



MINUTES

OF SPECIAL MEETING

TO DISCUSS A CONFIDENTIAL STAFF MATTER

HELD ON

23 NOVEMBER 2015

AT 1:00PM

IN COUNCIL CHAMBERS



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MONDAY 23 NOVEMBER 2015

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1. OPENING / ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

1.1. Opening

Meeting declared open at 1.07pm.

1.2. Record of Attendance

D.E. Metcalf	President	Town Ward
G.B. Ralph	Deputy President	Rural South Ward
R.I. Trepp		Rural South Ward
A.J. Metcalf		Town Ward
D.P. Hudson		Town Ward
B.N. Walsh		Town Ward
Gary Martin	CEO (Acting)	

1.3. Apologies

W.E. Coote	Rural North Ward
T.A Jones	Rural North Ward

1.4. Leave of Absence

Nil

1.5. Guests

Lydia Highfield	WALGA
Naoimh Carragher	

2. DECLARATION OF INTEREST

Gary Martin declared a financial interest as Item 5.2 relates to Contract of Employment.

3. PUBLIC QUESTION TIME

No Public Questions will be taken as the purpose of the meeting is to be discussed behind closed doors in accordance with Section 5.23(2)(a) and (b).

4. REPORTS

4.1 Recruitment Of Chief Executive Officer

This matter will be considered behind closed doors in accordance with Section 5.32 (2)(b) and (e) of the Local Government Act as it related to the personal affair of a person and a contract that may be entered into.

5. CONFIDENTIAL ITEM

5.1 Moving Behind Closed Doors

COUNCIL RESOLUTION – ITEM 5.1

Moved: Cr B.N. Walsh

Seconded: Cr R.I. Trepp

Vote: 6/0

THAT THE MEETING MOVE BEHIND CLOSED DOORS TO DISCUSS CONFIDENTIAL MATTERS PURSUANT TO S.5.23 (2)(B) AND (E) OF THE LOCAL GOVERNMENT ACT 1995.

Voting Requirement - Simple Majority

Comment: The Local Government Act requires that no Council vote is to be secret (sec. 5.25(1)(d) of the Act and Local Government (Administration) Regulation 9. It is therefore necessary for the Council to hold its discussions and debate on the appointment behind closed doors, then re-open the meeting for the purpose of making the decision.

5.2 Confidential Schedule Of Actions

Refer to confidential schedule of actions.

5.3 Moving Out From Behind Closed Doors

COUNCIL RESOLUTION – ITEM 5.3

Moved: Cr D.P. Hudson

Seconded: Cr R.I. Trepp

Vote: 6/0

THAT THE MEETING MOVE OUT FROM BEHIND CLOSED DOORS.

Voting Requirement - Simple Majority

5.4 Resolution For Consideration

COUNCIL RESOLUTION – ITEM 5.4

Moved: Cr B.N. Walsh

Seconded: Cr D.P. Hudson

Vote: 6/0

THAT THE COUNCIL:

1. CONSIDER THE APPLICATION PACKAGE AND ADVICE PROVIDED BY LYDIA HIGHFIELD OF WALGA RECRUITMENT SERVICE.
2. AUTHORISE THE REMUNERATION PACKAGE AS OUTLINED IN THE APPLICATION PACKAGE
3. APPROVE OF THE DRAFT POSITION ADVERTISEMENT AND ADVERTISING STRATEGY.
4. APPROVE THE POSITION DESCRIPTION.
5. APPROVE THE INFORMATION PACKAGE.

Voting Requirement - Absolute Majority

6. CLOSURE OF MEETING

There being no further business, the Shire President declared the meeting closed, the time being 2.25pm.

NOTE:

1. Shortlist Thursday 17 December 2015, 1.00pm.
2. Interviews Tuesday 22 December 2015, 10.00am.
-Committee plus others attend as observers.
3. No interview costs.

These minutes were confirmed true and accurate at the Ordinary Council Meeting held on Tuesday 15 December 2015.

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D.E. Metcalf
PRESIDENT

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Date