

MINUTES

Australia Day Awards Committee Meeting

Held in Council Chambers
13 Cottrell Street, Dowerin WA 6461
Tuesday 25 November 2025

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Shire of Dowerin
Australia Day Awards Committee Meeting
5.00pm Tuesday 25 November 2025



1. Official Opening

The Chair welcomed those in attendance and declared the meeting open at 5:01 pm.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr JA Graffin	Chair
Cr DP Hudson	Deputy Member
Cr RI Trepp	

Staff

Ms M Barthakur	Chief Executive Officer
Ms K Rose	Manager of Governance and Community Services
Ms S Matthews	Community Development Coordinator
Ms C Skinner	Compliance Officer

Members of the Public:

Shae Donegan	Independent Panel Member
Trevor Gerrard (5:06pm)	Independent Panel Member

Apologies:

Approved Leave of Absence:

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Confirmation of Minutes of the Previous Meeting(s)

- 5.1 Australia Day Awards Committee Meeting held on 3 December 2024
[Attachment 5.1A](#)

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution 5.1

Moved: Kahli Rose

Seconded: Shelley Matthews

- 1220** That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Australia Day Awards Committee Meeting held on 3 December 2024, as presented in Attachment 5.1A, be confirmed as a true and correct record of proceedings.

CARRIED 4/0

For: Cr Graffin, Cr Hudson, Cr Trepp, S Donegan

6. Matters Behind Closed Doors

- 6.1 [Confidential Item 6.1 - 2026 Australia Day Award Nominations](#)

In accordance with Section 5.23(2)(b) of the Local Government Act 1995 the Committee will go Behind Closed Doors to discuss the personal affairs of any person.

The Australia Day Committee will assess each categories nomination to determine eligibility and rate the nominations against a defined selection criterion. The highest rating nominee will be recommended to Council for endorsement as the recipient of the award

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution - 6a

Moved: Cr Trepp

Seconded: Cr Hudson

- 1221** That, pursuant to Section 5.23(2)(b) of the *Local Government Act 1995*, the Australia Day Awards Committee move Behind Closed Doors.

CARRIED 4/0

For: Cr Graffin, Cr Hudson, Cr Trepp, S Donegan

The Committee moved Behind Closed Doors at 5:03pm

Mr Trevor Gerrard entered the meeting at 5:06pm

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution- 6b

Moved: Cr Trepp

Seconded: Cr Hudson

1223 That, in accordance with Section 5.23(1)(a) of the *Local Government Act 1995*, the Australia Day Awards Committee return from Behind Closed Doors.

CARRIED 5/0

For: Cr Graffin, Cr Hudson, Cr Trepp, S Donegan, T Gerrard

The Committee came out from Behind Closed Doors at 5:28pm

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution - 6.1

Moved: Cr

Seconded: Cr

That the Australia Day Honours Committee recommends to Council that

* be awarded the 2026 Citizen of the Year,

* be awarded the 2026 Senior Citizen of the Year,

All recipients will be announced and awards presented on Monday 26 January 2026 at the Australia Day Breakfast.

CARRIED 5/0

For: Cr Graffin, Cr Hudson, Cr Trepp, S Donegan, T Gerrard

7. Next Meeting Date

5pm, 10 February 2026 – Post event review with committee

8. Meeting Closure

There being no further business the Chair thanked those in attendance and declared the meeting closed at 5:30pm