



MINUTES
OF SPECIAL MEETING
HELD ON
30 JUNE 2016
3.00PM

FOR THE PURPOSE OF DETERMINING AMENDED GAZETTED BURNING TIMES.

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TABLE OF CONTENTS

TUESDAY 30 JUNE 2016

1.	OPENING, OBITUARIES, VISITOR.....	4
1.1	OPENING	4
1.2	OBITUARIES.....	4
2.	RECORD OF ATTENDANCE/APOLOGIES	4
2.1	RECORD OF ATTENDANCE.....	4
2.2	LEAVE OF ABSENCE.....	4
2.3	APOLOGIES.....	4
2.4	GUESTS.....	4
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	4
4.	DECLARATION OF ELECTED MEMBERS	4
5.	PUBLIC QUESTION TIME	4
6.	APPLICATIONS FOR LEAVE OF ABSENCE	4
7.	CONFIRMATION OF MINUTES.....	4
8.	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
9.	ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION.....	4
9.1	PRESIDENT ANNOUNCEMENTS	5
10.	REPORTS OF COMMITTEE AND OFFICERS.....	6
10.1	OPERATIONS.....	6
10.1.1	PROPOSED AMENDMENTS TO GAZETTED BURNING TIMES.....	6
11.	NEW BUSINESS OF AN URGENT NATURE.....	11
12.	ELECTED MEMBERS MOTIONS	11
13.	CONFIDENTIAL ITEMS.....	11
14.	CLOSURE OF MEETING	11

1. OPENING, OBITUARIES, VISITOR

1.1 OPENING

President Metcalf opened the meeting at 3.05pm.

1.2 OBITUARIES

Mr David Hastings

Mr Laurel Underwood

2. RECORD OF ATTENDANCE/APOLOGIES

2.1 RECORD OF ATTENDANCE

D.E. Metcalf	President	Town Ward
G.B. Ralph	Deputy President	Rural South Ward
R.I. Trepp		Rural South Ward
D.P. Hudson		Town Ward
A.J. Metcalf		Town Ward
B.N. Walsh		Town Ward
T.A. Jones		Rural North Ward
A.J. Selvey	Chief Executive Officer	
S.F. Geerdink	Works Manager	

2.2 LEAVE OF ABSENCE

2.3 APOLOGIES

W.E. Coote		Rural North Ward
S.L. King	Finance Manager	

2.4 GUESTS

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. DECLARATION OF ELECTED MEMBERS

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

8. PETITIONS/DEPUTATIONS/PRESENTATIONS

9. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION

9.1 PRESIDENT ANNOUNCEMENTS

1. Update on Breakfast meeting 28/06/2016 with David Templeman, Shadow Minister for Local Government.

10. REPORTS OF COMMITTEE AND OFFICERS

10.1 OPERATIONS

10.1.1 PROPOSED AMENDMENTS TO GAZETTED BURNING TIMES

Date:	17 June 2016
Applicant:	Bush Fire Advisory Committee
Location:	N/A
File Ref:	
Disclosure of Interest:	Nil
Author:	Andrea Selvey, CEO
Attachments:	Unconfirmed Minutes of the Bush Fire Advisory Committee AGM held on 16 June 2016.

Background

Local governments have responsibilities and authority under the Bush Fires Act 1954 r.15c in relation to establishing restricted times and prohibited times.

Comment

The Chief Bush Fire Control Officer raised the matter of gazetted burning times at the Bush Fire Advisory Committee AGM on 16 June 2016. See Unconfirmed Minutes of the Bush Fire Advisory Committee AGM held on 16 June 2016 attached. At the meeting the CBFCO raised his concerns with the current gazetted burning times. Based on discussion at the AGM, the proposed gazetted burning times as outlined below were endorsed unanimously:

That the restricted and prohibited burning times to be changed as follows:

- That the restricted burning times commence on 20 October and finish on 4 November;
- That the Prohibited burning time commence on 5 November and finish on 14 February; and
- That the restricted burning times commence on 15 February and finish on 14 April.

Consultation

In addition to the unanimous endorsement by all present at the Bush Fire Advisory Committee AGM on 16 June 2016, the Chief Bush Fire Control Officer has spoken with members of the Bush Fire Brigades and with the FESA Area Manager, Northam District who is in support of the proposed amendments to the gazette burning times.

Should Council endorse these proposed times for restricted and prohibited burning, a formal request will be sent to the FESA Area Manager, Northam District who is then required to seek the consent of the Fire and Emergency Services Commissioner. This may take weeks or even months, therefore this item has been brought to Council at this Special Meeting rather than postponing until July. This will allow an additional three weeks for the approval process in the hope of having the proposed times in place for the coming season.

Statutory Implications

Local governments have responsibilities and authority under the Bush Fires Act 1954 r.15c in relation to establishing restricted times and prohibited times.

Financial Implications

Nil

Policy Implications

Nil

Voting Requirements

Simple Majority

COUNCIL DECISION – ITEM 10.1.1

() Moved: TA Jones Seconded: AJ Metcalf Carried: 7/0

COUNCIL AGREES TO:

1. **SUPPORT THE RECOMMENDATION BY THE DOWERIN BUSH FIRE ADVISORY COMMITTEE THAT GAZETTED BURNING TIMES FOR THE SHIRE OF DOWERIN TO BE AMENDED AS FOLLOWS:**
 - A. **RESTRICTED BURNING COMMENCE ON 20 OCTOBER AND FINISH ON 4 NOVEMBER;**
 - B. **PROHIBITED BURNING COMMENCE ON 5 NOVEMBER AND FINISH ON 14 FEBRUARY; AND**
 - C. **RESTRICTED BURNING COMMENCE ON 15 FEBRUARY AND FINISH ON 14 APRIL.**
2. **AUTHORISE THE CEO TO ADVISE THE FESA AREA MANAGER, NORTHAM DISTRICT OF COUNCIL'S SUPPORT FOR THE AMENDED GAZETTED BURNING TIMES FOR THE SHIRE OF DOWERIN AND SEEK THE CONSENT OF THE FIRE AND EMERGENCY SERVICES COMMISSIONER TO IMPLEMENT THE AMENDED GAZETTED BURNING TIMES IMMEDIATELY.**

**Minutes of the Annual Meeting of the Dowerin Bushfire Advisory
Committee held in Council Chamber; on
Thursday 16 June 2016 at 3pm**

1. **PRESENT:**

Phil Pickering (C.B.F.C.O)
Bill Coote (DCBFCO)
Eric Emmott
Stephen Crute
Alan Bear
Shayne Booth
Torben Bendtsen – FESA Area Manager, Northam District
Andrea Selvey

The Chief Bush Fire Control Officer, Mr Phil Pickering declared the meeting open at 5.05pm.

2. **APOLOGIES:**

Gavin Howard
Graham Ralph
Paul Millsteed
Glen Metcalf

3. **CONFIRMATION OF MINUTES**

Minutes of the 2015 AGM could not be located.

4. **BUSINESS ARISING FROM MINUTES**

Nil.

5. **ELECTION OF OFFICE BEARERS**

All positions vacant; nominations called.

5.1 CHIEF BUSH FIRE CONTROL OFFICER

Moved: Bill Coote Seconded: E Emmott
THAT P. PICKERING IS ELECTED AS CHIEF BUSH FIRE CONTROL OFFICER.

CARRIED

5.2 DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

Moved: Phil Pickering Seconded: Eric Emmott
THAT BILL COOTE IS ELECTED AS DEPUTY CHIEF BUSH FIRE CONTROL OFFICER.
CARRIED

2ND DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

Moved: Phil Pickering Seconded: Bill Coote
THAT PAUL MILLSTEED IS ELECTED AS 2ND DEPUTY CHIEF BUSH FIRE CONTROL OFFICER.
CARRIED

Minutes of the Annual Meeting of the Dowerin Bushfire Advisory Committee held in Council Chambers on Thursday 16 June 2016 commencing at 5.00pm

6. GENERAL BUSINESS

6.1 FIRE CONTROL OFFICERS

Moved: Phil Pickering		Seconded: Stephen Crute
<i>THAT THE ADVISORY COMMITTEE RECOMMEND TO COUNCIL THAT THE FOLLOWING PERSONS BE APPOINTED AS FIRE CONTROL OFFICERS FOR THE 2016/17 SEASON.</i>		
Position	Name	Phone
<u>Fire Weather Officers</u>	P. Pickering	0429 311 250
<u>Bush Fire Control Officers</u>		
<u>Dowerin</u>	P. Pickering	0429 311 250
	A. Selvey	0429 311 202
<u>Minnivale</u>	W. Coote	0427 313 020
	G. Ralph	0427 313 014
	S. Crute	0429 631 303
<u>Cadoux-Manmanning</u>	A. Bear	9632 1278
	S. Booth	0488 732 013
	E.W. Emmott	9632 3017
<u>Ejanding</u>	P. Millsteed	0427 311 721
	B. Jones	0428 323 012
<u>Ucarty</u>	D.P. Hudson	0428 311 063
	G. Hagboom	0427 341 026
<u>Dual Fire Control Officers</u>		
Wyalkatchem Shire	G. Ralph, S Crute	
Wongan-Ballidu Shire	E.W. Emmott, P. Millsteed	
Goomalling Shire	P. Pickering	
Cunderdin Shire	G. Hagboom	
Koorda Shire	H. (John) Bear	
CARRIED		

6.2 BURNING TIMES

Moved: Phil Pickering		Seconded: Alan Bear
<i>THAT THE RESTRICTED AND PROHIBITED BURNING TIMES TO BE CHANGED AS FOLLOWS:</i>		
<i>THAT THE RESTRICTED BURNING TIMES COMMENCE ON 20 OCTOBER AND FINISH ON 4 NOVEMBER;</i>		
<i>PROHIBITED BURNING TIME COMMENCE ON 5 NOVEMBER AND FINISH ON 14 FEBRUARY; AND</i>		

Minutes of the Annual Meeting of the Dowerin Bushfire Advisory Committee held in Council Chambers on Thursday 16 June 2016 commencing at 5.00pm

THAT THE RESTRICTED BURNING TIMES COMMENCE ON 15 FEBRUARY AND FINISH ON 14 APRIL.

CARRIED

6.3 UPDATE FROM T Bendtsen – FESA AREA MANAGER, NORTHAM DISTRICT – FOR NOTING

Euan Ferguson Report due next week.
Training delivery method changed. Registration is mandatory to receive training via FESA. Registration guide attached.
FESA now has an SMS deployment list of all Volunteer Firefighters (including FCOs) willing to attend fires. FESA now keeps trucks ready for crews and provide equipment to support volunteers.
New truck (3.4 Urban). It is hoped this will be delivered in October. Exact date yet to be confirmed.
Existing trucks being upgraded with Deluge Systems and in-cab air.

NOTED

6.3 TWO-WAY RADIO

B Coote reported that his two-way is not working. Located in his home, 69 Dowell Street, MINNIVALE

ACTION: A Selvey to report to T Bendtsen

6.4 TANKS IN MANMANNING AREA

A Bear noted that the tanks in the Manmanning area are too close to each other and one is at the end of a dead-end road. Noted that tanks should ideally be on shire owned/controlled land, not private property.

ACTION: A Selvey to ask S Geerdink, Works Manager to liaise with A Bear and S Booth regarding relocation of one tank.

8. NEXT MEETING

The next meeting will be held in early April 2017.

9. MEETING CLOSURE

There being no further general business the C.B.F.C.O. declared the meeting closed at 6.25pm.

- 11. NEW BUSINESS OF AN URGENT NATURE
- 12. ELECTED MEMBERS MOTIONS
- 13. CONFIDENTIAL ITEMS
- 14. CLOSURE OF MEETING

There being no further business Cr Dale Metcalf (President) declared the meeting closed at 3.20pm.

These minutes were confirmed true and accurate at the Ordinary Council Meeting held on Tuesday 19th July 2016.

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D.E. Metcalf

PRESIDENT

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Date