



SHIRE OF  
**DOWERIN**  
TIN DOG TERRITORY

# AGENDA

## Special Council Meeting

To be held in Council Chambers  
13 Cottrell Street, Dowerin WA 6461  
Tuesday 9 January 2024  
Commencing 11.00am





## NOTICE OF MEETING

Dear President and Councillors,

A Special Council Meeting will be held on Tuesday 9 January 2024 in the Shire of Dowerin Council Chambers, 13 Cottrell Street, Dowerin commencing at 11.00am. The purpose of the meeting will be to receive, and if satisfactory, accept the recommendation from the Audit and Risk Committee Meeting, held 22 December 2023.

David Singe  
Chief Executive Officer  
4 January 2024

### DISCLAIMER

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the Shire. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The Shire of Dowerin expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

The advice and information contained herein is given by and to Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

It should be noted that the Attachment hyperlinks may not be functional from this document when sourced from the Shire of Dowerin's website. Attachment copies follow on from the end of the Agenda.

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Shire of Dowerin  
Special Council Meeting  
11.00am Tuesday 9 January 2024



**1. Official Opening**

The President welcomes those in attendance and declares the meeting open at 11:00am.

**2. Record of Attendance / Apologies / Leave of Absence**

**Councillors:**

Cr RI Trepp	President
Cr NP McMorrان	Deputy President
Cr WG Allsopp	
Cr DP Hudson	
Cr AJ Metcalf	
Cr JC Sewell	
Cr BA Ward	

**Staff**

Mr D Singe	Chief Executive Officer - <i>via remote connection</i>
Mr A Wooldridge	Deputy Chief Executive Officer
Ms K Rose	Executive & Governance Officer

**Members of the Public:**

**Apologies:** Nil

**Approved Leave of Absence:** Nil

**Request for Attendance via Remote Connection**

In accordance with Regulation 14A of the *Local Government (Administration) Regulations 1996*, Mr D Singe has requested attendance at this Special Council Meeting via remote connection.

**Voting Requirements**

Simple Majority  Absolute Majority

**Officer's Recommendation**

**That, pursuant to Regulation 14A of the *Local Government (Administration) Regulations 1996*, the Council:**

- 1. Approves Mr D Singe's attendance at the 9 January 2024 Special Council Meeting via remote connection; and**
- 2. Approves Mr D Singe's home office in Adelaide as a suitable place for Mr D Singe's attendance.**

**3. Public Question Time**

#### 4. Disclosure of Interest

Councillors are to complete a Disclosure of Interest Form for each item they are required to disclose an interest in. The Form should be given to the Presiding Member before the meeting commences. After the meeting, the Form is to be provided to the Executive & Governance Officer for inclusion in the Disclosures Register.

#### 5. Applications for Leave of Absence

#### 6. Petitions and Presentations

#### 7. Minutes of Committee Meeting(s) to be Received

7.1 Audit & Risk Committee Meeting held on 22 December 2023.

[Attachment 7.1A](#)

#### Voting Requirements



Simple Majority



Absolute Majority

#### Officer's Recommendation - 7

**That, by Simple Majority pursuant to Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Audit & Risk Committee Meeting held on 22 December 2023, as presented in Attachment 7.1A, be received by Council.**

#### 8. Recommendations from Committee Meetings for Council Consideration

8.1 Audit & Risk Committee Recommendation(s)

#### 8.1.1 2022/23 Annual Report & Annual Electors Meeting

Refer Audit & Risk Committee Meeting Minutes dated 22 December 2023.

Refer to 2022/23 Annual Report.

[Attachment 8.1.1A](#)

#### Voting Requirements



Simple Majority



Absolute Majority

#### Officer and Committee Recommendation - 8.1.1

**That, by Absolute Majority, in accordance with Sections 5.27, 5.29, 5.53 and 5.54 of the Local Government Act 1995, the Audit & Risk Committee:**

1. Recommends to Council that it adopts the 2022/23 Annual Report, as presented in Attachment 8.1.1A, for the 2022/23 financial year; and
2. Recommends to Council that it conducts its Annual Electors Meeting on Tuesday 13 February 2024 at the Dowerin Community Club, East Street Dowerin commencing at 6.00pm.

<b>9.</b>	<b>Announcements by the President Without Discussion</b>
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<b>10.</b>	<b>Urgent Business Approved by the Person Presiding or by Decision</b>
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<b>11.</b>	<b>Elected Members' Motions</b>
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<b>12.</b>	<b>Closure</b>
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The President thanked those in attendance and declared the meeting closed at X:XX.