



SHIRE OF
DOWERIN
TIN DOG TERRITORY

AGENDA

Ordinary Council Meeting

To be held in Council Chambers
13 Cottrell Street, Dowerin WA 6461

Tuesday 16 April 2024

Commencing 2.00pm





NOTICE OF MEETING

Dear Elected Members,

The next Ordinary Meeting of Council of the Shire of Dowerin will be held on Tuesday 16 April 2024 in the Shire of Dowerin Council Chambers, 13 Cottrell Street, Dowerin. The format of the day will be:

2.00pm	Council Meeting
Followed by	Council Workshop

Aaron Wooldridge
Acting Chief Executive Officer
11 April 2024

DISCLAIMER

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the Shire. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The Shire of Dowerin expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

The advice and information contained herein is given by and to Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

It should be noted that the Attachment hyperlinks may not be functional from this document when sourced from the Shire of Dowerin's website. Attachment copies can be obtained by contacting the Shire Office on 08 9631 1202 or dowshire@dowerin.wa.gov.au.

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Shire of Dowerin
Ordinary Council Meeting
2.00pm Tuesday 16 April 2024



1. Official Opening / Obituaries

The President welcomes those in attendance and declares the Meeting open at 2.00pm.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr RI Trepp	President
Cr NP McMorran	Deputy President
Cr WG Allsopp	
Cr DP Hudson	
Cr AJ Metcalf	
Cr JC Sewell	
Cr BA Ward	

Staff:

Mr A Wooldridge	Acting Chief Executive Officer
Mr B Forbes	Asset & Works Coordinator
Ms K Rose	Executive & Governance Officer

Members of the Public:

Apologies: Nil

Approved Leave of Absence: Nil

3. Public Question Time

4. Disclosure of Interest

Councillors are to complete a Disclosure of Interest Form for each item they are required to disclose an interest in. The Form should be given to the Presiding Member before the meeting commences. After the meeting, the Form is to be provided to the Executive & Governance Officer for inclusion in the Disclosures Register.

5. Applications for Leave of Absence

6. Petitions and Presentations

7. Confirmation of Minutes of the Previous Meeting(s)

7.1 Ordinary Council Meeting held on 19 March 2024

Attachment 7.1A

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation - 7

That, by Simple Majority pursuant to Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 19 March 2024, as presented in Attachment 7.1A, be confirmed as a true and correct record of proceedings.

8. Minutes of Committee Meeting(s) to be Received

Nil


9. Recommendations from Committee Meetings for Council Consideration

Nil

10. Announcements by the President Without Discussion

11. OFFICER'S REPORTS - CORPORATE AND COMMUNITY SERVICES

11.1 Financial Activity Statements

Corporate and Community Services		 SHIRE OF DOWERIN TIN DOG TERRITORY
Date:	10 April 2024	
Location:	Not Applicable	
Responsible Officer:	Aaron Wooldridge, Acting Chief Executive Officer	
Author:	As above	
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>	
SharePoint Reference:	Organisation / Financial Management / Reporting / Financial Statements / 2023-2024 Monthly Financial Statements	
Disclosure of Interest:	Nil	
Attachments:	<u>Attachment 11.1A - March MFR</u>	

Purpose of Report

Executive Decision
 Legislative Requirement

Summary

This item presents the Statement of Financial Activity to Council for the period March 2024.

Background

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports which have been prepared and are presented to Council.

Comment

In order to fulfil statutory reporting requirements and provide Council with a synopsis of the Shire of Dowerin's overall financial performance on a year-to-date basis, the following financial information is included in the Attachment.

Statements of Financial Activity - Statutory Reports by Program and Nature or Type

The Statements of Financial Activity provide details of the Shire's operating revenues and expenditures on a year-to-date basis. The reports further include details of non-cash adjustments and capital revenues and expenditures, to identify the Shire's net current position.

Note 1 - Statement of Financial Activity

Notes supporting the Statement of Financial Activity by Program and by Nature and Type.

Note 2 - Cash and Financial Assets

This note provides Council with the details of the actual amounts in the Shire's bank accounts and/or investment accounts as at the reporting date.

Note 3 - Receivables

This note provides Council with both Rates Receivables and General Receivables outstanding as at the reporting date. This report has been expanded to further break down the detail of General Receivables.

Note 4 - Other Current Assets

This note provides details of other current assets that the Shire may hold.

Note 5 - Payables

This note provides details of Shire payables unpaid as at the reporting date. This Note is new to the financial statements.

Note 6- Rate Revenue

This note provides details of rates levied during the year.

Note 7 - Disposal of Assets

This note gives details of the capital asset disposals during the year.

Note 8- Capital Acquisitions

This note details the capital expenditure program for the year.

Note 9 -Borrowings

This note shows the Shire's current debt position and lists all borrowings.

Note 10 - Cash Backed Reserves

This note provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a year-to-date basis.

Note 11 - Other Current Liabilities

This note outlines any provisions the Shire has on hand relative to other current liabilities.

Note 12 - Operating Grants and Contributions Received

This note provides information on operating grants received.

Note 13 - Non-Operating Grants and Contributions Received

This note provides information on non-operating grants received.

Note 14 - Explanation of Material Variances

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% or \$10,000, whichever is the greater. This note explains the reasons for any material variances identified in the Statements of Financial Activity at the end of the reporting period.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer
Megan Shirt, Consultant

Policy Implications

The Shire of Dowerin has a comprehensive suite of financial management policies. Finances have been managed in accordance with these policies.

Strategic Implications

Strategic Community Plan

Community Priority: Our Organisation

Objective: *We are recognised as a transparent, well governed, and effectively managed Local Government*

Outcome: 5.3

Reference: 5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Nil

Voting Requirements




Simple Majority



Absolute Majority

Officer's Recommendation - 11.1

That Council, by Simple Majority pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period March 2024, as presented in Attachment 11.1A.

11.2 List of Accounts Paid	
<h1 style="color: red;">Corporate & Community Services</h1>	
 SHIRE OF DOWERIN TIN DOG TERRITORY	
Date:	10 April 2024
Location:	Not Applicable
Responsible Officer:	Aaron Wooldridge, Acting Chief Executive Officer
Author:	As above
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>
SharePoint Reference:	Organisation/Financial Management/Reporting/Financial Statements and Credit Cards
Disclosure of Interest:	Nil
Attachments:	<u>Attachment 11.2A - March LOP</u>

Purpose of Report

Executive Decision
 Legislative Requirement

Summary

This Item presents the List of Accounts Paid, paid under delegated authority, for March 2024.

Background

Nil

Comment

The List of Accounts Paid as presented have been reviewed by the Acting Chief Executive Officer.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer
 Rhonda Ratcliffe, Finance Officer
 Susan Dew, Finance Officer

Policy Implications

The Shire of Dowerin has a comprehensive suite of financial management policies. Finances have been managed in accordance with these policies. Payments have been made under delegated authority.

Strategic Implications

Strategic Community Plan

Community Priority: Our Organisation

Objective: *We are recognised as a transparent, well governed, and effectively managed Local Government*

Outcome: 5.3

Reference: 5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegated authority.

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications

Funds expended are in accordance with the Council's adopted 2023/2024 Budget.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation - 11.2

That Council, by Simple Majority pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*, receives the report from the Acting Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Dowerin Municipal Fund, as presented in Attachment 11.2A, and as detailed below:

List of Accounts Paid - March 2024	
EFT 11967 to EFT 12069	\$379,875.36
Direct Debit: VISA	\$1,676.89
Direct Debit: Water Corporation	\$21,332.19
Direct Debit: Xenex Systems	\$460.02
Direct Debit: Exetel	\$560.00
Direct Debit: Telstra	\$2,337.84
Direct Debit: Resonline	\$242.00
Direct Debit: Synergy	\$4,831.27
Direct Debit: NAB	\$7.57
Superannuation PPE 12 March 2024	\$6,525.45
Superannuation PPE 26 March 2024	\$6,897.65
PPE 13 March 2024 - Wages	\$1,033.18
PPE 13 March 2024 - Wages	\$970.48
PPE 13 March 2024 - Wages	\$49,821.46
PPE 27 March 2024 - Wages	\$46,943.53
PPE 27 March 2024 - Wages	\$1,215.06
TOTAL	\$524,729.95

11.3 Emergency Unbudgeted Expenditure

Corporate & Community Services



Date:	9 April 2024
Location:	Dowerin Recreation Centre
Responsible Officer:	Aaron Wooldridge, Acting Chief Executive Officer
Author:	Aaron Wooldridge, Acting Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
SharePoint Reference:	Technical/Asset Management/Service & Maintenance
Disclosure of Interest:	Nil
Attachments:	Attachment 11.3A - Quotes for Replacement

Purpose of Report

Executive Decision Legislative Requirement

Summary

This item presents a proposal to allocate unbudgeted expenditure to carry out emergency replacement of mats to the Dowerin Football Oval Cricket pitch and for Council to consider, and if acceptable, approval.

Background

The Dowerin Football Oval serves as a pivotal hub for community engagement and sporting activities within the township. One of its primary features is the cricket pitch, which hosts numerous matches and tournaments throughout the year. However, the condition of the cricket mats on the pitch has deteriorated significantly over time, raising concerns regarding player safety and the quality of the playing surface.

The current cricket mats have endured wear and tear beyond their expected lifespan, with visible signs of damage and irregularities that compromise the integrity of the pitch. These deficiencies pose potential risks to players, including slips, trips, and injuries during matches played on the oval. Moreover, the deteriorating condition of the mats detracts from the overall enjoyment and competitiveness of football games held at the oval.

In alignment with the Shire's commitment to providing safe and well-maintained recreational facilities, it has been deemed imperative to address the issue of the worn-out cricket mats promptly. As per the guidelines outlined in the Shire's Asset Management Plan and Policies, proactive measures must be taken to ensure that essential assets, such as sporting infrastructure, are adequately maintained and replaced when necessary to uphold safety standards and enhance user experience.

Comment

The replacement of the cricket mats at the Dowerin Football Oval is a crucial undertaking that underscores our commitment to prioritising the safety and satisfaction of community members who utilise our sporting facilities. The decision to address the worn-out mats is not only a matter of compliance with safety regulations but also a proactive measure aimed at maintaining the integrity and functionality of one of our town's vital recreational assets.

Over time, the wear and tear experienced by the existing cricket mats have become increasingly apparent, necessitating immediate action to mitigate safety risks and uphold playing standards. The presence of damaged and uneven surfaces not only jeopardises the well-being of players playing on the surface for other leisure activities but also diminishes the aesthetic of the cricket pitch. As stewards of public resources, it is incumbent upon us to ensure that our recreational facilities meet the highest standards of safety and functionality, fostering an environment where residents can participate in sports and leisure activities with confidence and enjoyment.

By adhering to the principles outlined in the Shire's Asset Management Policy, we demonstrate our commitment to responsible asset management and long-term planning. Investing in the replacement of the cricket mats at the Dowerin Football Oval not only safeguards the well-being of players but also preserves the value of our community's sporting infrastructure for years to come. Moreover, by proactively addressing maintenance needs and prioritising safety, we enhance the overall attractiveness of our town as a destination for sports enthusiasts and visitors alike.

The proposed replacement of the cricket mats is a prudent and necessary course of action that aligns with our commitment to providing safe and high-quality recreational facilities for the benefit of all residents. By prioritising safety concerns and adhering to established asset management protocols, we reaffirm our dedication to fostering a vibrant and inclusive community where sports and leisure activities can thrive.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer
Ben Forbes, Asset & Works Coordinator
Matthew Couper, President Dowerin Football Club

Policy Implications

Asset Management Policy
Asset Management Plan

Statutory Implications

Local Government Act 1995 Section 6.8

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution; or
 - (c) is authorised in advance by the mayor or president in an emergency.
- (2) Where expenditure has been incurred by a local government
 - (a) Pursuant to subsection (1)(a), it is to be included in the annual budget for than financial year; and
 - (b) Pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of council.

Strategic Implications

Strategic Community Plan

Community Priority: Our Infrastructure
Objective: We have functional assets and infrastructure that support the community
Outcome: 3.2
Reference: 3.2.1

Asset Management Plan

The Shire of Dowerin's Asset Management Plan does not include the cricket pitch mats.

Long Term Financial Plan

The Shire of Dowerin's Long Term Financial Plan does not include the cricket pitch mats.

Risk Implications

Risk Profiling Theme	Asset Management Practices
Risk Category	Property (Plant, Equipment, Buildings)
Risk Description	Substantiated, public embarrassment, widespread loss of community trust, high widespread multiple media profile, third party actions
Consequence Rating	Major (4)
Likelihood Rating	Almost Certain (5)
Risk Matrix Rating	Extreme (25)
Key Controls (in place)	Asset Management Plan
Action (Treatment)	Undertaken necessary emergency replacement of mats
Risk Rating (after treatment)	Effective

Financial Implications

It is proposed to access the Recreation Reserve to fund the capital expense for emergency replacement.

Reserve	Adopted Budget	Budget Amendment
Opening Balance	\$229,175	\$229,175
Interest Transfer to	\$9,983	\$9,983
Transfer to	\$0	\$0
Transfer out	\$41,200	\$51,200
Closing Balance	\$197,958	\$187,958

Voting Requirements

Simple Majority

Absolute Majority

Officer's Recommendation - 11.3

That, by Absolute Majority in accordance Section 6.8 of the *Local Government Act 1995* Council;

1. Approves the unbudgeted expenditure of \$10,000 required to undertake emergency replacement of cricket pitch mats;
2. Authorise the Transfer out \$10,000 from the Recreation Reserve.

12. OFFICER'S REPORTS - GOVERNANCE AND COMPLIANCE

12.1 Policy Manual Review - Policy 7.9 Work, Health and Safety Policy

<h1>Governance & Compliance</h1>		 SHIRE OF DOWERIN TIN DOG TERRITORY
Date:	9 April 2024	
Location:	Not Applicable	
Responsible Officer:	Aaron Wooldridge, Acting Chief Executive Officer	
Author:	Kahli Rose, Executive & Governance Officer	
Legislation:	<i>Local Government Act 1995</i>	
SharePoint Reference:	Organisation/Governance/Council Policies	
Disclosure of Interest:	Nil	
Attachments:	<u>Attachment 12.1A - Reviewed Policy</u>	

Purpose of Report



Executive Decision



Legislative Requirement

Summary

This Item presents Policy 7.9 Work, Health and Safety Policy to Council for consideration and, if satisfactory, adoption.

Background

The Work, Health and Safety Policy (WHS Policy) is a cornerstone of an effective Work, Health and Safety Management System and sets out the overall WHS objectives and principles that the Shire of Dowerin will observe in relation to the management of Work, Health and Safety.

The previous Work Health Safety Policy was adopted by Council in December 2022 (CMRef 0713). With the implementation of the new *Work Health Safety Act 2020* in March 2022 and the WHS Policy is required to be reviewed and endorsed on an annual basis and is now due for adoption.

Comment

This Policy was developed by LGIS to ensure Council's compliance with the requirements of the *Work Health Safety Act and Regulations*. This policy provides Councillors, the CEO, staff, contractors and volunteers with clear direction and understanding of the Shire of Dowerin's responsibilities in terms of implementing an effective Work, Health and Safety Management System.

Minor changes to the policy include the endorsement of this policy by the Chief Executive Officer, referencing the *Work Health Safety Act 2020 and Regulations* and the document control, and general punctuation amendments.

Consultation

Aaron Wooldridge – Acting Chief Executive Officer
 Kahli Rose, Executive and Governance Officer

Policy Implications

Should Council adopt the policy, it will be included in the Shire’s Policy Manual.

Statutory Implications

Work Health Safety Act 2020
Work Health Safety (General) Regulations 2022
 Australian Standard AS 4801 – Occupational Health and Safety Management Systems

Strategic Implications

Strategic Community Plan

Community Priority: Our Organisation

Objective: *We are recognised as a transparent, well governed, and effectively managed Local Government*

Outcome: 5.4

Reference: 5.4.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	People
Risk Description	Non-compliance results in litigation, criminal charges or significant damages or penalties to Shire / Officers
Consequence Rating	Moderate (3)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Moderate (6)
Key Controls (in place)	Governance Management Framework
Action (Treatment)	Documented review processes
Risk Rating (after treatment)	Adequate

Financial Implications

Nil

Voting Requirements



Simple Majority




Absolute Majority

Officer's Recommendation - 12.1

That Council, by Simple Majority pursuant to Sections 2.7(2)(b) and 5.41 of the *Local Government Act 1995*, resolves to adopt reviewed Policy 7.9 Work, Health and Safety Policy following the amendments as outlined, and presented in Attachment 12.1A.

13. OFFICER'S REPORTS - ASSETS AND WORKS

13.1 Restricted Access Vehicle Use - Various Roads

<h1>Works & Assets</h1>		 SHIRE OF DOWERIN TIN DOG TERRITORY
Date:	9 April 2024	
Location:	Various	
Responsible Officer:	Ben Forbes, Asset and Works Coordinator	
Author:	Kahli Rose, Executive and Governance Officer	
Legislation:	<i>Road Traffic Act 1974; Road Traffic (Vehicle) Regulations 2014</i>	
SharePoint Reference:	Technical / Roads	
Disclosure of Interest:	Nil	
Attachments:	Attachment 13.1 - RAV Network Upgrade Application	

Purpose of Report

- Executive Decision Legislative Requirement

Summary

This Item presents a proposal to Council to consider a request to amend the Restricted Access Vehicle (RAV) rating and Accredited Mass Management Scheme (AMMS) for Cunderdin-Minnivale Road, Lee Road, Williams Road, Pulford Road, and Watercarrin Bin Road.

Background

Two separate applications have been submitted to Main Roads Western Australia Heavy Vehicle Services (HVS) requesting a route determination RAV Network 7 and AMMS Level 3 on the following roads:

- Cunderdin-Minnivale Road,
- Lee Road,
- Williams Road,
- Pulford Road, and
- Watercarrin Bin Road.

Council's Restricted Access Vehicle policy provides the CEO authorisation to allow HVS to inspect roads up to a RAV Network 4 without a formal council decision. RAV Network 5 and above requires a council decision.

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4070001	Cunderdin - Minnivale Rd	Williams Rd (23.01)	LGA Boundary Line (27.23)	Tandem Drive Network 4	Tandem Drive Network 7
4070122	Lee Rd	Cunderdin - Minnivale Rd (0.00)	Lee Rd - End Rd (1.53)	Nil	Tandem Drive Network 7
4070035	Williams Rd	Cunderdin - Minnivale Rd (0.00)	Pulford Rd (8.15)	Tandem Drive Network 4	Tandem Drive Network 7
4070034	Pulford Rd	Williams Rd (0.00)	Pulford Rd (0.50)	Nil	Tandem Drive Network 7
4070169	Watercarrin Bin Rd	Cunderdin - Wyalkatchem Rd (0.00)	Rabbit Proof Fence Nth Rd (5.95)	Tandem Drive Network 4	Tandem Drive Network 7
Mass Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Mass Level	Requested Mass Level
4070001	Cunderdin - Minnivale Rd	Williams Rd (23.01)	LGA Boundary Line (27.23)	AMMS Level 1	AMMS Level 3
4070122	Lee Rd	Cunderdin - Minnivale Rd (0.00)	Lee Rd - End Rd (1.53)	AMMS Level 1	AMMS Level 3
4070035	Williams Rd	Cunderdin - Minnivale Rd (0.00)	Pulford Rd (8.15)	AMMS Level 1	AMMS Level 3
4070034	Pulford Rd	Williams Rd (0.00)	Pulford Rd (0.50)	AMMS Level 1	AMMS Level 3
4070169	Watercarrin Bin Rd	Cunderdin - Wyalkatchem Rd (0.00)	Rabbit Proof Fence Nth Rd (5.95)	AMMS Level 1	AMMS Level 3

Comment

While RAV Network access provides productivity benefits to the transport industry, there are also considerable benefits to road managers and the local community. These benefits are all based around reducing the number of heavy vehicle movements on the road and include reducing risk exposure (e.g. reducing potential for serious crashes), reducing carbon emissions, reducing heavy vehicle noise, and in some cases reducing congestion.

While it is acknowledged that AMMS mass limits cause additional road wear when compared to statutory mass limits, AMMS requires the transport operator to have strict loading controls in place, which are audited by HVS.

The proposed increase in RAV Network and AMMS on the shire roads is anticipated to result in additional road maintenance costs due to the existing pavement thicknesses and carriageway width.

Consequently, the shire roads will likely experience an increased need for maintenance and repair activities, leading to additional costs to ensure their safe and sustainable operation, particularly along designated school bus routes.



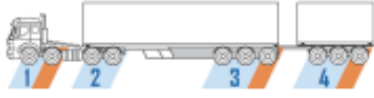



The whole of life estimates for these roads may be altered by a change in the RAV Network rating.

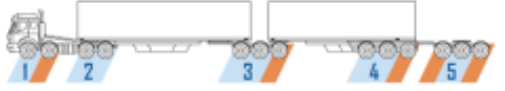
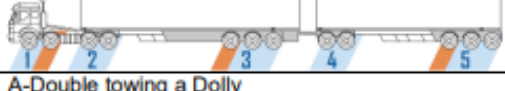


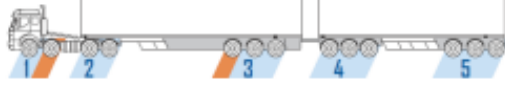

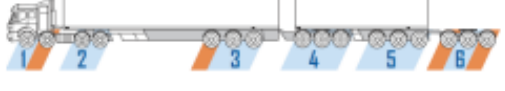

Accredited Mass Management Scheme

	SINGLE STEER AXLE	TANDEM GROUP	TRI AXLE GROUP
STANDARD AXLE WEIGHT	6.0t	16.5t	20.0t
LEVEL 1 (A)	6.0-7.0t	17.0t	21.5t
LEVEL 2 (B)	6.0-7.0t	17.0t	22.5t
LEVEL 3 (C)	6.0-7.0t	17.5t	23.5t

1.1 AMMS Approved Vehicles

An AMMS Prime Mover, Trailer Combinations Period Permit applies to a RAV in the following table with a Maximum Modified Mass equal to or less than the Maximum Modified Mass specified on the particular permit:

Category 1 RAVs							
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network	
1A	Prime Mover & Semi Trailer 	≤19.0 m	Level 1	50 t	2 t	N1.1	
			Level 2	Not Approved			
			Level 3	Not Approved			
Category 2 RAVs							
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network	
2A	Prime Mover & Semi Trailer 	≤20 m	Level 1	50.5 t	2 t	N2.1	
			Level 2	51.5 t	3 t	N2.2	
			Level 3	53 t	5 t	N2.3	
2B	Prime Mover, Semi Trailer & Pig Trailer or Dolly 	≤27.5 m	Level 1	68.5 t	2 t	N2.1	
			Level 2	69.5 t	3 t	N2.2	
			Level 3	71 t	5 t	N2.3	
2C	B-Double 	≤27.5 m	Level 1	72 t	4 t	N2.1	
			Level 2	74 t	6 t	N2.2	
			Level 3	76.5 t	8 t	N2.3	
Category 3 RAVs							
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network	
3A	A-Double (Prime Mover, Semi Trailer & Dog Trailer) 	≤27.5 m	Level 1	89 t	4 t	N3.1	
			Level 2	91 t	6 t	N3.2	
			Level 3	94 t	9 t	N3.3	
Category 4 RAVs							
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network	
4A	A-Double (Prime Mover, Semi Trailer & Dog Trailer) 	≤27.5 m	Level 1	93.5 t	5 t	N4.1	
			Level 2	96.5 t	8 t	N4.2	
			Level 3	100 t	12 t	N4.3	

Category 5 RAVs						
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network
5A	B-Double towing a Dolly 	27.5 m + dolly	Level 1	72 t + dolly	4 t	N5.1
			Level 2	74 t + dolly	6 t	N5.2
			Level 3	76.5 t + dolly	8 t	N5.3
5B	A-Double (Prime Mover, Semi Trailer & Dog Trailer) 	>27.5 m ≤36.5 m	Level 1	89 t	4 t	N5.1
			Level 2	91 t	6 t	N5.2
			Level 3	94 t	9 t	N5.3
5C	A-Double towing a Dolly 	27.5 m + dolly	Level 1	89 t + dolly	4 t	N5.1
			Level 2	91 t + dolly	6 t	N5.2
			Level 3	94 t + dolly	9 t	N5.3
5D	B-Triple 	>27.5 m ≤36.5 m	Level 1	89 t	4 t	N5.1
			Level 2	91 t	6 t	N5.2
			Level 3	94 t	9 t	N5.3
Category 6 RAVs						
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network
6A	A-Double (Prime Mover, Semi Trailer & Dog Trailer) 	>27.5 m ≤36.5 m	Level 1	93.5 t	5 t	N6.1
			Level 2	96.5 t	8 t	N6.2
			Level 3	100 t	12 t	N6.3
6B	B-Triple 	>27.5 m ≤36.5 m	Level 1	93.5 t	5 t	N6.1
			Level 2	96.5 t	8 t	N6.2
			Level 3	100 t	12 t	N6.3
6C	A-Double towing a Dolly 	27.5 m + dolly	Level 1	93.5 t + dolly	5 t	N6.1
			Level 2	96.5 t + dolly	8 t	N6.2
			Level 3	100 t + dolly	12 t	N6.3
Category 7 RAVs						
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network
7A	AB-Triple (Prime Mover, Semi Trailer & B-double) 	>27.5 m ≤36.5 m	Level 1	115 t	7 t	N7.1
			Level 2	119 t	11 t	N7.2
			Level 3	123.5 t	15 t	N7.3

Statutory Implications

The Road Traffic Act 1974 and the Road Traffic (Vehicle) Regulations 2014 govern the use of heavy vehicles on roads within Western Australia and define items such as compliance notices, exemptions, permits and notices for heavy restricted access vehicles. These regulations also contain provisions for mass and loading, load restraints, vehicle modifications and vehicle maintenance.

The Land Administration Act 1997 Section 55 and Local Government Act 1995 Section 3.53(2) gives the Shire of Dowerin management responsibility for roads within its boundaries.

Policy Implications

Request to Access Roads

- a) RAV Network Classified Roads - If required, heavy vehicle transport operators may request use of a classified road on the RAV Network by applying to the Chief Executive Officer (CEO) for approval.
- b) Unclassified Roads - If the road is not classified on the RAV Network, then the applicant will first need to apply to MRWA (HVS). Upon receipt from MRWA (HVS), the Shire of Dowerin will assess the request in accordance with MRWA approved guidelines and if supported, a submission will be made to MRWA (HVS) for their consideration including any conditions that may apply to the use of the road.
- c) AMMS Network - Heavy Vehicle transport operators may apply for a road already classified on the RAV Network to be approved for an AMMS Network level by applying to MRWA (HVS). Upon receipt from MRWA (HVS) the Shire of Dowerin will assess the request in accordance with MRWA approved guidelines. If supported, a submission will be made to MRWA (HVS) for their consideration.
- d) Should the road access request be declined, the Shire of Dowerin will inform MRWA (HVS) who will advise the applicant.
- e) Depending on the need for access, a RAV Network access request may be supported if the applicant is willing to meet the costs associated for the shire to carry out any road upgrades or vegetation pruning necessary to qualify the road for the RAV Network level requested.

RAV Road Reclassification

The Shire may withdraw support for an approved route at any time if:

- i. The route is deemed unsafe for RAV Network use;
- ii. The route is deemed unsuitable for RAV Network use; or
- iii. The heavy vehicle transport operator has breached approval conditions.

The CEO may grant agreement to Main Roads to inspect roads up to N4 to without referring the matter to Council providing the road/roads comply with the Main Roads Route Assessment Guidelines at standard VSR axle mass limits.

Strategic Implications

Strategic Community Plan

Community Priority: Our Infrastructure

Objective: *We have functional assets and infrastructure that supports the community.*

Outcome: 3.2

Reference: 3.2.1

Asset Management Plan

The whole of life estimates for this road may be altered by a change in the RAV Network rating.

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	Significant damage requiring internal & external resources to rectify
Consequence Rating	Major (4)
Likelihood Rating	Likely (4)
Risk Matrix Rating	Moderate (6)
Key Controls (in place)	Regular inspections by staff to ensure minimal damage
Action (Treatment)	Possible reduction or removal of RAV Rating
Risk Rating (after treatment)	Effective

Financial Implications

There are no immediate financial implications, however a change in RAV Network Rating for all or part of the road has the potential to reduce the life of the road and increase the maintenance requirements of the road.

The whole-of-life estimates for these roads may be altered by a change in the RAV Network rating.

Voting Requirements

- Simple Majority
 Absolute Majority

Officer's Recommendation – 13.1

That, in accordance with the *Road Traffic Act 1974* and *Road Traffic (Vehicle) Regulations 2014*, Council advises Main Roads Western Australia Heavy Vehicle Services that it rejects the increase from RAV 4 to RAV 7 on Cunderdin-Minnivale Road, Lee Road, Williams Road, Pulford Road, and Watercarrin Bin Road.

14. Urgent Business Approved by the Person Presiding or by Decision

15. Elected Members' Motions

16. Matters Behind Closed Doors

17. Closure



SHIRE OF
DOWERIN
TIN DOG TERRITORY

MINUTES

Ordinary Council Meeting

Held in Council Chambers
13 Cottrell Street, Dowerin WA 6461
Tuesday 19 March 2024
Commencing 2:00pm

ABN: 35 939 977 194

P (08) 9631 1202 E dowshire@dowerin.wa.gov.au
13 Cottrell Street, Dowerin WA 6461

 www.dowerin.wa.gov.au



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16.	Matters Behind Closed Doors
17.	Closure

**Shire of Dowerin
Ordinary Council Meeting
2.00pm Tuesday 19 March 2024**



1. Official Opening / Obituaries

The President welcomes those in attendance and declares the Meeting open at 2.01pm.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr RI Trepp	President
Cr NP McMorran	Deputy President
Cr DP Hudson	
Cr JC Sewell	
Cr BA Ward	

Staff:

Mr A Wooldridge	Acting Chief Executive Officer
Ms K Rose	Executive & Governance Officer

Members of the Public:

Nil

Apologies:

Cr AJ Metcalf
Cr WG Allsopp

Approved Leave of Absence:

Nil

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Applications for Leave of Absence

Nil

6. Petitions and Presentations

Nil

7. Confirmation of Minutes of the Previous Meeting(s)

7.1 Ordinary Council Meeting held on 20 February 2024
[Attachment 7.1A](#)

7.2 Special Council Meeting held on 6 March 2024
[Attachment 7.2A](#)

Voting Requirements

Simple Majority Absolute Majority

Officer's Recommendation/ Resolution - 7

Moved Cr Ward **Seconded:** Cr McMorran

0921 That, by Simple Majority pursuant to Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 20 February 2024, as presented in Attachment 7.1A, and the minutes of the Special Council Meeting held on 6 March 2024, as presented in Attachment 7.2A, be confirmed as a true and correct record of proceedings.

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

8. Minutes of Committee Meeting(s) to be Received

8.1 Audit & Risk Committee Meeting held on 12 March 2024
[Attachment 8.1A](#)

Voting Requirements

Simple Majority Absolute Majority

Officer's Recommendation/ Resolution - 8

Moved Cr Ward **Seconded:** Cr Hudson

0922 That, by Simple Majority pursuant to Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Audit & Risk Committee Meeting held on 12 March 2024, as presented in Attachment 8.1A, be received by Council.

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

9. Recommendations from Committee Meetings for Council Consideration

9.1 Audit & Risk Committee Recommendation(s)

9.1.1 2023 Compliance Audit Return

Refer to Audit & Risk Committee Meeting Minutes dated 12 March 2024

[Attachment 9.1.1A](#)

Voting Requirements

Simple Majority Absolute Majority

Officer's Recommendation/ Resolution - 9.1.1

Moved Cr Trepp **Seconded:** Cr Ward

0923 **Recommends to Council that it adopts the 2023 Compliance Audit Return and submits it to the Department of Local Government, Sport & Cultural Industries prior to 31 March 2024, as presented in Attachment 9.1.1A.**

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

9.1.2 Risk Dashboard Quarterly Report - March 2024

Refer to Audit & Risk Committee Meeting Minutes dated 12 March 2024

[Attachment 9.1.2A](#)

Voting Requirements

Simple Majority Absolute Majority

Officer's Recommendation/ Resolution - 9.1.2

Moved Cr McMorran **Seconded:** Cr Ward

0924 **The Audit & Risk Committee;**

- 1. Recommends to Council that it adopts the Risk Dashboard Quarterly Report - March 2024; as presented in Attachment 9.1.2A, and**
- 2. Recommends that Council acknowledge that the Risk Dashboard currently needs a detailed review, which management will undertake by the next Audit & Risk Committee Meeting (June TBD).**

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

10. Announcements by the President Without Discussion

Nil

11. OFFICER'S REPORTS - CORPORATE AND COMMUNITY SERVICES

11.1 Financial Activity Statements

Corporate and Community Services



Date:	12 March 2024
Location:	Not Applicable
Responsible Officer:	Aaron Wooldridge, Acting Chief Executive Officer
Author:	As above
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>
SharePoint Reference:	Organisation / Financial Management / Reporting / Financial Statements / 2023-2024 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 11.1A - February MFR

Purpose of Report

Executive Decision

Legislative Requirement

Summary

This item presents the Statement of Financial Activity to Council for the period February 2024.

Background

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports which have been prepared and are presented to Council.

Comment

In order to fulfil statutory reporting requirements and provide Council with a synopsis of the Shire of Dowerin's overall financial performance on a year-to-date basis, the following financial information is included in the Attachment.

Statements of Financial Activity - Statutory Reports by Program and Nature or Type

The Statements of Financial Activity provide details of the Shire's operating revenues and expenditures on a year-to-date basis. The reports further include details of non-cash adjustments and capital revenues and expenditures, to identify the Shire's net current position.

Note 1 - Statement of Financial Activity

Notes supporting the Statement of Financial Activity by Program and by Nature and Type.

Note 2 - Cash and Financial Assets

This note provides Council with the details of the actual amounts in the Shire's bank accounts and/or investment accounts as at the reporting date.

Note 3 - Receivables

This note provides Council with both Rates Receivables and General Receivables outstanding as at the reporting date. This report has been expanded to further break down the detail of General Receivables.

Note 4 - Other Current Assets

This note provides details of other current assets that the Shire may hold.

Note 5 - Payables

This note provides details of Shire payables unpaid as at the reporting date. This Note is new to the financial statements.

Note 6- Rate Revenue

This note provides details of rates levied during the year.

Note 7 - Disposal of Assets

This note gives details of the capital asset disposals during the year.

Note 8- Capital Acquisitions

This note details the capital expenditure program for the year.

Note 9 -Borrowings

This note shows the Shire’s current debt position and lists all borrowings.

Note 10 - Cash Backed Reserves

This note provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a year-to-date basis.

Note 11 - Other Current Liabilities

This note outlines any provisions the Shire has on hand relative to other current liabilities.

Note 12 - Operating Grants and Contributions Received

This note provides information on operating grants received.

Note 13 - Non-Operating Grants and Contributions Received

This note provides information on non-operating grants received.

Note 14 - Explanation of Material Variances

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% or \$10,000, whichever is the greater. This note explains the reasons for any material variances identified in the Statements of Financial Activity at the end of the reporting period.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer
Megan Shirt, Consultant

Policy Implications

The Shire of Dowerin has a comprehensive suite of financial management policies. Finances have been managed in accordance with these policies.

Strategic Implications

Strategic Community Plan

Community Priority: Our Organisation
Objective: *We are recognised as a transparent, well governed, and effectively managed Local Government*
Outcome: 5.3
Reference: 5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution - 11.1

Moved: Cr Hudson


Seconded: Cr Ward

0925 That Council, by Simple Majority pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period February 2024, as presented in Attachment 11.1A.

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

11.2 List of Accounts Paid

<h1>Corporate & Community Services</h1>		 SHIRE OF DOWERIN TIN DOG TERRITORY
Date:	12 March 2024	
Location:	Not Applicable	
Responsible Officer:	Aaron Wooldridge, Acting Chief Executive Officer	
Author:	As above	
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>	
SharePoint Reference:	Organisation/Financial Management/Reporting/Financial Statements and Credit Cards	
Disclosure of Interest:	Nil	
Attachments:	<u>Attachment 11.2A - February LOP</u>	

Purpose of Report

Executive Decision Legislative Requirement

Summary

This Item presents the List of Accounts Paid, paid under delegated authority, for February 2024.

Background

Nil

Comment

The List of Accounts Paid as presented has been reviewed by the Acting Chief Executive Officer.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer
Susan Dew, Finance Officer
Rhonda Ratcliffe, Finance Officer

Policy Implications

The Shire of Dowerin has a comprehensive suite of financial management policies. Finances have been managed in accordance with these policies. Payments have been made under delegated authority.

Strategic Implications

Strategic Community Plan

Community Priority: Our Organisation

Objective: *We are recognised as a transparent, well governed, and effectively managed Local Government*

Outcome: 5.3

Reference: 5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegated authority.

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications

Funds expended are in accordance with the Council's adopted 2023/2024 Budget.

Voting Requirements

Simple Majority Absolute Majority

Officer's Recommendation/Resolution - 11.2


Moved: Cr Hudson **Seconded:** Cr Ward

0926 That Council, by Simple Majority pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*, receives the report from the Acting Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Dowerin Municipal Fund, as presented in Attachment 11.2A, and as detailed below:

List of Accounts Paid - February 2024	
EFT 11874 to EFT 11966	\$455,448.62
Direct Debit: Synergy	\$12,989.00
Direct Debit: National Australia Bank Fees	\$10.28
Direct Debit: Water Corporation	\$6,947.17
Direct Debit: Telstra	\$515.60
Direct Debit: Xenex Systems Pty Ltd	\$1,505.24
Direct Debit: Exetel Pty Ltd	\$560.00
Direct Debit: Resonline	\$242.00
Direct Debit: Visa Payments	\$1,854.31
Direct Debit: Gull Motorcharge Limited	\$1,186.76
Superannuation January - February	\$25,214.41
PPE December 2023 - Wages	\$40,476.86
PPE December 2023 - Wages	\$50,778.24
TOTAL	\$597,728.49

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

11.3 Budget Review	
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 2em; color: #C00000;">Corporate and Community Services</div>  </div>	
Date:	12 March 2024
Location:	Not Applicable
Responsible Officer:	Aaron Wooldridge, Acting Chief Executive Officer
Author:	As above
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>
SharePoint Reference:	Organisation/Financial Management/Budgeting/2024
Disclosure of Interest:	Nil
Attachments:	Attachment 11.3A - Budget Review Report Attachment 11.3B - PCE Budget

Purpose of Report

Executive Decision
 Legislative Requirement

Summary

This Item presents the 2023/2024 Annual Budget Review to Council for consideration and, if satisfactory, adoption.

Background

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires local governments to conduct a budget review between 1 January and 29 February in each financial year. A copy of the review and determination is to be provided to the Department of Local Government, Sport and Cultural Industries (DLGSC) within 14 days of the adoption of the review. Council is to adopt the budget review by the 31st of March of each financial year.

Comment

The 2023/2024 Budget was adopted by Council at its Ordinary Meeting on 18 July 2023 (CMRef 0819 - CMRef 0826).

Management had undertaken the budget review process in accordance with the revised legislation, during the January and February months. Due to the limited time allowed for the process by DLGSC, there was only one workshop conducted for the review by management and council on Thursday 29th February 2024.

The process in finalising the budget review resulted in a further \$218,347 variance improvement on the adopted budget. This means that from the review, the Shire's cash backed reserves will further improve by this amount, however, there were also funds from the reserve that were approved by council during the first half of the financial year to fund the Growing Region Housing Project.

The explanation to the major variances, is summarised in the below table, as well in the notes of the Budget Review Report, for the period ending 29 February 2024.

<u>Budget Program</u>	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Variance</u>	<u>Variance Reason</u>
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Op. Grants, Subsidies & Contributions	\$968,914	\$1,056,911	\$87,997	\$79K higher Financial Assistance Grants being received than what was budgeted.
Fees and Charges	\$830,409	\$957,307	\$126,898	Higher Private Works (\$50K) and CRC (\$85K) Income.
Employee Costs	(\$1,966,082)	(\$1,831,319)	\$134,763	Employee costs are budgeted to be lower in Aged Care (\$74K) Road and Parks maintenance (\$61K). Other general underspend are in Culture (\$21K) and Admin (\$21K). Higher expenditure (\$76K) in the CRC program.
Materials & Contracts	(\$1,875,967)	(\$2,081,481)	(\$205,514)	Higher Materials and contracts in Aged Care (\$116K) and Road Maintenance (\$103K).
Buildings	(\$180,114)	(\$1,654,438)	(\$1,474,324)	Addition of Growing Regions proposed Housing project (\$1.6M), offset by removal of budgeted Hockey Pavilion upgrade (\$148K) that was subject to funding.
Purchase and construction of infrastructure roads	(\$4,410,569)	(\$3,496,897)	\$913,672	Reduction in expenditure due to duplication of Fifty-four gate road project (\$124K) in the original budget, and deferment of Black Spot works (\$790K) to FY25.
Transfer to Reserves	(\$398,426)	(\$218,347)	(\$616,773)	Additional transfer to Reserves - Plant Reserve \$100K, Land & Building Reserve \$50K, Depot \$18K and Roads and Infrastructure \$50K. These transfers are available as a result of deferments of projects and savings in this review.
Transfer from Reserves	\$218,510	\$459,307	\$677,817	See Note 7 - Additional transfer from Land and Building Reserve (\$485k) to fund Growing Region Housing project. Lower transfer required (\$28K) from Recreation

				Reserve due to deferment of Greening project.
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There are other variances that are of a minor nature and have been funded from the surplus from this review. These are commented in the attached Budget Review Report from note 4 on page 8 to page 11.

With all budget amendments that have been carried out from this review, they are captured in note 5, from page 12 to 14.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer
Ben Forbes, Asset & Works Coordinator
Department Coordinators
29 February Council Workshop
Megan Shirt, Consultant

Policy Implications

The Shire of Dowerin has a comprehensive suite of financial management policies. Finances have been managed in accordance with these policies.

Strategic Implications

Strategic Community Plan

Community Priority: Our Organisation
Objective: We are recognised as a transparent, well governed, and effectively managed Local Government.
Outcome: 5.3
Reference: 5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* is applicable and states:

33A. Review of budget

- (1) *Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must –*
 - (a) *consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *consider the local government’s financial position as at the date of the review; and*
 - (c) *review the outcomes for the end of that financial year that are forecast in the budget; and*
 - (d) *include the following –*

- (i) *the annual budget adopted by the local government.*
 - (ii) *an update of each of the estimates included in the annual budget.*
 - (iii) *the actual amounts of expenditure, revenue, and income as at the date of the review.*
 - (iv) *adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.*
- (2) *The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- *Absolute majority required.*
- (4) *Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

Risk Implications

The Review must be completed by the 29 February 2024, be submitted to the council on or before 31 March and lodged with the DLGSC within 14 days after a council has made a determination or Council will be non-compliant with the requirements of the *Local Government (Financial Management) Regulations 1996*.

Financial Implications

If Council adopts the proposed 2023/2024 Budget Review amendments as presented, the result is a balanced budget.

Voting Requirements

Simple Majority

Absolute Majority

Officers Recommendation/Resolution - 11.3

Moved: Cr Hudson

Seconded: Cr Ward

0927

That, in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, Council:

- 1. Adopts the 2023/2024 Budget Review, as presented in Attachment 11.3A; and**
- 2. Submits a copy of the 2023/2024 Budget Review to the Department of Local Government, Sport and Cultural Industries.**

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

12. OFFICER'S REPORTS - GOVERNANCE AND COMPLIANCE

NIL

13. OFFICER'S REPORTS - WORKS AND ASSETS

NIL

14. Urgent Business Approved by the Person Presiding or by Decision**15. Elected Members' Motions**

Nil

16. Matters Behind Closed Doors

Nil

17. Closure

The President thanked those in attendance and declared the meeting closed at 2.40pm.

SHIRE OF DOWERIN
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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These Statements are prepared with data available at the time of preparation.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

BY NATURE OR TYPE

Ref	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	Reason	Explanation of Variance
Note	\$		\$	\$	\$	%			
Revenue from operating activities									
General Rates	6	1,503,992	1,503,992	1,561,417	1,560,275	(1,142)	(0.07%)		Within Variance
Other rates	6	57,425	57,425	0	0	0	0.00%		Within Variance
Grants, subsidies and contributions	12	968,914	1,056,911	825,751	837,535	11,784	1.43%		Within Variance
Fees and charges		830,409	957,307	754,120	710,445	(43,675)	(5.79%)		Within Variance
Interest revenue		146,488	174,992	98,741	89,213	(9,528)	(9.65%)		Within Variance
Other revenue		78,912	77,012	44,989	53,141	8,152	18.12%		Within Variance
Profit on disposal of assets		35,122	44,835	44,835	44,835	0	0.00%		Within Variance
		3,621,262	3,872,474	3,329,853	3,295,444	(34,409)	1.03%		
Expenditure from operating activities									
Employee costs		(1,966,082)	(1,831,319)	(1,328,708)	(1,199,719)	128,989	9.71%		Within Variance
Materials and contracts		(1,875,967)	(2,081,481)	(1,364,328)	(1,386,989)	(22,661)	(1.66%)		Within Variance
Utility charges		(179,196)	(180,900)	(135,621)	(155,048)	(19,427)	(14.32%)	⚠ Timing	Utility expenses are higher than YTD budget. This is expected to be a timing variance.
Depreciation		(2,185,601)	(2,176,357)	(1,632,258)	(1,714,721)	(82,463)	(5.05%)		Within Variance
Finance costs		(30,120)	(30,120)	(22,572)	(15,869)	6,703	29.70%		Within Variance
Insurance		(185,189)	(174,646)	(130,752)	(120,167)	10,585	8.10%		Within Variance
Other expenditure		(90,409)	(76,371)	(49,036)	(45,161)	3,875	7.90%		Within Variance
		(6,512,564)	(6,551,194)	(4,663,275)	(4,637,674)	25,601	0.55%		
Less: Profit on asset disposals		(35,122)	(44,835)	(44,835)	(44,835)	0	0.00%		Within Variance
Movement in liabilities associated with restricted cash		4,970	4,970	0	(54)	(54)	0.00%		Within Variance
Add: Depreciation on assets		2,185,601	2,176,357	1,632,258	1,714,721	82,463	(5.05%)		Within Variance
Amount attributable to operating activities		(735,853)	(542,228)	254,001	327,602	73,601	(28.98%)		

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

BY NATURE OR TYPE

Ref	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	Reason	Explanation of Variance
Note	\$		\$	\$	\$	%			
CONTINUED									
Investing activities									
Inflows and Outflows from investing activities									
Capital grants, subsidies and contributions	13	4,191,215	4,156,285	1,651,508	1,798,710	147,202	8.91%		Within Variance
Proceeds from disposal of assets	7	56,000	90,000	90,000	90,000	(0)	(0.00%)		Within Variance
Payments for property, plant and equipment	8	(404,783)	(1,914,641)	(204,591)	(201,960)	2,631	1.29%		Within Variance
Payments for infrastructure	8	(4,631,329)	(3,550,097)	(2,519,372)	(1,641,026)	878,346	34.86%	☺	Timing Refer to Note 8 for Detail.
Amount attributable to investing activities		(788,897)	(1,218,453)	(982,455)	45,723	1,028,178	104.65%		
Financing Activities									
Inflows from financing activities									
Transfer from reserves	10	218,510	677,817	0	0	0	0.00%		Within Variance
		218,510	677,817	0	0	0	0.00%		
Outflows from financing activities									
Repayment of debentures	9	(106,134)	(106,134)	(52,258)	(52,258)	0	0.00%		Within Variance
Transfer to reserves	10	(398,426)	(616,773)	0	0	0	0.00%		Within Variance
		(504,560)	(722,907)	(52,258)	(52,258)	0			
Amount attributable to financing activities		(286,050)	(45,090)	(52,258)	(52,258)	0	0.00%		
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year		1,810,800	1,805,771	1,805,771	1,805,771	0	0.00%		
Amount attributable to operating activities		(735,853)	(542,228)	254,001	327,602	73,601	28.98%		
Amount attributable to investing activities		(788,897)	(1,218,453)	(982,455)	45,723	1,028,178	(104.65%)		
Amount attributable to financing activities		(286,050)	(45,090)	(52,258)	(52,258)	0	0.00%		
Surplus or deficit at the end of the financial year		0	0	1,025,059	2,126,838	1,101,779	(107.48%)		

KEY INFORMATION

☺ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

The material variance adopted by Council for the 2023-24 year is a value of more or less than \$10,000 or 10.00%.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 31 MARCH 2024****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Grants, subsidies and contributions

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Capital grants, subsidies and contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Fees and charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest revenue

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other revenue

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Profit on disposal of assets

Excess of assets received over the net book value for assets on their disposal.

EXPENSES**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance

agreements, communication expenses, advertising expenses,

membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on disposal of assets

Shortfall between the value of assets received over the net book value for assets on their disposal.

Depreciation

Depreciation expense raised on all classes of assets.

Finance costs

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual
Non-cash items excluded from operating activities			
		\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	7	(35,122)	(44,835)
Movement in liabilities associated with restricted cash		4,970	(54)
Add: Depreciation on assets		2,185,601	1,714,721
Total non-cash items excluded from operating activities		2,155,449	1,669,832

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

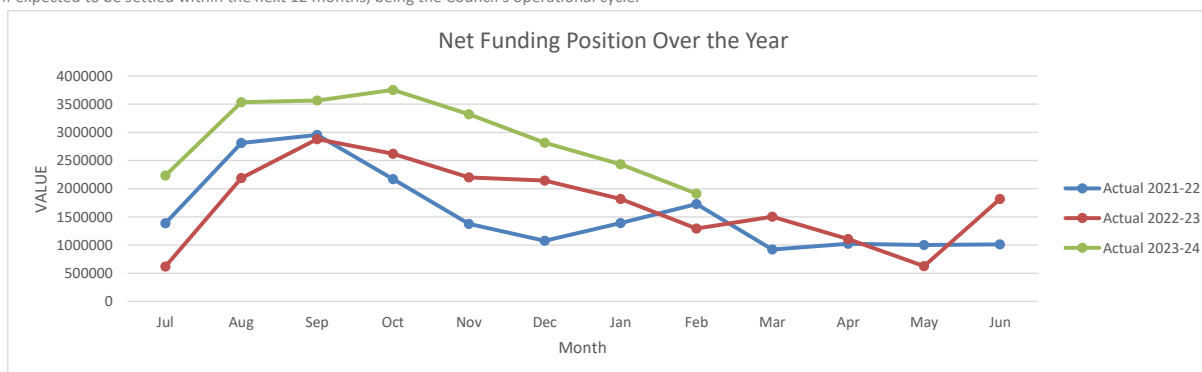
	Notes	Adopted Budget	Last Year Audited Actual 30 June 2023	This Time Last Year 30 March 2023	Year to Date 31 March 2024
Adjustments to net current assets					
Less: Reserves - restricted cash	10	(2,984,280)	(2,984,280)	(2,476,533)	(2,984,280)
Add: Borrowings	9	83,711	106,129	62,249	53,871
Add: Provisions funded by Reserve		114,100	114,100	97,883	114,100
Total adjustments to net current assets		(2,786,469)	(2,764,051)	(2,316,401)	(2,816,309)

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	2	4,713,673	4,832,247	3,694,509	4,614,091
Rates receivables	3	160,197	160,197	184,658	192,129
Receivables	3	563,601	476,588	859,380	435,071
Stock on Hand	4	23,825	17,171	16,084	45,723
Total Current Assets		5,461,296	5,486,203	4,754,631	5,287,014
Less: Current liabilities					
Payables	5	(346,994)	(340,554)	(28,259)	169,041
Borrowings	9	(83,711)	(106,129)	(62,249)	(53,871)
Contract liabilities	11	(231,024)	(231,024)	(650,193)	(231,024)
Provisions	11	(202,298)	(238,675)	(202,298)	(228,013)
Total Current Liabilities		(864,027)	(916,382)	(942,999)	(343,867)
Less: Total adjustments to net current assets	(b)	(2,786,469)	(2,764,051)	(2,316,401)	(2,816,309)
Closing funding surplus / (deficit)		1,810,800	1,805,771	1,495,231	2,126,838

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



SHIRE OF DOWERIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2024

NOTE	31 March 2024	30 June 2023
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	4,614,091	4,832,247
Trade and other receivables	627,200	636,785
Inventories	45,723	17,171
TOTAL CURRENT ASSETS	5,287,014	5,486,203
NON-CURRENT ASSETS		
Trade and other receivables	24,594	24,594
Other financial assets	61,117	61,117
Property, plant and equipment	20,327,465	20,660,380
Infrastructure	65,686,685	65,270,616
TOTAL NON-CURRENT ASSETS	86,099,861	86,016,707
TOTAL ASSETS	91,386,875	91,502,910
CURRENT LIABILITIES		
Trade and other payables	(169,041)	340,554
Other liabilities	231,024	231,024
Borrowings	53,871	106,129
Employee related provisions	228,013	238,675
TOTAL CURRENT LIABILITIES	343,867	916,382
NON-CURRENT LIABILITIES		
Borrowings	1,054,870	1,054,870
Employee related provisions	28,882	28,882
TOTAL NON-CURRENT LIABILITIES	1,083,752	1,083,752
TOTAL LIABILITIES	1,427,619	2,000,134
NET ASSETS	89,959,256	89,502,776
EQUITY		
Retained surplus	34,740,622	34,284,142
Reserve accounts	2,984,280	2,984,280
Revaluation surplus	52,234,354	52,234,354
TOTAL EQUITY	89,959,256	89,502,776

This statement is to be read in conjunction with the accompanying notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2024**

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 March 2024

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

SHIRE OF DOWERIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 MARCH 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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These Statements are prepared with data available at the time of preparation.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2024**

SUMMARY INFORMATION

Funding surplus / (deficit) Components								
Funding surplus / (deficit)								
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)				
Opening	\$1.81 M	\$1.81 M	\$1.81 M	\$0.00 M				
Closing	\$0.00 M	\$1.03 M	\$2.13 M	\$1.10 M				
Refer to Statement of Financial Activity								
Cash and cash equivalents			Payables		Receivables			
	\$4.69 M	% of total		(\$0.17 M)	% Outstanding		\$0.44 M	% Collected
Unrestricted Cash	\$1.70 M	36.3%	Trade Payables	\$0.02 M		Rates Receivable	\$0.19 M	85.4%
Restricted Cash	\$2.98 M	63.7%	Over 30 Days		0.0%	Trade Receivable	\$0.44 M	
			Over 90 Days		0%	Over 30 Days		100.7%
						Over 90 Days		97.4%
Refer to Note 2 - Cash and Financial Assets			Refer to Note 5 - Payables		Refer to Note 3 - Receivables			
Key Operating Activities								
Amount attributable to operating activities								
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)					
(\$0.74 M)	\$0.25 M	\$0.33 M	\$0.07 M					
Refer to Statement of Financial Activity								
Rates Revenue			Operating Grants and Contributions			Fees and Charges		
YTD Actual	\$1.56 M	% Variance	YTD Actual	\$0.84 M	% Variance	YTD Actual	\$0.71 M	% Variance
YTD Budget	\$1.56 M	(0.1%)	YTD Budget	\$0.83 M	1.4%	YTD Budget	\$0.75 M	(5.8%)
Refer to Note 6 - Rate Revenue			Refer to Note 12 - Operating Grants and Contributions			Refer to Statement of Financial Activity		
Key Investing Activities								
Amount attributable to investing activities								
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)					
(\$0.79 M)	(\$0.98 M)	\$0.05 M	\$1.03 M					
Refer to Statement of Financial Activity								
Proceeds on sale			Asset Acquisition			Non-Operating Grants		
YTD Actual	\$0.09 M	%	YTD Actual	\$1.84 M	% Spent	YTD Actual	\$1.80 M	% Received
Adopted Budget	\$0.06 M	60.7%	Adopted Budget	\$5.04 M	(63.4%)	Adopted Budget	\$4.19 M	(57.1%)
Refer to Note 7 - Disposal of Assets			Refer to Note 8 - Capital Acquisition			Refer to Note 8 - Capital Acquisition		
Key Financing Activities								
Amount attributable to financing activities								
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)					
(\$0.29 M)	(\$0.05 M)	(\$0.05 M)	\$0.00 M					
Refer to Statement of Financial Activity								
Borrowings			Reserves					
Principal repayments	\$0.11 M	Reserves balance						\$2.98 M
Interest expense	\$0.03 M	Interest earned						\$0.00 M
Principal due	\$1.20 M							
Refer to Note 9 - Borrowings			Refer to Note 10 - Cash Reserves					

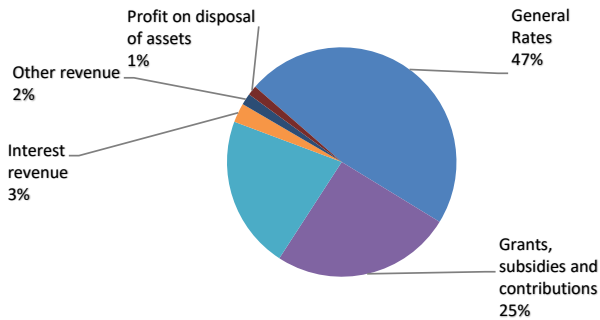
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2024**

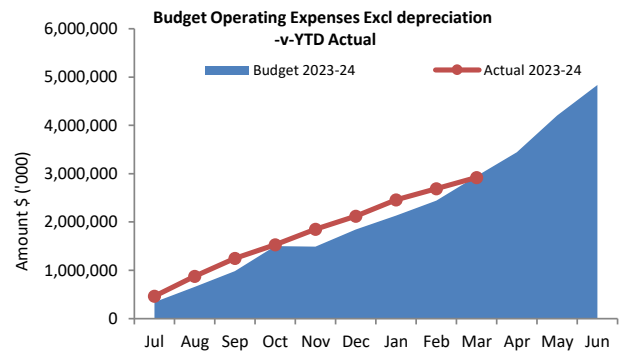
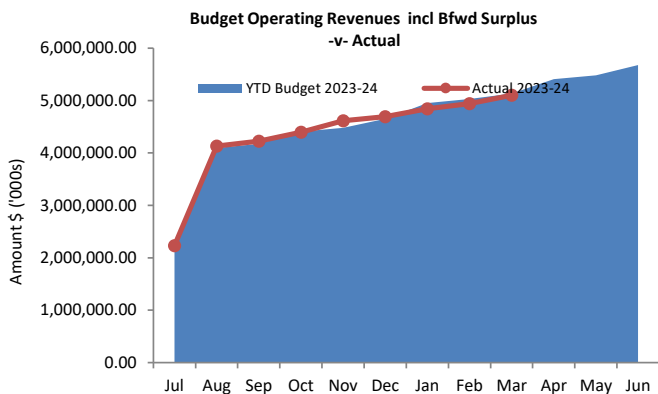
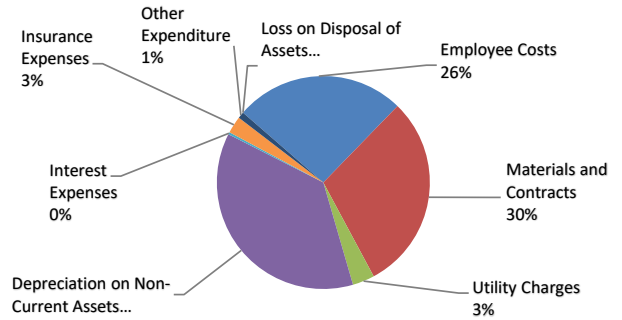
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

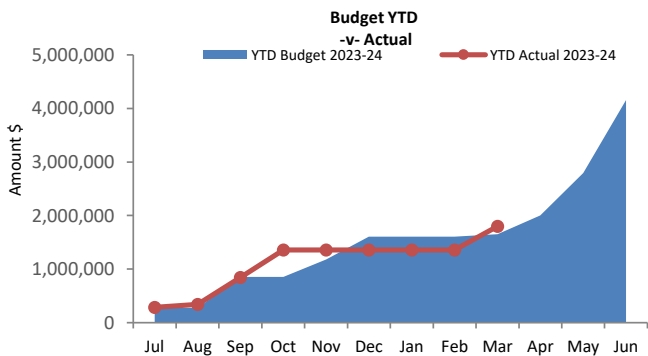


OPERATING EXPENSES

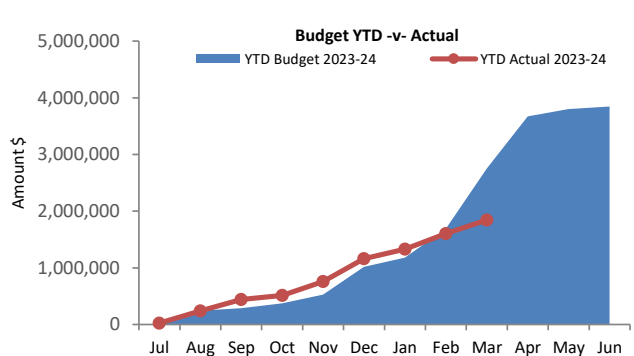


INVESTING ACTIVITIES

Capital grants, subsidies and contributions



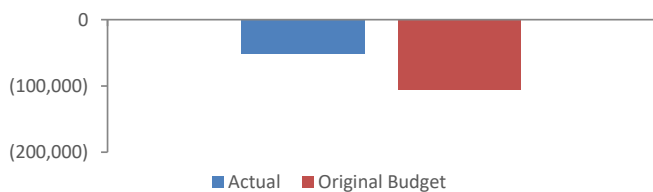
Payments for Capital Works



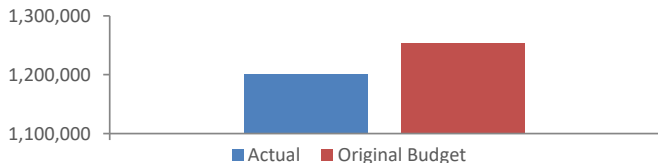
FINANCING ACTIVITIES

BORROWINGS

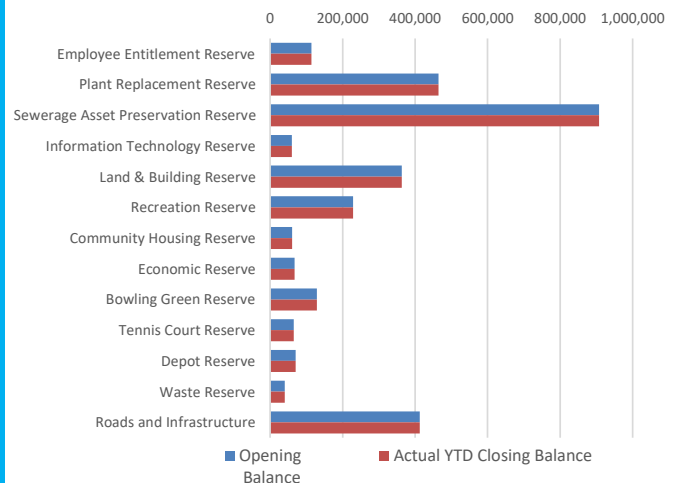
Principal Repayments



Principal Outstanding



RESERVES



STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

NOTE 1
BY PROGRAM

Ref Note	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	Explanation of Variance
	\$		\$	\$	\$	%		
Revenue from operating activities								
Governance	1,500	4,954	4,083	3,745	(338)	(8.28%)		Within Variance
General purpose funding	1,741,865	1,838,920	1,722,033	1,709,980	(12,053)	(0.70%)		Within Variance
Law, order and public safety	34,716	33,804	25,353	32,430	7,077	27.91%		Within Variance
Health	3,300	110	81	109	28	34.57%		Within Variance
Education and welfare	652,572	652,572	489,439	307,400	(182,039)	(37.19%)	☹️	Aged Care Funding is \$182k lower than YTD budget due to regulatory reporting technical issues currently being resolved which has resulted in delay of funds.
Housing	161,992	161,992	121,491	154,437	32,946	27.12%	😊	Housing reimbursement and fees revenue is \$33k higher than YTD budget.
Community amenities	289,445	289,445	282,113	286,732	4,619	1.64%		Within Variance
Recreation and culture	50,180	52,172	30,764	23,359	(7,405)	(24.07%)		Within Variance
Transport	181,004	192,191	187,940	190,648	2,708	1.44%		Within Variance
Economic services	407,966	492,966	340,958	453,953	112,995	33.14%	😊	CRC Grants and fees and charges are \$103k higher than YTD budget due to CRC Board finalisation of CRC Incorporated and balance of funds received.
Other property and services	96,722	153,348	125,598	132,651	7,053	5.62%		Within Variance
	3,621,262	3,872,474	3,329,853	3,295,444	(34,409)			
Expenditure from operating activities								
Governance	(560,449)	(534,183)	(414,384)	(405,878)	8,506	2.05%		Within Variance
General purpose funding	(197,452)	(185,097)	(138,789)	(126,685)	12,104	8.72%		Within Variance
Law, order and public safety	(164,240)	(155,450)	(116,870)	(100,863)	16,007	13.70%	😊	General lower expenditure than YTD budget of less than \$10K in all activities.
Health	(61,229)	(55,018)	(22,632)	(9,688)	12,944	57.19%	😊	Health expenses are \$12k lower than YTD budget. These may even out during the year.
Education and welfare	(590,578)	(628,795)	(454,792)	(474,460)	(19,668)	(4.32%)		Within Variance
Housing	(269,675)	(270,087)	(203,321)	(162,725)	40,596	19.97%	😊	Housing operations and maintenance is \$41K lower than YTD budget. This may even out over the year.
Community amenities	(533,678)	(520,787)	(393,048)	(345,760)	47,288	12.03%	😊	Within Variance
Recreation and culture	(1,278,073)	(1,196,278)	(912,644)	(894,617)	18,027	1.98%		Within Variance
Transport	(2,069,507)	(2,161,850)	(1,428,777)	(1,287,485)	141,292	9.89%		Within Variance
Economic services	(741,131)	(751,214)	(546,765)	(472,363)	74,402	13.61%	😊	General lower expenditure to YTD budget in Tourism and CRC. This may even out over the next few months.
Other property and services	(46,552)	(92,435)	(31,253)	(357,149)	(325,896)	(1042.77%)	☹️	Plant Operating costs are under - recovered to YTD budget \$185K due to higher external repairs during the first 6 months of the year. Public works Overheads \$78K and Admin allocations \$61 are also under - recovered. These variances will be reviewed by staff. There is no cash impact on the Shires position with these internal recoveries.
	(6,512,564)	(6,551,194)	(4,663,275)	(4,637,674)	25,601			
Less: Profit on asset disposals	(35,122)	(44,835)	(44,835)	(44,835)	0	0.00%		Within Variance
Movement in liabilities associated with restricted cash	4,970	4,970	0	(54)	(54)	0.00%		Within Variance
Add: Depreciation on assets	2,185,601	2,176,357	1,632,258	1,714,721	82,463	5.05%		Within Variance
Amount attributable to operating activities	(735,853)	(542,228)	254,001	327,602	73,601			

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**NOTE 1
BY PROGRAM**

	Ref	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	Explanation of Variance
	Note	\$	\$	\$	\$	\$	%		
CONTINUED									
Investing Activities									
Capital grants, subsidies and contributions	13	4,191,215	4,156,285	1,651,508	1,798,710	147,202	8.91%		Within Variance
Proceeds from disposal of assets	7	56,000	90,000	90,000	90,000	(0)	(0.00%)		Within Variance
Payments for property, plant and equipment	8	(404,783)	(1,914,641)	(204,591)	(201,960)	2,631	(1.29%)		Within Variance
Payments for infrastructure	8	(4,631,329)	(3,550,097)	(2,519,372)	(1,641,026)	878,346	34.86%	☺	Refer to Note 8 for Detail.
Amount attributable to investing activities		(788,897)	(1,218,453)	(982,455)	45,723	1,028,178			
Financing Activities									
Transfer from reserves	10	218,510	677,817	0	0	0	0.00%		Within Variance
Repayment of debentures	9	(106,134)	(106,134)	(52,258)	(52,258)	0	0.00%		Within Variance
Transfer to reserves	10	(398,426)	(616,773)	0	0	0	0.00%		Within Variance
Amount attributable to financing activities		(286,050)	(45,090)	(52,258)	(52,258)	0			
Surplus or deficit at the start of the financial year		1,810,800	1,805,771	1,805,771	1,805,771	0	0.00%		
Amount attributable to operating activities		(735,853)	(542,228)	254,001	327,602	73,601	0		
Amount attributable to investing activities		(788,897)	(1,218,453)	(982,455)	45,723	1,028,178	0		
Amount attributable to financing activities		(286,050)	(45,090)	(52,258)	(52,258)	0	0		
Surplus or deficit at the end of the financial year		0	0	1,025,059	2,126,838	1,101,779	0		

KEY INFORMATION

☺ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

☹ Refer to Note d) for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023-24 year is a value of more or less than \$10,000 or 10.00%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MARCH 2024**

**Note 1 (Cont'd)
REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of resources

To include the activities of members of Council and the administration support available to the Council for the provision of governance of the district. Other costs relate to assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control, community crime prevention and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food premises and food control.

EDUCATION AND WELFARE

To provide services to disadvantaged persons including the elderly, children and youth.

Maintenance and operational costs of the Dowerin Child Care Centre; Dowerin Home Care, Commonwealth Home Support Program (CHSP), community nursing and other support services.

HOUSING

To provide and maintain housing for staff, aged and community housing projects operated by Joint Venture with the Department of Housing.

Provision and maintenance of all Shire responsible housing.

COMMUNITY AMENITIES

To provide necessary services as required by the community.

Rubbish collection and recycling, operation of disposal sites, administration, maintenance & operation of the Dowerin Townsite Sewerage Scheme. Administration of the Shire of Dowerin Town Planning Scheme. Administration, maintenance & operation of the Dowerin & Minnivale public cemeteries, public toilets & the Dowerin Community Bus.

RECREATION AND CULTURE

To establish & effectively manage infrastructure and resources which will help the social wellbeing of the community.

Maintenance and operation of public halls, sporting pavilions, parks and gardens, recreation centre, sports playing surface areas and reserves including football oval, hockey oval, tennis courts, bowling greens and golf course. Contribution to the operation of the Dowerin Public Library.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, footpaths, drainage & signs. Maintenance and operation of street lights, works depot and aerodrome. Cleaning of streets and provision and maintenance of street trees. Purchase, maintenance and operation of plant.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of the Shire of Dowerin Short Stay Accommodation facilities. Provision of rural services including building control, standpipes, noxious weeds and vermin control. Assistance with the operations of the annual Dowerin Field Day. Maintenance costs associated with the Dowerin Community Resource Centre.

OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts.

Private works, plant repairs and operations. Works and administration overheads. Materials and stores.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Interest Rate	Maturity Date
Cash on hand							
Floats	Cash and cash equivalents	500	0	500	On-hand		
Cash Deposits							
Municipal Bank Account	Cash and cash equivalents	1,639,081	0	1,639,081	NAB	0.05%	At Call
Term Deposits							
315-8962	Financial assets at amortised cost	62,718	961,063	1,023,781	NAB	4.95%	25/06/2024
27-9675	Financial assets at amortised cost	0	1,021,273	1,021,273	Westpac	4.22%	7/07/2024
	Financial assets at amortised cost	0	1,001,943	1,001,943	Bendigo	3.60%	1/05/2024
Total		1,702,299	2,984,280	4,686,579			
Comprising							
Cash and cash equivalents		1,639,581	0	1,639,581			
Financial assets at amortised cost		62,718	2,984,280	3,046,998			
		1,702,299	2,984,280	4,686,579			

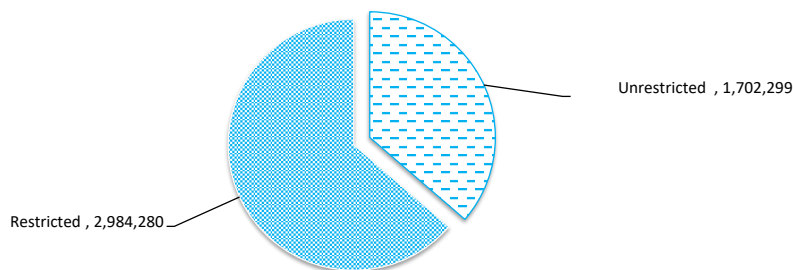
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

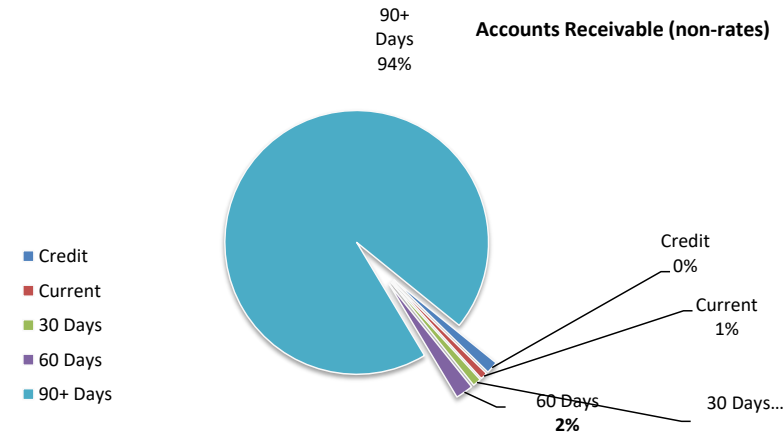
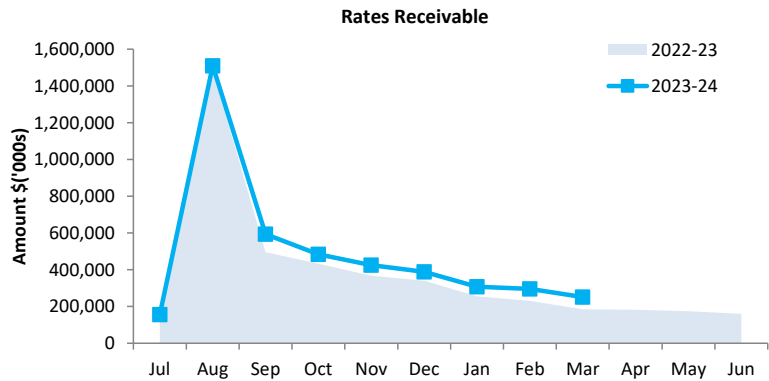
Rates receivable	30 June 2023	31 Mar 2024
	\$	\$
Opening arrears previous years	119,592	160,197
Levied - Rates revenue	1,402,771	1,560,275
Less - collections	(1,362,166)	(1,468,561)
Equals current outstanding	160,197	251,911
Less allowance for impairment of receivables		(59,782)
Net rates collectable	160,197	192,129
% Collected	89.5%	85.4%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(4,786)	2,790	3,294	6,915	301,807	310,020
Percentage	(1.5%)	0.9%	1.1%	2.2%	97.4%	
Balance per trial balance						
Sundry receivable	(4,786)	2,790	3,294	6,915	301,807	310,020
Accrued Income	0	103,668	0	0	0	103,668
GST receivable	0	(3,615)	0	0	0	(3,615)
Allowance for impairment of receivables	0	(138)	0	0	0	(138)
Other Receivables	0	25,136	0	0	0	25,136
Total receivables general outstanding						435,071

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance	Asset Increase/(Decrease)	Closing Balance 31 March 2024
	1 July 2023		
Other current assets	\$	\$	\$
Inventory			
Stock On Hand	17,171	28,552	45,723
Total other current assets	17,171	28,552	45,723
Amounts shown above include GST (where applicable)			

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

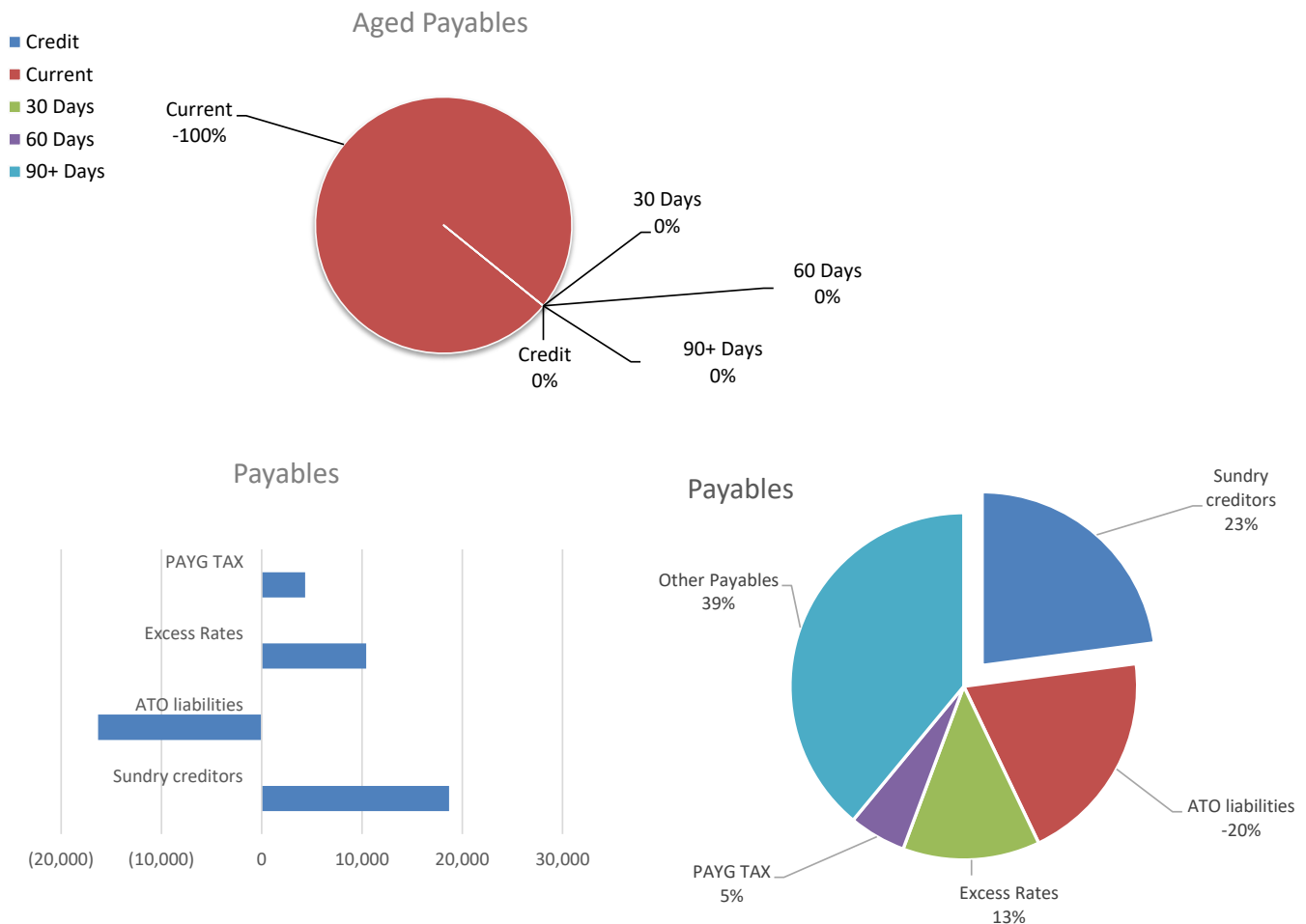
**OPERATING ACTIVITIES
NOTE 5
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	(169,041)	0	0	0	(169,041)
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors	0	18,691	0	0	0	18,691
ATO liabilities	0	(16,313)	0	0	0	(16,313)
Excess Rates	0	10,419	0	0	0	10,419
PAYG TAX	0	4,336	0	0	0	4,336
Other Payables	0	31,820	0	0	0	31,820
Payroll Creditors	0	(167,466)	0	0	0	(167,466)
Accrued Loan Interest	0	6,734	0	0	0	6,734
Bonds & Deposits Held - CI	0	11,025	0	0	0	11,025
Accrued Expenses	0	(112,818)	0	0	0	(112,818)
Total payables general outstanding						(169,041)

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

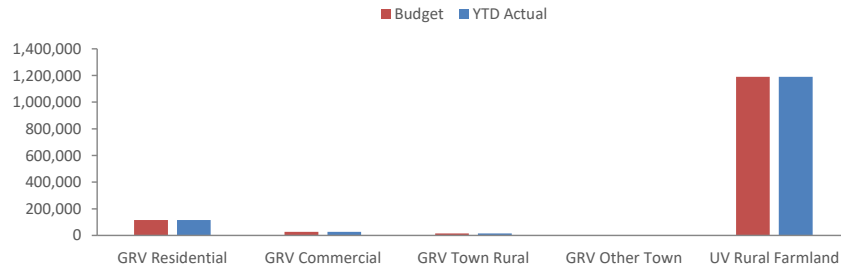


FOR THE PERIOD ENDED 31 MARCH 2024

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	Original Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.10300	113	1,126,451	116,024	0	0	116,024	116,024	0	0	116,024
GRV Commercial	0.10300	15	256,474	26,417	0	0	26,417	26,417	0	0	26,417
GRV Town Rural	0.10300	12	138,892	14,306	0	0	14,306	14,306	0	0	14,306
GRV Other Town	0.10300	8	33,384	3,439	0	0	3,439	3,439	0	0	3,439
Unimproved value											
UV Rural Farmland	0.00562	226	211,886,000	1,190,587	(39)	0	1,190,548	1,190,799	(1,393)	0	1,189,406
Sub-Total		374	213,441,201	1,350,773	(39)	0	1,350,734	1,350,985	(1,393)	0	1,349,592
Minimum payment	Minimum \$										
Gross rental value											
GRV Residential	849	66	445,279	56,034	0	0	56,034	56,034	0	0	56,034
GRV Commercial	849	17	65,470	14,433	0	0	14,433	14,433	0	0	14,433
GRV Town Rural	849	16	38,685	13,584	0	0	13,584	13,584	0	0	13,584
GRV Other Town	248	20	7,974	4,960	0	0	4,960	4,960	0	0	4,960
Unimproved value											
UV Rural Farmland	849	63	5,135,300	53,487	0	0	53,487	53,487	0	0	53,487
UV Commercial	849	4	500	3,396	0	0	3,396	3,396	0	0	3,396
UV Town Rural	849	4	137,000	3,396	0	0	3,396	3,396	0	0	3,396
UV Mining	248	16	130,350	3,968	0	0	3,968	3,968	0	0	3,968
Sub-total		206	5,960,558	153,258	0	0	153,258	153,258	0	0	153,258
Amount from general rates							1,503,992	1,504,243	(1,393)	0	1,502,850
Ex-gratia rates							57,425				57,425
Total general rates							1,561,417				1,560,275

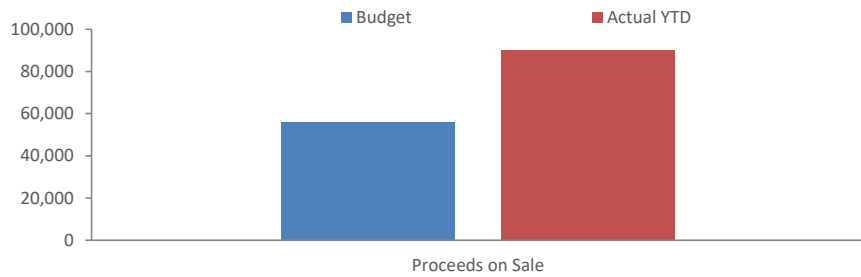
KEY INFORMATION



**NOTES TO THE STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Original Budget				Current Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment												
	Other property and services					0	0						
	Passenger Vehicle; CEO	20,878	56,000	35,122	0	20,878	60,909	40,031	0	27,260	60,909	33,649	0
	Hino D009 - Trade C/Fwd Fy23	0	0	0	0	17,904	29,091	11,187	0	17,904	29,091	11,187	0
		20,878	56,000	35,122	0	38,782	90,000	51,218	0	45,164	90,000	44,835	0



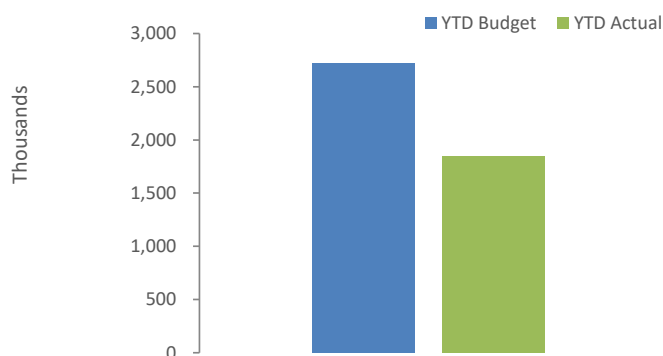
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$		\$	\$	\$
Buildings	180,114	1,654,438	26,388	23,758	(2,630)
Furniture and equipment	52,000	52,000	0	0	0
Plant and equipment	172,669	208,203	178,203	178,203	(0)
Infrastructure - roads	4,410,569	3,496,897	2,519,372	1,639,848	(879,524)
Infrastructure -Parks And Ovals	182,560	40,000	0	0	0
Infrastructure - other	38,200	13,200	0	1,178	1,178
Payments for Capital Acquisitions	5,036,112	5,464,738	2,723,963	1,842,987	(880,976)
Total Capital Acquisitions	5,036,112	5,464,738	2,723,963	1,842,987	(880,976)
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
Capital grants and contributions	4,191,215	4,156,285	1,651,508	1,798,710	147,202
Other (disposals & C/Fwd)	56,000	56,000	90,000	90,000	(0)
Cash backed reserves					
Plant Replacement Reserve	35,310	35,310	0	0	0
Sewerage Asset Preservation Reserve	12,000	12,000	0	0	0
Information Technology Reserve	40,000	40,000	0	0	0
Recreation Reserve	41,200	41,200	0	0	0
Economic Reserve	30,000	30,000	0	0	0
Roads and Infrastructure	60,000	60,000	0	0	0
Contribution - operations	570,387	1,033,943	982,455	(45,723)	(1,028,178)
Capital funding total	5,036,112	5,464,738	2,723,963	1,842,987	(880,976)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)	Comments
Land and Buildings						
	0	1,619,238	0	0		
BC044 Growing Regions Housing Program						
BC044 Sports Recreation Centre - Building (Capital)	24,000	27,800	20,844	21,605	(761)	Ceiling repairs complete
BC049 Hockey Pavilion - Building (Capital)	156,114	7,400	5,544	2,153	3,391	In-kind contribution value approx. \$8,000. To be reviewed and changed at mid-year budget review as original budget was based on grant success.
Total	180,114	1,654,438	26,388	23,758	2,630	
Furniture and equipment						
FE001 Council Chambers Audio System	12,000	12,000	0	0	0	Deferred to 24/25
FE002 IT Renewal Server	40,000	40,000	0	0	0	In progress
Total	52,000	52,000	0	0	0	
Plant and Equipment						
PE203 Single Cab - Light Truck - Maintenance (P009)	81,359	109,121	109,121	109,121	0	2nd Hino S500 Purchased
PE194 CEO Vehicle (Currently Ford Everest - DO)	61,310	69,082	69,082	69,082	0	Purchase of new CEO Prado
PE100 Diesel Fuel Bowser - Shire Depot	30,000	30,000	0	0	0	In progress
Total	172,669	208,203	178,203	178,203	0	
Infrastructure - Roads						
RCR025 Commodity Route - Dowerin - Koorda Road	338,530	338,530	338,529	341,377	(2,848)	In progress
LRC011 Fifty Four Gate Road 0.00-2.65	123,750	123,750	92,808	5,062	87,746	In progress
LRC013 LRCIP - Berring East Road	190,826	190,826	190,826	163,401	27,425	Completed, gravel pit rehabilitation pending.
LRC164 Manmanning Road 0.00-5.67	262,800	262,800	262,800	0	262,800	In progress
RC000 Road Construction General (Budgeting Only)	60,000	60,000	0	7,440	(7,440)	In progress
R2R003 Koombekine North Road (R2R)	24,413	24,413	18,315	21,570	(3,255)	In progress
R2R015 Hindmarsh Back Road (R2R)	93,145	93,145	69,858	9,491	60,367	In progress
R2R011 Fifty Four Gate West Road (R2R)	123,750	0	0	0	0	Removed at mid-year budget review.
R2R040 Booralaming West Road (R2R)	112,500	112,500	12,500	18,443	(5,943)	In progress
R2R041 Moonijin East Road (R2R)	123,615	123,615	73,615	37,432	36,183	Works Commencing Apr24
R2R042 McHugh Road (R2R)	67,327	67,327	50,499	58,306	(7,807)	Works Complete
RRG003 Koombekine North Road (RRG)	585,184	585,184	335,184	203,884	131,300	In progress
RRG023 Koorda-Wongan Hills Road (RRG)	116,804	116,804	87,606	109,956	(22,350)	In progress
BS183 Dowerin-Meckering Road (BS)	801,922	12,000	12,000	11,480	520	To be deferred to 24/25 budget however \$12k will be expended in 23/24
WFN182G WFN - Dowerin Kalannie Road 31.02-34.50	1,084,179	1,084,179	723,616	475,540	248,076	In progress
WFN182H WFN - Dowerin Kalannie Road 0.00-48.77	301,824	301,824	251,216	176,469	74,747	In progress
Total	4,410,569	3,496,897	2,519,372	1,639,848	879,524	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Variance Under/(Over)
Infrastructure -Parks And Ovals					
PC071 Dowerin Skate Park Capital Works	40,000	40,000	0	0	0 Grant Application in progress. Works to commence in Feb24.
PC075 Town Site Greening Water Scheme	142,560	0	0	0	0 Removed at mid-year budget review.
Total	182,560	40,000	0	0	0
Infrastructure - Other					
OC11 Public Art Projects	25,000	0	0	0	0 Removed at mid-year budget review.
OC018 Dowerin Standpipe Upgrade	13,200	13,200	0	0	0 Commencing Apr24
OC003 Town Oval Reticulation Upgrade (Inc Dam)	0	0	0	1,178	(1,178) Costing to be corrected
Total	38,200	13,200	0	1,178	(1,178)
TOTALS	5,036,112	5,464,738	2,723,963	1,842,987	880,976

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

Repayments - borrowings

Information on borrowings	Particulars	Loan No.	1 July 2023	Principal Repayments		Principal Outstanding		Interest Repayments	
				Actual	Original Budget	Actual	Original Budget	Actual	Original Budget
			\$	\$	\$	\$	\$	\$	
Housing									
Government Regional Officer Housing	100		227,550	(5,694)	(11,489)	233,244	239,039	0	(8,218)
Recreation and culture									
Dowerin Swimming Pool	101		133,849	(9,853)	(19,795)	143,702	153,644	1,118	(2,149)
Transport									
Multi Tyre Roller	103		108,846	(19,789)	(21,070)	128,635	129,916	0	(941)
Smooth Drum Tyre Roller	104		113,432	0	(18,591)	113,432	132,023	0	(830)
Economic services									
Short Stay Accommodation	99		564,486	(16,922)	(35,189)	581,408	599,675	0	(17,982)
Total			1,148,163	(52,258)	(106,134)	1,200,421	1,254,297	1,118	(30,120)
Current borrowings			106,134			53,871			
Non-current borrowings			1,042,029			1,146,550			
			1,148,163			1,200,421			

All debenture repayments were financed by general purpose revenue.

The Budget did not provide for any new borrowing during the year.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**FINANCING ACTIVITIES
NOTE 10
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Original Budget Interest Earned	Current Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Current Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Actual YTD Closing Balance
	\$	\$		\$	\$		\$	\$		\$	\$	\$
Employee Entitlement Reserve	114,100	4,970	4,970	0	0	0	0	0	0	0	119,070	114,100
Plant Replacement Reserve	464,535	20,236	20,236	0	0	100,000	0	(35,310)	(36,844)	0	449,461	464,535
Sewerage Asset Preservation Reserve	907,424	39,529	39,529	0	0	0	0	(12,000)	(12,000)	0	934,953	907,424
Information Technology Reserve	60,144	2,620	2,620	0	0	0	0	(40,000)	(40,000)	0	22,764	60,144
Land & Building Reserve	363,390	15,830	15,830	0	252,426	302,426	0	0	(485,773)	0	631,646	363,390
Recreation Reserve	229,175	9,983	9,983	0	0	0	0	(41,200)	(13,200)	0	197,958	229,175
Community Housing Reserve	60,751	2,646	2,646	0	0	0	0	0	0	0	63,397	60,751
Economic Reserve	67,803	2,954	2,954	0	0	0	0	(30,000)	(30,000)	0	40,757	67,803
Bowling Green Reserve	128,702	5,606	5,606	0	10,000	10,000	0	0	0	0	144,308	128,702
Tennis Court Reserve	64,850	2,825	2,825	0	6,000	6,000	0	0	0	0	73,675	64,850
Depot Reserve	70,264	3,061	3,061	0	0	18,347	0	0	0	0	73,325	70,264
Waste Reserve	40,264	1,754	1,754	0	0	0	0	0	0	0	42,018	40,264
Roads and Infrastructure	412,878	17,986	17,986	0	0	50,000	0	(60,000)	(60,000)	0	370,864	412,878
	2,984,280	130,000	130,000	0	268,426	486,773	0	(218,510)	(677,817)	0	3,164,196	2,984,280

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2023	Liability Increase	Liability Reduction	Closing Balance 31 March 2024
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements		231,024	0	0	231,024
Total unspent grants, contributions and reimbursements		231,024	0	0	231,024
Provisions					
Annual leave		149,078	0	0	149,078
Long service leave		89,597	0	0	78,935
Total Provisions		238,675	0	0	228,013
Total other current assets		469,699	0	0	459,037
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	OPERATING ACTIVITIES			Comments
	NOTE 12			
	OPERATING GRANTS AND CONTRIBUTIONS			
	Operating grants, subsidies and contributions revenue			
	Original Budget	YTD	YTD Revenue	
	Revenue	Budget	Actual	
	\$	\$	\$	
Operating grants and subsidies, Contributions and reimbursements				
Governance				
MEMBERS - Contributions & Donations	1,500	1,500	364	
OTH GOV - Reimbursements	0	2,583	3,381	
General purpose funding				
GEN PUR - Financial Assistance Grant - General	0	33,237	33,237	
GEN PUR - Financial Assistance Grant - Roads	0	25,668	25,676	
Law, order, public safety				
ESL BFB - Operating Grant	30,000	22,500	22,991	
Education and welfare				
AGED OTHER - Reimbursements	0	0	158	
AGED OTHER - Grant Funding - CHSP	226,260	169,695	31,069	
AGED OTHER - Grant Funding - HCP	404,912	303,684	270,597	
WELFARE - Grants	5,400	4,050	0	
Housing				
OTH HOUSE - Rental Reimbursements	0	0	64,897	
Community amenities				
ENVIRON - Reimbursements	504	504	300	
Recreation and culture				
SWIM AREAS - Contributions & Donations	0	0	7,000	
REC - Contributions & Donations	504	3,744	2,821	
REC - Reimbursements - Other Recreation	504	1,494	1,677	
REC - Grants	0	0	54	
LIBRARY - Other Grants	5,000	5,000	0	
OTH CUL - Contributions & Donations - Other Culture	2,400	2,400	0	
OTH CUL - Grants - Other Culture	13,764	0	545	
Transport				
ROADM - Direct Road Grant (MRWA)	164,000	164,000	168,621	
ROADM - Street Lighting Subsidy	0	0	(4,262)	C/Note for Prior year.
Economic services				
TOUR - Other Income Relating to Tourism & Area Promotion	396	297	0	
CRC - Grants	100,970	75,726	106,361	
CRC - Grants (excl GST)	5,000	3,744	20,878	
CRC - Contributions and Donations (excl GST)	0	0	78,976	
Other property and services				
PWO - Other Reimbursements	300	300	0	
POC - Fuel Tax Credits Grant Scheme	7,500	5,625	0	
ADMIN - Reimbursements	0	0	2,193	
	968,914	825,751	837,534	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**INVESTING ACTIVITIES
NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS**

		Non operating grants, subsidies and contributions revenue			
		Original Budget Revenue	YTD Budget	YTD Revenue Actual	Variance
		\$	\$	\$	
Non-operating grants and subsidies					
General purpose funding					
	Gen Pur - Grant Funding (No Gst)	577,376	577,376	555,658	21,718
Housing					
	Oth House - Grant Income	0	0	0	0
Recreation and culture					
	Rec - Grants	237,223	0	8,851	(8,851)
	Rec - Contributions & Donations	0	0	0	0
	Oth Cul - Grants - Other Culture	42,500	0	0	0
Transport Funding					
RRG	Roadc - Regional Road Group Grants (Mrwa)	468,144	421,330	277,476	143,854
R2R	Roadc - Roads To Recovery Grant	544,750	0	439,284	(439,284)
WSFN	Roadc - Other Grants - Roads/Streets	2,321,222	652,802	517,441	135,361
TOTALS		4,191,215	1,651,508	1,798,710	(147,202)

SHIRE OF DOWERIN

NOTE 14

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

BUDGET AMENDMENTS

GL Account Code	Description	Classification	No Change - (Non Cash Items) Adjust.	Original Budget	Proposed amended Budget	Increase/(Decrease) in Available Cash	Budget Running Balance
			\$			\$	\$
	Budget Adoption	Opening Surplus(Deficit)		1,810,800	1,805,771	(5,029)	(5,029)
2030100	RATES - Employee Costs	Operating Expenditure		(85,880)	(79,655)	6,225	1,196
2030112	RATES - Valuation Expenses	Operating Expenditure		(7,992)	(650)	7,342	8,538
2030114	RATES - Debt Collection Expenses	Operating Expenditure		(9,996)	(15,000)	(5,004)	3,534
2030115	RATES - Printing and Stationery	Operating Expenditure		(3,000)	(3,500)	(500)	3,034
2030116	RATES - Postage and Freight	Operating Expenditure		(504)	(700)	(196)	2,838
2030117	RATES - Doubtful Debts Expense	Operating Expenditure		(9,996)	(1,500)	8,496	11,334
2030118	RATES - Rates Write Off	Operating Expenditure		(2,496)	(500)	1,996	13,330
2030211	GEN PUR - Bank Fees & Charges	Operating Expenditure		(9,996)	(16,000)	(6,004)	7,326
2040100	MEMBERS - Employee Costs	Operating Expenditure		(99,990)	(112,607)	(12,617)	(5,291)
2040104	MEMBERS - Training & Development	Operating Expenditure		(7,000)	(5,000)	2,000	(3,291)
2040129	MEMBERS - Donations to Community Groups	Operating Expenditure		(7,000)	(500)	6,500	3,209
2040200	OTH GOV - Employee Costs	Operating Expenditure		(99,990)	(112,607)	(12,617)	(9,408)
2040211	OTH GOV - Civic Functions, Refreshments & Receptions	Operating Expenditure		(8,000)	(10,000)	(2,000)	(11,408)
2040241	OTH GOV - Subscriptions & Memberships	Operating Expenditure		(15,000)	0	15,000	3,592
2040250	OTH GOV - Consultancy - Statutory	Operating Expenditure		(28,000)	(8,000)	20,000	23,592
2040251	OTH GOV - Consultancy - Strategic	Operating Expenditure		(7,000)	0	7,000	30,592
2040285	OTH GOV - Legal Expenses	Operating Expenditure		(3,000)	0	3,000	33,592
2050100	FIRE - Employee Costs	Operating Expenditure		(13,346)	(14,370)	(1,024)	32,568
2050112	FIRE - Fire Prevention/Burning/Control - recoverable	Operating Expenditure		0	(120)	(120)	32,448
2050140	FIRE - Advertising & Promotion	Operating Expenditure		(300)	0	300	32,748
2050216	ANIMAL - Relief Ranger Services	Operating Expenditure		(12,996)	(21,000)	(8,004)	24,744
2050287	ANIMAL - Other Expenditure	Operating Expenditure		(504)	0	504	25,248
2050387	OLOPS - Other Expenditure	Operating Expenditure		(7,815)	(1,819)	5,996	31,244
2050530	ESL BFB - Insurance Expenses	Operating Expenditure		(11,791)	(3,500)	8,291	39,535
2050565	ESL BFB - Maintenance Plant & Equipment	Operating Expenditure		(6,504)	(4,004)	2,500	42,035
2050589	ESL BFB - Maintenance Land & Buildings	Operating Expenditure		(5,383)	(5,036)	347	42,382
2070411	HEALTH - Contract EHO	Operating Expenditure		(8,004)	(500)	7,504	49,886
2070412	HEALTH - Analytical Expenses	Operating Expenditure		(500)	(1,000)	(500)	49,386
2070553	PEST - Pest Control Programs	Operating Expenditure		(1,423)	(1,192)	231	49,617
2070700	OTH HEALTH - Employee Costs	Operating Expenditure		(13,346)	(14,370)	(1,024)	48,593
2080292	OTHER ED - Depreciation	Non Cash	356	(9,144)	(9,500)	(356)	48,593
2080388	FAMILIES - Building Operations	Operating Expenditure		(2,800)	(2,304)	496	49,089
2080389	FAMILIES - Building Maintenance	Operating Expenditure		(10,208)	(8,701)	1,507	50,595
2080600	AGED OTHER - Employee Costs	Operating Expenditure		(279,963)	(307,795)	(27,832)	22,764
2080608	AGED OTHER - Other Employee Expenses	Operating Expenditure		(1,000)	(1,150)	(150)	22,614
2080615	AGED OTHER - Printing and Stationery	Operating Expenditure		(1,000)	(500)	500	23,114
2080616	AGED OTHER - Postage and Freight	Operating Expenditure		(100)	0	100	23,214
2080621	AGED OTHER - Information Technology	Operating Expenditure		(5,000)	(2,500)	2,500	25,714
2080640	AGED OTHER - Advertising & Promotion	Operating Expenditure		(1,500)	0	1,500	27,214
2080641	AGED OTHER - Subscriptions & Memberships	Operating Expenditure		(1,000)	(1,700)	(700)	26,514
2080660	AGED OTHER - Client Services	Operating Expenditure		(97,700)	(113,700)	(16,000)	10,514
2080753	WELFARE - Events	Operating Expenditure		(22,214)	(21,996)	218	10,732
2090189	STF HOUSE - Staff Housing Building Maintenance	Operating Expenditure		(22,482)	(26,213)	(3,731)	7,000
2090288	OTH HOUSE - Building Operations	Operating Expenditure		(24,301)	(23,815)	486	7,486
2090289	OTH HOUSE - Building Maintenance	Operating Expenditure		(31,807)	(28,973)	2,834	10,320
2100165	SAN - Maintenance/Operations	Operating Expenditure		(109,077)	(107,799)	1,278	11,598
2100365	SEW - Maintenance/Operations	Operating Expenditure		(45,454)	(41,900)	3,554	15,152
2100700	COM AMEN - Employee Costs	Operating Expenditure		(13,346)	0	13,346	28,498
2100711	COM AMEN - Cemetery Maintenance/Operations	Operating Expenditure		(13,426)	(17,580)	(4,154)	24,344
2100788	COM AMEN - Public Conveniences Operations	Operating Expenditure		(22,130)	(23,263)	(1,133)	23,211
2110188	HALLS - Town Halls and Public Bldg Operations	Operating Expenditure		(22,973)	(23,163)	(190)	23,021
2110189	HALLS - Town Halls and Public Bldg Maintenance	Operating Expenditure		(4,800)	(7,151)	(2,351)	20,670
2110265	SWIM AREAS - Grounds Maintenance/Operations	Operating Expenditure		(35,116)	(40,015)	(4,899)	15,771
2110288	SWIM AREAS - Building Operations	Operating Expenditure		(5,391)	(5,891)	(500)	15,271
2110364	REC - Trails & Tracks Maintenance/Operations	Operating Expenditure		(1,000)	(500)	500	15,771
2110365	REC - Parks & Gardens Maintenance/Operations	Operating Expenditure		(134,468)	(113,696)	20,772	36,542
2110366	REC - Town Oval Maintenance/Operations	Operating Expenditure		(111,106)	(95,250)	15,856	52,398
2110367	REC - Sundry Dry Parks/Reserves Maintenance/Operations	Operating Expenditure		(8,982)	(5,569)	3,413	55,811
2110368	REC - Playground Equipment Mtce	Operating Expenditure		(12,850)	(10,721)	2,129	57,940
2110387	REC - Other Expenses	Operating Expenditure		(3,000)	0	3,000	60,940
2110388	REC - Other Rec Facilities Building Operations	Operating Expenditure		(65,183)	(71,013)	(5,830)	55,110
2110389	REC - Other Rec Facilities Building Maintenance	Operating Expenditure		(40,762)	(39,596)	1,166	56,276
2110521	LIBRARY - Information Technology	Operating Expenditure		(1,656)	(250)	1,406	57,682
2110665	HERITAGE - Maintenance/Operations	Operating Expenditure		(1,753)	(808)	945	58,627
2110711	OTH CUL - Australia Day	Operating Expenditure		(3,016)	(3,160)	(144)	58,483

SHIRE OF DOWERIN

NOTE 14

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

BUDGET AMENDMENTS

2110712	OTH CUL - ANZAC Day	Operating Expenditure		(2,528)	(2,593)	(65)	58,418
2110725	OTH CUL - Festival & Events	Operating Expenditure		(90,022)	(44,085)	45,937	104,355
2110787	OTH CUL - Other Expenses	Operating Expenditure		(1,000)	(350)	650	105,005
2120211	ROADM - Road Maintenance - Built Up Areas	Operating Expenditure		(52,627)	(62,152)	(9,525)	95,480
2120212	ROADM - Road Maintenance - Sealed Outside BUA	Operating Expenditure		(381,257)	(431,357)	(50,100)	45,380
2120213	ROADM - Road Maintenance - Gravel Outside BUA	Operating Expenditure		(512,697)	(529,075)	(16,378)	29,002
2120217	ROADM - Ancillary Maintenance - Built Up Areas	Operating Expenditure		(23,094)	(25,665)	(2,571)	26,431
2120252	ROADM - Consultants	Operating Expenditure		(1,000)	(1,350)	(350)	26,081
2120288	ROADM - Depot Building Operations	Operating Expenditure		(32,000)	(25,718)	6,282	32,363
2120289	ROADM - Depot Building Maintenance	Operating Expenditure		(3,600)	(8,550)	(4,950)	27,413
2120500	LICENSING - Employee Costs	Operating Expenditure		0	(14,000)	(14,000)	13,413
2120665	AERO - Airstrip & Grounds Maintenance/Operations	Operating Expenditure		(4,100)	(4,850)	(750)	12,663
2130200	TOUR - Employee Costs	Operating Expenditure		(94,754)	(18,800)	75,954	88,617
2130240	TOUR - Public Relations & Area Promotion	Operating Expenditure		(22,000)	(15,000)	7,000	95,617
2130241	TOUR - Subscriptions & Memberships	Operating Expenditure		(12,500)	(16,290)	(3,790)	91,827
2130265	TOUR - Maintenance/Operations	Operating Expenditure		(37,333)	(33,858)	3,475	95,302
2130266	TOUR - Caravan Park General Maintenance/Operations	Operating Expenditure		(23,388)	(28,987)	(5,599)	89,703
2130288	TOUR - Building Operations	Operating Expenditure		(115,535)	(131,220)	(15,685)	74,018
2130289	TOUR - Building Maintenance	Operating Expenditure		(15,245)	(12,580)	2,665	76,683
2130889	OTH ECON - Building Maintenance	Operating Expenditure		(2,500)	(2,615)	(115)	76,568
2130900	CRC - Employee Costs	Operating Expenditure		(110,000)	(186,288)	(76,288)	280
2130904	CRC - Training & Development	Operating Expenditure		(3,000)	(6,000)	(3,000)	(2,720)
2130908	CRC - Other Employee Expenses	Operating Expenditure		(1,000)	(500)	500	(2,220)
2130915	CRC - Printing and Stationery	Operating Expenditure		(1,000)	(2,000)	(1,000)	(3,220)
2130916	CRC - Postage and Freight	Operating Expenditure		(100)	(300)	(200)	(3,420)
2130920	CRC - Communication Expenses	Operating Expenditure		(1,500)	(2,600)	(1,100)	(4,520)
2130921	CRC - Information Systems	Operating Expenditure		(5,000)	(9,500)	(4,500)	(9,020)
2130941	CRC - Subscriptions & Memberships	Operating Expenditure		(3,200)	(700)	2,500	(6,520)
2130950	CRC - Contract Services	Operating Expenditure		(2,000)	0	2,000	(4,520)
2130986	CRC - Expensed Minor Asset Purchases	Operating Expenditure		(1,000)	0	1,000	(3,520)
2130987	CRC - Other Expenditure	Operating Expenditure		(5,500)	(9,000)	(3,500)	(7,020)
2130992	CRC - Depreciation	Non Cash	(9,600)	(9,600)	0	9,600	(7,020)
2140187	PRIVATE - Other Expenses	Operating Expenditure		(27,582)	(28,732)	(1,150)	(8,170)
2140200	ADMIN - Employee Costs	Operating Expenditure		(310,251)	(303,944)	6,307	(1,863)
2140205	ADMIN - Recruitment	Operating Expenditure		(22,000)	(9,050)	12,950	11,087
2140208	ADMIN - Other Employee Expenses	Operating Expenditure		(1,000)	(1,210)	(210)	10,877
2140215	ADMIN - Printing and Stationery	Operating Expenditure		(4,000)	(6,500)	(2,500)	8,377
2140221	ADMIN - Information Technology	Operating Expenditure		(112,644)	(121,084)	(8,440)	(63)
2140226	ADMIN - Office Equipment Mtce	Operating Expenditure		(5,500)	(7,300)	(1,800)	(1,863)
2140227	ADMIN - Records Management	Operating Expenditure		(5,000)	0	5,000	3,137
2140252	ADMIN - Consultants	Operating Expenditure		(55,000)	(80,000)	(25,000)	(21,863)
2140288	ADMIN - Building Operations	Operating Expenditure		(31,216)	(30,741)	475	(21,388)
2140289	ADMIN - Building Maintenance	Operating Expenditure		(5,500)	(14,000)	(8,500)	(29,888)
2140300	PWO - Employee Costs	Operating Expenditure		(181,339)	(178,059)	3,280	(26,608)
2140304	PWO - Training & Development	Operating Expenditure		(42,236)	(33,801)	8,435	(18,173)
2140307	PWO - Protective Clothing	Operating Expenditure		(8,000)	(6,000)	2,000	(16,173)
2140308	PWO - Other Employee Expenses	Operating Expenditure		(2,004)	(1,000)	1,004	(15,169)
2140323	PWO - Sick Pay	Operating Expenditure		(25,943)	(17,314)	8,629	(6,540)
2140324	PWO - Annual Leave	Operating Expenditure		(63,487)	(66,028)	(2,541)	(9,081)
2140325	PWO - Public Holidays	Operating Expenditure		(26,748)	(19,650)	7,098	(1,983)
2140328	PWO - Supervision	Operating Expenditure		0	(70)	(70)	(2,053)
2140330	PWO - OHS and Toolbox Meetings,	Operating Expenditure		(24,684)	(11,550)	13,134	11,081
2140365	PWO - Maintenance/Operations	Operating Expenditure		(4,996)	(5,146)	(150)	10,931
2140393	PWO - LESS Allocated to Works (PWOs)	Operating Expenditure		561,403	500,900	(60,503)	(49,572)
2140400	POC - Internal Plant Repairs - Wages & O/Head	Operating Expenditure		(9,996)	(10,996)	(1,000)	(50,572)
2140411	POC - External Parts & Repairs	Operating Expenditure		(120,000)	(170,000)	(50,000)	(100,572)
2140412	POC - Fuels and Oils	Operating Expenditure		(70,000)	(115,000)	(45,000)	(145,572)
2140413	POC - Tyres and Tubes	Operating Expenditure		(10,000)	(18,000)	(8,000)	(153,572)
2140494	POC - LESS Plant Operation Costs Allocated to Works	Operating Expenditure		372,788	473,457	100,669	(52,903)
3030122	RATES - Reimbursement of Debt Collection Costs	Operating Income		30,000	20,000	(10,000)	(62,903)
3030210	GEN PUR - Financial Assistance Grant - General	Operating Income		0	44,316	44,316	(18,587)
3030211	GEN PUR - Financial Assistance Grant - Roads	Operating Income		0	34,235	34,235	15,648
3030246	GEN PUR - Interest Earned - Municipal Funds	Operating Income	2,496		31,000	28,504	44,152
3040201	OTH GOV - Reimbursements	Operating Income		0	3,454	3,454	47,606
3050140	FIRE - Fines and Penalties	Operating Income		0	600	600	48,206
3050220	ANIMAL - Pound Fees	Operating Income		504	0	(504)	47,702
3050235	ANIMAL - Other Fees & Charges	Operating Income		504	0	(504)	47,198
3050240	ANIMAL - Fines and Penalties	Operating Income		504	0	(504)	46,694
3070420	HEALTH - Health Regulatory Fees & Charges	Operating Income	2,496		110	(2,386)	44,308
3070421	HEALTH - Health Regulatory Licenses	Operating Income		804	0	(804)	43,504
3090210	OTH HOUSE - Grant Income	Operating Income		0	1,133,465	1,133,465	1,176,969
3110300	REC - Contributions & Donations	Operating Income		504	5,000	4,496	1,181,465
3110301	REC - Reimbursements - Other Recreation	Operating Income		5,508	7,004	1,496	1,182,961
3110310	REC - Grants	Operating Income		237,223	0	(237,223)	945,738

SHIRE OF DOWERIN

NOTE 14

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

BUDGET AMENDMENTS

3110320	REC - Fees & Charges	Operating Income		15,000	11,000	(4,000)	941,738
3110710	OTH CUL - Grants - Other Culture	Operating Income		56,264	38,764	(17,500)	924,238
3120111	ROADC - Roads to Recovery Grant	Operating Income		544,750	421,000	(123,750)	800,488
3120113	ROADC - Other Grants - Roads/Streets	Operating Income		2,321,222	1,531,300	(789,922)	10,566
3120390	PLANT - Profit on Disposal of Assets	Non Cash	(11,187)	0	11,187	11,187	10,566
3130935	CRC - Other Income	Operating Income		40,000	125,000	85,000	95,566
3140120	PRIVATE - Private Works Income	Operating Income		40,000	90,000	50,000	145,566
3140235	ADMIN - Other Income Relating to Administration	Operating Income		0	8,100	8,100	153,666
3140290	ADMIN - Profit on Disposal of Assets	Non Cash	1,474	35,122	33,648	(1,474)	153,666
	Buildings	Capital Expenditure		(180,114)	(1,654,438)	(1,474,324)	(1,320,658)
	Purchase plant and equipment	Capital Expenditure		(172,669)	(208,203)	(35,534)	(1,356,192)
	Purchase and construction of infrastructure-roads	Capital Expenditure		(4,410,569)	(3,496,897)	913,672	(442,520)
	Infrastructure -Parks And Ovals	Capital Expenditure		(182,560)	(40,000)	142,560	(299,960)
	Infrastructure - other	Capital Expenditure		(38,200)	(13,200)	25,000	(274,960)
	Proceeds from disposal of assets	Proceeds on Sale		56,000	90,000	34,000	(240,960)
	Transfers to cash backed reserves (restricted assets)	Financing Activities		-398426	-616773	(218,347)	(459,307)
	Transfers from cash backed reserves (restricted assets)	Financing Activities		218510	677817.09	459,307	0

Operating Income	206,569
Operating Expenditure	(47,874)
Opening Surplus(Deficit)	(5,029)
Proceeds on Sale	34,000
Capital Expenditure	(428,626)
Financing Activities	240,960
Net Change	<u>0</u>

**THE STATEMENT OF FINANCIAL ACTIVITY
RIOD ENDED 31 MARCH 2024**

**Aged & Disabled - Other
Note 15**

SP	Sub-Programme Description	Type	Type Description	COA	Description	Original Budget	YTD Budget	YTD Actual	Order Value	Total Actual
0806	Aged & Disabled - Other	2	Operating Expenditure	2080600	AGED OTHER - Employee Costs	279,963	230,733	201,889	7,155	209,044
0806	Aged & Disabled - Other	2	Operating Expenditure	2080603	AGED OTHER - Uniforms	2,500	2,500	0	0	0
0806	Aged & Disabled - Other	2	Operating Expenditure	2080604	AGED OTHER - Training & Development	4,000	3,000	0	409	409
0806	Aged & Disabled - Other	2	Operating Expenditure	2080607	AGED OTHER - Protective Clothing	500	500	812	364	1,176
0806	Aged & Disabled - Other	2	Operating Expenditure	2080608	AGED OTHER - Other Employee Expenses	1,000	838	110	0	110
0806	Aged & Disabled - Other	2	Operating Expenditure	2080609	AGED OTHER - Travel & Accommodation	5,500	4,050	4,433	0	4,433
0806	Aged & Disabled - Other	2	Operating Expenditure	2080610	AGED OTHER - Motor Vehicle Expenses	9,996	7,497	4,689	0	4,689
0806	Aged & Disabled - Other	2	Operating Expenditure	2080615	AGED OTHER - Printing and Stationery	1,000	369	104	0	104
0806	Aged & Disabled - Other	2	Operating Expenditure	2080616	AGED OTHER - Postage and Freight	100	0	0	0	0
0806	Aged & Disabled - Other	2	Operating Expenditure	2080621	AGED OTHER - Information Technology	5,000	1,872	0	0	0
0806	Aged & Disabled - Other	2	Operating Expenditure	2080640	AGED OTHER - Advertising & Promotion	1,500	0	0	0	0
0806	Aged & Disabled - Other	2	Operating Expenditure	2080641	AGED OTHER - Subscriptions & Memberships	1,000	1,269	0	1,636	1,636
0806	Aged & Disabled - Other	2	Operating Expenditure	2080660	AGED OTHER - Client Services	97,700	85,230	148,603	78,584	227,187
0806	Aged & Disabled - Other	2	Operating Expenditure	2080686	AGED OTHER - Expensed Minor Asset Purchases	4,000	4,000	59	0	59
0806	Aged & Disabled - Other	2	Operating Expenditure	2080687	AGED OTHER - Other Expenses	30,000	0	26,525	2,415	28,940
0806	Aged & Disabled - Other	2	Operating Expenditure	2080692	AGED OTHER - Depreciation	4,200	3,150	3,435	0	3,435
0806	Aged & Disabled - Other	2	Operating Expenditure	2080699	AGED OTHER - Administration Allocated	54,834	41,121	39,238	0	39,238
Operating Expenditure Total						502,793	386,129	429,898	90,563	520,461
0806	Aged & Disabled - Other	3	Operating Income	3080601	AGED OTHER - Reimbursements	0	0	(158)	0	(158)
0806	Aged & Disabled - Other	3	Operating Income	3080610	AGED OTHER - Grant Funding - CHSP	(226,260)	(169,695)	(31,069)	0	(31,069)
0806	Aged & Disabled - Other	3	Operating Income	3080615	AGED OTHER - Grant Funding - HCP	(404,912)	(303,684)	(270,597)	0	(270,597)
0806	Aged & Disabled - Other	3	Operating Income	3080620	AGED OTHER - Fees & Charges	(15,000)	(11,250)	(4,875)	0	(4,875)
0806	Aged & Disabled - Other	3	Operating Income	3080635	AGED OTHER - Other Income	(1,000)	(760)	(702)	0	(702)
Operating Income Total						(647,172)	(485,389)	(307,400)	0	(307,400)
Aged & Disabled - Other Total						(144,379)	(99,260)	122,498	90,563	213,061
Grand Total						(144,379)	(99,260)	122,498	90,563	213,061

**HE STATEMENT OF FINANCIAL ACTIVITY
RIOD ENDED 31 MARCH 2024**

**Community Resource Centre
Note 16**

SP	Sub-Programme Description	Type	Type Description	COA	Description	Original Budget	YTD Budget	YTD Actual	Order Value	Total Actual
1309	Community Resource Centre	2	Operating Expenditure	2130900	CRC - Employee Costs	110,000	73,333	108,636	0	108,636
1309	Community Resource Centre	2	Operating Expenditure	2130903	CRC - Uniforms	1,500	1,125	140	0	140
1309	Community Resource Centre	2	Operating Expenditure	2130904	CRC - Training & Development	3,000	2,000	2,295	0	2,295
1309	Community Resource Centre	2	Operating Expenditure	2130908	CRC - Other Employee Expenses	1,000	369	0	0	0
1309	Community Resource Centre	2	Operating Expenditure	2130915	CRC - Printing and Stationery	1,000	667	1,069	454	1,523
1309	Community Resource Centre	2	Operating Expenditure	2130916	CRC - Postage and Freight	100	225	213	0	213
1309	Community Resource Centre	2	Operating Expenditure	2130920	CRC - Communication Expenses	1,500	1,000	1,818	0	1,818
1309	Community Resource Centre	2	Operating Expenditure	2130921	CRC - Information Systems	5,000	3,333	9,449	0	9,449
1309	Community Resource Centre	2	Operating Expenditure	2130929	CRC - Donations to Community Groups	0	0	170	0	170
1309	Community Resource Centre	2	Operating Expenditure	2130930	CRC - Insurance Expenses (Other Than Buildings)	500	369	286	0	286
1309	Community Resource Centre	2	Operating Expenditure	2130940	CRC - Advertising & Promotion	500	369	0	0	0
1309	Community Resource Centre	2	Operating Expenditure	2130941	CRC - Subscriptions & Memberships	3,200	522	60	0	60
1309	Community Resource Centre	2	Operating Expenditure	2130950	CRC - Contract Services	2,000	0	0	0	0
1309	Community Resource Centre	2	Operating Expenditure	2130986	CRC - Expensed Minor Asset Purchases	1,000	0	0	0	0
1309	Community Resource Centre	2	Operating Expenditure	2130987	CRC - Other Expenditure	5,500	3,667	3,226	682	3,908
1309	Community Resource Centre	2	Operating Expenditure	2130988	CRC - Building Operations	1,000	747	162	0	162
1309	Community Resource Centre	2	Operating Expenditure	2130989	CRC - Building Maintenance	5,500	4,122	188	0	188
1309	Community Resource Centre	2	Operating Expenditure	2130992	CRC - Depreciation	9,600	0	0	0	0
Operating Expenditure Total						151,900	91,848	127,711	1,136	128,846
1309	Community Resource Centre	3	Operating Income	3130902	CRC - Commission	(9,500)	(7,119)	0	0	0
1309	Community Resource Centre	3	Operating Income	3130910	CRC - Grants	(100,970)	(75,726)	(106,361)	0	(106,361)
1309	Community Resource Centre	3	Operating Income	3130911	CRC - Grants (excl GST)	(5,000)	(3,744)	(20,878)	0	(20,878)
1309	Community Resource Centre	3	Operating Income	3130920	CRC - Fees & Charges - Events/Programs	(4,000)	(2,997)	(1,602)	0	(1,602)
1309	Community Resource Centre	3	Operating Income	3130935	CRC - Other Income	(40,000)	(26,667)	(49,386)	0	(49,386)
1309	Community Resource Centre	3	Operating Income	3131000	CRC- Contributions and Donations (excl GST)	0	0	(78,976)	0	(78,976)
Operating Income Total						(159,470)	(116,253)	(257,203)	0	(257,203)
Community Resource Centre Total		Grand Total				(7,570)	(24,405)	(129,492)	1,136	(128,356)

**SHIRE OF DOWERIN
List of Payments for Period Ending
31st March 2024**

Last EFT No: 11966

<u>Chq/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>	<u>Contra</u>
EFT11967	01/03/2024	Allison Begley	Refund for gap in payment for Lite n 'easy meals after power failure	\$ 80.95	Fully Funded
EFT11968	01/03/2024	BriJarCass Security Pty Ltd	CHSP - Provision of cleaning services by contractor	\$ 500.50	Fully Funded
EFT11969	01/03/2024	Country Copiers	Printer Meter readings - Black 3879, colour 3180 from 01/11/23-05/12/23	\$ 560.60	
EFT11970	01/03/2024	K Rose	Councillor snacks for budget review workshop	\$ 96.09	
EFT11971	01/03/2024	Tough Jobs Done	Provision of a garden home maintenance service	\$ 154.00	Fully Funded
EFT11972	01/03/2024	Workwear Supplies	Uniform order for Admin Dec 2023	\$ 154.33	
EFT11973	06/03/2024	WA Reticulation Supplies	Supply ON-315000 Onga 150 pump for sewer dam transfer	\$ 2,759.00	
EFT11974	06/03/2024	Boekeman Machinery	Carry out 80,000km service on D4 Hilux	\$ 1,463.23	
EFT11975	06/03/2024	Courtney's Cleaning	Domestic Assistance Service & Travel	\$ 174.86	Fully Funded
EFT11976	06/03/2024	Dun Direct Pty Ltd	Supply & deliver 200L Kerosene	\$ 650.00	
EFT11977	06/03/2024	Dowerin Tyre & Exhaust	HCPL4 - Battery for Hoist	\$ 240.00	Fully Funded
EFT11978	06/03/2024	DialPlan	Internet for SSA March 2024	\$ 188.00	
EFT11979	06/03/2024	Hersey's Safety Pty Ltd	Supply line marking paint	\$ 787.57	
EFT11980	06/03/2024	Holberton Earthmoving	Supply services as per tender 2023-05 6.3.3.2 schedule or works scope 2.2 for the gravel overlay on Koombekine North Road SLK 4.45-6.62 RRG003	\$ 78,606.70	Part funded
EFT11981	06/03/2024	Lite n' Easy	HCP3 - provision of Lite N Easy Meals for 4 clients	\$ 644.98	Fully Funded
EFT11982	06/03/2024	Petchell Mechanical	Repair damage to CAT 938H loader,service and diagnostics on mustang, service on Hino 500, 24x CAT grease cartridges	\$ 13,119.31	
EFT11983	06/03/2024	5Rivers Plumbing & Gas	Dry hire excavator 1 day Koombekine Nth road works	\$ 543.00	
EFT11984	06/03/2024	Roadside Products Pty Ltd	Supply 240 guide posts as per quote 71815	\$ 4,873.44	
EFT11985	06/03/2024	Team Global Express	Freight from Midland to Dowerin 02/02/2024	\$ 169.44	
EFT11986	06/03/2024	Ultimate Lock and Security	Supply lock parts for unit 7 SSA front door	\$ 129.00	
EFT11987	06/03/2024	IT Vision	2 Days Training in Altus Payroll	\$ 1,375.00	
EFT11988	06/03/2024	Zone 50 Engineering Surveys Pty Ltd	Supply services for centerline survey on Koombekine North Road SLK 1.10-1.90 RRG003	\$ 1,122.00	Part funded
EFT11989	07/03/2024	BOC Limited	Gas Cylinder hire for Feb 2024	\$ 30.65	
EFT11990	07/03/2024	Country Copiers	Printer readings CRC - black 241267, colour 204504 & large 845 - 05/02/24 - 05/03/24	\$ 1,245.44	
EFT11991	07/03/2024	DialPlan	Wireless internet for SSA Feb 24	\$ 188.00	
EFT11992	07/03/2024	Kenneth Myers	Replace lock at unit 7 SSA	\$ 110.00	
EFT11993	07/03/2024	Newground Water Services Pty Ltd	Supply 20L seisorb for town ovals	\$ 220.00	

<u>Chg/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>	<u>Contra</u>
EFT11994	07/03/2024	Natural Area Consulting Management Services	Supply services for seed collection and processing as per quote provided for the Namelkatchem Reserve Gravel Pit rehabilitation program.	\$ 2,337.50	
EFT11995	07/03/2024	Roadside Products Pty Ltd	Supply & deliver FPD2680 Christie guide post driver	\$ 3,080.00	
EFT11996	07/03/2024	Rural Ranger Services	Ranger Services - February 2024	\$ 714.12	
EFT11997	07/03/2024	Shred-X Pty Ltd	Shredding Feb 2024	\$ 127.03	
EFT11998	07/03/2024	Tough Jobs Done	Provision of a garden home maintenance service	\$ 154.00	Fully Funded
EFT11999	07/03/2024	IT Vision	Supply and Installation of Altus Bank Reconciliation Module	\$ 8,195.00	
EFT12000	07/03/2024	Wren Oil	Collect waste oil for disposal	\$ 49.50	
EFT12001	07/03/2024	Goomalling Pharmacy	HCP4 - Supply webster packs & living aids	\$ 1,671.00	Fully Funded
EFT12002	07/03/2024	Wallis Computer Systems	Equipment rental finance	\$ 1,001.00	
EFT12003	08/03/2024	Accwest Pty Ltd	Budget review assistance & report preparation for Dec23, Jan24 & Feb24	\$ 5,087.50	
EFT12004	08/03/2024	Country Copiers	Printer meter reading CRC - black 221021, colour 182493 & large 762 - 10/10/23-01/11/23	\$ 2,233.60	
EFT12005	08/03/2024	Kahli Rose	Kitchen Supplies for Shire Office	\$ 14.20	
EFT12006	08/03/2024	Midland Trophies	Triathlon 2024 Medals	\$ 204.00	
EFT12007	08/03/2024	The Rural Movement	Gym Inductions x 10 - Feb 24	\$ 200.00	
EFT12008	08/03/2024	Workwear Supplies	Uniforms for Admin the ones which originally with CRC logo	\$ 104.12	
EFT12009	13/03/2024	Avon Waste	Domestic and Recycling collection - 30/01/2024 & 13/02/2024	\$ 5,757.07	
EFT12010	13/03/2024	Australian Community Media	Advertising Central Wheatbelt Directory 2024 - 2026	\$ 275.00	
EFT12011	13/03/2024	Department of Mines, Industry Regulation & Safety	BSL Form 81 February 2024	\$ 1,056.04	
EFT12012	13/03/2024	Dowerin Gourmet Butchershop	Traithlon 2024 - Catering	\$ 174.00	
EFT12013	13/03/2024	Department Of Fire and Emergency Services	Emergency Service Levy (ESL) Q3 contribution	\$ 16,905.00	

<u>Chg/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>	<u>Contra</u>
EFT12014	14/03/2024	Courtney's Cleaning	Domestic Assistance Service & Travel Feb24 & Mar24	\$ 1,378.78	Fully Funded
EFT12015	14/03/2024	Carroll & Richardson Flagworld	Production of vinyl banners as per revised quote #94058 - Street Banner Project. Additional 12 banners	\$ 1,914.00	
EFT12016	14/03/2024	Holberton Earthmoving	Supply services as per tender 2023-05 6.3.3.4 schedule of works scope 4, for crest cut on Koombekine North Road RRG003	\$ 12,507.00	Part funded
EFT12017	14/03/2024	Marda Property Care	HCPL3 - Assistance to attend medical appointments	\$ 3,087.50	Fully Funded
EFT12018	14/03/2024	Newtravel Inc	NewTravel 2023-2024 Annual Membership	\$ 7,900.00	
EFT12019	14/03/2024	Newground Water Services Pty Ltd	Supply 200L of wetting agents and soil tests for sports ovals	\$ 2,046.00	
EFT12020	14/03/2024	Petchell Mechanical	Replace roller drum mounts & bolts on CS68B CAT roller, major service on Morbark Chipper, 1000hr service CAT CS68B, investigate and repair overheating on D007 CAT 12M grader, Replace hydraulic hose on CAT 938H loader, other various invoices minor amounts.	\$ 14,915.99	
EFT12021	14/03/2024	Rural Water Council (Inc.)	Membership Subscription 2023	\$ 300.00	
EFT12022	14/03/2024	5Rivers Plumbing & Gas	Dry hire 5T excavator 1 day Koombekine works	\$ 400.00	Part funded
EFT12023	14/03/2024	Red Fix Home Maintenance	Replace double doors on the front of Little Tigers Day Care	\$ 4,235.00	
EFT12024	14/03/2024	Safe Avon Valley	Impound fees for 7 x Cats in Feb 24	\$ 525.00	
EFT12025	14/03/2024	Team Global Express	Freight ex Midland to Dowerin 16/02/2024	\$ 79.09	
EFT12026	14/03/2024	Xenex Systems Pty Ltd	3CX Annual Licence Renewal	\$ 418.00	
EFT12027	20/03/2024	Avon Waste	Domestic and Recycling collection 27/02/2024	\$ 2,823.77	
EFT12028	20/03/2024	Dowerin Tyre & Exhaust	Patch tyre on D07 Ranger	\$ 55.00	
EFT12029	20/03/2024	Dowerin & Districts Farmshed	Supply 10 20L drums chlorine	\$ 2,220.65	
EFT12030	20/03/2024	Darrel Peter Hudson	5 x OCM, 2 x SCM, 1 x Audit and Risk, 1 x WALGA GECZ, 2 x RRG	\$ 1,700.00	
EFT12031	20/03/2024	Kahli Rose	Reimbursement for Council refreshments for March OCM	\$ 95.98	
EFT12032	20/03/2024	Officeworks Midland	Administration stationery order	\$ 371.50	
EFT12033	20/03/2024	Paula Preen	Domestic Assistance contractor weekly for 2 hours over 2 months	\$ 1,080.00	Fully Funded
EFT12034	20/03/2024	5Rivers Plumbing & Gas	Dry hire 5T Excavator for road works	\$ 598.00	Part funded
EFT12035	20/03/2024	Goomalling Medical Surgery	Pre-Employment Medical appointment	\$ 165.00	
EFT12036	20/03/2024	MD Windsor	Repair screen doors at 1/13 Stacy Street	\$ 440.00	
EFT12037	22/03/2024	Holberton Earthmoving	Supply as per tender 2023-05 Schedule of works scope 4 for stabilisation works and additional turn around establishment on Koombekine North Road RRG003	\$ 84,304.00	Part funded
EFT12049	28/03/2024	Marda Property Care	HCPL3 -assistance to attend Medical appointments	\$ 2,340.00	Fully Funded
EFT12050	28/03/2024	Naughty Bugs Pest Control	Pest treatment at all shire properties including rentals	\$ 6,247.00	

<u>Chg/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>	<u>Contra</u>
EFT12051	28/03/2024	Petchell Mechanical	Diagnose & repair issues with CAT299D skid steer Broken hose & fuel level sensor	\$ 2,989.35	
EFT12052	28/03/2024	Perth Laundry Equipment	SSA Washing machine and dryer rental Jan 24 - Feb 24	\$ 419.46	
EFT12053	28/03/2024	Smart Office Systems Pty Ltd	SharePoint access to HR & Payroll	\$ 136.13	
EFT12054	28/03/2024	Tough Jobs Done	Provision of a garden home maintenance service	\$ 308.00	Fully Funded
EFT12055	28/03/2024	Vestone Capital Pty Limited	Equipment charges 02/01/24-01/04/24 & 02/04/24-30/06/24	\$ 1,108.87	
EFT12056	28/03/2024	West Coast Shade Pty Ltd	Repairs to shade sail	\$ 440.00	
EFT12057	28/03/2024	Wheatbelt Podiatry	HCPL3 - Regular visit	\$ 95.00	Fully Funded
EFT12058	28/03/2024	Zone 50 Engineering Surveys Pty Ltd	Supply design and survey for the Moonijin East Rd & Dowerin Kalannie Road Intersection WFN182G	\$ 7,031.20	Part funded
EFT12059	28/03/2024	Addprint Rubber Stamps	Supply 2 x Colop C50 Self Inking Stamps plus postage as per quote	\$ 139.50	
EFT12060	28/03/2024	Courtney's Cleaning	HCP3C- Travel & DA Beacon to Koorda and return	\$ 207.36	Fully Funded
EFT12061	28/03/2024	BriJarCass Security Pty Ltd	Cleaning Services	\$ 385.00	Fully Funded
EFT12062	28/03/2024	Dun Direct Pty Ltd	Supply & deliver 10,000lt Diesel	\$ 18,285.96	
EFT12063	28/03/2024	Dowerin Community Club	Supply refreshments for sundowner BBQ at depot	\$ 96.00	
EFT12064	28/03/2024	John Thomas Family Trust	Supply 3682.8m3 of compacted gravel as per gravel agreement for construction on Koombekine North Road SLK 4.45-6.62 RRG003	\$ 15,182.64	Part funded
EFT12065	28/03/2024	LINKEDD	Assistance with Self Care - 25/01 26/01 29/01 30/01 01/02 02/02 & 05/02	\$ 5,362.30	Fully Funded
EFT12066	28/03/2024	Lite n' Easy	HCP4 - Provision of meals to assist with nutrition	\$ 1,544.75	Fully Funded
EFT12067	28/03/2024	Complete Office Supplies	Note pads, stamps, files	\$ 73.99	
EFT12068	28/03/2024	Contract Aquatic Services	Monthly Contract Fee - March 2024	\$ 14,300.00	
EFT12069	28/03/2024	Dowerin Gourmet Butchershop	Supply goods for sundowner BBQ	\$ 96.82	
				\$ 379,875.36	

Direct Debits	Date	Name	Description	Amount
DD13279.1	05/03/2024	Shire of Dowerin - Visa Payments	Visa Card Statement - Feb24 transactions (paid in March)	\$ 1,676.89
DD13287.1	01/03/2024	Water Corporation	Water - service charges and usage - 5/12/23 - 8/2/24	\$ 2,488.91
DD13291.1	08/03/2024	Xenex Systems Pty Ltd	VOIP phone system - March 2024	\$ 460.02
DD13294.1	01/03/2024	Exetel Pty Ltd	Corporate internet - March 2024	\$ 560.00
DD13296.1	05/03/2024	Water Corporation	Water - Usage and service charges 19/12/23 - 10/2/24	\$ 11,362.11
DD13298.1	06/03/2024	Water Corporation	Water - Usage 19/12/23 - 13/2/24	\$ 7,481.17
DD13312.1	18/03/2024	Telstra Limited	Telephone - Call and Usage charges 27/01/24 - 26/2/24	\$ 523.93
DD13315.1	14/03/2024	Telstra Limited	Call and usage charges 19/1/24 - 15/2/24	\$ 1,813.91
DD13319.1	15/03/2024	Resonline Pty Ltd	Room Manager - February 2024	\$ 242.00
DD13325.1	22/03/2024	Synergy	Electricity supply - 25/9/23 - 24/1/24	\$ 2,097.01
DD13327.1	25/03/2024	Synergy	Electricity supply - 28/1/24 - 27/2/24	\$ 640.20
DD13329.1	26/03/2024	Synergy	Electricity supply - 25/1/24 - 24/2/24	\$ 2,094.06
DD13358.1	31/03/2024	National Australia Bank	Square Fees for March 2024	\$ 5.85
DD13360.1	31/03/2024	National Australia Bank	Square fees March 2024 balance	\$ 1.72
				\$ 31,447.78
Payroll				
	13/03/2024	Payroll		\$ 1,033.18
	13/03/2024	Payroll		\$ 970.48
	13/03/2024	Payroll		\$ 49,821.46
	27/03/2024	Payroll		\$ 46,943.53
	27/03/2024	Payroll		\$ 1,215.06
				\$ 99,983.71
Superannuation				
	15/03/2024	Precision Administration Services Pty Ltd	Superannuation - PPE 12.3.24	\$ 6,525.45
	28/03/2024	Precision Administration Services Pty Ltd	Superannuation - PPE 26.3.24	\$ 6,897.65
				\$ 13,423.10
SUMMARY				
	EFT	11967-12069		\$ 379,875.36
	Direct Debits			\$ 31,447.78
	Payroll			\$ 99,983.71
	Superannuation			\$ 13,423.10
				\$ 524,729.95

SHIRE OF DOWERIN

February 2024

Date: 5/03/2024

Voucher:



One thousand six hundred and seventy six dollars and eighty nine cents

\$ 1,676.89

Dr to.

NAB VISA D89

MUNICIPAL FUND

We hereby certify in accordance with "The Local Government Act 1995" and Local Government (Financial Management) Regulations that the work as specified below has been duly and faithfully performed and approved.

Recommended by the Finance Committee

DATE OF SERVICE	GL	PARTICULARS <small>(If progress payment, state total amount of contract and amount of previous payments, if any)</small>	GST	AMOUNT
28/02/2024	120302110.0000	NAB Visa card fee CEO	-	\$ 9.00
27/02/2024	120302110.0000	NAB Visa card fee DCEO	-	\$ 9.00
28/02/2024	121302400.2101	Vans Café and deli - Brunch DFD CEO & SoD CEO	\$5.96	\$ 65.60
27/02/2024	P719.260.2101	JB Hi Fi - USB Cable	\$2.09	\$ 22.95
23/02/2024	121309160.2101	Australia Post - CRC Post Box renewal	\$5.36	\$ 59.00
23/02/2024	121402160.2101	Australia Post - Admin Post Box renewal	\$4.45	\$ 49.00
19/02/2024	120301160.2101	Australia Post - postage instalment notices	\$6.76	\$ 74.40
15/02/2024	120402110.2101	Coles Online - Council refreshments	\$8.53	\$ 146.43
15/02/2024	121402870.2700	Coles Online - Admin provisions	-	\$ 89.40
15/02/2024	121403870.2700	Coles Online - Depot provisions	-	\$ 121.70
14/02/2024	121402210.2101	Telstra - CDO iPad recharge (no GST)	-	\$ 160.00
12/02/2024	121309160.2101	Australia Post - CRC bulk mailout	\$0.99	\$ 10.90
8/02/2024	121402870.2101	Puma Dowerin - milk	-	\$ 11.00
5/02/2024	121402090.2101	Nesuto Curtin Hotel - RR Accommodation Payroll	\$39.50	\$ 434.53
5/02/2024	120901890.2101	IKEA - Door mats - CEO House	\$0.91	\$ 10.00
5/02/2024	121402890.2101	IKEA - Door mats - Admin office	\$2.27	\$ 25.00
5, ./2024	120901890.2101	IKEA - Shower riser - CEO House	\$8.09	\$ 89.00
5/02/2024	P001.260.2704	Washworks - D00 carwash	\$1.82	\$ 20.00
5/02/2024	121402870.2101	Puma Dowerin - Milk	-	\$ 11.00
31/01/2024	121403040.0000	WALGA - Bridge Inspection course - BF RH	\$18.28	\$ 201.00
18/01/2024	121402410.0000	ADOBE Monthly subs -CDO	\$2.64	\$ 28.99
9/01/2024	121402410.0000	ADOBE Monthly subs -EGO	\$2.64	\$ 28.99
			Sub	\$ 1,676.89
				\$ 1,676.89

NOTE - It is Essential for Audit Purpose that Full Particulars be inserted in this Form.

CERTIFIED SPECIAL EMERGENCY PAYMENTPRESIDENT



**Statement for
NAB Business Visa**

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)



053/2781
 DOWERIN SHIRE
 PO BOX 111
 DOWERIN WA 6461

Statement Period 30 January 2024 to 28 February 2024
 Company Account No: 4557 0498 0002 7159
 Facility Limit: \$16,000

Your Account Summary

Balance from previous statement	\$1,854.31 DR
Payments and other credits	\$1,854.31 CR
Purchases, cash advances and other debits	\$1,658.89 DR
Interest and other charges	\$18.00 DR
Closing Balance	\$1,676.89 DR

YOUR DIRECT DEBIT PAYMENT OF \$1,676.89 WILL BE CHARGED TO ACCOUNT 000086608- 0000480807363 ON 05/03/2024 AS PER OUR AGREEMENT.



0001165 059/4557049800027159 / E-2781 S-10108 I-20215

see reverse for transaction details

Transaction record for: Billing account

Date	Amount A\$	Details	Reference
5 Feb 2024	\$1,854.31 CR	DIRECT DEBIT PAYMENT	74557044033
Total for this Period:	\$1,854.31 CR		



NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Business Visa account. Phone 1300 498 594, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and Sunday



NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Business Visa account using NAB Internet Banking at nab.com.au



Billers Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU \$100,000 per payment.

Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in "Your Account Summary" section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4557-0455-3794-2934	MRS REBECCA LOUISE M	\$10,000	\$0.00	\$0.00	\$0.00	\$0.00
4557-0455-3822-0801	MR AARON GARTH WOOLD	\$5,000	\$0.00	\$1,245.34	\$9.00	\$1,254.34
4557-0455-3837-2230	MR DAVID JOHN SINGE	\$10,000	\$0.00	\$413.55	\$9.00	\$422.55
4557-0498-0002-7159	BILLING ACCOUNT	\$0	\$1,854.31 CR	\$0.00	\$0.00	\$1,854.31 CR
			\$1,854.31 CR	\$1,658.89 DR	\$18.00 DR	\$177.42 CR

Transaction type

Purchase

Annual percentage rate

0.000%

Daily percentage rate

0.00000%

IF YOU'RE TRAVELLING OVERSEAS AND YOUR VISA CARD IS LOST OR STOLEN AND YOU NEED TO ACCESS EMERGENCY CASH OR GET A REPLACEMENT CARD, VISA'S GLOBAL CUSTOMER ASSISTANCE SERVICES IS AVAILABLE 24 HOURS A DAY, SEVEN DAYS A WEEK. FOR MORE INFORMATION VISIT: NAB.COM.AU/EMERGENCYTRAVELASSISTANCE



**HOW TO QUERY A TRANSACTION
IF A CHARGE IS INCORRECT, UNAUTHORISED OR FOR SOMETHING
NOT RECEIVED, YOU MAY BE ENTITLED TO A REFUND.
TO QUERY A CHARGE, CALL 13 10 12. A DELAY IN NOTIFYING NAB
MAY IMPACT NAB'S ABILITY TO QUERY A TRANSACTION ON YOUR
BEHALF. FOR MORE INFO, SEE [NAB.COM.AU/QUERYATRANSACTION](https://www.nab.com.au/queryatransaction)**

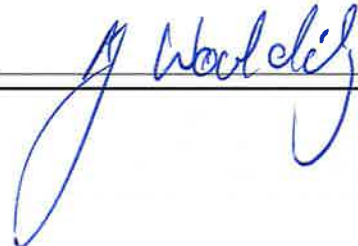
Transaction record for: MR AARON GARTH WOOLDRIDGE (continued)

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
19 Feb 2024	\$74.40	AP DOWERIN LPO DOWERIN					74940524046
23 Feb 2024	\$49.00	AUSPOST PO BOX MELBOURNE					74229854053
23 Feb 2024	\$59.00	AUSPOST PO BOX MELBOURNE					74229854053
28 Feb 2024	\$9.00	CARD FEE					74557044059
Total for this period	\$1,254.34		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: _____



Date: _____

6.3.24



Statement for
NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
 Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
 Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MR AARON GARTH WOOLDRIDGE
 Account No: 4557 0455 3822 0801
 Statement Period: 30 January 2024 to 28 February 2024
 Cardholder Limit: \$5,000

Transaction record for: MR AARON GARTH WOOLDRIDGE

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
5 Feb 2024	\$20.00	WASHWORKS MIDVALE STRATHMORE HE					24324404032
5 Feb 2024	\$11.00	PUMA DOWERIN DOWERIN					74211984033
5 Feb 2024	\$434.53	Hotel at Booking.com Sydney					74773884032
8 Feb 2024	\$11.00	PUMA DOWERIN DOWERIN					74211984038
9 Feb 2024	\$28.99	Adobe Systems Pty Ltd Sydney					74773884038
12 Feb 2024	\$10.90	AP DOWERIN LPO DOWERIN					74940524039
14 Feb 2024	\$160.00	TELSTRA PREPAID MELBOURNE					74940524043
15 Feb 2024	\$357.53	COLES ONLINE HAWTHORN EAST					74940524044
19 Feb 2024	\$28.99	Adobe Systems Pty Ltd Sydney					74773884046

Continued next page

0001165 059/4557049800027159 / E-2781 S-10110 I-20219



Statement for
NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MR DAVID JOHN SINGE
Account No: 4557 0455 3837 2230
Statement Period: 30 January 2024 to 28 February 2024
Cardholder Limit: \$10,000

Transaction record for: MR DAVID JOHN SINGE

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
31 Jan 2024	\$100.50	TRYBOOKING*WALGA SOUTH YARRA	RH Bridge Insp Course				74229854030
31 Jan 2024	\$100.50	TRYBOOKING*WALGA SOUTH YARRA	BF Bridge Insp Course				74229854030
5 Feb 2024	\$124.00	IKEA PERTH INNALOO	Shower riser & doormats				74564454035
27 Feb 2024	\$22.95	JB HI FI OSBORNE PAR OSBORNE PARK	USB-C Charge cable 1-0.				74564454057
28 Feb 2024	\$65.60	VANS CAFE AND DELI COTTESLOE	Brunch Mtg Field Days CEO				01143201539
28 Feb 2024	\$9.00	CARD FEE					74557044059
Total for this period	\$422.55		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature:

R Singh
David Singe

Date:

06.03.24

ASTRO Synthetic Surfaces



QUOTE# 24018/R0

A.B.N. 29 135 433 073
PO Box 345
Burswood, WA, 6100
Office: 08 9472 0021 Fax: 08 9472 4437
Email: sales@astrowa.com.au Visit: www.astrosyntheticsurfaces.com.au

Shire Of Dowerin		Attn: Russell Holleley	Date: 18/03/2024
SALESPERSON	JOB LOCATION	PHONE	EMAIL
ARUN JOY	Shire Of Dowerin	0497 426 576	rholleley@dowerin.wa.gov.au

ITEM	DESCRIPTION	AREA (m2)	TOTAL
Scope of Works - Cricket Pitch Covers Works			
A	Option 1 (Astro Turf Top Cricket Pitch Covers)		
1	Manufacture Astro Turf Top cricket pitch covers (combination of rubber and synthetic turf) - For pitch of Size 24.65mx2.42m	63	\$8,505.00
B	Option 2 (Astro Rubber Cricket Pitch Covers)		
1	Manufacture Astro Rubber cricket pitch covers - For pitch of Size 24.65mx2.42m	63	\$6,930.00
C.	Option - Steel Pallets for Transport, handling and storage		
1	To Manufacture Steel Pallet for pitch covers - Welded and galvanised with a SWL	1	\$3,000.00
			+ GST Extra
d	Mobilization charges including frieght	1	By Client
e	Forklift and/or Manitou for offload of Covers and Pallet at Offload point	1	By Client
COMPLIES WITH AUSTRALIAN STANDARDS			
Notes			
A	Delivery from Astro warehouse to site not in Astro scope of works. Materials can be picked from Astro warehouse.	1	Note
B	The measurements are as per the estimates provided and any change in the dimensions of the area will change the rates too.	1	Note
C	We supply cricket pitch covers to both local councils, schools, & private sporting clubs alike	1	Note
D	Astro manufactures very high grade cricket pitch covers in Australia	1	Note

NOTE: This quote has been based on the information available at the time of calculation. If successful all the detail will need to be confirmed in writing. If there is any variation in the detail once on site, Astro reserves the right to revise its price structure.

COMMERCIAL JOBS REQUIRE **MINIMUM 30 DAYS NOTICE** TO COMMENCEMENT.

Acceptance of quote terms & conditions must be read & signed

Quote **Valid for 90 days**, subject to review there after





QUOTATION

LT-02324

Attention Mr Russell Holleley
 Works & Assets Administration Officer
 Shire of Dowerin
 Mb.0497 426 576
 E. rholleley@dowerin.wa.gov.au

Mr Craig James
 Technical Officer - IPOS
 Living Turf
 Mb. 0405 061 303
 E. cjames@livingturf.com

Thank you for your enquiry in relation to the Gecko Cricket Pitch Covering System for The Shire of Dowerin, WA.

The system is an alternative to the use of soil and sod to cover concrete cricket pitches safely for active contact sport such as football or soccer. It is widely used in Victoria, and we have 100 covers in South Australia used by the City of Onkaparinga Tea Tree Gully, Salisbury, Playford, Mitcham, Marion, Port Adelaide, Mt Barker, Murray Bridge, Pt Lincoln, Kangaroo Island, Mid North Councils, Lower Murray, Robe, Roxby Downs, local schools, and clubs. The process of laying or lifting the cover takes 2 persons approximately 1 hour. It is widely used and is fast becoming the standard for concrete pitch covering for the winter season.

I have attached further information and you can also go to the website at:

<http://www.geckosurfacing.com.au/products/cricket-pitch-cover-system/>

There is also a video on the system at

[WorkSafe Awards 2011 Finalist: Gecko Surfacing Solutions - YouTube](#)

The cover is 30m long x 3m wide (cover can be cut to size of the pitch) with sand and rubber infill which weighs about 1.3 tonne. It is removed and laid using a custom built 'applicator machine' connected to a tractor via 3-point linkage and hydraulics.

Cricket Pitch Matting - When Gecko Cricket Pitch Cover is used, it is possible to install permanent cricket pitch matting, as the matting does not get damaged by covering with loam. The cricket matting is Gecko MSPro 10 which is a synthetic grass with a 9mm pile suitable for competition cricket. The installation of the MSPro10 provides added impact attenuation when the cover is laid for the winter season.





QUOTATION

LT-02324

Attention Mr Russell Holleley
 Works & Assets Administration Officer
 Shire of Dowerin
 Mb.0497 426 576
 E. rholleley@dowerin.wa.gov.au

Mr Craig James
 Technical Officer - IPOS
 Living Turf
 Mb. 0405 061 303
 E. cjames@livingturf.com

Thank you for your enquiry in relation to the Gecko Cricket Pitch Covering System for The Shire of Dowerin, WA.

Description	Details	Cost (GST exc.)
Gecko Cricket Pitch Cover for Winter Football Season (Full Cover)		
Gecko Cricket Pitch Cover MSPro45	1 x 3m x 30m roll of 45mm pile synthetic grass plus sand and rubber infill	\$ 4,800
Detachable Spindle Bar	1 x to remove and store cover.	\$ 2,650
Freight ex Melbourne (Estimate)	Cricket pitch cover, spindle, kiln dried sand, and rubber infill, to 13 Gardiner Ave, Port Augusta West SA 5700	\$ 4,042
Initial Installation	The pitch cover can be installed inhouse with instruction.	\$ POA
Sub-Total	Supply and delivery of the above.	\$ 11,492

The cover is removed from the pitch using a custom made 'applicator machine' and stored on the detachable spindle bar (refer photos above). An 80 hp minimum tractor is required along with a machine capable of lifting the matting and spindle (approx.1.3 T) to lay and lift the cover using the applicator machine. Living Turf/IPOS has an 'applicator machine' and can deliver the applicator to the site and you will need to provide an 80hp (minimum) tractor and lifting machine to lay and remove the cover, Adelaide Metro only, POA.





QUOTATION

LT-02324

Attention Mr Russell Holleley
Works & Assets Administration Officer
Shire of Dowerin
Mb.0497 426 576
E. rholleley@dowerin.wa.gov.au

Mr Craig James
Technical Officer - IPOS
Living Turf
Mb. 0405 061 303
E. cjames@livingturf.com

Thank you for your enquiry in relation to the Gecko Cricket Pitch Covering System for The Shire of Dowerin, WA.

Gecko MSPro45 Cricket Pitch Cover – Full Cover, the cover is removed from the pitch using a custom made ‘applicator machine’ and detachable spindle bar. The ‘applicator’ is transported to the playing field on a custom-built trailer or a flatbed truck. The cover can be stored on stackable racks. A minimum 80 hp tractor is required together with a machine (forklift or crane truck) capable of lifting the matting and spindle bar (approx.1.5T).

The cost of the custom-built machinery and equipment required to lift and lay the pitch cover, is detailed below.

Custom machinery and equipment		
Description	Details	Cost (GST exc.)
Gecko Cricket Pitch Cover Applicator	Hydraulic Gecko Applicator - 3-point linkage, minimum 80 hp tractor powered applicator for laying and retrieving Gecko cricket pitch winter covers.	\$ 10,950
Freight ex Melbourne (Estimate)	1 x applicator Ex Melbourne to 13 Cottrell Street Dowerin WA 6461	\$ 3,221
Sub-total	Applicator only supplied and delivered	\$ 14,171
Optional Storage Rack	Storage rack – for secure off-ground storage @ \$2,900.00 + GST, delivery POA	
Total Freight ex Melbourne (Estimate)	1 x Cricket pitch cover including kiln dried sand & crumbed rubber infill, 1 x spindle, and 1 x applicator to 13 Cottrell Street Dowerin WA 6461	\$ 4,892
Total supplied and delivered in one load.	Supply and delivery in <u>one load</u> , 1 x Cricket pitch cover, 1 x spindle, kiln dried sand & crumbed rubber infill and 1 x applicator.	\$ 23,292

- E&OE. Quotation valid for 3 months. All prices GST exclusive.
- Freight Costs are estimate only and will be confirmed when an order is placed.

POLICY NUMBER	- 7.9
POLICY SUBJECT	- Work, Health and Safety Policy
DATE ADOPTED	- 30 September 2016
RESPONSIBLE OFFICER	- <u>Rebecca McCall</u> <u>Aaron Wooldridge</u>
REVIEWED	- 20 December 2022 (CMRef 0713) <u>16 April 2024 (CMRef:XXX)</u>

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Objective

The Shire of Dowerin (the Shire) is committed to achieving zero harm to all stakeholders whether internal or external, when engaged in any capacity with the Shire.

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Policy

The Shire is committed to providing a safe working environment for all internal and external stakeholders that may be impacted by any of its activities.

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The Shire will ~~endeavor~~endeavour to improve health and safety in the workplace with the philosophy that all injuries and accidents are preventable and that a healthy and safe working environment is conducive to job satisfaction whilst achieving the objectives of the Shire.

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Safety and Health Objectives

Commitment, ~~co-operation~~co-operation, and effective teamwork is fundamental to achieving the following key safety and health objectives:

The Shire will:

- Provide and maintain a healthy and safe work environment through the proactive identification of ~~work related~~work-related hazards and elimination of these where possible, or reduction of associated risk level through the application of the hierarchy of risk controls where hazards cannot be completely eliminated;
- Strive to achieve high standards and continuous improvement in work health and safety performance by utilising best practice procedures and taking into account current levels of technical knowledge and development;
- Provide all Personal Protective Equipment to its staff;
- Provide a workplace that ensures safe work practices and systems are of the highest standard;
- Ensure that all workers and other persons within the workplace are fully informed of potential hazards and associated risk control measures, including through a process of training, instruction, information sharing and supervision as applicable;
- Involve employees in health and safety matters and consult with them in ways to reduce workplace hazards and prevent injuries;
- Protect the public, the environment, ~~equipment~~equipment, and materials from injury, accidental ~~loss~~loss, or damage;
- Conform to statutory requirements as a minimum standard; and
- Take all practicable steps to occupationally rehabilitate employees after injury or illness in the workplace.

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Responsibilities

The Shire understands and accepts responsibilities imposed under Work, Health and Safety (WHS) legislation and is committed to providing healthy and safe working conditions.

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Safety and health are both an individual and a collective responsibility of all employees, in particular;

• **Chief Executive Officer**

The Chief Executive Officer is the responsible officer for all Work, Health and Safety practices within the organisation.

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• **Managers and Supervisors**

Managers and supervisors are responsible for implementing the Work, Health and Safety Policy and ensure that appropriate planning, development, implementation, and monitoring of Work, Health and Safety Procedures is kept up to date and adhered to on a daily basis.

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• **Employees**

Employees are required to follow all safe working practices and use provided personal protective equipment at all times to minimise risks. Employees are to take responsibility in ensuring that both their own safety, along with the safety of others, is a priority consideration when undertaking work for the Shire. It is a requirement that all employees immediately, or as soon as practicable, report all accidents and hazardous situations that arise in the course of their work, and file a completed Incident Report.

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Related Documentation

Health, Safety and Environmental Management Plan

Related Legislation/Local Law/Policy/Procedure

Work Health and Safety Act 2020

Work Health and Safety (General) Regulations 2022

Australian Standard AS 4801 - Occupational Health and Safety Management Systems

Related Delegation

Nil

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CEO ~~Endorsement~~Endorsement

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Signed:	Dated:
Rebecca McCall Aaron Wooldridge, Acting Chief Executive Officer	21 December 2022 16 April 2024

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Document Control	
Policy Number	7.9
Policy Version	7.6
Policy Owners	Executive & Governance Officer
Creation Date	30 September 2016
Last Review Date	March 2017 (CMRef 2762) 26 March 2019 February 2021 (CMRef 0370) September 2021 (CMRef 0491) 20 December 2022 (CMRef 0713) 16 April 2024 (CMRef:XX)
Next Review Due	This policy will be reviewed annually or more often where circumstances require.

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This form is to be completed when applying to have road(s) assessed to be added to a RAV Network. All route assessment applications will be assessed in accordance with the *RAV Access Approval & Review Policy* and associated documents, available on the Access Requirements in WA page on our website.

Applicant Details

Operator Name

Contact Name

Contact Number

Email

RAV Category to be Assessed

Tandem Drive RAV Categories

Note: Refer to our website for the relevant Operating Conditions on the Orders page.

Tri Drive Categories 1-5

Note: Refer to our website for the relevant Operating Conditions on the Tri Drive page.

Tandem Drive PBS Categories

Note: Refer to our website for the WA PBS Scheme - Access Levels & Principles on the PBS page to determine your PBS Category.

Tri Drive PBS Categories

Accredited Containerised Freight Categories

Note: Refer to our website for the Accredited Containerised Freight Operating Conditions.

Road Trains with Long Trailers

Note: Refer to our website for the Road Train with Long Trailers Operating Conditions.

Oversize Road Train and B-Double Categories

Note: Refer to our website for the Oversize Road Train and B-Double Operating Conditions.

Platform Trailer Relocation

Note: Refer to our website for the Platform Trailer Relocation Operating Conditions.

Class 1 RAV - 8 Tyres Per Axle Low Loader Overmass

Note: Refer to our website for the Class 1 RAV - 8 Tyres Per Axle Low Loader Overmass Period Permit Operating Conditions.

Other

PBS Specific Access (e.g. Level 2, 31.5 metres)

MRWA

Concessional Mass Level to be Assessed

Level 1 Mass Networks are applied when a road is approved on the equivalent base Tandem Drive, Tri Drive or PBS Network(s) listed in the above section.

Note: Refer to our website for the relevant Operating Conditions on the Accredited Mass Management Scheme (AMMS) page.

Concessional Mass Levels			
	Tandem Axle Group	Tri Axle Group	Quad Axle Group (PBS)
Level 1	17.0t	21.5t	24.0t
Level 2	17.0t	22.5t	27.0t
Level 3	17.5t	23.5t	28.5t

Requested Mass Level

Transport Task Details

Estimated Annual Tonnage (t)

Estimated Loaded Movements

Reason for RAV Access Application

List all roads for the intended route (for campaign haulage tasks only): Include start and end location and attach a map.

Roads to be Assessed

List required road(s) that are not currently approved for the required level of RAV Access.