		Works Manager	<ul style="list-style-type: none"> 3 staff fully trained in snake handling 	Only one qualified snake handler
C.1.4 Continue to produce a high quality extensive road network					
Council to conduct an annual road inspection	Annually – ongoing	-	Works Manager/CEO	<ul style="list-style-type: none"> Complete road audit inspection 	
Produce and implement annual roads program	Ongoing Annually	-	Works Manager	<ul style="list-style-type: none"> Completed road program document 	To be presented to Council in June 2015.
Produce and implement plant replacement program	Ongoing Annually	-	Works Manager	<ul style="list-style-type: none"> Completed plant replacement program p document 	Presented to Council in April 2015.
Conduct audit of current footpaths	2014		WM	<ul style="list-style-type: none"> Complete Footpath audit highlighting problem areas 	<i>June 2014 - Audit completed 6th June 2014 – Included 500m of footpath needs repair/replacing in 14/15 Budget</i>
C.2 Pride & Participation in our community					
C.2.1 Plan and facilitate social and community capacity programs and activities including celebratory days					

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Community Program	Events	Reviewed annually	\$8860 + external grant funding	CSO CDO FM	<ul style="list-style-type: none"> Coordination of events within budget 	Draft Version of 2015 events calendar has been created
Identify opportunities for grant funding		Checked weekly		CSO	<ul style="list-style-type: none"> Increase in successful funding Increase in grants advertised in local media 	Continue to inform community and clubs of grants as we become aware of them
C.2.2 Continue to provide support for local clubs and organisations						
Provide information and support for Funding & Governance of clubs		Ongoing		CDO CSO	<ul style="list-style-type: none"> 	<i>Facilitate the Kidsport program on behalf of DSR June 2014 - Administration Staff have reviewed and updated Kidsport database for clubs and individuals</i>
C.2.3 Continue to provide quality facilities to hold events						
Initiate a maintenance program schedule for Council Buildings		February 2014		Works Manager Finance Manager	<ul style="list-style-type: none"> Develop a detailed program of maintenance for all shire owned facilities 	Stage 1 commenced as part of Asset Management
Review usage of shire owned facilities (sporting facilities, town hall etc...)		April 2014		CEO WM	<ul style="list-style-type: none"> Annual review of bookings/usage of facilities 	
C.3 Improved Community Health and Well-being						
C.3.1 Expand the provision of medical services in Dowerin						
Continue to advertise and promote the Medical services available to Dowerin residents		Monthly or when required		CDO	<ul style="list-style-type: none"> Adverts in local media, on website, Facebook etc... Increase in utilisation of service 	
Gain feedback from residents as to what further medical services may be required		Reviewed annually		CEO CDO	<ul style="list-style-type: none"> Conduct a survey/initiate comments box to gain feedback from community Report findings to GP Network 	
C.3.2 Continue to support the Home and Community Care Service						
Promote and Review services/facilities provided by Dowerin HACC		Annually		HACC CEO	<ul style="list-style-type: none"> Increase utilisation of HACC services Annual report 	CDO has included HACC information and newsletters on the new Dowerin Community Website 3 HACC Brochures have been developed Quality Improvement Plan has been finalised – March 2015.
C.3.3 Maintain High Quality Sporting Facilities						

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Adhere to the sports surfaces maintenance program budget	Reviewed Annually	\$55,700		•	
C.3.4 Investigate Options available for alternative sporting and recreational pursuits					
Development of alternative plan for the Dowerin Gym	April 2014		CDO	<ul style="list-style-type: none"> Develop a new plan for the Dowerin Gym prior to budgeting process 2014 Forward plan/budget to FM 	February 2014 – Gym project completed. Open day held on Thursday 19 th February@ 5pm. Lottery West Grant Acquittal completed in May 2015 – funding received.
Review the Dowerin Bike Plan	2013/14		CDO FM	<ul style="list-style-type: none"> Complete review and update Bike Plan 	Grant application submitted in October 2014 to revise the bike plan
Assist Rifle Club with upgrades to facility	February 2014	\$22,000	CDO	<ul style="list-style-type: none"> Contact DSR regarding eligibility for small grants program Seek other suitable funding provider 	June 2014 – Draft Budget Meeting 2/07/14 Future report to Council
C.4 Maintain and increase training and education opportunities					
C.4.1 Continue to support and promote Dowerin District High School					
Liaise with senior staff at the school	Annually		CDO CSO	<ul style="list-style-type: none"> Gain understanding of the challenges/needs of the school Develop plan of events/activities that the Shire can assist with 	
C.4.2 Support & Promote the Community Resource Centre					
Meet with the Dowerin CRC	Quarterly		FM CDO	<ul style="list-style-type: none"> Gain understanding of the challenges/needs of the CRC Develop plan of events/activities that the Shire can assist with 	
C.4.3 Support and encourage local apprenticeships & traineeships					
Support and actively promote those local businesses providing traineeships/apprenticeships	Quarterly		CDO	<ul style="list-style-type: none"> At least 4 stories per year in local media Increased interest in other businesses in apprentice/traineeships 	
Work in conjunction with	January	\$3600	CDO	<ul style="list-style-type: none"> 2 youth scholarships 	Nominations closed 18 th December for Leeuwin Voyage

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DEM to provide 2 Leeuwin youth scholarships annually			Cr Jones Cr Quartermaine	presented each year	2015 and no nominations were received.
C.5 Increase and maintain a range of affordable housing for singles, families and seniors					
C.5.1 Develop a Housing & Accommodation Strategy					
Research need for accommodation for rental/purchase/size/type including short term accommodation	April 2014		CDO	<ul style="list-style-type: none"> Distribution of surveys Analysis of survey 	Feedback from Community Strategic Plan has indicated a need for accommodation park Research has been conducted utilising regional documents such as the Central Wheatbelt Tourism Strategy and feedback & statistics from the Wheatbelt Way Include in 2015/16 Budget.
Map vacant shire owned lots within the town site for possible development including potential sites for Short Term Accommodation Park	April 2014		CDO	<ul style="list-style-type: none"> Completed map of vacant lots 	April 2014 – Completed – see discussion forum Destination Dowerin
Create detailed Housing and Accommodation Strategy and recommendations to council	April 2014		CDO	<ul style="list-style-type: none"> Completed report Adoption of report by council Implementation of strategy 	Master Plan has been developed and approved by the Short Term Accommodation Steering Committee Short Term Accommodation Steering Committee has been established and first meeting has taken place. This committee will drive this project through to fruition Include in 2015/16 Budget.
C.5.2 Develop a property maintenance calendar/program					
Collaborate all property maintenance information into a Property Maintenance Program	To be reviewed following property inspections annually		FM Maintenance Officer Property Officer	<ul style="list-style-type: none"> Completed program Implementation of program 	<i>June 2014 – Property Income/Expense spreadsheet developed</i> <i>June 2014 – Property Maintenance spreadsheet developed</i> FM - Stage 1 Commenced as part of Asset Management
C.6 Maintain the provision of High Quality Infrastructure					
C.6.1 Maintain Dowerin's Recreation Services and the Dowerin Community Club					
Maintain Dowerin's Recreation Facilities	Annually	\$16,000	FM	<ul style="list-style-type: none"> Annual increase of % in funds 	<i>June 2014 – Draft Budget Meeting 2/07/14</i> Ongoing
C.6.2 Continue to support the development of the Dowerin Community Child Care facility					
Assist with the maintenance and management of the facility	2013/2014	\$15,000	FM	<ul style="list-style-type: none"> Completion of works Smooth running of the facility 	<i>June 2014 – Works complete</i> <i>November 2014 –MOU presented to Council and adopted</i> <i>First MOU Meeting was held 3 February 2015.</i> <i>October 2014 – laying of lawn completed</i>

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C.6.4 Develop seniors facilities and be recognised as an aged friendly community					
Review Disability Inclusion Plan	Annually		EHO	<ul style="list-style-type: none"> Annual review 	May 2014 - Complete
Investigate further aged care housing options and facilities.	2014		CDO CEO	<ul style="list-style-type: none"> Development of a housing & short term accommodation strategy 	In conjunction with AROC an Age Friendly Community Planning Audit has been finalised – March 2015. Grant application to WDC – to upgrade public facilities to a value of \$60,000
C.7 Retain and improve on our attractive town and streetscape					
C.7.1 Manage and revive community spaces and business district areas					
Research and develop a standard 'Streetscape Policy;	2014		CEO CDO	<ul style="list-style-type: none"> Development, adoption and implementation of policy 	June 2014 – Council forum to be conducted in near future (month to be advised)
Beautification of public spaces	2014		WM P&G	<ul style="list-style-type: none"> Deeper understanding of water wise principals Increase in implantation of water wise principals in community areas 	Replant the planter boxes outside the post office with native plants Staff have been trained in water wise best practice
C.7.3 Encourage community pride & participation in improving aesthetics within the town site and continue community involvement in the Tidy Towns Program					
Program of clean ups and busy bees	February 2014		CSO	<ul style="list-style-type: none"> Develop new name and focus of former Tidy Towns Committee Successful appointment of new committee 	Clean up Australia Day held 7 th March 2015. Include 3 clean up/planting busy bees in annual events calendar (including Clean Up Australia Day)
Implement a 'Great Front Yard' Competition	2014		CSO	<ul style="list-style-type: none"> Develop guidelines and prizes with the aim of residents improving the aesthetics/tidiness of their front yards 	Very basic guidelines have been laid out. Will promote in either autumn or spring.
THEME TWO: LOCAL ECONOMY & BUSINESS					
ACTIONS	TIMEFRAME	ESTIMATED COST	OFFICER RESPONSIBLE	KEY PERFORMANCE INDICATION	
EB.1 A diverse and growing economic base that will provide local employment					
EB.1.1 Increase availability of light industrial land					
Review & adopt Avon Region Industry Plan	2013/2014		CEO	<ul style="list-style-type: none"> Respond to draft plan – re: changes Adoption of plan WDC 	
Seek and support the development of suitable	Review Annually		CEO Council	<ul style="list-style-type: none"> Increase number of industrial lots available 	

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light industrial blocks					
EB.1.2 Investigate alternative economic development opportunities					
Review the 'Broader Horizon's in Dowerin' report	2014		CDO CEO COUNCIL	<ul style="list-style-type: none"> Review & update of report 	July 2014 – Surveys updated and distributed amongst Dowerin's youth population.
EB. 1.3 Advertise and negotiate for tradespeople, professionals and small businesses to meet the gaps in required services					
Review 'gaps in services' and advertise opportunities in regional media and on the Dowerin website	Review annually		CDO	<ul style="list-style-type: none"> Increased awareness of services needed in Dowerin Website update Despatch articles 	Supported and promoted a vet service to town
Liaise with neighbouring shires regarding 'gaps in services' in attempt to share services	2014		CEO CDO	<ul style="list-style-type: none"> Meeting with CEO of Wyalkatchem, Koorda & Goomalling regarding shared services 	
EB.2 A Growing Tourism Industry					
EB.2.1 Market Dowerin and region as a tourist destination					
Continue to advertise in tourism publications	Reviewed annually	\$800	CSO	<ul style="list-style-type: none"> Updated publications Variety of publications Accommodation providers to complete Visitor Statistics Form 	June 2014 – Draft Budget Meeting 2/07/14
Investigate additional free advertising avenues and Expand and increase Social Media Marketing	Reviewed annually		CSO	<ul style="list-style-type: none"> Increased exposure to a wide variety of people/regions Accommodation statistics 	Continue to update coming events via Wheatbelt Way website, Central Wheatbelt Visitors Centre, Trails WA Website and Scoop Publishing
EB.2.2 Continue to work with key stakeholders to provide quality events					
Support DEM twith the Dowerin GWN Machinery Field Days	August each year		FM CDO	<ul style="list-style-type: none"> A successful 50th Anniversary event - 	October 2014 – a DEM working group meeting was had to finalise the new entrance.
Establish an annual 4wd event in Dowerin	May – August 2014		CSO	<ul style="list-style-type: none"> Enhancement of the 4wd track Successful event 	Ongoing
EB.2.3 Develop further accommodation options within Dowerin					
Develop concept plans of the proposed facility.	2014/2015	To budget	CDO FM	<ul style="list-style-type: none"> Plan of a short term accommodation facility 	Master Plan has been completed Include in 2015/16 Budget.

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EB.2.5 Continue developing the Wheatbelt Heritage Rail Project					
Continue to support the Project	2013/2014		CEO WM FM CDO	<ul style="list-style-type: none"> Provide support via telephone, email and in person 	
Completion of accreditation process	2013		C. Le Marshall	<ul style="list-style-type: none"> Wheatbelt Heritage Rail to be accredited for main line operation 	Accreditation paper work completed and has been submitted – awaiting decision.
Assist with the relocation of rolling stock	2013/2014		WM	<ul style="list-style-type: none"> Assist and ensure rolling stock arrives in Dowerin safely 	Commenced in 2011 and is ongoing with 3 wagons at Minnivale and a further 4 items delivered in September 2013
Assist with the coordination and delivery of rail construction material.	2013		WM	<ul style="list-style-type: none"> The successful delivery of rail construction material on site 	Mid 2015 – Track to be completed at Minnivale
THEME THREE: CARING FOR OUR ENVIRONMENT					
<i>ACTIONS</i>	<i>TIMEFRAME</i>	<i>ESTIMATED COST</i>	<i>OFFICER RESPONSIBLE</i>	<i>KEY PERFORMANCE INDICATION</i>	
ENV: 1 Continue to be a leader in waste management and sustainable living in the Wheatbelt					
ENV 1.1 Foster community involvement to volunteer at the Dowerin Recycling Centre					
A quarterly 'Recycling Blitz' morning workshop to blitz work in the recycling shed with sausage sizzle and refreshments to follow					First Recycling Blitz morning to be held on 3 rd May (tentatively)
ENV 1.2 Promote waste minimization and sustainable waste disposal					
Increase the recyclable waste going through the Dowerin Recycling Centre	Monthly		CSO	<ul style="list-style-type: none"> The introduction of a regular 'recycling centre' update in local paper/website including funds raised and distributed 	
ENV 1.3 Encourage efficient use of natural resources					
Water wise gardens	Review half yearly		CEO WM	<ul style="list-style-type: none"> Parks & Gardens adopt more water wise principles in parks and gardens 	<i>FEB 2015 – Adopted Draft MOU Waterwise Council</i>
Develop an Energy Saving	February 2014		CEO	<ul style="list-style-type: none"> Develop an energy 	

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Action Plan including solar energy usage on community buildings				<ul style="list-style-type: none"> saving action plan • Ensure all lights are turned off at Shire office/depot after use Council adopt energy saving action plan • Implement energy saving action plan 	
ENV 1.4 Continue to support Drum Muster program conducted by the local Apex Group					
Promote and support drum muster program	Monthly		FM	<ul style="list-style-type: none"> • Send monthly text messages to distribution list 	
ENV 1.5 Continue oil recycling program					
Promote and educate oil recycling program to local residents	July 2014	Ongoing	WM	<ul style="list-style-type: none"> • Relocation of facility and rehabilitation of current location 	Relocate oil facility from Stewart Street to the Amery Refuse site <i>September 2014 – waste oil facility has been relocated to the Amery refuse site.</i>
ENV: 2. Protect and conserve our natural environment					
ENV 2.1 Manage NRM programs and initiatives					
Include funding in the annual budget for managing Councils nature reserves	Annually	\$23,000	WM CEO	<ul style="list-style-type: none"> • Ensure that Council's nature reserves are maintained. 	
ENV 2.2 Work to manage native and feral flora and fauna					
Promote and conduct Annual Fox Shoot and Baiting Program	Spring & Autumn annually		WM CSO	<ul style="list-style-type: none"> • Promotion at least 2 weeks before event • Emails to farmers and articles in local media • Successful plan and running of the event 	
Manage White Corella numbers	Summer & Spring		WM	<ul style="list-style-type: none"> • Advertise locally • Successful planning and implementation of control program 	<i>Continued use of gas gun around town Shoot carried out in April 2015</i>

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THEME FOUR: LOCAL GOVERNMENT LEADERSHIP					
ACTIONS	TIMEFRAME	ESTIMATED COST	OFFICER RESPONSIBLE	KEY PERFORMANCE INDICATION	
LG. 1 Maintain and further develop an efficient and informative organisation					
LG. 1. 1 Develop and implement a workforce plan to meet current and future workforce needs					
Workforce plan	August 2013 to be reviewed annually		FM	<ul style="list-style-type: none"> Adoption of workforce plan Annual review of workforce plan 	Aug 2014 - Complete Review Aug 2015
LG. 1. 2 Provide timely and efficient service to customers, residents, rate payers and visitors					
Develop customer service plan & policy	December 2013		FM	<ul style="list-style-type: none"> Development of plan & policy 	FM - Stage 1 Research and preparation commenced
LG. 1. 3 Strengthen the role of staff and councillors by providing regular training opportunities					
Provide training opportunities and PD opportunities	Review Monthly	\$41,000	CEO	<ul style="list-style-type: none"> Create councillor training section in CEO info report Create staff training section in FM info report 	<i>December 2013 – FM including Staff Training Update to Council in Information Report</i>
LG. 1. 4 Ensure information is communicated to the public regularly and effectively					
Provide weekly Council Comments in the Dowerin Despatch	Weekly		CDO	<ul style="list-style-type: none"> Weekly Council Comments segment in local paper 	<i>Ongoing</i>
Provide regular updates to facebook users on Shire Facebook page	3 times per week		CDO CSO	<ul style="list-style-type: none"> Regular status updates of events, activities or reminders on facebook 	<i>Ongoing</i>
Provide Resident/Rate payer newsletters	August and December annually		CDO	<ul style="list-style-type: none"> 2 newsletters per year 	December 2013 – Christmas Newsletter
Website updated	Reviewed weekly		CDO	<ul style="list-style-type: none"> Ensure website is always up to date with latest news, events etc... 	<i>Ongoing</i>
LG. 1. 5 Provide opportunities for the community to have input into Council's decision making					
Create specialty forums in conjunction with council meetings	Quarterly		CEO	<ul style="list-style-type: none"> At least 4 forums annually to coincide with Council meetings (sports, business owners, emergency services) 	Ongoing
Promote and encourage public feedback in regard to new projects, council works etc... via survey's and the public comments register	Monthly		CEO FM WM CDO		
LG. 2 Strong leadership and governance					
LG. 2.1 Review Strategic Community Plan					

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Conduct minor review of the Strategic Community Plan in consultation with community and council	Biannually (2015)		CDO	Update of Strategic Community Plan June 2015	<i>Plan was reviewed during forum sessions at the March and April 2015 Council Meetings – to be adopted at the May 2015 Council Meeting</i>
Review visions, aspirations and priorities of the Strategic Community Plan	Every 4 years (June 2017)		CDO	Overhaul of the Strategic Community Plan June 2017	
LG. 2.2 Represent the Shire of Dowerin in regional, state and national forums					
Participate in regional groups/organisations	Reviewed annually	Annual Subs	CEO STAFF	Involvement in WDC, GECZ, WALGA. LGMA WA	November 2014 – CEO & President attended November GECZ meeting
LG. 2.3 Collaborate with other surrounding shires to strengthen the region					
Continue to participate in AROC meetings	Bi-monthly	\$5000	CEO Cr Metcalf	<ul style="list-style-type: none"> Attendance at AROC meetings 	<i>April 2015 – CEO & President attended April AROC meeting</i>
Continue to attend regional road group	Quarterly		CEO WM Cr Hagboom	<ul style="list-style-type: none"> Attendance at Regional Road Group Meetings 	<i>Cr Hudson Attended February and March 2015 KSRRG Meeting</i>

10.2 OPERATIONS

10.2.1 WINTER ROAD GRADING

Date:	12 May 2015
Applicant:	N/A
Location:	Shire of Dowerin
File Ref:	ADM 127
Disclosure of Interest:	Nil.
Author:	Dacre Alcock

Summary

That Council is to consider hiring the services of a road grading contractor during the 2015 winter grading period.

Background

In past years Council has not been able to complete its winter grading program due to not having enough moisture to continue grading.

Reliability of some plant items this year could also put the program further behind.

Comment

The hiring of another grader/roller team will enable more winter grading to be completed. It will also enable two different areas to be winter graded at the same time. When necessary both teams would be placed where moisture will allow the continuation of the winter grading program.

To afford this initiative within the restraints of the 2014/15 Budget Council will need to reallocate unspent expenditure. Council has budgeted \$30,000 for Footpath Construction that is unlikely to be completed by the end of the financial year and is currently \$37,000 under budget on Road Construction.

Initial negotiations with a grading contractor have indicated that 20 days grading hire will cost approximately \$45,000. This includes grader/operator, roller/operator and all operating costs. This cost would be reduced if Council provides a roller driver. If this grading contractor venture proves to be successful a further allocation will be made in the 2015/16 Draft Budget.

Consultation

Works Manager

Holberton Contracting

Financial Implications

Payment of a road grading contractor will need to come out of the existing 2014/15 budget expenditure. Any expenditure post 1 July 2015 will be included in the 2015/16 Budget.

Policy Implications

Nil.

Statutory Implications

Nil.

Strategic Implications

Nil.

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.2.1

(2500) Moved: DP Hudson Seconded: TA Jones Carried: 4/0

THAT COUNCIL REALLOCATES \$30,000 FROM THE FOOTPATH CONSTRUCTION BUDGET AND \$15,000 FROM THE ROAD CONSTRUCTION BUDGET TO HIRE A WINTER ROAD GRADING CONTRACTOR FOR THE 2014/15 FINANCIAL YEAR.

10.3 FINANCE REPORT

10.3.1 FINANCE STATEMENTS – APRIL 2015

Date:	12 May 2015
Applicant:	N/A
Location:	N/A
File Ref:	
Disclosure of Interest:	Nil
Author:	Dacre Alcock
Attachments:	Monthly Statements

Summary

I present the financial statements for the period 1 July 2014 to 30 April 2015.

Background

Section 6.4 of the Local Government Act 1995 requires a Local Government to prepare financial reports.

The Local Government (Financial Management) Regulations Reg 34 & 35 sets out the form and content of the financial reports which have been prepared for the periods as above and are presented to Council for approval (Attachment 4). The statements have been prepared in AAS27 format in accordance with FMR Reg 35 and comprise of:

- Statement of Financial Activity

	30-Apr-15	30-Jun-14	30-Apr-14
Municipal Fund	\$432,246	\$384,609	\$756,438
Plant Reserve	\$255,359	\$250,893	\$104,938
LSL Reserve	\$133,134	\$130,806	\$109,770
Land & Buildings Reserve	\$19,628	\$19,285	\$19,116
Recreation Facility Reserve	\$170,813	\$167,826	\$165,766
Community Bus Reserve	\$34,314	\$33,714	\$29,436
Community Housing Res	\$35,985	\$35,356	\$35,167
Sewerage Reserve	\$782,303	\$768,243	\$724,575
Economic Develop Reserve	\$307,685	\$302,275	\$477,068
Tennis Court Replacement	\$6,109	\$6,000	\$0
Bowling Green Replacement	\$10,183	\$10,000	\$0
Consolidated Funds	\$2,187,759	\$2,109,007	\$2,422,274

Sundry Debtors at 30th April 2015

Current	\$70,594	Main Roads Grant (\$64,526)
30 days	\$4,630	
60 days	\$50	
90 days	\$788	
Total	<u>\$76,062</u>	

Reserve Funds

The total balance of funds held in the various Reserve Funds at 30 April 2015 is as detailed in the financial statements.

Consultation

Nil

Financial Implications

Nil

Policy Implications

Nil

Statutory Implications

Council is required to adopt monthly finance reports to comply with Reg 34(1) of the Local Government (Financial Management) Regulations 1996.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.3.1

(2501) Moved: DP Hudson Seconded: WE Coote Carried: 4/0

THAT THE FINANCIAL STATEMENTS FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015 AS REQUIRED BY LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATION 35, AS PER ATTACHMENT 1 BE RECEIVED.



SHIRE OF DOWERIN
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

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SHIRE OF DOWERIN

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

NOTE	2014/15 Revised Budget \$	April 2015 Y-T-D Budget \$	April 2015 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %
Operating					
Revenues/Sources					
Governance	38,700	32,230	19,496	(12,734)	(39.51%) ▼
General Purpose Funding	1,453,266	1,039,213	1,089,501	50,288	4.84%
Law, Order, Public Safety	31,180	25,960	26,219	259	1.00%
Health	293,872	284,042	260,193	(23,849)	(8.40%)
Education and Welfare	81,653	68,040	68,798	758	1.11%
Housing	131,917	109,910	105,585	(4,325)	(3.94%)
Community Amenities	218,723	214,793	213,092	(1,701)	(0.79%)
Recreation and Culture	68,907	62,310	126,279	63,969	102.66% ▲
Transport	697,414	574,208	669,152	94,944	16.53% ▲
Economic Services	9,339	5,530	87,555	82,025	1483.27% ▲
Other Property and Services	9,000	7,500	29,475	21,975	293.00% ▲
	3,033,971	2,423,736	2,695,345	271,609	11.21%
(Expenses)/(Applications)					
Governance	(328,757)	(275,600)	(341,084)	(65,484)	(23.76%) ▲
General Purpose Funding	(96,960)	(80,770)	(77,073)	3,697	4.58%
Law, Order, Public Safety	(99,050)	(82,490)	(69,502)	12,988	15.74% ▼
Health	(346,773)	(288,890)	(283,856)	5,034	1.74%
Education and Welfare	(94,831)	(78,990)	(85,302)	(6,312)	(7.99%)
Housing	(177,523)	(147,820)	(145,466)	2,354	1.59%
Community Amenities	(301,177)	(250,830)	(254,506)	(3,676)	(1.47%)
Recreation & Culture	(627,744)	(522,850)	(624,063)	(101,213)	(19.36%) ▲
Transport	(1,573,109)	(1,310,790)	(1,188,020)	122,770	9.37%
Economic Services	(187,138)	(155,850)	(291,995)	(136,145)	(87.36%) ▲
Other Property and Services	(4,197)	(3,340)	(7)	3,333	99.79% ▲
	(3,837,259)	(3,198,220)	(3,360,874)	(162,654)	5.09%
Net Operating Result Excluding Rates	(803,288)	(774,484)	(665,529)	108,955	(14.07%)
Adjustments for Non-Cash (Revenue) and Expenditure					
(Profit)/Loss on Asset Disposals	23,428	19,520	(4,493)	(24,013)	123.02% ▼
Movement in Accrued Interest	0	0	0	0	0.00%
Movement in Accrued Salaries and Wages	0	0	0	0	0.00%
Movement in Deferred Pensioner Rates/ESL	0	0	(330)	(330)	0.00%
Movement in Employee Benefit Provisions	0	0	2,328	2,328	0.00%
Rounding	0	0	0	0	0.00%
Depreciation on Assets	1,484,312	1,236,927	946,416	(290,511)	23.49% ▼
Capital Revenue and (Expenditure)					
Purchase Land Held for Resale	0	0	0	0	0.00%
Purchase of Land and Buildings	(515,000)	(429,160)	(134,268)	294,892	68.71% ▼
Purchase of Vehicles & Plant	(380,760)	(317,300)	(365,560)	(48,260)	(15.21%) ▲
Purchase of Furniture & Equipment	(64,865)	(77,380)	(75,538)	1,842	2.38%
Purchase of Tools & Equipment	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Sewerage	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Roads	(959,831)	(799,830)	(659,141)	140,689	17.59% ▼
Purchase of Infrastructure Assets - Footpaths	(48,100)	(40,070)	0	40,070	100.00% ▼
Purchase of Infrastructure Assets - Drainage	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Signs	(6,950)	(5,780)	(10,325)	(4,545)	(78.63%)
Purchase of Infrastructure Assets - Parks & Ovals	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Street Lighting	0	0	0	0	0.00%
Proceeds from Disposal of Assets	257,300	0	127,300	127,300	0.00%
Repayment of Debentures	(67,964)	(66,630)	0	56,630	100.00% ▼
Proceeds from New Debentures	117,000	97,500	117,000	19,500	20.00% ▲
Advances to Community Groups	(117,000)	0	(117,000)	(117,000)	0.00%
Self-Supporting Loan Principal Income	10,784	0	0	0	0.00%
Provision AROC	0	0	0	0	0.00%
Payment Long Service Leave	0	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	(374,969)	(312,420)	(31,115)	281,305	90.04% ▼
Transfers from Restricted Asset (Reserves)	64,460	0	0	0	0.00%
Net Current Assets July 1 B/Fwd	283,229	283,229	235,622	(47,607)	16.81%
Net Current Assets Year to Date	(0)	(77,664)	463,581	541,245	696.90%
Amount Raised from Rates	(1,098,214)	(1,098,214)	(1,098,214)	0	(0.00%)

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

3. ACQUISITION OF ASSETS	2014/15 Adopted Budget \$	2014/15 Revised Budget \$	April 2015 Actual \$
The following assets have been acquired during the period under review:			
By Program			
Governance			
<i>Other Governance</i>			
Furn - Photocopier	4,865	4,865	0
Law, Order & Public Safety			
<i>Fire Prevention</i>			
Vehicle - Fire Trucks	0	0	0
Housing			
<i>Other Housing</i>			
Land - Purchase Land	0	0	0
New House	0	0	0
Health			
<i>Other Health</i>			
Furn - Hacc Equipment	0	0	0
Community Amenities			
<i>Other Community Amenities</i>			
Land - Recycling Shed	0	0	0
Recreation and Culture			
<i>Other Recreation & Sport</i>			
Tools - Mowers/Tools	0	0	0
Community Club	0	0	11,601
Gymnasium	60,000	60,000	75,538
<i>Other Culture</i>			
Furn - Museum Software	0	0	0
Land - Museum Shed	0	0	0
Transport			
<i>Construction - Roads, Bridges, Depots</i>			
Roads - Roads To Recovery	267,460	267,460	252,678
Roads - Signs	6,950	6,950	10,325
Roads - Unclassified	252,418	252,418	106,618
Roads - State 20/20	439,953	439,953	299,845
Footpath/Cycleways	48,100	48,100	0
<i>Road Plant Purchases</i>			
Plant - Loader	361,760	361,760	361,760
Other Plant	19,000	19,000	3,800
Plant - Works Manager Vehicle	0	0	0
Tools - Compressor	0	0	0
Economic Services			
<i>Other Economic Services</i>			
Wheatbelt Heritage Rail Project	515,000	515,000	122,667
Other Property & Services			
<i>Unclassified</i>			
Tools - Capital	0	0	0
Tools - Chainsaws/Tools	0	0	0
	<u>1,975,506</u>	<u>1,975,506</u>	<u>1,244,832</u>
By Class			
Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land & Buildings	515,000	515,000	134,268
Vehicles & Plant	380,760	380,760	365,560
Furniture & Equipment	64,865	64,865	75,538
Tools & Equipment	0	0	0
Infrastructure - Sewerage	0	0	0
Infrastructure - Roads	959,831	959,831	659,141
Infrastructure - Footpaths	48,100	48,100	0
Infrastructure - Drainage	0	0	0
Infrastructure - Signs	6,950	6,950	10,325
Infrastructure - Parks & Ovals	0	0	0
Infrastructure - Street Lighting	0	0	0
	<u>1,975,506</u>	<u>1,975,506</u>	<u>1,244,832</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	April 2015 Actual \$	2014/15 Budget \$	April 2015 Actual \$	2014/15 Budget \$	April 2015 Actual \$
Transport						
Asset 08002 Mitsubishi Truck	75,364	65,062	63,650	63,650	(11,714)	(1,412)
Asset 08003 Mitsubishi Truck	75,364	57,745	63,650	63,650	(11,714)	5,905
Housing	130,000		130,000		-	
	280,728	122,807	257,300	127,300	(23,428)	4,493

<u>By Class of Asset</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	April 2015 Actual \$	2014/15 Budget \$	April 2015 Actual \$	2014/15 Budget \$	April 2015 Actual \$
Transport						
Asset 08002 Mitsubishi Truck	75,364	65,062	63,650	63,650	(11,714)	(1,412)
Asset 08003 Mitsubishi Truck	75,364	57,745	63,650	63,650	(11,714)	5,905
Housing	130,000		130,000		-	
	280,728	122,807	257,300	127,300	(23,428)	4,493

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2014/15 Adopted Budget \$	April 2015 Actual \$
0	5,905.00
(23,428)	(1,412.00)
<u>(23,428)</u>	<u>4,493.00</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

5. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 1-Jul-12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$
Recreation & Culture									
Loan 97 - Recreation Complex	529,355	0	0	57,181	0	472,174 0	529,355	21,428	11,003
Loan 98 - Dowerin Events M'ment		117,000	117,000	10,783	0	106,217	117,000	2,139	0
	529,355	117,000	117,000	67,964	0	578,391	646,355	23,567	11,003

Note:

1. Loan repayment of Loan 97 is to be financed by savings in bowls/tennis surfaces mtce
2. Actual interest repayments include accrued interest adjustments where applicable.
3. Proposed new loan for Recreation Complex may be self funded from Reserve Funds.

(b) New Debentures - 2014/15

Particulars/Purpose	Amount Borrowed		Institution	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
	Budget \$	Actual \$					Budget \$	Actual \$	
Loan 98 - Dowerin Events M'ment	117,000	117,000	WATC	5	-	3.25	117,000	0	-

SHIRE OF DOWERIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

	2014/15 Adopted Budget \$	April 2015 Actual \$
6. RESERVES		
Cash Backed Reserves		
(a) Long Service Leave Reserve		
Opening Balance	130,806	130,806
Amount Set Aside / Transfer to Reserve	14,578	2,328
Amount Used / Transfer from Reserve	0	0
	145,384	133,134
(b) Plant Replacement & Reconditioning Reserve		
Opening Balance	250,893	250,893
Amount Set Aside / Transfer to Reserve	8,781	4,466
Amount Used / Transfer from Reserve	(64,460)	0
	195,214	255,359
(c) Land & Building Reserve		
Opening Balance	19,285	19,285
Amount Set Aside / Transfer to Reserve	675	343
Amount Used / Transfer from Reserve	0	0
	19,960	19,628
(e) Recreation Facilities Reserve		
Opening Balance	167,826	167,826
Amount Set Aside / Transfer to Reserve	33,874	2,987
Amount Used / Transfer from Reserve	0	0
	201,700	170,813
(f) Community Housing Project Reserve		
Opening Balance	35,356	35,356
Amount Set Aside / Transfer to Reserve	9,456	629
Amount Used / Transfer from Reserve	0	0
	44,812	35,985
(g) Community Bus Reserve		
Opening Balance	33,714	33,714
Amount Set Aside / Transfer to Reserve	5,180	600
Amount Used / Transfer from Reserve	0	0
	38,894	34,314
(h) Sewerage Asset Preservation Reserve		
Opening Balance	768,243	768,243
Amount Set Aside / Transfer to Reserve	94,034	14,059
Amount Used / Transfer from Reserve	0	0
	862,277	782,302
(i) Economic Development Reserve		
Opening Balance	302,275	302,275
Amount Set Aside / Transfer to Reserve	191,831	5,410
Amount Used / Transfer from Reserve	0	0
	494,106	307,685
(j) Tennis Court Replacement Reserve		

Opening Balance	6,000	6,000
Amount Set Aside / Transfer to Reserve	6,210	110
Amount Used / Transfer from Reserve	0	0
	<u>12,210</u>	<u>6,110</u>
(k) Bowling Green Replacement Reserve		
Opening Balance	10,000	10,000
Amount Set Aside / Transfer to Reserve	10,350	183
Amount Used / Transfer from Reserve	0	0
	<u>20,350</u>	<u>10,183</u>
Total Cash Backed Reserves	<u>2,034,907</u>	<u>1,755,513</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Long Service Leave Reserve	14,578	2,328
Plant Replacement & Reconditioning Reserve	8,781	4,466
Land & Building Reserve	675	343
Recreation Facilities Reserve	33,874	2,987
Community Housing Project Reserve	9,456	629
Community Bus Reserve	5,180	600
Sewerage Asset Preservation Reserve	94,034	14,059
Economic Development Reserve	191,831	5,410
Tennis Court Replacement Reserve	6,210	110
Bowling Club Replacement Reserve	10,350	183
	<u>374,969</u>	<u>31,115</u>

Transfers from Reserves

Long Service Leave Reserve	0	0
Plant Replacement & Reconditioning Reserve	(64,460)	0
Land & Building Reserve	0	0
Recreation Facilities Reserve	0	0
Community Housing Project Reserve	0	0
Community Bus Reserve	0	0
Sewerage Asset Preservation Reserve	0	0
Economic Development Reserve	0	0
Tennis Court Replacement Reserve	0	0
Bowling Green Replacement Reserve	0	0
	<u>(64,460)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>310,509</u>	<u>31,115</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

	2013/14 B/Fwd Per 2014/15 Budget \$	2013/14 B/Fwd Per Financial Report \$	April 2015 Actual \$
NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	330,553	330,553	432,246
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	0	1,724,400	1,755,516
Receivables (Budget Purposes Only)	0	0	0
Council Rates Outstanding	25,703	25,703	8,654
Sewerage Rates Outstanding	15,438	15,438	28,431
Rubbish Rates Outstanding	11,084	11,084	13,482
Sundry Debtors	75,230	75,230	76,063
Accrued Income	0	0	0
Loans Club/Institutions - Current	0	0	0
Emergency Services levy	2,755	2,755	8,047
GST Receivable	18,834	18,834	28,774
Provision For Doubtful Debts	0	0	0
Inventories	22,458	22,458	15,419
	502,055	2,226,455	2,366,632
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	0
Sundry Creditors	(54,466)	(105,245)	(40,875)
Excess Rates	(78,504)	(78,504)	(4,455)
Accrued Expenditure	0	0	0
Department Transport	0	0	0
GST Payable	(9,413)	(9,428)	(18,559)
PAYG Payable	0	0	0
Payroll Creditors	(3,480)	(3,480)	(5,237)
FBT Payable	0	0	0
Withholding Tax	0	0	0
Other Payables	(5,253)	(5,253)	(1,373)
Leave Provisions - Current	(198,516)	(198,516)	(198,516)
	(349,632)	(400,426)	(269,015)
NET CURRENT ASSET POSITION	152,423	1,826,029	2,097,617
Less: Cash - Reserves - Restricted	0	(1,724,400)	(1,755,516)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Liabilities Supported by Reserves	130,806	130,806	133,134
Adjustment for Interfund Transfers Imbalance Within Muni	0	(31,292)	0
Adjustment for Trust Transactions Within Muni	0	34,479	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>283,229</u>	<u>235,622</u>	<u>463,581</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Rate Revenue \$	2014/15 Total Revenue \$	2014/15 Budget \$
General Rate						
GRV - Residential	9.491700	135	1,143,584	108,546	108,546	108,546
GRV - Commercial/Industrial	9.491700	19	355,540	33,747	33,747	33,747
GRV - Town Rural	9.491700	10	87,048	8,262	8,262	8,262
GRV - Other Towns	9.491700	1	2,130	202	202	202
UV - Rural Farmland	0.851300	250	101,054,500	860,277	860,277	860,277
Sub-Totals		415	102,642,802	1,011,034	1,011,034	1,011,034
Minimum Rates	Minimum \$					
GRV - Residential	630	47	217,020	29,610	29,610.00	29,610
GRV - Commercial/Industrial	630	15	55,169	9,450	9,450	9,450
GRV - Town Rural	630	17	42,102	10,710	10,710	10,710
GRV - Other Towns	120	18	5,529	2,160	2,160	2,160
UV - Rural Farmland	630	48	2,400,900	30,240	30,240	30,240
UV - Commercial/Industrial	630	4	400	2,520	2,520	2,520
UV - Town Rural	630	3	73,000	1,890	1,890	1,890
UV - Mining Tenement	120	5	10,885	600	600	600
Sub-Totals		157	2,805,005	87,180	87,180	87,180
Specified Area Rates					0	0
					1,098,214	1,098,214
Discounts					0	0
Rates Adjustments					0	0
Movement in Excess Rates					0	0
Totals					1,098,214	1,098,214

All land except exempt land in the Shire of Dowerin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received other than rates and also bearing in mind the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the Government services/facilities.

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Housing Rental Bonds	4,900	360	0	5,260
Key Deposits	610	20	0	630
Tidy Towns	2,818	0	0	2,818
Dowerin Child care	-295	295	0	0
HACC vehicle	2,025	0	0	2,025
Recreation Steering Comm Fund	27,503	13,587	(18,954)	22,136
Yellow Ribbon	247	0	(247)	0
HACC Fundraising	2,265	0	0	2,265
Centenary Park Committee	2,111	0	(2,111)	0
Building Deposits	5,000	20,000	0	25,000
AROC Funds	64,198	0	0	64,198
	<u>111,782</u>	<u>34,262</u>	<u>(21,712)</u>	<u>124,332</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

10. OPERATING STATEMENT

	April 2015 Actual \$	2014/15 Adopted Budget \$	2013/14 Actual \$
OPERATING REVENUES			
Governance	19,496	38,700	58,971
General Purpose Funding	2,187,715	2,551,480	1,845,545
Law, Order, Public Safety	26,219	31,180	38,661
Health	260,193	293,872	310,500
Education and Welfare	68,798	81,653	28,317
Housing	105,585	131,917	116,201
Community Amenities	213,092	218,723	207,095
Recreation and Culture	126,279	68,907	226,162
Transport	669,152	697,414	664,741
Economic Services	87,555	9,339	34,085
Other Property and Services	29,475	9,000	7,832
TOTAL OPERATING REVENUE	3,793,559	4,132,185	3,538,108
OPERATING EXPENSES			
Governance	341,084	328,757	367,425
General Purpose Funding	77,073	96,960	84,364
Law, Order, Public Safety	69,502	99,050	108,568
Health	283,856	346,773	396,275
Education and Welfare	85,302	94,831	37,305
Housing	145,466	177,523	202,589
Community Amenities	254,506	301,177	335,874
Recreation & Culture	624,063	627,744	735,411
Transport	1,188,020	1,573,109	1,574,564
Economic Services	291,995	187,138	224,176
Other Property and Services	7	4,197	94,357
TOTAL OPERATING EXPENSE	3,360,874	3,837,257	4,160,909
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	432,685	294,928	(622,800)

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

11. BALANCE SHEET

	April 2015 Actual \$	2013/14 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,187,762	2,054,953
Trade and Other Receivables	163,451	149,044
Inventories	15,419	22,458
TOTAL CURRENT ASSETS	<u>2,366,632</u>	<u>2,226,455</u>
NON-CURRENT ASSETS		
Other Receivables	140,918	23,588
Inventories	0	0
Property, Plant and Equipment	9,167,352	9,227,982
Infrastructure	24,047,447	23,860,532
Work in Progress	0	0
TOTAL NON-CURRENT ASSETS	<u>33,355,717</u>	<u>33,112,102</u>
TOTAL ASSETS	<u>35,722,349</u>	<u>35,338,557</u>
CURRENT LIABILITIES		
Trade and Other Payables	99,285	230,696
Long Term Borrowings	28,880	57,181
Provisions	198,516	198,516
TOTAL CURRENT LIABILITIES	<u>326,681</u>	<u>486,393</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	589,175	472,175
Provisions	11,517	11,517
TOTAL NON-CURRENT LIABILITIES	<u>600,692</u>	<u>483,692</u>
TOTAL LIABILITIES	<u>927,373</u>	<u>970,085</u>
NET ASSETS	<u>34,794,976</u>	<u>34,368,472</u>
EQUITY		
Trust Imbalance	0	0
Retained Surplus	28,806,729	28,405,157
Reserves - Cash Backed	1,755,516	1,724,400
Reserves - Asset Revaluation	4,238,915	4,238,915
TOTAL EQUITY	<u>34,801,160</u>	<u>34,368,472</u>

SHIRE OF DOWERIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

12. FINANCIAL RATIOS

	2015 YTD	2014	2013	2012
Current Ratio	3.157	1.67	1.44	1.25

The above ratio is calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
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10.3.2 ACCOUNTS FOR PAYMENT – MAY 2015

Date: 12 May 2015
Applicant: N/A
Location: N/A
File Ref:
Disclosure of Interest: Nil
Author: Dacre Alcock
Attachments: List of Accounts May 2015

Background

The attached schedules of cheques drawn and electronic payments that have been raised during the month since the last meeting by delegated authority are presented to Council for approval for payment and ratification at this meeting.

Comment

The list as presented has been reviewed by Chief Executive Officer and has been forwarded to Council to approve payment.

Statutory Implications

Reg 12 & 13 of the Local Government (Financial Management) Regulations 1996 requires that a separate list be prepared each month for adoption by Council showing:

- Creditors to be paid
- payments made from Municipal Fund, Trust Fund and Reserve Fund by Chief Executive Officer under delegated authority from Council

Policy Implications

Nil.

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.3.2

(2502) Moved: TA Jones Seconded: WE Coote Carried: 4/0

THAT THE ACCOUNTS PAID BY CHIEF EXECUTIVE OFFICER BY DELEGATED AUTHORITY SINCE THE APRIL 2015 MEETING OF THE COUNCIL, AS ATTACHED, BE APPROVED IN ACCORDANCE WITH FMR REG 12(3) & 13(3).

10.3.3 SCHEDULE OF FEES AND CHARGES - 2015/16

Date:	12 May 2015
Applicant:	N/A
Location:	N/A
File Ref:	F1
Disclosure of Interest:	Nil
Author:	Dacre Alcock
Attachments:	Schedule of Fees and Charges – 2015/2016

Background

Each year a local government authority is required to impose a Schedule of Fees and Charges as part of the annual budget process. Reviewing the schedule prior to budget adoption allows Council the time to consider the proposed fees and charges separate to assessing the budget allowing more time for review. Also as the 2015-2016 Budget will not be adopted prior to 30 June 2015, adoption of the 2015-2016 Schedule of Fees and Charges this month will allow them to take effect from 1 July 2015. The early adoption of fees will also enable a more accurate estimation of budget income.

Consultation

Works Manager
Environmental Health and Building Officer

Comment

An updated Schedule of Fees and Charges is submitted to Council for adoption and inclusion in the budget for the 2014-2015 financial year.

Some fees and charges have remained the same as previous years, while others have been increased by at least 4%. The proposed amendments and exclusions have been made to some and these are listed below:

Statutory Charges

- Statutory charges have been increased where applicable.

Governance

- Councillor fees remain the same as a considerable increase was had in 2013/14. Currently the Salaries and Wages Tribunal is reviewing Councillor payments
- The charges for Council Document Charges have been removed due to electronic availability on website or email.
- Property Enquiries have been increased to \$110. This fee is consistent with what other LG's charge

Housing

- The weekly rental charge of Rental Properties has been increased. The Dept. of Housing properties will be increased as per arrangements under those leases.

Community Amenities

- The fee for rubbish removal services has been increased by 4% to reflect an anticipated rise in costs.

- The fee for Sewerage Rates and Charges has been increased by 4% to reflect an anticipated rise in costs.
- Cemetery fees have been increased by 4%.

Recreation

- The sub-headings for Town and Lesser Hall Hire have been amended to standardise building/amenity hire charges.
- The daily Swimming Pool fees have been increased to encourage season tickets to be purchased.
- Dowerin All Hours Gym Fees have been included and increased by 10%. I have also included on-Dowerin resident fee with no concessions.

Economic Services

- Rental charge for Country Collections commercial rent has been included.
- Building Application Fee for building permit applications has been included.

Private Works

- The fees for the provision of Plant Hire and House Sand Pad's have been increased to reflect associated costs with this service.

Financial Implications

The list of fees and charges, when adopted, sets the level of many revenue items contained within the budget.

Statutory Implications

Nil.

Policy Implications

Nil.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION – ITEM 10.3.3

THAT COUNCIL REVIEW AND ADOPT THE SCHEDULE OF FEES AND CHARGES FOR 2015-16 AS REQUIRED BY LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 5(2)(6) TO COME INTO EFFECT AS AT 1 JULY 2015.

No decision made, as absolute majority could not be reached. This item has been deferred to the next meeting of council.

Account Number	Fee or Charge	15/16 Charges	GST applies	14/15 Charges
PROGRAM 4 - GOVERNANCE				
Member Meeting Fees				
102420	Council Meetings - Councillors	\$185	No	\$185
102420	Council Meetings - President	\$250	No	\$250
102420	Council Committee Meetings	\$70	No	\$70
102420	Allowance - President	\$3,000	No	\$3,000
102420	Allowance - Deputy President	\$750	No	\$750
Rate Account Enquiry				
104030	Single Property enquiry	\$110	Yes	\$88
Document and Stationery Charges				
168130	District Maps	\$6	Yes	\$6
Freedom of Information Requests (Statutory Fee)				
103730	Personal information fee	Nil.	No	Nil.
103730	Application fee (Statutory fee)	\$30	Yes	\$30
103730	Internal Review	NA	No	NA
103730	External Review	NA	No	NA
103730	Charge for time dealing with application per hour/pro rata	\$30	Yes	\$30
103730	Access time supervised by staff per hour/pro rata	\$30	Yes	\$30
103730	Photocopying staff time per hour/pro rata	\$30	Yes	\$30
103730	Photocopy per copy	\$0.3	Yes	\$0
103730	Transcribing from tape, film or computer per hour/pro rata	\$30	Yes	\$30
103730	Duplicating a tape, film or computer information	at cost	Yes	at cost
103730	Delivery, packaging and postage	at cost	Yes	at cost
103730	Deposit based on estimated charges	25%	Yes	25%
PROGRAM 5 - LAW & ORDER				
Dog Registrations (Statutory Charges)				
108530	Annual Registration - Sterilised Dog/Bitch	\$20	Yes	\$20
108530	Annual Registration - Unsterilised Dog/Bitch	\$50	Yes	\$50
108530	Three Year Registration - Sterilised Dog/Bitch	\$42.5	Yes	\$42.5
108530	Three Year Registration - Unsterilised Dog/Bitch	\$120	Yes	\$120
108530	Concession - Working Dogs - 25% of fee		Yes	
108530	Concession - Pensioners - 50% of fee		Yes	
108430	Pound Fees	\$15/day	Yes	\$15/day
Cat Registrations (Statutory Charges)				
108630	Hire of Cat Trap	\$20 Bond	No	\$20 Bond
108630	Annual Registration - Sterilised Cat	\$20	Yes	\$20
108630	Three Year Registration - Sterilised Cat	\$42.5	Yes	\$42.50
108630	Life Registration	\$100	Yes	\$100
108630	Concession - Pensioners - 50% of fee		Yes	
PROGRAM 7 - HEALTH				
Home and Community Care (Statutory Charges)				
120030	Transport - Eligible Clients	\$/Km	No	\$/Km
115630	Meals on Wheels	\$10	No	\$10
121030	Gardening Fees	\$8	No	\$8
116230	Domestic Assistance	\$8	No	\$8
116430	Personal Care	\$8	No	\$8

Account Number	Fee or Charge	15/16 Charges	GST applies	14/15 Charges
116330	Community Nursing	\$8	No	\$8
121230	Gentle Gym - Member	\$4		\$4
121230	Gentle Gym - Non-Member	\$6	No	\$6
115530	Day Care	\$8	No	\$8
PROGRAM 8 - EDUCATION AND WELFARE				
Office Rents				
110330	Community Resource Centre - Weekly	\$33	Yes	\$33
PROGRAM 9 - HOUSING				
Housing Rents -(GST Input Tax)				
125330	13 Maisey Street - JK Williams (lease)	\$130	Yes	\$130
124330	36 Stacy Street - Staff	\$95	Yes	\$90
124330	43 Stacy Street - Staff	\$95	Yes	\$90
125330	12 Cottrell Street -Butcher	\$150	Yes	\$140
125630	CHP Unit 1		Yes	
125630	CHP Unit 2	\$135	Yes	\$125
125630	CHP Unit 3	\$135	Yes	\$125
125630	CHP Unit 4	\$115	Yes	\$105
125430	18 O'Loughlen Street - GEHA monthly (annual Review)	\$1,339	Yes	\$1,339
125430	26 O'Loughlen Street - GEHA monthly	\$1,481	Yes	\$1,481
125730	Independent Living Unit - A	\$100	Yes	\$85
125730	Independent Living Unit - B	\$90	Yes	\$80
125730	Independent Living Unit - C	\$100	Yes	\$100
125730	Independent Living Unit - D	\$100	Yes	\$90
125230	Stacy St Unit 1 - Club Manager	\$150	Yes	\$140
125230	Stacy St Unit 2 - Staff	\$95	Yes	\$90
125230	Stacy St Unit 3	\$150	Yes	\$110
124330	16 Anderson Street - Staff	\$95	Yes	\$90
124330	18 Anderson Street - Staff	\$95	Yes	\$90
PROGRAM 10 - COMMUNITY AMENITIES				
Rubbish Removal				
126330	First Weekly Service and Recycling	\$306	No	\$294
126430	Additional Weekly Service	\$153	Yes	\$147
Sewerage				
128430	Rate	0.061152	No	0.0588
128530	1st Fixture	\$219	No	\$211
128530	Other Fixtures	\$100	No	\$96
128430	Minimum Charge - Residential	\$333	No	\$320
128430	Minimum Charge - Commercial	\$686	No	\$660
128430	Minimum Charge - Vacant Land	\$333	No	\$320
128430	Minimum Charge - Government	\$686	No	\$660
Septic Fees (Statutory Fee)				
128730	Septic System Application	\$113	Yes	\$113
128730	Septic System Inspection	\$113	Yes	\$113
128730	Septic Fees	at cost	Yes	at cost
Cemetery				
132330	Single Internment	\$520	Yes	\$500
132330	Double Internment - Extra 600mm depth	\$100	Yes	\$95
132330	Grant of Right of Burial Fee	\$65	Yes	\$60

Account Number	Fee or Charge	15/16 Charges	GST applies	14/15 Charges
132330	Niche Wall - Single Niche	\$125	Yes	\$120
132330	Niche Wall - Double Niche	\$230	Yes	\$220
132330	Niche Wall - Grant of Right of Burial Fee	\$65	Yes	\$60
132330	Niche Wall - Plaques	at cost	Yes	at cost
132330	Grave Site Reservation	\$30	Yes	\$25
132330	Niche Wall Reservation	\$30	Yes	\$25
132330	Erect Monument Fee	\$40	Yes	\$35
132330	Reopening of Grave	\$520	Yes	\$500
Community Bus				
132230	Ordinary Hire - plus fuel	60c/Km	Yes	60c/Km
132230	Seniors Hire - plus fuel	52.5c/km	Yes	52.5c/km
PROGRAM 11 - RECREATION				
Town and Lesser Hall				
133330	Standard - Per hour	\$11	Yes	\$10
133330	Standard - Full day	\$65	Yes	\$60
133330	Function Fee - Events	\$180	Yes	\$170
133330	Function Fee - Local Groups	\$80	Yes	\$75
133330	Function Fee - School Activities	NC	Yes	NC
161900	Function Bond	\$550	No	\$500
Recreation Centre				
136330	Badminton - Per hour	\$10	Yes	\$9
136330	Squash - Per hour	\$10	Yes	\$9
136330	Kitchen/Function Room - Per hour	\$10	Yes	\$9
136330	Indoor Courts (with lights) - Per hour	\$10	Yes	\$9
136530	Field Day Office - Annual Fee	\$1,817	Yes	\$1,730
	Caravan Park (per site) - Contractors - Per night	\$16	Yes	\$15
	Caravan Park (per site) - Caravan Clubs - Per night	\$11	Yes	\$10
Annual Sports Charges				
136330	Football - Annual Fee	\$3,765	Yes	\$3,620
136330	Cricket - Annual Fee	\$1,055	Yes	\$1,014
136330	Hockey - Annual Fee	\$676	Yes	\$650
136330	Basketball - Annual Fee (only if they have a competition)	\$1,055	Yes	\$1,014
136330	Badminton - Annual Fee	\$1,055	Yes	\$1,014
136330	Netball - Annual Fee	\$530	Yes	\$510
Swimming Pool				
134330	Adults	\$3.50	Yes	\$3.00
134330	Children	\$3.50	Yes	\$3.00
134330	Season Tickets - Family	\$130	Yes	\$120
134330	Season Tickets - Single	\$75	Yes	\$70
All Hours Gym Membership Fees				
137340	Adults	\$160	Yes	\$150
137340	Student	\$80	Yes	\$75
137340	Concession/Senior	\$80	Yes	\$75
137340	Non Dowerin Resident (no concessions)	\$260	Yes	
137340	Commercial Activities (per usage)	\$11	Yes	\$10
137340	Replacement Card Fee	\$35	Yes	\$30
Souvenirs				
168330	Dowerin Wrapping Paper	\$1	Yes	\$1

Account Number	Fee or Charge	15/16 Charges	GST applies	14/15 Charges
168330	Shire of Dowerin Polo Shirts - Red	\$30	Yes	\$30
168330	Rusty Jigsaw Puzzles	\$10	Yes	\$10
168330	Rusty Lolly Jar	\$3	Yes	\$3
168330	Rusty Key Rings	\$5	Yes	\$5
168330	Coasters	\$3	Yes	\$3
168330	Rusty Hat Pins	\$5	Yes	\$5
History Books				
139330	History Book - Tin Dog Hard Cover	\$22	Yes	\$22
139330	History Book - Tin Dog Soft Cover	\$11	Yes	\$11
139330	History of Dowerin - Gwen Freind	\$6	Yes	\$6
PROGRAM 12 - TRANSPORT				
164930	Special Issue Plates - DOT Fee \$200	\$45	Yes	\$45
PROGRAM 13 - ECONOMIC				
169330	Building Permit Application Fee	\$92	Yes	\$92
169230	Planning Application Fee (minimum)	\$139	Yes	\$139
161700	BCITF Levy 0.2%	0.20%	Yes	0.20%
161700	BSL Levy MINIMUM	\$61.65	Yes	\$40.5
169330	Planning Charges	at cost	Yes	at cost
PROGRAM 14 - PRIVATE WORKS				
173330	House Sand Pad	\$3,700	Yes	\$3,500
Graders				
173330	CAT 120H	\$187	Yes	\$180
173330	CAT 12H	\$187	Yes	\$180
Front End Loaders				
173330	Front End Loader	\$166	Yes	\$160
173330	Mustang Skid Steer	\$140	Yes	\$135
Trucks				
173330	Toyota Dyna Tip Truck - 3 tonne	\$125	Yes	\$120
173330	Mitsubishi Tip Truck - 10 tonne	\$146	Yes	\$140
Rollers				
173330	Multipac Multi Tyre Roller	\$146	Yes	\$140
Sundry Plant				
173330	Low Loader	\$146	Yes	\$140
173330	Concrete Mixer (Min charge half day)	\$94	Yes	\$90
Sale of Material				
173330	Sand and Gravel (ex Depot)	\$21	Yes	\$20
173330	Rock Dust	\$36	Yes	\$35
Labour				
173330	Works Supervisor	\$104	Yes	\$100
173330	Operator	\$73	Yes	\$70

Council Meeting adjourned at 4:09 pm.

Council Meeting resumed at 4:34 pm.

Linton entered the meeting at 4.34pm.

10.4 ENVIRONMENTAL HEALTH OFFICERS REPORT

10.4.1 G & S WHITEHURST – HOUSE RELOCATION

Date:	12th May 2015
Applicant:	Gary & Silvia Whitehurst
Location:	Lot 615 North Nambling Road, Dowerin
File Ref	4 Council Services
Disclosure of Interest	Nil
Signature:	_____
Author:	Linton Thomas
Chief Executive Officer	_____

Summary:

Council has received a Planning Application for the siting of a relocated transportable home on Lot 615 North Nambling Road.

All the asbestos has been removed from the building before arrival.

Background:

Council has a Policy on the relocation of houses and part which also states that all the asbestos has to be removed from the dwelling before it arrives in to the district.

To ensure that the house is made habitable in the shortest time, Council in the past has requested a refundable bond of \$5,000 repayable when the house is ready for occupancy.

Comment:

The Council has dealt with a couple of these situations recently and I don't see any difficulties with this one.

Photographs of the house will be circulated to Councilors at meeting time.

Consultation:

Dowerin Town Planning Scheme.

Financial Implications:

Nil

Policy Implications:

Following the requirements of Council's Relocated House Policy

Statutory Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

COUNCIL DECISION – ITEM 10.4.1

(2503) Moved: TA Jones Seconded: DP Hudson Carried: 4/0

THAT COUNCIL GRANTS PLANNING APPROVAL TO G & S WHITEHURST TO HAVE A RELOCATED HOME ON LOT 615, NORTH NAMBLING ROAD AND THAT A \$5,000 REFUNDABLE BOND IS REQUIRED AND WILL BE REFUNDED ONCE THE HOUSE HAS BEEN COMPLETED AND MADE HABITABLE IN ACCORDANCE TO THE BUILDING CODE AND THE HEALTH ACT.

10.4.2 SEA CONTAINER POLICY AMENDMENT

Date: 12th May 2015
Applicant: Administration
Location:
File Ref 4 Council Services
Disclosure of Interest Nil
Signature: _____
Author: Linton Thomas
Chief Executive Officer _____

Summary:

In March 2007 Council adopted a Policy to control the use of sea containers in the district, particularly in the town with regard to commercial and residential premises. The Policy only deals with sea containers within the town sites of the Shire. It is proposed to amend this Policy to include rural areas in the Shire and to limit the numbers allowable on a Lot or Location.

Background:

Council has received a request to allow up to 3 sea containers to be located on a rural Lot.

Comment:

Whilst I do not bring to the notice of Council the application for one sea container apart from reporting it at Councils regular meetings as a Town Planning Approval (TPA), I believe it would be prudent to amend the current Policy to allowing limited numbers and also to enforce subtle colours to blend in with the surrounding environment.

Consultation:

Dowerin Town Planning Scheme.

Financial Implications:

Nil

Policy Implications:

Following the requirements of Council's Outbuilding Policy

Statutory Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

COUNCIL DECISION – ITEM 10.4.2

(2504) Moved: TA Jones Seconded: DP Hudson Carried: 4/0

THAT COUNCIL AMENDS THE SEA CONTAINER POLICY TO LIMIT THE NUMBER ON ANY ONE LOCATION TO A MAXIMUM OF 3 CONTAINER UNITS AND THEY BE PAINTED BEIGE, DARK GREEN, DARK RED OR BROWN WITH ALL SEA CONTAINERS TO BE THE SAME COLOUR.

Linton left the meeting at 4.50pm.

11. NEW BUSINESS OF AN URGENT NATURE

12. ELECTED MEMBERS MOTIONS

13. CONFIDENTIAL ITEMS

14. CLOSURE OF MEETING

There being no further business Cr Dale Metcalf (President) declared the meeting closed at 5.15pm.

These minutes were confirmed true and accurate at the Ordinary Council Meeting held on Tuesday 19th May 2015.

.....

D.E. Metcalf

PRESIDENT

.....

Date